

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, February 7, 2022 at 6:30 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, February 4, 2022, 2022
3. Consider approval of minutes from the January 17, 2022 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider license applications.
6. Consider amendment to City of Edgerton Resolution 24-21B: 2022 Salary Resolution.
7. Consider adoption of City of Edgerton Resolution 02-22: Approving budget transfers and amendments for the year ending December 31, 2021.
8. Consider adoption of Cit of Edgerton Resolution 03-22: Authorizing the 2021 Property Tax Equivalent Charged to the Water Utility.
9. Consider adoption of City of Edgerton Resolution 04-22: Approving the Assigned Fund Balance for the year ending December 31, 2021.
10. Consider Supersized ED grant application for 6 W Fulton St.
11. Consider Supersized Façade Grant for roof at 115 Henry St.
12. Consider Supersized Façade Grant for second exit at 115 Henry St.
13. Consider Supersized ED Grant for HVAC at 110 Henry St.
14. Consider Supersized ED Grant for plumbing at 110 Henry St.
15. Consider Supersized Façade Grant for roof at 110 Henry St.
16. Consider Supersized Façade Grant for doors at 110 Henry St.
17. Consider Supersized Façade Grant for windows at 110 Henry St.

18. Consider Supersized ED Grant for flooring at 110 Henry St.
19. Award bid for E Fulton St retaining wall replacement project.
20. Consider purchase of 2022 end loader.
21. Finance Director's report.
22. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**JANUARY 17, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:36 p.m.

Present: Candy Davis and Sarah Braun.

Excused: Tim Shaw.

Others Present: City Administrator Ramona Flanigan, Clerk–Treasurer Cindy Hegglund, Police Chief Robert Kowalski, Library Director Kirsten Almo, Aquatic Director Anne Gohlke, Dan Rinehart, and a few citizens.

Clerk-Treasurer Cindy Hegglund confirmed the meeting agendas were properly posted on Friday, January 14, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

MINUTES: A Candy Davis/Sarah Braun motion to approve the minutes from the January 3, 2022 Finance meeting passed on a 2/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$2,913,947.80 passed on a 2/0 roll call vote.

LICENSES: A Candy Davis/Sarah Braun motion to approve Edgerton Towne Country Club's change of agent for their liquor license to Matthew Rivers passed on a 2/0 roll call vote.

LOAN SUBORDINATION FOR 351 & 401 W FULTON ST: City Administrator Ramona Flanigan stated Rinehart Properties wishes to refinance their loans for 351 and 401 W Fulton St. The bank requires the city to agree to subordinate our two loans to the new bank loans. The refinancing includes a line of credit using the available equity up to 80% of the appraised value. The current loan to value ratio is 61.5%.

The City's mortgages will be paid off in 2027. The repayment is made from the taxes paid on the property so the property value is a critical factor in the City's loan security. The city's decision should be based on what will increase or promote a stable property value.

A Candy Davis/Sarah Braun motion to approve the subordination of the city's mortgage to the bank's refinancing on 351 and 402 W Fulton St passed on a 2/0 roll call vote.

TAP GRANT RESOLUTION 01-22: City Administrator Ramona Flanigan stated there is a need for a pedestrian trail along River Road. River Road is a busy road and is the only way in and out of numerous subdivisions. The staff has reached out to the Town of Fulton because many of the properties are in the township. They have agreed that there is a need and they wish to jointly apply for the TAP grant.

If the grant is awarded, the City's out of pocket expense is estimated to be \$100,000.

A Candy Davis/Sarah Braun motion to recommend to Council, adoption of City of Edgerton Resolution 01-22: Support of the north Rock River Drive multipurpose trail, WISDOT 2022-2026 Transportation Alternatives Program (TAP) application passed on a 2/0 roll call vote.

POOL PUMP REPAIR QUOTES: Chair Candy Davis stated the pump repairs were included in the 2022 budget in an amount of \$6,000. The low quote came in at \$9,270 with possible additional repairs of \$1,695. Aquatic Director Anne Gohlke stated the parts are difficult to get and costs have increased.

City Administrator Ramona Flanigan stated the project is budgeted in the Capital Projects Fund where there are additional funds available. It was noted that the repairs are a needed item in order to make the pool function.

A Candy Davis/Sarah Braun motion to approve the quote from In Depth Pool Service for the repairs to two existing swimming pool pumps and seals in an amount no to exceed \$10,965 passed on a 2/0 roll call vote.

COUNCIL CHAMBER WINDOW SHADES: City Administrator Ramona Flanigan noted the window shades are an unbudgeted expense. With the improved technology within the Chambers, there is greater use of the space. During the day, the sun comes through the windows making it difficult to use.

Flanigan asked first, does the Committee wish to have the blinds installed. If so, staff has only received one quote from Jim Edwardson who installed the other window covering in the building. Would the Committee wish for staff to obtain more quotes?

Candy Davis felt the blinds are needed and suggested to move forward with the quote from Jim Edwardson based on staff's experience working with him.

A Candy Davis/Sarah Braun motion to approve the purchase of window shades in the City Hall Council Chambers from Jim Edwardson passed on a 2/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Candy Davis motion to adjourn passed, all voted in favor.

Cindy Hegglund
Clerk-Treasurer

Adopted February 7, 2022

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 02/04/2022
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10012100								
5372 c	LITTLE, SAM	2021	1349 SAVANNAH WOODS DANE CO TAX-OV	02/04/2022	39.20	.00		
Total 10012100:					39.20	.00		
10013100								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	137.62	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	5,523.63	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	44.15	.00		
Total 10013100:					5,705.40	.00		
10021552								
788 ch	WISCONSIN PROFESSIONAL P	12952/13572	WPPA DUES FEB 2022	02/04/2022	297.50	.00		
Total 10021552:					297.50	.00		
10023150								
5173 c	EDGERTON AREA TOURISM CO	2021	ROOM TAX FOR QTR ENDING DEC 31, 2021	02/04/2022	167.97	167.97	01/26/2022	
5173 c	EDGERTON AREA TOURISM CO	DEC 21	ROOM TAX FOR QTR ENDING DEC 31, 2021	02/04/2022	73.08	.00		
Total 10023150:					241.05	167.97		
10044210								
604 ch	ROCK CO TREASURER	2022	JAN 2022 DOG TAGS	02/04/2022	72.75	.00		
604 ch	ROCK CO TREASURER	JAN 2022	JAN 2022 DOG TAGS	02/04/2022	73.75	.00		
Total 10044210:					146.50	.00		
10046112								
2631 c	WI DEPT OF REVENUE	DEC 2021	DEC 2021 SALES TAX	02/04/2022	.04	.00		
Total 10046112:					.04	.00		
10046213								
2631 c	WI DEPT OF REVENUE	DEC 2021	DEC 2021 SALES TAX	02/04/2022	.83	.00		
2631 c	WI DEPT OF REVENUE	JAN 2022	JAN 2022 SALES TAX	02/04/2022	.30	.00		
Total 10046213:					1.13	.00		
10046710								
2631 c	WI DEPT OF REVENUE	DEC 2021	DEC 2021 SALES TAX	02/04/2022	16.84	.00		
2631 c	WI DEPT OF REVENUE	JAN 2022	JAN 2022 SALES TAX	02/04/2022	25.92	.00		
Total 10046710:					42.76	.00		
10051100340								
231 ch	EDGERTON REPORTER CO INC	19553	CROSSING GUARD SPONSOR	02/04/2022	15.50	.00		
560 ch	PIGGLY WIGGLY STORE	015148	TREASURER WELCOMING-FOOD	02/04/2022	15.46	.00		
606 ch	ROCK CO HUMANE SOCIETY	2022	DONATION IN MEMORY OF WESLEY & MAR	02/04/2022	100.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051100340:					130.96	.00		
10051310210								
2936 c	MURPHY DESMOND LAWYERS	8142156	LEGAL SERVICES- MARSHVIEW CT	02/04/2022	936.25	936.25	01/26/2022	
Total 10051310210:					936.25	936.25		
10051410153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	58.88	.00		
Total 10051410153:					58.88	.00		
10051410154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	781.35	.00		
Total 10051410154:					781.35	.00		
10051410155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	22.23	.00		
Total 10051410155:					22.23	.00		
10051410320								
133 ch	EDGERTON AREA CHAMBER	559	2022 MEMBERSHIP DUES-CITY OF EDGERT	02/04/2022	70.00	.00		
Total 10051410320:					70.00	.00		
10051430153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	82.42	.00		
Total 10051430153:					82.42	.00		
10051430154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	1,093.89	.00		
Total 10051430154:					1,093.89	.00		
10051430155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	28.81	.00		
Total 10051430155:					28.81	.00		
10051430320								
231 ch	EDGERTON REPORTER CO INC	19424	LEGAL NOTICE-ORDINANCE 21-12	02/04/2022	151.77	.00		
231 ch	EDGERTON REPORTER CO INC	19425	LEGAL NOTICE-COUNCIL MINUTES 12/6/202	02/04/2022	89.23	.00		
231 ch	EDGERTON REPORTER CO INC	19426	LEGAL NOTICE-COUNCIL MINUTES 12/20/20	02/04/2022	62.08	.00		
Total 10051430320:					303.08	.00		
10051440311								
716 ch	US POSTAL SERVICE	057736	ELECTION POSTAGE	02/04/2022	174.00	.00		
Total 10051440311:					174.00	.00		
10051440340								
231 ch	EDGERTON REPORTER CO INC	19493	LEGAL NOTICE-ABSENTEE VOTING	02/04/2022	49.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051440340:					49.00	.00		
10051510153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	52.98	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	23.55	.00		
Total 10051510153:					76.53	.00		
10051510154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	703.22	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	312.54	.00		
Total 10051510154:					1,015.76	.00		
10051510155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	2.27	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	1.95	.00		
Total 10051510155:					4.22	.00		
10051510340								
2631 c	WI DEPT OF REVENUE	DEC 2021	DEC 2021 SALES TAX PENALTY & INTEREST	02/04/2022	21.16	.00		
Total 10051510340:					21.16	.00		
10051511210								
4891 c	KEY BENEFIT CONCEPTS, INC	2261852	SERVICES THROUGH JAN 2022 - VALUATIO	02/04/2022	3,200.00	.00		
Total 10051511210:					3,200.00	.00		
10051530210								
3225 c	ACCURATE APPRAISAL LLC	3692	ASSESSOR SERVICES	02/04/2022	17,225.00	.00		
Total 10051530210:					17,225.00	.00		
10051600210								
596 ch	ROBINSON'S MARKETING DIV I	27806	CLEANING THROUGH 1/14/22-CITY HALL &	02/04/2022	110.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	27833	CLEANING THROUGH 1/22/22-CITY HALL &	02/04/2022	110.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	27863	CLEANING THROUGH 1/29/22-CITY HALL &	02/04/2022	110.00	.00		
Total 10051600210:					330.00	.00		
10051600214								
3701 c	GODADDY.COM, LLC	2025166544	10 NEW EMAILS-COUNCIL	02/04/2022	238.80	.00		
5373 c	ICC COMMUNITY DEVELOPME	CMS0023330	LASERFICHE SW ASSURANCE PLAN	02/04/2022	752.00	.00		
Total 10051600214:					990.80	.00		
10051600225								
5214 c	GRANITE TELECOMMUNICATIO	549629888	608-884-3341 CITY HALL	02/04/2022	117.25	.00		
Total 10051600225:					117.25	.00		
10051600340								
529 ch	OFFICE DEPOT CREDIT CARD	095359	PAPER	02/04/2022	10.07	.00		
934 ch	STAPLES CREDIT PLAN	7348553188	INK CARTRIDGE, COY PAPER, THERMAL PA	02/04/2022	109.15	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
934 ch	STAPLES CREDIT PLAN	7349007129	INK CARTIRIDGE	02/04/2022	36.61	.00		
2700 c	OFFICE PRO	0446547-001	SHREDDING SERVICE - CITY HALL	02/04/2022	18.00	.00		
4709 c	IDRIVE, INC	2022	CLOUD BACKUP - CITY HALL	02/04/2022	7.95	.00		
Total 10051600340:					181.78	.00		
10052100153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	117.74	.00		
Total 10052100153:					117.74	.00		
10052100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	1,562.70	.00		
Total 10052100154:					1,562.70	.00		
10052100155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	51.74	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	4.61	.00		
Total 10052100155:					56.35	.00		
10052100240								
433 ch	AVAYA INC	39149726	PHONE MAINTENANCE- POLICE DEPARTME	02/04/2022	153.35	.00		
Total 10052100240:					153.35	.00		
10052100340								
118 ch	C & M PRINTING INC	71245	ENVELOPES-POLICE DEPT	02/04/2022	125.00	.00		
2433 c	AMAZON.COM LLC	113-7811110-6	PORTABLE EXTERNAL HARD DRIVE	02/04/2022	119.98	.00		
2700 c	OFFICE PRO	0447339-001	SHREDDING SERVICE - POLICE DEPT	02/04/2022	36.00	.00		
Total 10052100340:					280.98	.00		
10052120153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	902.70	.00		
Total 10052120153:					902.70	.00		
10052120154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	11,880.11	.00		
Total 10052120154:					11,880.11	.00		
10052120155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	98.69	.00		
Total 10052120155:					98.69	.00		
10052120225								
130 ch	US CELLULAR	0483504772	POLICE CELL PHONES	02/04/2022	172.25	172.25	01/26/2022	
Total 10052120225:					172.25	172.25		
10052120380								
3404 c	BURNS FULL SERVICE LLC	154214	TIRE REPAIR-SQUAD 87	02/04/2022	20.00	.00		
3404 c	BURNS FULL SERVICE LLC	154217	OIL, WASHER FLUID, OIL FILTER, TIRE DISP	02/04/2022	221.40	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10052120380:					241.40	.00		
10052120810								
445 ch	MRS LIGHTING INC	21123116	REMOVE PARTS FROM OLD SQUAD/TRANS	02/04/2022	3,774.59	.00		
536 ch	OREN'S AUTO BODY & CARWA	02012201	REMOVE LABELS FROM SQUAD	02/04/2022	373.00	.00		
3748 c	SIGN A RAMA	INV-88710	2021 FORD EXPLORER-SQUAD #86	02/04/2022	535.00	.00		
Total 10052120810:					4,682.59	.00		
10052150210								
596 ch	ROBINSON'S MARKETING DIV I	27806	CLEANING THROUGH 1/15/22-POLICE STATI	02/04/2022	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	27833	CLEANING THROUGH 1/22/22-POLICE STATI	02/04/2022	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	27863	CLEANING THROUGH 1/29/22-POLICE STATI	02/04/2022	119.00	.00		
Total 10052150210:					357.00	.00		
10052150221								
21 ch	ALLIANT ENERGY	JAN 22 535891	JAN 22 535891 ELECTRIC CHARGES	02/04/2022	379.46	.00		
Total 10052150221:					379.46	.00		
10052150224								
21 ch	ALLIANT ENERGY	JAN 22 939021	JAN 22 939021 GAS CHARGES	02/04/2022	358.39	.00		
Total 10052150224:					358.39	.00		
10052150340								
73 ch	BANDT COMMUNICATIONS INC	211787	BRASS MOUNT-NEW SQUAD	02/04/2022	35.00	.00		
445 ch	MRS LIGHTING INC	21112203	MISC REPAIR TO EQUIPMENT-POLICE DEPT	02/04/2022	40.00	40.00	01/26/2022	
596 ch	ROBINSON'S MARKETING DIV I	27864	TOILET TISSUE-POLICE DEPT	02/04/2022	65.00	.00		
1015 c	ABENDROTH WATER COND INC	176198	WATER - POLICE DEPARTMENT	02/04/2022	26.00	.00		
1015 c	ABENDROTH WATER COND INC	179756	WATER - POLICE DEPARTMENT	02/04/2022	26.00	.00		
5377 c	ROCKFORD SILK SCREEN PRO	112862	LETTERHEAD, BUSINESS CARDS	02/04/2022	296.81	.00		
Total 10052150340:					488.81	40.00		
10053100153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	58.87	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	23.55	.00		
Total 10053100153:					82.42	.00		
10053100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	312.54	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	781.35	.00		
Total 10053100154:					1,093.89	.00		
10053100155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	1.95	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	5.90	.00		
Total 10053100155:					7.85	.00		
10053110210								
3690 c	CEDAR CORPORATION	110144	DAIRYLAND DRIVE-STREET & STORM IMPR	02/04/2022	1,540.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053110210:					1,540.00	.00		
10053110212								
3690 c	CEDAR CORPORATION	110136	BRAILSFORD/DAIRYLAND DEVELOPMENT-S	02/04/2022	1,885.00	.00		
3690 c	CEDAR CORPORATION	110142	VULCAN DEVELOPMENT	02/04/2022	7,904.38	.00		
Total 10053110212:					9,789.38	.00		
10053230153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	274.78	.00		
Total 10053230153:					274.78	.00		
10053230154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	4,116.42	.00		
Total 10053230154:					4,116.42	.00		
10053230155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	52.32	.00		
Total 10053230155:					52.32	.00		
10053230225								
130 ch	US CELLULAR	0486263953	DPW CELL PHONE	02/04/2022	45.10	.00		
3534 c	CHARTER COMMUNICATIONS	010138401192	DPW GARAGE PHONE & INTERNET	02/04/2022	4.12	.00		
5214 c	GRANITE TELECOMMUNICATIO	549629888	608-884-3341 MUNI GARAGE	02/04/2022	117.25	.00		
Total 10053230225:					166.47	.00		
10053230340								
259 ch	FASTENAL COMPANY	WIJAN235176	NUTS, BOLTS, WASHERS	02/04/2022	268.35	.00		
357 ch	JANESVILLE DOOR CO LTD	119368	REPAIR GARAGE DOOR -GARAGE	02/04/2022	348.90	.00		
565 ch	MID-STATE EQUIPMENT	I14662	CHAINSAW PARTS	02/04/2022	87.98	.00		
1009 c	FARM & FLEET CO	060742	OVERBOOTS-GARAGE	02/04/2022	52.99	.00		
3161 c	MENARDS	016655	LED LIGHTS	02/04/2022	29.96	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-340611	HYDRALIC FITTING	02/04/2022	10.89	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-340888	NON-CHLOR CLEANER	02/04/2022	39.72	.00		
5278 c	24 HOUR HOME COMFORT SER	1074482	DIGITAL THERMOSTAT-GARAGE	02/04/2022	166.04	.00		
Total 10053230340:					1,004.83	.00		
10053240340								
565 ch	MID-STATE EQUIPMENT	I15102	STIHL SAW BAR	02/04/2022	94.99	.00		
5374 c	HALRON LUBRICANTS INC	0143523-IN	OIL-MUNI GARAGE	02/04/2022	939.30	.00		
Total 10053240340:					1,034.29	.00		
10053310340								
5184 c	BUMPER TO BUMPER EDGERT	625-340640	TOURQUE WRENCH	02/04/2022	225.19	.00		
Total 10053310340:					225.19	.00		
10053310380								
700 ch	LAKESIDE INTERNATIONAL TR	5156721P	LIGHT TAIL-TRUCK #2	02/04/2022	99.95	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-340511	WIRE BRAID HOSE, MALE PIPE-TRUCK #2	02/04/2022	47.14	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
5184 c	BUMPER TO BUMPER EDGERT	625-340513	MAGNETIC PICK-UP TOOL-TRUCK #2	02/04/2022	3.99	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-340763	LIGHT BULB-TRUCK #2	02/04/2022	16.99	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-341046	WASHER SOLVENT-TRUCKS	02/04/2022	23.94	.00		
Total 10053310380:					192.01	.00		
10053310385								
3404 c	BURNS FULL SERVICE LLC	JAN 2022	JAN 2022-GAS/DIESEL CHARGES	02/04/2022	1,315.30	.00		
Total 10053310385:					1,315.30	.00		
10053310390								
4748 c	ARBOR DAY FOUNDATION	W20314269	TREE CITY USA FLAG	02/04/2022	32.60	.00		
Total 10053310390:					32.60	.00		
10053318340								
109 ch	MACQUEEN EQUIPMENT	P22529	AIR CYLINDER-TRUCK #5 PLOW	02/04/2022	285.06	.00		
1009 c	FARM & FLEET CO	098250	GALVANIZED SCOOP	02/04/2022	25.30	.00		
2371 c	MONROE TRUCK EQUIPMENT I	5469247	CYLINDER-TRUCK #5 WING PLOW	02/04/2022	518.27	.00		
3266 c	AMERICAN INDUSTRIAL STEEL	16292	ALUMINUM-PLOW	02/04/2022	93.43	.00		
4720 c	CITY OF MILTON	9442	SALT BRINE	02/04/2022	300.00	.00		
5371 c	NINJA DE-ICER, LLC	2850	BULK ROCK SALT	02/04/2022	5,295.63	.00		
5371 c	NINJA DE-ICER, LLC	2926	BULK ROCK SALT	02/04/2022	1,802.82	.00		
5371 c	NINJA DE-ICER, LLC	2945	BULK ROCK SALT	02/04/2022	3,667.50	.00		
Total 10053318340:					11,988.01	.00		
10053318385								
3404 c	BURNS FULL SERVICE LLC	JAN 2022	JAN 2022-GAS/DIESEL CHARGES	02/04/2022	502.18	.00		
Total 10053318385:					502.18	.00		
10053400340								
3518 c	BATTERIES PLUS LLC	P48143855	BARRICADE LIGHTS	02/04/2022	14.75	.00		
3518 c	BATTERIES PLUS LLC	P48299406	HEAVY DUTY LANTERN	02/04/2022	20.65	.00		
4863 c	HARBOR FREIGHT	050611	TOOS FOR STREET SIGN MAINTENANCE	02/04/2022	229.68	.00		
Total 10053400340:					265.08	.00		
10053420221								
21 ch	ALLIANT ENERGY	JAN 22 833074	JAN 22 833074 ELECTRIC CHARGES	02/04/2022	3,198.09	.00		
Total 10053420221:					3,198.09	.00		
10053420340								
732 ch	VISCO	45220	REPLACEMENT POLE FOR STREET LIGHT	02/04/2022	5,120.00	.00		
Total 10053420340:					5,120.00	.00		
10054910385								
3404 c	BURNS FULL SERVICE LLC	JAN 2022	JAN 2022-GAS/DIESEL CHARGES	02/04/2022	253.00	.00		
Total 10054910385:					253.00	.00		
10055110153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	260.02	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055110153:					260.02	.00		
10055110154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	4,446.33	.00		
Total 10055110154:					4,446.33	.00		
10055110155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	39.73	.00		
Total 10055110155:					39.73	.00		
10055142790								
2151 c	BROWN CAB SERVICE INC	2301	DECEMBER 2021 SHARED RIDE TAXI	02/04/2022	4,005.50	4,005.50	01/26/2022	
Total 10055142790:					4,005.50	4,005.50		
10055200225								
130 ch	US CELLULAR	0486263953	PARK WIFI	02/04/2022	43.49	.00		
3534 c	CHARTER COMMUNICATIONS	009647701232	CITY POOL INTERENT	02/04/2022	89.99	.00		
Total 10055200225:					133.48	.00		
10055200340								
3404 c	BURNS FULL SERVICE LLC	JAN 2022	JAN 2022-CHAINSAW BAR	02/04/2022	59.95	.00		
Total 10055200340:					59.95	.00		
10055200810								
565 ch	MID-STATE EQUIPMENT	114636	BACKPACK BLOWER	02/04/2022	551.99	.00		
5376 c	ANTHEM SPORTS	WS241566	BASEBALL/SOFTBALL INFIELD DRAG MAT	02/04/2022	455.95	.00		
Total 10055200810:					1,007.94	.00		
10056300153								
2887 c	DELTA DENTAL OF WISCONSIN	1712231	FEB 2022 DENTAL INSURANCE	02/04/2022	35.32	.00		
Total 10056300153:					35.32	.00		
10056300154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2022	MARCH 22 HEALTH INSURANCE	02/04/2022	468.81	.00		
Total 10056300154:					468.81	.00		
10056300155								
490 ch	SECURIAN FINANCIAL GROUP,	MARCH 2022	MARCH 2022 LIFE INSURANCE	02/04/2022	13.34	.00		
Total 10056300155:					13.34	.00		
20357120820								
603 ch	ROCK CO REGISTER OF DEED	403 BLAINE	RECORDING OF MORTGAGE-BURLINGAME	02/04/2022	30.00	.00		
Total 20357120820:					30.00	.00		
20357190820								
5380 c	SALM, ALLEN & CHRISTINA	PAY REQ #1	HOME REVIVAL LOAN PAYMENT #1	02/04/2022	3,185.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 20357190820:					3,185.00	.00		
40057332820								
2936 c	MURPHY DESMOND LAWYERS	8142156	LEGAL SERVICES-SOUTH MAIN	02/04/2022	192.50	192.50	01/26/2022	
3690 c	CEDAR CORPORATION	110137	SOUTH MAIN STREET STP	02/04/2022	560.00	.00		
Total 40057332820:					752.50	192.50		
40057334820								
3690 c	CEDAR CORPORATION	110140	ADMINISTRATION OF CDBG GRANT	02/04/2022	195.00	.00		
Total 40057334820:					195.00	.00		
40657121820								
5375 c	KELLY OLSON & BRAD HUDSO	2022	SUPERSIZED ED GRANT-6 W FULTON ST	02/04/2022	6,000.00	.00		
Total 40657121820:					6,000.00	.00		
40657330820								
231 ch	EDGERTON REPORTER CO INC	19423	AD FOR BIDS- E FULTON ST RETAINING WA	02/04/2022	41.80	.00		
231 ch	EDGERTON REPORTER CO INC	19491	AD FOR BIDS- E FULTON ST RETAINING WA	02/04/2022	41.69	.00		
3690 c	CEDAR CORPORATION	110141	EAST FULTON RETAINING WALL	02/04/2022	337.50	.00		
3690 c	CEDAR CORPORATION	110145	HENRY STREET-STREET & UTILITY IMPROV	02/04/2022	1,155.00	.00		
Total 40657330820:					1,575.99	.00		
40657700820								
2936 c	MURPHY DESMOND LAWYERS	8142156	LEGAL SERVICES-LAWTON ST	02/04/2022	385.00	385.00	01/26/2022	
Total 40657700820:					385.00	385.00		
40857330820								
3690 c	CEDAR CORPORATION	110138	WEST SIDE INDUSTRIAL STREET EXTENSIO	02/04/2022	455.00	.00		
Total 40857330820:					455.00	.00		
40957121820								
2936 c	MURPHY DESMOND LAWYERS	8142156	LEGAL SERVICES	02/04/2022	17.50	17.50	01/26/2022	
Total 40957121820:					17.50	17.50		
40957311820								
3690 c	CEDAR CORPORATION	110139	IKI DEVELOPMENT REVIEW	02/04/2022	62.50	.00		
Total 40957311820:					62.50	.00		
60380840340								
934 ch	STAPLES CREDIT PLAN	7348553188	INK CARTRIDGE, COY PAPER, THERMAL PA	02/04/2022	14.68	.00		
Total 60380840340:					14.68	.00		
Grand Totals:					120,497.17	5,916.97		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
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Grand Total General Fund Vouchers: \$120,497.17
Total Payroll Check Dates 1/28/2022:\$84,844.37
GRAND TOTAL OF GENERAL FUND: \$205,341.54

Finance Committee Members Signatures of Approval:

TIMOTHY SHAW

CANDY DAVIS

SARAH BRAUN

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 02/04/2022
Invoice Detail.Voided = No

Memo

To: Common Council
From: Staff
Date: 2/4/2022
Re: February 7, 2022 Special Meeting

USDA RD S Main Funding: The sewer portion of the S Main Street utility reconstruction project is being partially funded with a USDA Rural Development loan and grant. The RD program requires the city hold a public meeting to allow residents to learn about the funding and the project.

The RD program will provide \$405,000 in low interest loan funds (1.75% interest rate) and \$219,000 in grant funds. The loan will be repaid on a 40-year amortization schedule. The total estimated cost for the sewer portion of the project is \$880,000. The project included the replacement of the sewer and water mains and partial replacement of service laterals. The project extended from Lord Street to approximately Hain Road and replaced 2,720 feet of sewer main.

Bids for E Fulton St retaining wall: The E Fulton Street retaining wall replacement is in the 2022 budget for \$155,000. The engineer's review of the bids is attached. The low bid is for \$159,170. Please note that the City took bids for this project last fall and received one bid that was submitted after the bid opening deadline. The bid was for \$142,294. This project will be funded by either the borrowing, capital surplus funds or TIF interest repayment.

Quotes for Loader: The 2022 Budget includes \$170,000 for a new front end loader. Staff contacted several vendors and received two quotes. The lowest responsible quote came from Miller Bradford and Riesberg, Inc. in the amount of \$181,500 - trade in value of \$42,000 for a net cost of \$139,500. Staff explored the recent sales of similar equipment to our current loader and prices were half of the proposed trade in value. Staff recommends trading in the 2006 front end loader and purchasing the new 2022 loader from Miller Bradford and Riesberg, Inc. for \$139,500.

Salary Resolution To address the division of the Clerk/Treasurer position into separate positions, the salary resolution must be amended. The attached amended salary resolution provides the wage ranges for the Clerk and the Treasurer in accordance with the wage study. The resolution also establishes the Treasurer's starting wage at the equivalent of an employee having 2.6 years of service to account for the new Treasurer's experience.

Appointment of City Clerk: In anticipation of the retirement of City Clerk Cindy Heggland, the Personnel Committee met in November of 2021 to discuss the promotion of administrative assistant, Wendy Loveland, to the City Clerk position. The Committee recommended Loveland's promotion to the Clerk position. If approved, staff recommends the effective date of the promotion be February 14, 2022.

Language Proficiency Plan: The USDA RD program requires the City adopt a plan to assist residents with limited English language skills in getting water/sewer service. The plan is included in your packet.

RESOLUTION No. 24-21 B
2022 SALARY RESOLUTION
COMMON COUNCIL OF THE CITY OF EDGERTON

WHEREAS, the City of Edgerton employs both union and non-union personnel, and

WHEREAS, it is necessary that the Common Council establish compensation for all non-union personnel, and

WHEREAS, it is necessary that the Common Council amends the established compensation for all non-union personnel as they see fit, and

WHEREAS, the Finance Committee of the Common Council has reviewed the matter of salaries of non-union personnel as spelled out in State Statute 65.04(8)(a) and has submitted a proposed salary schedule **amendment** which schedule is attached, and

NOW, THEREFORE BE IT RESOLVED that the attached amended salary range schedule for 2022 is approved as the salary schedule for non-union personnel for the fiscal year 2022

Motion by:

Second by:

Roll Call: Ayes Noes -

Dated and signed this day of, 2022.

Christopher W. Lund, Mayor

Attest:

Ramona Flanigan
City Administrator

2022 NON-UNION SALARY AND WAGE RANGE SCHEDULE

<u>SALARIED EMPLOYEES</u>	<u>2021 Salary</u>	<u>2022 Salary</u>	<u>Remarks</u>
Chief of Police	86,253.75	74,229 - 100,209	
Lieutenant of Police (After 3 years)	70,604.96	72,017.06	
Lieutenant Start Wage	66,718.27	68,052.64	Lieutenant Increases: \$.70 increase each year for first 2 years
Library Director	54,267.96	58,650 - 79,178	
Municipal Services Director w/Utility	91,225.00	74,229 - 100,209	
Clerk/Treasurer	68,325.41		
Treasurer		58,650 - 79,178	Starting wage step 2.6 of wage range
Clerk		53,550 - 69,615	
Administrator	93,297.73	86,700 - 117,045	
Recreation/Aquatic Director	17,505.52	17,855.63	Per Season
<u>ELECTED OFFICIALS</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>Remarks</u>
Mayor	2,520.00	2,520.00	
(per year-increment for newly elected)			
Aldersperson	2,220.00	2,220.00	
Municipal Judge	5,411.00	5,411.00	
Board of Review (per day)	40.00	40.00	
<u>HOURLY EMPLOYEES</u>			<u>Remarks</u>
City Hall Admin Assistant wage	22.49	20.77 - 25.75	
Police Dept. Admin Assistant wage	22.26	20.75 - 25.75	
Police Dept. P/T Admin Asst	16.47	20.75 - 25.75	
Public Works Operator wage	24.01	22.84 - 28.33	
Utility Operator wages	23.79	22.84 - 28.33	
Utility Lead Operator wage	25.84	24.32 - 30.50	
Library Admin Assistants wage	16.47	18.88 - 23.41	
Water Operator Grade OIT	Base + \$.40		
Water Operator Grade 1	Base + \$.90		
Wastewater Operator Grade OIT	Base + \$.40		
Wastewater Operator Grade Basic	Base + \$1.20		
Wastewater Operator Grade Advanced	Base + \$1.40		
Operator First Certification Pay		0.70	Operator includes Public Works, Utility Lead Operators and Utility Operators
Operator Second Certification Pay		0.70	
Admin and Library Asst First Certification Pay		0.40	
Admin and Library Asst Second Certification Pay		0.40	
Admin and Library Asst Third Certification Pay		0.40	
Crossing Guard	15.00	15.00	\$.25 after 3 years \$.25 after 6 years
Pollworkers	7.25	7.25	
DPW/Parks Part-time Summer	12.00	12.00	\$.25 per year of service
DPW/Cemetery Groundskeeper	15.00	15.00	\$.25 per year of service
Project Inspector (LTE)	25.00	25.00	
Lifeguards - Starting	8.50	9.25	
With WSI	9.50	9.50	Seasonal returns with favorable evaluations:
Supervisors	9.50	10.25	\$.25/hr per year for DPW// Parks, Lifeguards, Cashiers, Concession, and Maintenance.
Cashiers	6.00/7.25**	7.25	*Lifeguards teaching private lessons receive \$4.00 per lesson in addition to wage
Concession	6.00/7.25**	7.25	
Maintenance	6.00/7.25**	7.25	

Step increase are granted on anniversary date at the end of each year's service

** Wages below legal minimum wage for eligible employees only.

* Last step increase as needed to equal maximum wage of position

**CITY OF EDGERTON RESOLUTION No. 02-22
A RESOLUTION APPROVING BUDGET TRANSFERS AND AMENDMENTS
FOR THE YEAR ENDING DECEMBER 31, 2021**

WHEREAS, the City has received unanticipated revenues allowing for more expenditures than anticipated in the 2021 budget document; and

WHEREAS, the City Council designated fund balance to be used for specific expenditures; and

WHEREAS, State Statute 65.06(3) allows for budget transfers between departments or expenditure categories;

NOW THEREFORE, BE IT RESOLVED that the following budget transfers and amendments are approved for the year ending December 31, 2021:

<u>ACCOUNT NAME</u>	<u>ACCOUNT NUMBER</u>	<u>ORIGINAL AMOUNT</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED AMOUNT</u>
BUDGET TRANSFERS				
To transfer budgeted funds from the clerk and elections to cover shortfall for common council operating.				
COMMON COUNCIL - OPER SUP/EXP	100-51100-340	1,500	385	1,885
CITY CLERK - PUB/SUB/DUES	100-51430-320	6,000	(304)	5,696
ELECTIONS - OPER SUP/EXP	100-51440-340	3,000	(81)	2,919
To transfer budgeted funds from elections to cover shortfall for municipal court.				
MUNI COURT - OPER SUP/EXP	100-51200-340	2,000	168	2,168
ELECTIONS - OPER SUP/EXP	100-51440-340	2,919	(168)	2,751
To transfer budgeted funds from attorney retainer to cover shortfall for attorney prosecution.				
LEGAL - ATTY PROSECUTION	100-51320-210	12,000	504	12,504
LEGAL - ATTY COUNSEL	100-51300-210	28,770	(504)	28,266
To transfer budgeted funds from the accounting to cover shortfall for legal attorney counsel.				
LEGAL - ATTY COUNSEL	100-51310-210	2,000	2,651	4,651
ACCOUNTING - HEALTH INS	100-51510-154	20,188	(2,651)	17,537
To transfer budgeted funds from DPW Admin wages to cover GovHR wage study.				
ADMINISTRATOR - OPER SUP/EXP	100-51410-340	-	8,834	8,834
DPW ADMIN - SALARY	100-53100-111	80,975	(8,834)	72,141
To transfer budget funds from the accounting to cover shortfall in property assessment.				
PROP ASSESSMENT - PROF SERV	100-51530-210	26,100	943	27,043
ACCOUNTING - OPER SUP/EXP	100-51510-340	2,500	(943)	1,557
Transfer budget funds from the police training, crossing guards, accounting, and contingent fund balance to cover shortfa				
POLICE PATROL - WAGES	100-52120-115	579,394	40,976	620,370
POLICE TRAINING - OVERTIME	100-52140-116	2,000	(2,000)	-
POLICE TRAINING - TRAINING/TRAVEL	100-52140-330	2,000	(2,000)	-
POLICE TRAINING - OPERATING	100-52140-340	1,500	(1,128)	372
CROSSING GUARDS - WAGES	100-52160-125	15,300	(1,697)	13,603
ACCOUNTING - HEALTH INS	100-51510-154	17,537	(14,233)	3,304
CONTINGENT FUND	100-51950-900	21,579	(19,918)	1,661
To transfer funds from city hall capital equip to cover shortfall in police station capital improvements.				
POLICE STATION - CAP IMPROV	100-52150-820	-	7,510	7,510
CITY HALL - CAPITAL EQUIP	100-51600-810	14,000	(7,510)	6,490
To transfer funds from DPW Admin for building inspection shortfall.				
BULDG INSPECTION - PROF SERVICE	100-52400-210	25,000	9,454	34,454
DPW ADMIN - HEALTH INS	100-53100-154	31,724	(9,454)	22,270

ACCOUNT NAME	ACCOUNT NUMBER	ORIGINAL AMOUNT	INCREASE (DECREASE)	AMENDED AMOUNT
To transfer funds from cemeteries and admin to street maintenance for wages				
STREET MAINT - VAC/SICK	100-53310-126	-	27,985	27,985
FASS CEMETERY WAGES	100-54910-122	40,635	(15,521)	25,114
OTH CEMETERIES - WAGES	100-54915-122	3,484	(3,079)	405
DPW ADMIN - STAFF WAGES	100-53100-120	30,404	(9,385)	21,019
To transfer funds from numerous DPW accounts to cover shortfall in snow and ice accounts.				
SNOW/ICE CONTROL - OPER SUP/EXP	100-53318-340	27,000	17,765	44,765
MUNI GARAGE - OPER SUP/EXP	100-53230-340	10,000	(3,689)	6,311
MACH & EQUIP - OPER SUP/EXP	100-53240-340	15,000	(1,707)	13,293
WEED CONTROL - WAGES	100-53640-122	4,292	(5,743)	(1,451)
STORM SEWER - WAGES	100-53440-122	6,345	(5,604)	741
SIDEWALKS - WAGES	100-53430-122	2,062	(1,052)	1,010
To transfer funds from traffic control operating to depot operating.				
DEPOT - OPERATING SUP/EXP	100-55150-340	700	2,270	2,970
TRAFFIC CONTROL - OPER SUP/ESP	100-53400-340	6,500	(2,270)	4,230
To transfer funds from numerous DPW accounts to cover shortfall in parks operating.				
PARKS/PLYGRDS - OPER SUP/EXP	100-55200-340	16,400	10,191	26,591
CELEBRATIONS - WAGES	100-55300-122	7,594	(3,110)	4,484
PARKING - OPER SUP/EXP	100-53450-340	1,890	(996)	894
DPW ADMIN - FICA	100-53100-151	8,526	(6,085)	2,441
To transfer funds from finance training to cover shortfall in planning expenses.				
PLANNING - OPER SUP/EXP	100-56300-340	100	562	662
FINANCE - TRAIN/TRAVEL	100-51520-330	1,000	(562)	438
To transfer funds from election expenses to cover shortfall in downtown renewal expenses.				
DOWNTOWN RENEWAL - PROF SERVICE	100-56600-210	11,000	509	11,509
ELECTIONS - OPER SUP/EXP	100-51440-340	2,751	(509)	2,242
BUDGET AMENDMENTS				
To increase refunds and police admin - capital equipment for purchase of Lexipol.				
REFUNDS	100-48512	2800	2,500	5,300
POLICE ADMIN - CAPITAL EQUIP	100-52100-810	4691	2,500	7,191
To increase the State Aids for vest grant funds and increase expense for police patrol equipment.				
STATE AID - MISCELLANEOUS GRANTS	100-43590	-	2,102	2,102
POLICE PATROL - OPER SUP/EXP	100-52120-340	6,000	2,102	8,102
To increase the sale of city property revenue and police patrol capital equipment expenditure for trade in of squad.				
SALE OF CITY PROPERTY	100-48310	-	6,500	6,500
POLICE PATROL - CAP EQUIP	100-52120-810	25,900	6,500	32,400
To increase the credit card rebate revenue and police celebrations expenditure to cover celebrations shortfall.				
CREDIT CARD REBATE	100-48115	13,000	2,606	15,606
POLICE CELEBRATIONS - O/T WAGES	100-52145-116	3,000	2,606	5,606
To increase revenues and expenditures for fire district 2% dues.				
STATE - FIRE INSURANCE	100-43420	17,000	2,752	19,752
FIRE PROTECTION - PROF SERVICE	100-52200-210	211,603	2,752	214,355
To increase the revenue expenses for building inspection.				
BUILDING PERMITS	100-44300	24,300	25,874	50,174

ACCOUNT NAME	ACCOUNT NUMBER	ORIGINAL AMOUNT	INCREASE (DECREASE)	AMENDED AMOUNT
BULDG INSPECTION - PROF SERVICE	100-52400-210	34,454	25,874	60,328
To increase the revenue expenses for engineering invoiced services.				
DEVELOPER CONTRIBUTIONS	100-48515	-	64,725	64,725
ENGINEERING INVOICED SERVICE	100-53110-212	-	64,725	64,725
To increase the expenses for street repairs using fund balance.				
FUND BALANCE		-	95,687	95,687
STREET MAINT - CAP IMPROV	100-53310-820	132,670	95,687	228,357
To increase the insurance recovery revenue for expenses for street light repairs and replacement.				
INSURANCE RECOVERIES	100-48400	10,000	2,222	12,222
STREET LIGHTING - OPER SUP/EXP	100-53420-340	1,500	2,222	3,722
To increase revenue for mass transit and expenses for shared ride services.				
STATE AID - MASS TRANSIT	100-43580	61,000	11,389	72,389
SHARE RIDE SERVICE	100-55142-790	61,000	11,389	72,389
To increase revenue for donation to tobacco museum and expenses for tobacco museum				
DONATIONS TOBACCO MUSEUM	100-48514	-	1,540	1,540
TOBACCO CITY MUSEUM - DONATION	100-55144-790	-	1,540	1,540
To increase revenue for League and tree donations and expenses for park equipment and trees.				
DONATIONS FROM ORGANIZATIONS	100-48511	-	6,075	6,075
PARKS/PLAYGROUND CAP IMPROV	100-55200-820	26,000	6,075	32,075
Use designated fund balance and sale of DPW surplus equip for purchase of mower and park equipment.				
FUND BALANCE		95,687	10,501	106,188
SALE OF CITY PROPERTY	100-48310	6,500	11,575	18,075
PARKS/PLAYGROUND CAP EQUIP	100-55200-810	1,500	22,076	23,576
To increase revenue for Racetrack concessions and expenses for Racetrack concessions.				
CONCESSION STAND CONCESSIONS	100-46748	11,000	1,256	12,256
CONCESSION STAND - CONCESSIONS	100-55415-345	7,500	1,256	8,756
To increase revenues and expenditures to transfer fund balance to capital projects.				
TRANSFER FROM GENERAL FUND	400-49100	0	46,419	46,419
TRANSFER TO CAP PROJ FUND	100-59240-900	0	46,419	46,419

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated: February 7, 2022

Christopher W. Lund, Mayor

ATTEST:

Ramona Flanigan, City Administrator

**CITY OF EDGERTON
RESOLUTION No. 03-22**

**Resolution Authorizing the 2021 Property Tax Equivalent
Charged To the Water Utility**

WHEREAS, Wisconsin State Statute 66.0811(2) grants municipalities the power to authorize a lower amount for the property tax equivalent charged to the water utility than would be calculated using current tax rates and plant values; and

WHEREAS, the Common Council has controlled water utility expenses as a means to help control user rates with no greater than a 3% increase; and

WHEREAS, in 2021, the property tax equivalent is less than a 3% increase over the 2020 increase;

NOW, THEREFORE BE IT RESOLVED, that the 2021 Property Tax Equivalent charged to the Edgerton Water Utility will be \$178,774.

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated: February 7, 2022

Christopher W. Lund, Mayor

ATTEST

Ramona Flanigan, City Administrator

**Edgerton Water Utility
Property Tax Equivalent
December 31, 2021**

Summary of Tax Rates

State	-	City of Edgerton
County	5.404823	Edgerton School
Local	6.111623	Fire District
School	9.089811	Blackhawk VTAE
Vocational School	1.015666	Rock County
Other - Local	-	State of Wisconsin
Other - NonLocal	-	
Total Tax Rate	<u>21.621924</u>	SUB-TOTALS:
Less: State Credit	(\$1.51223757)	STATE SCHOOL
Net Tax Rate	<u>20.109686</u>	TAX CREDIT

TOTAL TAX RATE:

Property Tax Equivalent Calculation

Local Tax Rate	6.111623
Combined School Tax Rate	10.105477
Other Tax Rate-Local	-
Total Local & School Tax	<u>16.217100</u>
Total Tax Rate	<u>21.621924</u>
Ratio of Local & School Tax to Total	<u>0.750030</u>
Total Tax Net of State Credit	<u>20.109686</u>
Net Local and School Tax Rate	<u>15.082876</u>

Utility Plant 1/1/21	13,832,015.00	
Materials & Supplies	<u>26,454</u>	Acct 602-15000 b/4 inventory ad
Sub-total	13,858,469	
Less: Plant Outside Limits	<u>1,828,900</u>	remains the same each year
Taxable Assets	12,029,569	
Assessment Ratio	98.5303876%	from mil rate worksheet
Assessed Value	11,852,781	
Net Local and School Tax Rate	<u>15.082876</u>	
Computed Tax Equivalent for Current Year	178,774	
Tax Equivalent for 1994 PSC Report	67,819	
Tax Equivalent Authorized by Council	186,178	Approved by Res - 3% increase
Tax Equivalent for Current Year	<u>178,774</u>	
Allocated to Sewer Utility	(2,163)	Need to complete joint meter wo
Water Utility Tax Equivalent Expense	<u>176,611</u>	

CITY OF EDGERTON RESOLUTION No. 04-22

**A RESOLUTION APPROVING THE ASSIGNED FUND BALANCE
FOR THE YEAR ENDING DECEMBER 31, 2021**

WHEREAS, municipal accounting practice requires fund balance to be assigned to recognize specific projects yet to be completed which were budgeted for in prior years; and

WHEREAS, the city assigns fund balance for earned but unpaid sick leave and vacation leave; and

WHEREAS, city ordinances require fund balance to be assigned for capital expenditures, emergency expenditures, and working capital;

NOW THEREFORE, BE IT RESOLVED that the following are the components of the assigned fund balances:

<u>PURPOSE</u>	<u>AMOUNT</u>
Police Department generator	27,766.00
Library Building Projects	10,493.00
Code Codification	11,201.00
Edgerton Senior Center – Donations	325.00
Park Disc Golf – Donations	220.00
Racetrack Park – Advertising fund	979.00
Racetrack Park – Entrance Gate	500.00
Fish pond culvert and structure	5,200.00
Brown Trust Donation	32,545.00
Pollinator planting	1,000.00
Community Sign Donations	1,758.00
Pool Donation	670.00
Racetrack Park Soccer	7,500.00
Park Donation	4,230.00
City Hall AV	3,758.00
Veteran’s Bldg. sale proceeds	171,382.00
Compensated Absences – Vacation and Sick Leave	\$308,794.00
Assignments Required by Ordinance	
Capital Expenditures	\$100,000.00
Emergency Expenditures	186,543.00
Working Capital	373,085.00
TOTAL GENERAL FUND ASSIGNMENTS	\$1,247,949.00

Passed and adopted this 7th day of February, 2022

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Christopher W. Lund, Mayor

ATTEST: _____
Ramona Flanigan, City Administrator

Memo

To: RDA
From: Staff
Date: 2/4/2022
Re: February 7, 2022 Meeting

Application for a Supersized ED Grant for 6 W Fulton St: The owner of 6 W Fulton is requesting funding to upgrade the electrical wiring throughout for the building by adding outlets, removing knob and tube, etc. The attached quote includes \$625 for cabling for computers; the RDA should decide if that should be eligible for the program. Please note this applicant recently received an ED grant to upgrade the electrical service to the structure. The one quote for the project is for \$10,740. The maximum Supersized 50% ED grant amount would be \$5,370 with the computer cabling and \$5,057.50 without the computer cabling.

Application for a Supersized Facade Grant for roof at 115 Henry St: The owners of 115 Henry Street are requesting funding to replace the roof. The two quotes for the project range from \$24,300-\$38,019. The maximum Supersized 50% facade grant amount would be \$10,000.

Application for a Supersized Facade Grant for second exit at 115 Henry St: The owners of 115 Henry Street are requesting funding to replace the back fire escape/porch. The replacement will be the same size as the existing structure except for the stairs, which must be extended to meet code. This replacement will require approval of the Historic Commission. The one quote for the project is for \$22,000. The maximum Supersized 50% facade grant amount would be \$10,000.

(Please see the packet for background information on the following applications. Given the number of requests, the RDA should determine if there will be a deadline to complete the work.)

Application for a Supersized ED Grant for HVAC at 110 Henry St: The owner of 110 Henry St is requesting funding to install HVAC in a portion of the first floor. The condenser will be placed on the roof. The one quote for the project is for \$23,500. The maximum Supersized 50% ED grant amount would be \$6,000.

Application for a Supersized ED Grant for plumbing at 110 Henry St: The owner of 110 Henry St is requesting funding to install plumbing for a new restroom, kitchen, laundry, and water heater in the first floor. The one quote for the project is for \$11,200. The maximum Supersized 50% ED grant amount would be \$5,600.

Application for a Supersized Facade Grant for roof at 110 Henry St: The owner of 110 Henry Street is requesting funding to replace the roof. The three quotes for the project range from \$36,500-\$96,148. The maximum Supersized 50% facade grant amount would be \$10,000.

Application for a Supersized Facade Grant for doors at 110 Henry St: The owner of 110 Henry Street is requesting funding to replace the garage door in the front with a storefront window system

and the access door on the rear side of the building. The doors will fill the existing openings. This replacement will require approval of the Historic Commission. The one quote for each door totals \$16,919. The maximum Supersized 50% facade grant amount would be \$8,459.50.

Application for a Supersized Facade Grant for windows at 110 Henry St: The owner of 110 Henry Street is requesting funding to replace most of the first-floor windows. The windows on the front; north (church), and the rear side are included in the project. All of the windows will fill the original brick openings except for the front window, which will be the same size as the current window. The petitioner may consider installing a full-sized window. The 3 rear windows, which are currently boarded up, will be translucent glass. All the frames will be bronze colored. This replacement will require approval of the Historic Commission. The one quote for all the windows is for \$22,081. The maximum Supersized 50% facade grant amount would be \$10,000.

Application for a Supersized ED Grant for flooring for at 110 Henry St: The owner of 110 Henry St is requesting funding to epoxy paint a portion of the first floor. The one quote for the project is for \$12,287.10. If the RDA determines flooring is an eligible program cost, the maximum Supersized 50% ED grant amount would be \$6,000.

Economic Development Fund: During budget discussions, the RDA discussed the creation of an Economic Development Fund that would provide funding for our current smaller downtown rehab programs – façade and ED grants - after May 1, 2022 which is the closing date of the TIF expenditure period. To continue to support building renovations, the RDA could request the Council fund an Economic Development Fund using TIF funds. The RDA should discuss the following policy questions:

1. Should the City establish an Economic Development Fund?
2. If so, how much funding should be included. The range in annual totals for grants awarded since the beginning of the program is \$0-\$75,192 with the annual average being \$13,523. The TIF forecast includes \$100,000 in a potential funds.
3. Will the RDA modify the façade and ED grant programs? Size of awards? The type of work that is eligible?
4. Will the RDA limit the number of awards any one property can receive over a certain periods of time?

STANDARD FORM OF
BID ANALYSIS
PROJECT NUMBER 4894-0099

WHEREAS City of Edgerton (hereinafter referred to as the OWNER) has received bids on the 27th day of January, 2022 for Contract "22E-01" – East Fulton Street Retaining Wall Replacement (hereinafter referred to as the Project) and

WHEREAS Cedar Corporation, (hereinafter referred to as ENGINEER) has been retained by the OWNER to prepare bid tabulations, analyze bid results, and consult with the OWNER on the award of contracts.

The ENGINEER hereby consults as follows:

1. Based upon ENGINEER's analysis of the bids received on the above PROJECT the responsive low bidder is:

JB Johnson Bros., LLC.
12 Maple Court
Edgerton, WI 53534
Phone: 608-290-7667

The base bid price for the project was \$159,170.00. The project limits are on East Fulton Street from Catlin Street to Broadway Street. The bid includes a list of unit price items for removal and replacement of the retaining wall along with associated incidental work.

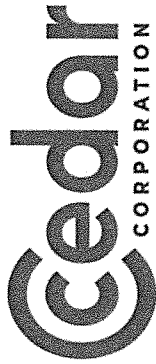
2. A total of four bids were submitted for this project. The second low bidder was All-Ways Contractors at \$185,737.00. The bid tab is attached.
3. The Engineer's base bid cost estimate for this project at bid time was \$155,012. The recommended bidder is \$2,158 above the estimate.
4. JB Johnson Bros., LLC., has completed many projects in Edgerton over the years and have completed retaining wall projects in the past. This project is a relatively small project which should little to no problems for them to complete.
5. The contract calls for work to be substantially complete by July 1, 2022, and fully completed by July 15, 2022. These dates could change based on availability of construction materials.
6. It is understood that by this analysis, that the ENGINEER does not guarantee the Contractor's performance, which is covered by the Contractor's bond. It is a statement by the ENGINEER that the ENGINEER has no information, which would lead the ENGINEER to believe that the Contractor does not have the necessary equipment and personnel to complete the PROJECT in compliance with the drawings and specifications within reasonable tolerances generally accepted in the trade.

7. It is further understood that this analysis is not a representation that the ENGINEER has reviewed the proposal for possible legal irregularities which should be a function of the OWNER'S legal counsel, and at the option of the OWNER.
8. It is further understood that in the event that OWNER feels that the Contract should be awarded on some basis other than price, the OWNER should defer further action on this PROJECT until a thorough legal review can be made by OWNER'S legal counsel.

Cedar Corporation

Submitted By: William A. Betzig, P.E.

Date: February 1, 2022



BID TABULATION

**EAST FULTON STREET RETAINING WALL REPLACEMENT
CONTRACT "22E-01"
CITY OF EDGERTON
EDGERTON, WI**

BID DATE: JANUARY 27, 2022

PROJECT NAME:		East Fulton Street Retaining Wall Replacement		JB Johnson Bros., LLC 12 Maple Court Edgerton, WI 53534		All-Ways Contractors, Inc. P. O. Box 798 Elm Grove, WI 53122		McGuire, Inc. W7022 Hwy 11 Monroe, WI 53566		Highway Landscapers, Inc. 1900 Behm Drive Little Chute, WI 54140	
PROJECT NO:		4894-0099									
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
01.2100.00.00001	ALLOWANCES	C.O.W	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
01.5000.01.00002	TRAFFIC CONTROL	L.S.	1	\$1,500.00	\$1,500.00	\$8,450.00	\$8,450.00	\$59,000.00	\$59,000.00	\$5,000.00	\$5,000.00
02.4113.03.00001	SELECT DEMOLITION OF PAVEMENT, SIDEWALKS AND DRIVEWAYS	S.Y.	40	\$13.50	\$540.00	\$44.75	\$1,790.00	\$30.00	\$1,200.00	\$50.00	\$2,000.00
02.4113.03.00003	SELECT DEMOLITION OF WALLS AND FOUNDATIONS	L.F.	345	\$10.00	\$3,450.00	\$84.80	\$29,256.00	\$161.00	\$55,545.00	\$48.00	\$16,560.00
02.4113.03.00004	SELECT DEMOLITION PAVEMENT MARKING	L.F.	1,000	\$2.00	\$2,000.00	\$0.01	\$10.00	\$2.00	\$2,000.00	\$2.00	\$2,000.00
02.4113.03.00010	SAW CUTTING	L.F.	5	\$5.00	\$25.00	\$50.00	\$250.00	\$30.00	\$150.00	\$20.00	\$100.00
31.2500.01.00005	TEMPORARY STORM DRAIN INLET PROTECTION	EA.	3	\$100.00	\$300.00	\$85.00	\$255.00	\$160.00	\$480.00	\$125.00	\$375.00
31.3419.04.00002	GEO/TEXTILE DRAINAGE FABRIC	S.Y.	330	\$3.00	\$990.00	\$3.00	\$990.00	\$9.25	\$3,052.50	\$6.00	\$1,980.00
32.1623.05.00001	CONCRETE SIDEWALK, 4"	S.F.	355	\$8.00	\$2,840.00	\$14.00	\$4,970.00	\$18.65	\$6,620.75	\$8.00	\$2,840.00
32.1723.05.00001	PAVEMENT MARKING, 4" EPOXY	L.F.	1,000	\$1.50	\$1,500.00	\$0.01	\$10.00	\$3.45	\$3,450.00	\$4.10	\$4,100.00
32.1723.05.00002	PAVEMENT MARKING, TEMPORARY TAPE 4" DOUBLE YELLOW	L.F.	1,000	\$2.00	\$2,000.00	\$2.95	\$2,950.00	\$2.50	\$2,500.00	\$5.00	\$5,000.00
32.3292.05.00001	TOPSOIL, TURF AND GRASSES	S.Y.	220	\$11.25	\$2,475.00	\$19.80	\$4,356.00	\$11.00	\$2,420.00	\$20.00	\$4,400.00
32.3295.05.00002	INTERLOCKING BLOCK RETAINING WALL	S.F.	1,750	\$80.00	\$140,000.00	\$74.80	\$130,900.00	\$103.00	\$180,250.00	\$199.00	\$348,250.00
33.4200.10.00068	DRAIN TILE, WRAPPED, 6"	L.F.	350	\$3.00	\$1,050.00	\$3.00	\$1,050.00	\$3.50	\$1,225.00	\$5.00	\$1,750.00
UNIT PRICE BID SCHEDULE A TOTAL					\$159,170.00		\$185,737.00		\$318,393.25		\$394,855.00

