

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, April 4, 2022, 2022 at 6:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, April 1, 2022.
3. Consider approval of minutes from the March 21, 2022 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider license applications.
 - a. Consider Tobacco License for Day's Family Foods Inc, dba Piggly Wiggly, 1211 N Main St.
6. Consider event packet for Sleep in Heavenly Peace Bed Build.
7. Consider purchase of new utility truck
8. Finance Director's report.
9. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**MARCH 21, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:15 p.m.

Present: Candy Davis, Tim Shaw, and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Police Chief Robert Kowalski, Library Director Kirsten Almo, Mayor Christopher Lund, Alderpersons Casey Langan and Jim Burdick and a few citizens.

Clerk Wendy Loveland confirmed the meeting agendas were properly posted on Friday, March 18, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

MINUTES: A Sarah Braun/Tim Shaw motion to approve the minutes from the March 7, 2022 Finance meeting passed, on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$287,889.96 passed on a 3/0 roll call vote.

NEW “CLASS A” COMBINATION LIQUOR AND BEER LICENSE: A Candy Davis/Sarah Braun motion to approve a new “Class A” Combination Liquor and Beer license to Day’s Family Foods, dba Piggly Wiggly, 1211 N Main St, Agent Nathan Perry passed on a 3/0 roll call vote.

RESOLUTION 08-22: A Candy Davis/Sarah Braun motion to approve City of Edgerton Resolution 08-22: Authorizing the Issuance and Sale of \$1,981,000 General Obligation Promissory Notes passed on a 3/0 roll call vote.

AWARD LEAD LATERAL REPLACEMENT BID: A Tim Shaw/Sarah Braun motion to award the lead lateral replacement bid to KS Energy Services, LLC in the amount of \$554,320 passed on a 3/0 roll call vote.

AMENDMENT TO EDGERTON COMMUNITY OUTREACH AGREEMENT: A Tim Shaw/Sarah Braun motion to approve the amendment to the Edgerton Community Outreach Agreement to extend the completion date to December 31, 2023 passed on a 3/0 roll call vote.

BIDS FOR BATH HOUSE REPAIRS: A Candy Davis/Sarah Braun motion to approve the bid from Ridge Top Exteriors for the bath house repairs in the amount of \$7,798.60 passed on a 3/0 roll call vote.

PHONE SYSTEM FOR POLICE DEPARTMENT: The police department’s phone system contract expires on May 24th. The current phone company offered a 3-year extension at a cost of \$3,864 per year. Staff received bids from other vendors and felt the purchase of new hardware, as opposed to signing a new contract, was more cost effective. Phones Plus offered the lowest cost. The city may have to buy out the current vendor. Chief Kowalski is investigating the buy our cost.

The state recently announced all police departments in the state would receive an allocation of ARPA funds. The Edgerton Police Department will receive \$12,723.75. These funds can be used to upgrade technology so a new phone system would be an acceptable use and could be used to fund the new phone system.

A Candy Davis/Sarah Braun motion to approve the purchase of a new phone system from Phones Plus in the amount of \$5,295.50 using ARPA funds passed on a 3/0 roll call vote.

SUPERSIZED ED AND FAÇADE GRANTS: A Candy Davis/Tim Shaw motion to approve a Supersized ED Grant for an access stairway at 104 W Fulton St in the amount of \$3,012.59 with the work being completed in 1 year passed on a 3/0 roll call vote.

Dan Rinehart asked for the Committee to waive the 1-year contingency on the funds for his projects. He stated he is requesting funds to do improvements to 3 of his apartment buildings. His contractor would not be able to get the work done on all 3 buildings in 1 year due to their work load. He stated he may be able to complete 1 project per year. The Committee agreed to waive the 1-year requirement for the Rinehart buildings.

A Candy Davis/Sarah Braun motion to approve a Supersized Façade Grant for tuck pointing at 203 S Main St in the amount of \$10,000 passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized Façade Grant for tuck pointing at 401 W Fulton St in the amount of \$10,000 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Façade Grant for tuck pointing at 351 W Fulton St in the amount of \$10,000 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Façade Grant for siding and paving at 202 S Main St in the amount of \$10,000 with the work being completed by December 13, 2023 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Façade Grant for a second exit at 115 Henry St in the amount of \$6,150 with the work completed in 1 year of grant approval passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized Façade Grant for a roof at 11 W Canal St in the amount of \$6,000 with the work completed in 1 year of grant approval passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized ED Grant for HVAC at 10 W Fulton St in the amount of \$4,894.50 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized ED Grant for HVAC at 10 1/2 W Fulton St in the amount of \$4,594.50 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized Façade Grant for a roof at 10 W Fulton St in the amount of \$10,000 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Facade Grant for a roof at 10 1/2 W Fulton St in the amount of \$8,825 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized Facade Grant for tuck pointing at 10 W Fulton St in the amount of \$6,875 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Facade Grant for tuck pointing at 10 1/2 W Fulton St in the amount of \$10,000 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

CREATION OF AN ECONOMIC DEVELOPMENT FUND: The RDA discussed the creation of an Economic Development Fund that would provide funding for downtown redevelopment after May 1, 2022, which is the closing date of the TIF expenditure period. This would allow support for building renovations.

A Candy Davis/Tim Shaw motion to approve the creation of an Economic Development Fund in the amount of \$100,000 passed on a 3/0 roll call vote.

FUNDING FOR GRANT INELIGIBLE PRIVATE LEAD LATERAL REPLACEMENT: In a previous meeting the Council voted to pay for the cost to replace private lead laterals serving properties that are not eligible for the WDNR grant programs. The laterals would be funded using 50% ARPA funds and 50% utility funds. Staff has inspected most of the commercial properties and believes there are no more than 10 properties with lead laterals that are ineligible for the DNR grant program.

To use rate payer funds, the Utility Commission would have to seek PSC approval. This process would take 3-6 months. Staff recommended to not proceed with this approval and use other funds available. Funding available could include 100% ARPA funds and/or special assessments.

A Candy Davis/Tim Shaw motion to approve funding grant ineligible private lead lateral replacements using ARPA funds passed on a 3/0 roll call vote.

RESOLUTION 09-22: A Candy Davis/Sarah Braun motion to approve City of Edgerton Resolution 09-22: Authorizing the Issuance of an \$800,000 Tax Increment Project Revenue Bond of the City of Edgerton, WI to IKI Manufacturing Co, Inc passed on a 3/0 roll call vote.

REQUEST FOR PROPOSALS FOR 5 ALBION ST: Staff prepared a request for proposals for the sale of the back portion of Albion St.

A Candy Davis/Tim Shaw motion to approve the RFP for Albion St passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Tim Shaw motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk

Adopted April 4, 2022

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input Date = 04/01/2022

Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10011803								
3845 c	BANK OF EDGERTON	APRIL2020	START-UP CASH FOR RTP CONCESSIONS	04/01/2022	325.00	325.00	03/23/2022	
Total 10011803:					325.00	325.00		
10013100								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	58.87	.00		
Total 10013100:					58.87	.00		
10044210								
604 ch	ROCK CO TREASURER	FEB-MAR 22	FEB-MAR 2022 DOG TAGS	04/01/2022	87.50	.00		
604 ch	ROCK CO TREASURER	FEB-MAR 22 2	FEB-MAR 2022 DOG TAGS	04/01/2022	112.50	.00		
Total 10044210:					200.00	.00		
10046112								
2631 c	WI DEPT OF REVENUE	FEB 2022	FEB 2022 SALES TAX	04/01/2022	.02	.00		
Total 10046112:					.02	.00		
10046213								
2631 c	WI DEPT OF REVENUE	FEB 2022	FEB 2022 SALES TAX	04/01/2022	.05	.00		
Total 10046213:					.05	.00		
10046710								
2631 c	WI DEPT OF REVENUE	FEB 2022	FEB 2022 SALES TAX	04/01/2022	11.82	.00		
Total 10046710:					11.82	.00		
10051200340								
4780 c	WMJA	2022	2022 DUES	04/01/2022	100.00	.00		
Total 10051200340:					100.00	.00		
10051300210								
2936 c	MURPHY DESMOND LAWYERS	8144393	GENERAL - 2021	04/01/2022	2,179.17	.00		
Total 10051300210:					2,179.17	.00		
10051310210								
2936 c	MURPHY DESMOND LAWYERS	8144389	GREEN-TEK DEVELOPMENT	04/01/2022	78.75	.00		
2936 c	MURPHY DESMOND LAWYERS	8144394	WEINSTEIN LITIGATION	04/01/2022	456.25	.00		
Total 10051310210:					535.00	.00		
10051320210								
2936 c	MURPHY DESMOND LAWYERS	6144391	PROSECUTIONS- HOURLY	04/01/2022	116.55	.00		
2936 c	MURPHY DESMOND LAWYERS	8144390	PROSECUTIONS - RETAINER	04/01/2022	675.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051320210:					791.55	.00		
10051410153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	52.98	.00		
Total 10051410153:					52.98	.00		
10051410330								
418 ch	LEAGUE OF WI MUNICIPALITIE	182652182	WEBINAR-FLANIGAN	04/01/2022	25.00	.00		
Total 10051410330:					25.00	.00		
10051430153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	70.64	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	58.87	.00		
Total 10051430153:					129.51	.00		
10051430320								
231 ch	EDGERTON REPORTER CO INC	20578	LEGAL NOTICE- PUBLIC HEARING ON COM	04/01/2022	9.73	.00		
231 ch	EDGERTON REPORTER CO INC	20582	LEGAL NOTICE- EDGERTON RETIREMENT A	04/01/2022	10.21	.00		
231 ch	EDGERTON REPORTER CO INC	20584	LEGAL NOTICE - PLAN COMMISSION- BANU	04/01/2022	9.73	.00		
231 ch	EDGERTON REPORTER CO INC	20587	LEGAL NOTICE- ELECTRIC VEHICLE CHARG	04/01/2022	7.30	.00		
231 ch	EDGERTON REPORTER CO INC	20588	LEGAL NOTICE- EDGERTON RETIREMENT A	04/01/2022	10.21	.00		
231 ch	EDGERTON REPORTER CO INC	20681	LEGAL NOTICE- COMMUNICATION TOWER	04/01/2022	9.04	.00		
231 ch	EDGERTON REPORTER CO INC	20682	LEGAL NOTICE- EDGERTON RETIREMENT A	04/01/2022	9.81	.00		
231 ch	EDGERTON REPORTER CO INC	20684	LEGAL NOTICE- EDGERTON RETIREMENT A	04/01/2022	9.81	.00		
231 ch	EDGERTON REPORTER CO INC	20685	LEGAL NOTICE- ELECTRIC VEHICLE CHARG	04/01/2022	7.13	.00		
231 ch	EDGERTON REPORTER CO INC	20687	LEGAL NOTICE- PLAN COMMISSION- BANUS	04/01/2022	9.04	.00		
231 ch	EDGERTON REPORTER CO INC	20688	LEGAL NOTICE- OPEN BOOK NOTICE	04/01/2022	14.57	.00		
Total 10051430320:					108.58	.00		
10051430330								
785 ch	WMCA	C5N8PM3DJV	BOARD OF REVEW TRAINING - LOVELAND	04/01/2022	40.00	.00		
4667 c	CHULA VISTA RESORT	173047	CLERKS CONFERENCE LODGING 2022	04/01/2022	90.00	.00		
Total 10051430330:					130.00	.00		
10051430340								
5391 c	Baudville	APRIL 2022	CERTIFICATE PAPER	04/01/2022	101.22	.00		
Total 10051430340:					101.22	.00		
10051440340								
231 ch	EDGERTON REPORTER CO INC	20586	LEGAL NOTICE- TEST OF VOTING MACHINE	04/01/2022	7.79	.00		
231 ch	EDGERTON REPORTER CO INC	20686	LEGAL NOTICE- POLLING PLACES AND HOU	04/01/2022	22.82	.00		
231 ch	EDGERTON REPORTER CO INC	20690	LEGAL NOTICE - BALLOT HEADING	04/01/2022	60.63	.00		
231 ch	EDGERTON REPORTER CO INC	20691	LEGAL NOTICE - SAMPLE BALLOT- DANE C	04/01/2022	227.04	.00		
231 ch	EDGERTON REPORTER CO INC	20692	LEGAL NOTICE- SAMPLE BALLOT- ROCK CO	04/01/2022	233.53	.00		
Total 10051440340:					551.81	.00		
10051510153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	52.98	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	51.51	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051510153:					104.49	.00		
10051510340								
525 ch	NOTARY BOND RENEWAL SER	APRIL 2022	NOTARY BOND- MADDIE FRIEND	04/01/2022	30.00	.00		
634 ch	WI DEPT FINANCIAL INSTITUTI	WS2CFI00823	NOTARY APPLICATION - MADDIE FRIEND	04/01/2022	20.00	.00		
4333 c	DISCOUNT RUBBER STAMPS	139354	NOTARY EMBOSSER - MADDIE FRIEND	04/01/2022	38.54	.00		
Total 10051510340:					88.54	.00		
10051600210								
568 ch	PROFESSIONAL PEST CONTRO	559555	PEST CONTROL - CITY HALL	04/01/2022	26.20	.00		
596 ch	ROBINSON'S MARKETING DIV I	27995	CLEANING THROUGH 3/18/22-CITY HALL &	04/01/2022	110.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28018	CLEANING THROUGH 3/25/22-CITY HALL &	04/01/2022	110.00	.00		
Total 10051600210:					246.20	.00		
10051600222								
2190 c	CITY OF EDGERTON	1ST QTR 22 59	1ST QTR 2022 UTILITY BILL	04/01/2022	121.09	.00		
Total 10051600222:					121.09	.00		
10051600223								
2190 c	CITY OF EDGERTON	1ST QTR 22 59	1ST QTR 2022 UTILITY BILL	04/01/2022	90.66	.00		
Total 10051600223:					90.66	.00		
10051600340								
118 ch	C & M PRINTING INC	71472	LETTERHEAD	04/01/2022	253.00	.00		
2433 c	AMAZON.COM LLC	111-1437971-7	BOOKENDS	04/01/2022	22.97	.00		
Total 10051600340:					275.97	.00		
10051600810								
2594 c	GENERAL CODE	PG000027379	CONTRACT - MANUSCRIPT & ED ANALYSIS	04/01/2022	4,198.50	.00		
Total 10051600810:					4,198.50	.00		
10052100153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	117.74	.00		
Total 10052100153:					117.74	.00		
10052100311								
716 ch	US POSTAL SERVICE	007078	POSTAGE- POLICE DEPT	04/01/2022	4.50	.00		
Total 10052100311:					4.50	.00		
10052100340								
575 ch	QUILL CORPORATION	100630488	TIME CARD CLOCK - PD	04/01/2022	279.99	.00		
Total 10052100340:					279.99	.00		
10052120153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	981.22	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10052120153:					981.22	.00		
10052120340								
118 ch	C & M PRINTING INC	71437	PARKING VIOLATION TICEKT BOOKS	04/01/2022	248.00	.00		
Total 10052120340:					248.00	.00		
10052150210								
568 ch	PROFESSIONAL PEST CONTRO	559555	PEST CONTROL - POLICE STATION	04/01/2022	21.20	.00		
596 ch	ROBINSON'S MARKETING DIV I	27995	CLEANING THROUGH 3/19/22-POLICE STATI	04/01/2022	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28018	CLEANING THROUGH 3/26/22-POLICE STATI	04/01/2022	119.00	.00		
Total 10052150210:					259.20	.00		
10052150222								
2190 c	CITY OF EDGERTON	1ST QTR 22 60	1ST QTR 2022 UTILITY BILL	04/01/2022	154.84	.00		
Total 10052150222:					154.84	.00		
10052150223								
2190 c	CITY OF EDGERTON	1ST QTR 22 60	1ST QTR 2022 UTILITY BILL	04/01/2022	15.88	.00		
Total 10052150223:					15.88	.00		
10052150340								
1015 c	ABENDROTH WATER COND INC	186860	POLICE STATION WATER	04/01/2022	21.00	.00		
Total 10052150340:					21.00	.00		
10053100153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	58.87	.00		
Total 10053100153:					58.87	.00		
10053100320								
231 ch	EDGERTON REPORTER CO INC	20680	LEGAL NOTICE- BRUSH PICKUP	04/01/2022	15.55	.00		
Total 10053100320:					15.55	.00		
10053230153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	157.04	.00		
Total 10053230153:					157.04	.00		
10053230210								
568 ch	PROFESSIONAL PEST CONTRO	559555	PEST CONTROL - MUNI GARAGE	04/01/2022	21.20	.00		
Total 10053230210:					21.20	.00		
10053230222								
2190 c	CITY OF EDGERTON	1ST QTR 22 10	1ST QTR 2022 UTILITY BILL	04/01/2022	66.17	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 10	1ST QTR 2022 UTILITY BILL	04/01/2022	337.27	.00		
Total 10053230222:					403.44	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10053230223								
2190 c	CITY OF EDGERTON	1ST QTR 22 10	1ST QTR 2022 UTILITY BILL	04/01/2022	27.45	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 10	1ST QTR 2022 UTILITY BILL	04/01/2022	161.63	.00		
Total 10053230223:					189.08	.00		
10053230225								
3534 c	CHARTER COMMUNICATIONS	010138403192	DPW GARAGE PHONE & INTERNET	04/01/2022	64.98	.00		
Total 10053230225:					64.98	.00		
10053230340								
357 ch	JANESVILLE DOOR CO LTD	120023	INSTALLED SPRINGS - MUNI GARAGE	04/01/2022	882.83	.00		
3976 c	AIR CARE SPECIALISTS	3155	HEATING UNIT #2- REPLACED BLOWER MO	04/01/2022	927.60	.00		
3977 c	EDWARDSON PLUMBING	6169	REPAIR TOLIETS-MUNI GARAGE	04/01/2022	250.00	.00		
4096 c	HORIZON DISTRIBUTORS, INC	S3556836.001	ROLL TOWEL CASES - GARAGE	04/01/2022	333.00	.00		
Total 10053230340:					2,393.43	.00		
10053240340								
2858 c	BOBCAT OF JANESVILLE	02-210067	TOOL CAT - ANITFREEZE PREMIX	04/01/2022	52.22	.00		
2858 c	BOBCAT OF JANESVILLE	02-210165	TOOL CAT PARTS	04/01/2022	234.04	.00		
Total 10053240340:					286.26	.00		
10053310340								
259 ch	FASTENAL COMPANY	WIJAN235911	GLOVES	04/01/2022	230.40	.00		
3014 c	NORTHWOODS SUPERIOR CH	326440	DEGREASER AND TRIGGER SPRAYER	04/01/2022	198.52	.00		
Total 10053310340:					428.92	.00		
10053310380								
514 ch	NELSON-YOUNG LUMBER CO	122537	SIDEBOARDS FOR TRUCK #1	04/01/2022	126.00	.00		
2408 c	GORDIE BOUCHER FORD LINC	162933	TRUCK #8 - LINK	04/01/2022	116.66	.00		
4191 c	SCHAEFFER'S SPECIALIZED LU	BA3146-INV1	LUBRICANT	04/01/2022	451.20	.00		
Total 10053310380:					693.86	.00		
10053310390								
3586 c	MCGUIRE'S LANDSCAPE & GA	3326665	GRASS SEED BAGS	04/01/2022	600.00	.00		
Total 10053310390:					600.00	.00		
10053450223								
2190 c	CITY OF EDGERTON	1ST QTR 22 50	1ST QTR 2022 UTILITY BILL	04/01/2022	30.40	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 50	1ST QTR 2022 UTILITY BILL	04/01/2022	109.30	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 50	1ST QTR 2022 UTILITY BILL	04/01/2022	29.30	.00		
Total 10053450223:					169.00	.00		
10053640340								
5020 c	UNITED LABORATORIES	INV344555	BACTERIAL TREATMENT, DRY FOG, WEED K	04/01/2022	298.25	.00		
Total 10053640340:					298.25	.00		
10054910222								
2190 c	CITY OF EDGERTON	1ST QTR 22 10	1ST QTR 2022 UTILITY BILL	04/01/2022	26.46	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10054910222:					26.46	.00		
10054910223								
2190 c	CITY OF EDGERTON	1ST QTR 22 10	1ST QTR 2022 UTILITY BILL	04/01/2022	97.17	.00		
Total 10054910223:					97.17	.00		
10054910320								
231 ch	EDGERTON REPORTER CO INC	20689	LEGAL NOTICE- FASSETT CEMETERY NOTI	04/01/2022	5.59	.00		
Total 10054910320:					5.59	.00		
10054910340								
580 ch	REBHOLZ GAS & ELECTRIC IN	020110	PROPANE HEATER - FASSET	04/01/2022	25.00	.00		
3586 c	MCGUIRE'S LANDSCAPE & GA	3326665	GRASS SEED BAGS	04/01/2022	600.00	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-343571	FASSET MOWER- MOTOR TUNE UP, OIL, PLI	04/01/2022	166.47	.00		
Total 10054910340:					791.47	.00		
10055110153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	260.02	.00		
Total 10055110153:					260.02	.00		
10055110210								
568 ch	PROFESSIONAL PEST CONTRO	559555	PEST CONTROL - LIBRARY	04/01/2022	25.20	.00		
Total 10055110210:					25.20	.00		
10055110222								
2190 c	CITY OF EDGERTON	1ST QTR 22 53	1ST QTR 2022 UTILITY BILL	04/01/2022	234.60	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 53	1ST QTR 2022 UTILITY BILL	04/01/2022	178.00	.00		
Total 10055110222:					412.60	.00		
10055110223								
2190 c	CITY OF EDGERTON	1ST QTR 22 53	1ST QTR 2022 UTILITY BILL	04/01/2022	42.61	.00		
Total 10055110223:					42.61	.00		
10055110390								
5392 c	Bergland, Martha	APRIL 2022	APRIL 5 LIBRARY PRESENTATION AND MILE	04/01/2022	293.60	.00		
Total 10055110390:					293.60	.00		
10055150210								
568 ch	PROFESSIONAL PEST CONTRO	559556	PEST CONTROL - DEPOT	04/01/2022	40.00	.00		
Total 10055150210:					40.00	.00		
10055200210								
568 ch	PROFESSIONAL PEST CONTRO	559658	PEST CONTROL - RACETRACK PARK	04/01/2022	40.00	.00		
Total 10055200210:					40.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055200222								
2190 c	CITY OF EDGERTON	1ST QTR 22 51	1ST QTR 2022 UTILITY BILL	04/01/2022	56.62	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 64	1ST QTR 2022 UTILITY BILL	04/01/2022	60.86	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 64	1ST QTR 2022 UTILITY BILL	04/01/2022	98.59	.00		
Total 10055200222:					216.07	.00		
10055200223								
2190 c	CITY OF EDGERTON	1ST QTR 22 64	1ST QTR 2022 UTILITY BILL	04/01/2022	188.83	.00		
Total 10055200223:					188.83	.00		
10055200225								
3534 c	CHARTER COMMUNICATIONS	009647703232	CITY POOL INTERENT	04/01/2022	89.99	.00		
Total 10055200225:					89.99	.00		
10055200340								
3586 c	MCGUIRE'S LANDSCAPE & GA	3326665	GRASS SEED BAGS	04/01/2022	600.00	.00		
Total 10055200340:					600.00	.00		
10055415222								
2190 c	CITY OF EDGERTON	1ST QTR 22 64	1ST QTR 2022 UTILITY BILL	04/01/2022	167.10	.00		
Total 10055415222:					167.10	.00		
10055420210								
568 ch	PROFESSIONAL PEST CONTRO	559555	PEST CONTROL - POOL	04/01/2022	21.20	.00		
Total 10055420210:					21.20	.00		
10055420222								
2190 c	CITY OF EDGERTON	1ST QTR 22 38	1ST QTR 2022 UTILITY BILL	04/01/2022	98.59	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 38	1ST QTR 2022 UTILITY BILL	04/01/2022	464.36	.00		
2190 c	CITY OF EDGERTON	1ST QTR 22 38	1ST QTR 2022 UTILITY BILL	04/01/2022	345.29	.00		
Total 10055420222:					908.24	.00		
10055420223								
2190 c	CITY OF EDGERTON	1ST QTR 22 38	1ST QTR 2022 UTILITY BILL	04/01/2022	140.27	.00		
Total 10055420223:					140.27	.00		
10055420340								
3161 c	MENARDS	011758	RUST/SEDIMENT CARTRD - POOL	04/01/2022	39.92	.00		
Total 10055420340:					39.92	.00		
10056300153								
2887 c	DELTA DENTAL OF WISCONSIN	1741554	APRIL 2022 DENTAL INSURANCE	04/01/2022	29.44	.00		
Total 10056300153:					29.44	.00		
40657121820								
2936 c	MURPHY DESMOND LAWYERS	8144388	SPECIAL LEGAL SERVICES	04/01/2022	201.25	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 40657121820:					201.25	.00		
40657330820								
231 ch	EDGERTON REPORTER CO INC	20528	LEGAL NOTICE- AD FOR BIDS- HENRY ST	04/01/2022	86.43	.00		
231 ch	EDGERTON REPORTER CO INC	20579	LEGAL NOTICE- AD FOR BIDS- HENRY ST	04/01/2022	71.28	.00		
Total 40657330820:					157.71	.00		
40657700820								
2190 c	CITY OF EDGERTON	1ST QTR 22 60	1ST QTR 2022 UTILITY BILL	04/01/2022	161.82	.00		
Total 40657700820:					161.82	.00		
Grand Totals:					23,242.84	325.00		

Grand Total General Fund Vouchers: \$23,242.84
 Total Payroll Check Dates 3/25/2022: \$71,656.45
 GRAND TOTAL OF GENERAL FUND: \$94,899.29

Finance Committee Members Signatures of Approval:

 TIMOTHY SHAW

 CANDY DAVIS

 SARAH BRAUN

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input Date = 04/01/2022
- Invoice Detail.Voided = No

\$1000.00 Pd

Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

License Number
Period Covered 04/24/22 - 06/30/22
Date of Issuance

Applicant's Wisconsin 15-digit Sales Tax Account Number 456-1020032164-03
--

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship) DAY'S FAMILY FOODS INC			Federal Employer Identification No. (FEIN) 01-0734522	
Trade or Business Name (if different than Legal Name) PIGGLY WIGGLY #168			Telephone Number (608) 884-4277	
Business Address (License Location) 1211 N MAIN STREET		Business Located In <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town		Business Telephone (608) 884-4277
Municipality EDGERTON	State WI	Zip Code 53534	County ROCK	
Mailing Address (if different than Business Address)		Municipality	State	Zip Code

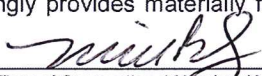
Organization (check one)

- Sole Proprietor Wisconsin Corporation – Enter date incorporated: 06/28/2002
- Partnership Out-of-State Corporation – Are you registered to do business in Wisconsin? Yes No
- Other (describe) _____

- Yes No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?
- Yes No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/dor/forms/ctp-129.pdf.)
- Yes No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- Yes No 6. Does the applicant understand that they may not sell single cigarettes?
- Yes No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

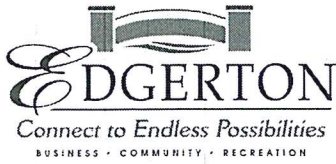
READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.



Event Name: _____

Event Date: _____

Special Event Permit Application

Event Name: Sleep In Heavenly Peace Bed Build - Rain Location

Event Date(s): 4/23/2022

Advertised Time of Event: 8:00-4:00

Event Website: _____

Requested Location: _____

New Event

Repeat Event

Parade

Organization Name: _____

For Profit

Nonprofit (must provide proof of nonprofit standing)

Other

Organization Address / City, State: 699 Jacobus Rd, Edgerton, WI

Organization Phone: 608-289-3910

Email: julie.norland@shpbeds.org Website: shpbeds.org

Event Planner/Contact Person: Julie Norland

Address / City, State: 699 Jacobus Rd, Edgerton

Cell Phone: 608-289-3910

Email: _____

Name of Contact On-Call during the Event: Krista Kim

Cell Phone: 608-322-4421

What day will SET UP begin? 4/23/2022

What time will SET UP occur? 7:30 AM

What day will CLEAN UP occur? 4/23/2022

What time will CLEAN UP be complete? 5:00 PM

Estimated Attendance for this Event: 35

Previous Attendance for this Event: 35

How many event staff will be at the event: 5

Divide Attendance by 3 to determine number of vehicles: 12-15 (Use this to develop your parking plan)

This form can be submitted one year **in advance of your event**. Submission of this form and payment of the application processing fee will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted **NO LATER THAN 30 DAYS** before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

Julie K. Norland
Applicant Signature

3/14/2022
Date

Event Name:

Event Date:

Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

- Will your event require street closures? No Yes
- Will alcohol be served or sold? No Yes
- Will your event include food or retail sales? No Yes
- Will your event include a park or trail? No Yes
- Will your event include a parade? No Yes
- Will your event include a run, race or walk? No Yes
- Will your event use any structures, bleachers or stages? No Yes
- Will your event use tents or canopies? No Yes
- Will your event include fireworks? No Yes
- Will your event include food trucks or vendors with open cooking fires? No Yes
- Will your event benefit a Edgerton based organization or charity? No Yes
If yes, which one: Sleep In Heavenly Peace - WI Edg
- Will your event benefit an Edgerton area school? No Yes
If yes, which one: _____
- Will your event require any services from the City of Edgerton? No Yes
- Will your event include amplified sound? No Yes
- Will your event require an exemption to any Noise Ordinance? No Yes

Event Summary: Please provide a brief summary of the Event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first time attendee might experience at the Event:

If the weather is good on 4/23/2022 no City assistance is need as the event will be in Best Realty parking lot. If it is raining we would like to use the picnic/party shelter (on the hill) at Race Track Park.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

Julie Norland
Applicant Signature

3/14/2022
Date

SECURITY AGREEMENT

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B license.

Estimated Attendance: 35

Type of Event: Bed Build

Wholesaler: NA

All liquor must be purchased from a Wisconsin wholesaler.

- 1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

NA

- 2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

- 1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?

Yes

- 2. How will your event inform patrons of the prohibition?

- 3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

City of Edgerton Use Only

Reviewed by: _____ Date: _____

Approved

Denied

Police Department Recommendations:

FACILITY & EQUIPMENT NEEDS & COSTS

RACETRACK PARK X CENTRAL PARK _____ OTHER LOCATION _____
ENTIRE PARK _____ BALL DIAMONDS _____ SHELTER RENTAL X

EQUIPMENT

Picnic Tables _____ Barricades _____ Striping _____
Trash Cans 3 Traffic Cones _____ Fencing _____
Signs _____ Posts _____ Benches _____

Please provide details to ensure all equipment needed is requested.

Electrical access in picnic shelter.
Again only if raining.

City of Edgerton Use Only

Reviewed by: _____ Date: _____ Approved Denied
Municipal Services Recommendations: _____

DEPOSIT AMOUNTS FOR CITY FACILITIES

Parking Lots \$200.00
City Streets \$200.00 (excluding neighborhood block parties)
Central Park \$250.00
Racetrack Park \$350.00

The Common Council has the discretion to charge a rental fee in addition to the deposit. Security deposit must be made at time of reservation application. The City reserves the right to assess the deposit fee to cover any cost of clean-up of any area within after the event. Deposits will not be refunded until all keys have been returned to City Hall and an inspection has been completed of the facilities, equipment and grounds. All equipment or supplies must be removed within 24 hours of the event such as tents, trucks, flatbeds, and etc.

Keys must be picked up at the City Hall before 4:00 PM on the day before the reservation facility or Friday (if a weekend reservation). Keys are to be returned on the following day by 8:00 AM in the office or behind the building in the drop box.

Memo

To: Common Council
From: Staff
Date: 3/30/2022
Re: April 4, 2022 Meeting

Utility Pick-up Truck Purchase: The 2022 Utility budget includes \$24,000 for the replacement of the water utility truck. Staff contacted Ewald Automotive Group who has the state bid and received a quote for a 2022 Dodge Ram 1500 in the amount of \$25,621.00. This does not include any trade in value for the current truck which will be placed on auction.

Staff requests authorization to purchase the new truck from Ewald Automotive Group for \$25,621.00. (Due to a time limitation, this item is being brought to the Council instead of the Utility Commission.)

