

**CITY OF EDGERTON  
CITY HALL  
12 ALBION STREET  
EDGERTON, WI**

**PUBLIC WORKS COMMITTEE**

Monday, March 20, 2023 at 6:00 p.m.

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, March 17, 2023.
3. Consider Approval of March 6, 2023 minutes.
4. Consider storm sewer funding at 15 N Main Street.
5. Consider taking bids for 2023 sidewalk work.
6. Staff Report.
7. Adjourn.

cc: All Commission Members  
Department Heads

City Administrator  
City Engineer

All Council Members  
Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**MARCH 6, 2023 PUBLIC WORKS COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 6:00 p.m.

Committee members present were Jim Burdick, Casey Langan and Sarah Braun (remote).

Also present were City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, City Clerk Wendy Loveland and citizens.

Loveland confirmed the agendas were properly posted on Friday, March 3, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

**APPROVE MINUTES:** A Burdick/Langan motion to approve the February 13, 2023 Public Works Committee minutes passed, all voted in favor.

**REGULATIONS FOR KEEPING OF RABBITS:** The Committee discussed and confirmed that no more than 6 rabbits will be allowed on single family residential properties. A Langan/Burdick motion to approve an ordinance amendment regulating rabbits passed on a 3/0 roll call vote.

**POLICY FOR SIDEWALK CLEARING ON WEEKENDS OR HOLIDAYS:** The current policy allows the City to clear a sidewalk after 24 hours has passed since the owner was notified of a snow removal violation. In the past, staff has not been called in on weekends or holidays to remove snow after a violation notice, meaning that if the violation occurs on a Friday, staff would not remove the snow until at least Monday. The Committee is in favor of amending the policy to include sidewalk clearing on weekends and holidays if necessary. If snow removal is done outside of normal business hours, the land owner will be responsible for the additional costs.

**RAPID FLASHING BEACON CONFIGURATION:** One rapid flashing beacon light will be installed at Albion/W Fulton and one rapid flashing beacon light will be installed at N Main/Jenson. Staff discussed and agreed the lights should be installed on regular poles rather than on overhead arms.

**LIBRARY ROOF REPAIRS:** The flat roof of the library building is leaking. The Committee recommends soliciting bids for both roof repair and roof replacement so that the two options can be compared.

Being no other business before the Committee, a Langan/Braun motion to adjourn passed, all voted in favor.

Howard Moser/mjd  
Municipal Services Director

# Memo

**To:** Public Works Committee

**From:** Staff

**Date:** 3/17/2023

**Re:** March 20, 2023 Meeting

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**Storm sewer at 15 N Main:** The owner of 15 N. Main Street (auto parts store) plans to pave the existing gravel parking lot. Currently, stormwater from the parking lots sheet flows across the public sidewalk and into the curb. If this were a new development, the land owner would be required by city ordinance to collect the surface water and convey it to a storm sewer. But because this project is paving of an existing gravel lot, the owner is not required to install a storm sewer system. The owner is interested in having the storm water collection infrastructure installed and has offered to pay \$5,000 toward the project. The quote for the work is \$13, 050. Does the Committee wish to contribute to the cost of installing the system, and if so, how much? The project would be paid for by the stormwater utility.

**Sidewalk bidding:** Each year the city has several small sidewalk replacement projects (caused by water service repairs, noncompliant sidewalks in parks, etc.). The Municipal Services Director obtains quotes for these various projects. Obtaining quotes for small amounts of work several times a year is time consuming and may result in higher costs since the projects are usually small. Staff is requesting permission to seek "general" bids for sidewalk work for all of 2023. In this process, bidders would be asked to provide unit cost bids for sidewalk work and, once the vendor is selected, staff would schedule the contractor as needed throughout the construction season using the unit cost price. As the sidewalk utility begins to create revenue, the Director will be doing more sidewalk and this process will be a significant time savings.