

**CITY OF EDGERTON  
FINANCE COMMITTEE MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET**

Monday, January 20, 2020 at 6:40 p.m.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, January 17, 2020
3. Consider Approval of January 6, 2020 Minutes.
4. Consider approval of bills and payroll vouchers.
5. Consider approval of licenses.
6. Consider bids and policy for the disposal of logs.
7. Consider contract with Clark Companies for 2020 landscape services.
8. Finance Director's report.
9. Project updates.
10. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**JANUARY 6, 2020 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: David Esau, Sarah Braun and Candy Davis.

Others Present: City Administrator Ramona Flanigan, City Clerk-Treasurer Cindy Hegglund, Police Chief Robert Kowalski, Library Director Kirsten Almo, Utility Director Randy Oren, Municipal Services Director Howard Moser and a few citizens.

City Clerk-Treasurer Hegglund confirmed the meeting agendas were properly posted on Friday, January 3rd at the Post Office, Edgerton Library and City Hall.

**APPROVE MINUTES:** A David Esau/Sarah Braun motion to approve the minutes from the December 16, 2019 Finance Committee meeting passed, all voted in favor.

**PAY REQUEST:** A Sarah Braun/David Esau motion to approve the final pay request from 1901, Inc. in the amount of \$16,477.75 for the library HVAC project passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$199,264.82 passed on a 3/0 roll call vote.

**LICENSES:** A David Esau/Candy Davis motion to approve a Temporary Class "B" License to Edgerton Chamber of Commerce for Trivia on January 25, 2020 passed, all voted in favor.

Candy Davis noted that Megan Luchsinger was asked to attend the meeting because of information found in her background check. Megan Luchsinger has pending charges that are related to the guideline standards outlined in the City's operator's license ordinance.

A Candy Davis/David Esau motion to deny an Operator's License to Megan Luchsinger passed on a 3/0 roll call vote.

Candy Davis informed Megan Luchsinger that once she has her court hearing, and depending on the outcome, she can re-apply for a license.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted January 6, 2020

Report Criteria:

Detail report.  
 Invoices with totals above \$0 included.  
 Paid and unpaid invoices included.  
 Invoice Detail.GL Account = "00110200"-40857700820,"60311000"-80024610"  
 Invoice.Invoice Date = 12/27/2019,12/31/2019,01/17/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10013100</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	132.20	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	4,864.52	.00		
Total 10013100:					4,996.72	.00		
<b>10021532</b>								
13 ch	AFLAC	067670	MONTHLY AFLAC PREMIUM	01/17/2020	167.63	.00		
Total 10021532:					167.63	.00		
<b>10023100</b>								
281 ch	TOWN OF FULTON	DEC 2019	FINES COLLECTED-MINUS \$5 PER CITATION	12/31/2019	785.43	.00		
604 ch	ROCK CO TREASURER	DEC 2019A	JAIL ASSESSMENTS AND DRIVE IMPROVEM	12/31/2019	508.80	.00		
819 ch	STATE OF WI COURT FINES	DEC 2019	COST-ASSESSMENTS-SURCHARGES COLL	12/31/2019	1,201.00	.00		
5014 c	HINTZ, KRISTINA	2019	RESTITUTION COLLECTED	12/31/2019	520.00	.00		
5015 c	BEEMAN, MICAH	2019	REFUND OF DUPLICATE CITATION PAYMEN	12/31/2019	10.00	.00		
5016 c	NEUENSCHWANDER, CORKY	2019	RESTITUTION COLLECTED	12/31/2019	1,240.00	.00		
Total 10023100:					4,265.23	.00		
<b>10044210</b>								
604 ch	ROCK CO TREASURER	2020A	2020 DOG TAGS	01/17/2020	102.50	.00		
604 ch	ROCK CO TREASURER	2020A	2020 DOG TAGS	01/17/2020	29.75	.00		
Total 10044210:					132.25	.00		
<b>10051200210</b>								
412 ch	IRMEN, LORI	JAN 2020	CLERK OF COURT - JANUARY 2020	12/31/2019	712.16	.00		
Total 10051200210:					712.16	.00		
<b>10051300210</b>								
2936 c	MURPHY DESMOND LAWYERS	8098209	DEC 2019 RETAINER	01/17/2020	2,125.00	.00		
Total 10051300210:					2,125.00	.00		
<b>10051310210</b>								
2936 c	MURPHY DESMOND LAWYERS	8098205	SMOKING ORDINANCE REVIEW/NATTER	12/31/2019	238.00	.00		
Total 10051310210:					238.00	.00		
<b>10051320210</b>								
2936 c	MURPHY DESMOND LAWYERS	8098206	2019 PROSECUTOR SERVICES - RETAINER	01/17/2020	674.58	.00		
2936 c	MURPHY DESMOND LAWYERS	8098207	2019 PROSECUTOR SERVICES - HOURLY D	01/17/2020	453.41	.00		
Total 10051320210:					1,127.99	.00		
<b>10051410154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	691.22	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051410154:					691.22	.00		
<b>10051410155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	11.48	.00		
Total 10051410155:					11.48	.00		
<b>10051430154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	1,354.18	.00		
Total 10051430154:					1,354.18	.00		
<b>10051430155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	26.96	.00		
Total 10051430155:					26.96	.00		
<b>10051430320</b>								
231 ch	EDGERTON REPORTER CO INC	7871	ORDINANCE #19-11	01/17/2020	290.43	.00		
231 ch	EDGERTON REPORTER CO INC	7881	12/2/19 COUNCIL MINUTES AD	01/17/2020	53.84	.00		
231 ch	EDGERTON REPORTER CO INC	8031	12/16/19 COUNCIL MINUTES - PUBLISHED	01/17/2020	101.35	.00		
Total 10051430320:					445.62	.00		
<b>10051440330</b>								
376 ch	HEGGLUND, CINDY	2019 ELECTIO	MILEAGE REIMBURSEMENT - ELECTION MIL	12/31/2019	13.92	.00		
376 ch	HEGGLUND, CINDY	2020	MILEAGE REIMBURSEMENT - ELECTION TR	01/17/2020	31.05	.00		
Total 10051440330:					44.97	.00		
<b>10051510154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	1,053.25	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	526.62	.00		
Total 10051510154:					1,579.87	.00		
<b>10051510155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	2.59	.00		
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	.49	.00		
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	1.31	.00		
Total 10051510155:					4.39	.00		
<b>10051600210</b>								
568 ch	PROFESSIONAL PEST CONTRO	443730	PEST CONTROL - CITY HALL	01/17/2020	26.20	.00		
596 ch	ROBINSON'S MARKETING DIV I	25452	CLEANING THROUGH 1/3/20 - CITY HALL	01/17/2020	110.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	25467	CLEANING THROUGH 1/10/20 - CITY HALL	01/17/2020	110.00	.00		
Total 10051600210:					246.20	.00		
<b>10051600214</b>								
2594 c	GENERAL CODE	CMS0021951	LASERFICHE ASSURANCE PLAN THROUGH	01/17/2020	752.00	.00		
Total 10051600214:					752.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10051600222</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	27.84	.00		
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	117.58	.00		
Total 10051600222:					145.42	.00		
<b>10051600223</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	90.66	.00		
Total 10051600223:					90.66	.00		
<b>10051600225</b>								
311 ch	FRONTIER COMMUNICATIONS	DEC 2019A	608-884-3341 TELEPHONE CHARGES	12/31/2019	89.16	.00		
3534 c	CHARTER COMMUNICATIONS	001590701012	CITY HALL INTERNET	01/17/2020	42.50	.00		
Total 10051600225:					131.66	.00		
<b>10051600340</b>								
934 ch	STAPLES CREDIT PLAN	7303803088	STENO PADS - CITY HALL	12/31/2019	6.65	.00		
560 ch	PIGGLY WIGGLY STORE	NOV 2019	CITY HALL - COFFEE	01/17/2020	9.99	.00		
934 ch	STAPLES CREDIT PLAN	7303442925	HIGHLIGHTER/MULTIFOLD PAPER TOWELS	01/17/2020	39.73	.00		
4414 c	SUMMIT SAFETY LLC	1429559	FIRE EXTINGUISHER UPDATES - CITY HALL	01/17/2020	76.75	.00		
Total 10051600340:					133.12	.00		
<b>10052100154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	1,382.44	.00		
Total 10052100154:					1,382.44	.00		
<b>10052100155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	48.80	.00		
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	4.03	.00		
Total 10052100155:					52.83	.00		
<b>10052100340</b>								
633 ch	SCHWAAB INC	C068275	REPLACEMENT INK PADS - PD	12/31/2019	37.74	.00		
Total 10052100340:					37.74	.00		
<b>10052100810</b>								
5017 c	IDENTISYS, INC	INV-122019-T2	PHOTO IDS - POLICE DEPT	01/17/2020	148.26	.00		
Total 10052100810:					148.26	.00		
<b>10052120154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	11,254.77	.00		
Total 10052120154:					11,254.77	.00		
<b>10052120155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	96.77	.00		
Total 10052120155:					96.77	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10052120225</b>								
130 ch	US CELLULAR	0344907240	POLICE CELL PHONES	01/17/2020	180.20	.00		
Total 10052120225:					180.20	.00		
<b>10052120385</b>								
923 ch	KWIK TRIP	DEC 2019	DEC 2019 FUEL CHARGES - POLICE DEPT	12/31/2019	1,454.57	.00		
Total 10052120385:					1,454.57	.00		
<b>10052140340</b>								
3437 c	VIERCK, DOUGLAS	2019	REIMBURSEMENT OF SCHOOL TUITION	12/31/2019	2,110.00	.00		
5003 c	KEIL, JOSEPH	1/6/2020	TRAINING - CHILSON/COWDEN	01/17/2020	249.00	.00		
Total 10052140340:					2,359.00	.00		
<b>10052150210</b>								
568 ch	PROFESSIONAL PEST CONTRO	443730	PEST CONTROL - POLICE DEPT	01/17/2020	21.20	.00		
596 ch	ROBINSON'S MARKETING DIV I	25452	CLEANING THROUGH 1/3/20 - POLICE STATI	01/17/2020	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	25467	CLEANING THROUGH 1/10/20 - POLICE STAT	01/17/2020	119.00	.00		
Total 10052150210:					259.20	.00		
<b>10052150221</b>								
21 ch	ALLIANT ENERGY	DEC 19 53589	535891 ELECTRIC CHARGES	01/17/2020	380.30	.00		
Total 10052150221:					380.30	.00		
<b>10052150222</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 6	4TH QTR 2019 UTILITY BILL	12/31/2019	139.44	.00		
Total 10052150222:					139.44	.00		
<b>10052150223</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 6	4TH QTR 2019 UTILITY BILL	12/31/2019	15.88	.00		
Total 10052150223:					15.88	.00		
<b>10052150224</b>								
21 ch	ALLIANT ENERGY	DEC 19 93902	939021 GAS CHARGES	01/17/2020	81.96	.00		
Total 10052150224:					81.96	.00		
<b>10052150225</b>								
3534 c	CHARTER COMMUNICATIONS	001590701012	POLICE DEPT INTERNET/PHONE CHARGES	01/17/2020	263.16	.00		
Total 10052150225:					263.16	.00		
<b>10052150340</b>								
1015 c	ABENDROTH WATER COND INC	DEC 2019	POLICE STATION WATER REFILL	01/17/2020	13.00	.00		
Total 10052150340:					13.00	.00		
<b>10053100154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	3,009.28	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	978.02	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053100154:					3,987.30	.00		
<b>10053100155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	11.23	.00		
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	2.40	.00		
Total 10053100155:					13.63	.00		
<b>10053100240</b>								
557 ch	PHOENIX CONSULTING INC	0011307	COMPUTER - CITY HALL MOSER	12/31/2019	1,145.00	.00		
Total 10053100240:					1,145.00	.00		
<b>10053100320</b>								
231 ch	EDGERTON REPORTER CO INC	7984	DPW EXCESS LOG AD	01/17/2020	19.42	.00		
Total 10053100320:					19.42	.00		
<b>10053100340</b>								
4525 c	DEAN CLINIC	12/31/19	PRE-EMPLOYMENT EXAM - MOSER	12/31/2019	96.00	.00		
118 ch	C & M PRINTING INC	69058	BUSINESS CARDS - MOSER	01/17/2020	43.00	.00		
560 ch	PIGGLY WIGGLY STORE	NOV 2019	DPW DIRECTOR - WELCOME PARTY	01/17/2020	15.97	.00		
Total 10053100340:					154.97	.00		
<b>10053230154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	6,510.85	.00		
Total 10053230154:					6,510.85	.00		
<b>10053230155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	72.18	.00		
Total 10053230155:					72.18	.00		
<b>10053230210</b>								
568 ch	PROFESSIONAL PEST CONTRO	443730	PEST CONTROL - MUNI GARAGE	01/17/2020	21.20	.00		
Total 10053230210:					21.20	.00		
<b>10053230222</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 1	4TH QTR 2019 UTILITY BILL	12/31/2019	64.25	64.25	01/14/2020	
2190 c	CITY OF EDGERTON	4TH QTR 19 1	4TH QTR 2019 UTILITY BILL	12/31/2019	513.28	.00		
Total 10053230222:					577.53	64.25		
<b>10053230223</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 1	4TH QTR 2019 UTILITY BILL	12/31/2019	27.45	27.45	01/14/2020	
2190 c	CITY OF EDGERTON	4TH QTR 19 1	4TH QTR 2019 UTILITY BILL	12/31/2019	161.63	.00		
Total 10053230223:					189.08	27.45		
<b>10053230225</b>								
130 ch	US CELLULAR	0347452296A	DPW CELL PHONE - PHONE PURCHASE	12/31/2019	118.54	.00		
311 ch	FRONTIER COMMUNICATIONS	DEC 2019A	608-884-3341 TELEPHONE CHARGES	12/31/2019	89.16	.00		
311 ch	FRONTIER COMMUNICATIONS	DEC 2019A	608-884-4037 TELEPHONE CHARGES	12/31/2019	73.53	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
311 ch	FRONTIER COMMUNICATIONS	DEC 2019A	608-884-3809 TELEPHONE CHARGES	12/31/2019	35.97	.00		
3534 c	CHARTER COMMUNICATIONS	000011501012	DPW INTERNET	12/31/2019	32.50	.00		
4659 c	CENTURYLINK	1483578741A	LONG DISTANCE CHARGES	12/31/2019	.08	.00		
4659 c	CENTURYLINK	1483578741A	LONG DISTANCE CHARGES	12/31/2019	.07	.00		
Total 10053230225:					349.85	.00		
<b>10053230340</b>								
194 ch	DEEGAN'S HARDWARE INC	DEC 2019A	DEC 2019 CHARGES - MUNI GARAGE	12/31/2019	32.76	.00		
259 ch	FASTENAL COMPANY	WIJAN212534	GLOVES	01/17/2020	6.80	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-303828	SANDING DISC - MUNI GARAGE	01/17/2020	24.49	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-304162	BRAKE CLEAN - MUNI GARAGE	01/17/2020	27.12	.00		
3266 c	AMERICAN INDUSTRIAL STEEL	006807A	ALUMINIUM - MUNI GARAGE	01/17/2020	48.67	.00		
4414 c	SUMMIT SAFETY LLC	1429573	FIRE EXTINGUISHER UPDATES - MUNI GAR	01/17/2020	179.87	.00		
Total 10053230340:					319.71	.00		
<b>10053240340</b>								
2858 c	BOBCAT OF JANESVILLE	02-148474	TIE ROD - BOBCAT	01/17/2020	207.93	.00		
Total 10053240340:					207.93	.00		
<b>10053310340</b>								
259 ch	FASTENAL COMPANY	WIJAN212534	GLOVES	01/17/2020	6.78	.00		
Total 10053310340:					6.78	.00		
<b>10053310380</b>								
5013 c	CTS AUTO	12/2019	CHANGE TRANS FILTER/FLUIDS - TRUCK #3	12/31/2019	163.53	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5076655	TRCK #9- REPLACE STARTER	01/17/2020	924.29	.00		
2371 c	MONROE TRUCK EQUIPMENT I	5421511	SPINNER FOR TRUCK #5	01/17/2020	145.69	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-303855	SPRAY UNDERCOATING CAN - TRUCK #7	01/17/2020	14.98	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-304091	BULB - TRUCK #9	01/17/2020	1.59	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-304095	ELECTRIC CORD - TRUCK #9	01/17/2020	10.63	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-304162	DEXRON - TRUCK #1	01/17/2020	39.36	.00		
4414 c	SUMMIT SAFETY LLC	1429573	FIRE EXTINGUISHER UPDATES - STREET V	01/17/2020	179.88	.00		
4745 c	HIGH VELOCITY DIESEL	1984	TRUCK #1 - REPLACE RADIATOR HOSE LEA	01/17/2020	383.87	.00		
Total 10053310380:					1,863.82	.00		
<b>10053310390</b>								
28 ch	AMERICAN AWARDS & PROMO	47629	REPLACEMENT PLAQUE - LLOYD JENSON	01/17/2020	220.95	.00		
Total 10053310390:					220.95	.00		
<b>10053318340</b>								
500 ch	MORTON SALT, INC	5401997148	BULK SAFE-T SALT	01/17/2020	6,611.28	.00		
4720 c	CITY OF MILTON	8771	SALT BRINE	01/17/2020	225.00	.00		
4720 c	CITY OF MILTON	8772	SALT BRINE	01/17/2020	150.00	.00		
Total 10053318340:					6,986.28	.00		
<b>10053400221</b>								
21 ch	ALLIANT ENERGY	DEC 19 86206	862065 ELECTRIC CHARGES	01/17/2020	70.63	.00		
21 ch	ALLIANT ENERGY	DEC 19 93096	939061 ELECTRIC CHARGES	01/17/2020	9.11	.00		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053400221:					79.74	.00		
<b>10053400340</b>								
674 ch	TAPCO	1658755	TRAFFIC SIGNAL REPAIR MODULE	01/17/2020	444.45	.00		
Total 10053400340:					444.45	.00		
<b>10053420221</b>								
21 ch	ALLIANT ENERGY	DEC 19 10670	106703 ELECTRIC CHARGES	01/17/2020	59.22	.00		
21 ch	ALLIANT ENERGY	DEC 19 19259	192591 ELECTRIC CHARGES	01/17/2020	9.90	.00		
21 ch	ALLIANT ENERGY	DEC 19 20990	209901 ELECTRIC CHARGES	01/17/2020	284.99	.00		
21 ch	ALLIANT ENERGY	DEC 19 44088	440880 ELECTRIC CHARGES	01/17/2020	87.00	.00		
21 ch	ALLIANT ENERGY	DEC 19 52473	524734 ELECTRIC CHARGES	01/17/2020	21.92	.00		
21 ch	ALLIANT ENERGY	DEC 19 76042	760421 ELECTRIC CHARGES	01/17/2020	46.62	.00		
21 ch	ALLIANT ENERGY	DEC 19 83307	833074 ELECTRIC CHARGES	01/17/2020	4,643.47	.00		
600 ch	ROCK ENERGY COOPERATIVE	DEC 19 91037	91037001 STREET LIGHT CHARGE	01/17/2020	76.74	.00		
600 ch	ROCK ENERGY COOPERATIVE	DEC 19 91237	91237000 STREET LIGHT CHARGE	01/17/2020	10.61	.00		
600 ch	ROCK ENERGY COOPERATIVE	DEC 19 91238	91238000 STREET LIGHT CHARGE	01/17/2020	10.61	.00		
600 ch	ROCK ENERGY COOPERATIVE	DEC 19 91240	91240000 STREET LIGHT CHARGE	01/17/2020	10.61	.00		
Total 10053420221:					5,261.69	.00		
<b>10053450223</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	30.40	.00		
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	109.30	.00		
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	29.30	.00		
Total 10053450223:					169.00	.00		
<b>10054910222</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 1	4TH QTR 2019 UTILITY BILL	12/31/2019	86.29	.00		
Total 10054910222:					86.29	.00		
<b>10054910223</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 1	4TH QTR 2019 UTILITY BILL	12/31/2019	162.67	.00		
Total 10054910223:					162.67	.00		
<b>10054910340</b>								
259 ch	FASTENAL COMPANY	WIJAN212534	GLOVES	01/17/2020	6.78	.00		
Total 10054910340:					6.78	.00		
<b>10054910380</b>								
4414 c	SUMMIT SAFETY LLC	1429573	FIRE EXTINGUISHER UPDATES - CEMETER	01/17/2020	12.00	.00		
Total 10054910380:					12.00	.00		
<b>10055110154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	3,002.34	.00		
Total 10055110154:					3,002.34	.00		
<b>10055110155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	53.10	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055110155:					53.10	.00		
<b>10055110210</b>								
568 ch	PROFESSIONAL PEST CONTRO	443730	PEST CONTROL - LIBRARY	01/17/2020	25.20	.00		
596 ch	ROBINSON'S MARKETING DIV I	25353	CLEANING THROUGH 11/29/19 - LIBRARY	01/17/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25367	CLEANING THROUGH 12/6/19 - LIBRARY	01/17/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25383	CLEANING THROUGH 12/13/19 - LIBRARY	01/17/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25400	CLEANING THROUGH 12/20/19 - LIBRARY	01/17/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	25422	CLEANING THROUGH 12/27/19 - LIBRARY	01/17/2020	278.50	.00		
762 ch	WI DEPT OF ADMINISTRATION	505-00000425	TEACH SERVICES 7/1/19-12/31/19	01/17/2020	600.00	.00		
3997 c	UNIQUE MANAGEMENT SERVI	569400	11-18 PLACEMENTS	01/17/2020	17.90	.00		
Total 10055110210:					2,035.60	.00		
<b>10055110222</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	293.40	.00		
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	178.00	.00		
Total 10055110222:					471.40	.00		
<b>10055110223</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 5	4TH QTR 2019 UTILITY BILL	12/31/2019	42.61	.00		
Total 10055110223:					42.61	.00		
<b>10055110225</b>								
3534 c	CHARTER COMMUNICATIONS	005990512061	LIBRARY INTERNET/PHONE CHARGES	01/17/2020	285.06	.00		
Total 10055110225:					285.06	.00		
<b>10055110240</b>								
4430 c	TECHMAX BUSINESS SOLUTIO	20416	MONTHLY SERVICE AGREEMENT - COMPUT	01/17/2020	170.00	.00		
Total 10055110240:					170.00	.00		
<b>10055110310</b>								
2433 c	AMAZON.COM LLC	4861853	SHEET PROTECTORS, LABELS, TONER CAR	01/17/2020	107.11	.00		
Total 10055110310:					107.11	.00		
<b>10055110311</b>								
230 ch	EDGERTON POSTMASTER	12/10/19	POSTAGE - LIBRARY	01/17/2020	2.61	.00		
230 ch	EDGERTON POSTMASTER	12/19/19	POSTAGE - LIBRARY	01/17/2020	2.61	.00		
230 ch	EDGERTON POSTMASTER	12/19/19A	POSTAGE - LIBRARY	01/17/2020	2.61	.00		
Total 10055110311:					7.83	.00		
<b>10055110320</b>								
231 ch	EDGERTON REPORTER CO INC	7318	HOME FOR THE HOLIDAYS - LIBRARY AD	01/17/2020	17.50	.00		
231 ch	EDGERTON REPORTER CO INC	7698	HOLIDAY AD - LIBRARY	01/17/2020	225.00	.00		
781 ch	WI DEPT OF PUBLIC INSTRUCT	INV-01386-X6K	2020 WISCAT LICENSE	01/17/2020	200.00	.00		
4997 c	MAILCHIMP	MC08439017	NEWSLETTER SERVICE - LIBARY	01/17/2020	49.99	.00		
Total 10055110320:					492.49	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10055110321</b>								
70 ch	BAKER & TAYLOR INC	2034957892	BOOKS	01/17/2020	236.78	.00		
70 ch	BAKER & TAYLOR INC	2034979321	BOOKS	01/17/2020	39.69	.00		
70 ch	BAKER & TAYLOR INC	2034989482	BOOKS	01/17/2020	141.41	.00		
70 ch	BAKER & TAYLOR INC	2035007408	BOOKS	01/17/2020	424.08	.00		
2433 c	AMAZON.COM LLC	6661807	BOOK - LIBRARY	01/17/2020	67.39	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2100255	BOOKS	01/17/2020	103.35	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2102632	BOOK	01/17/2020	6.50	.00		
3431 c	MIDAMERICA BOOKS	502071	BOOKS	01/17/2020	39.90	.00		
Total 10055110321:					1,059.10	.00		
<b>10055110322</b>								
952 ch	WALL STREET JOURNAL	2019A	NEWSPAPER	01/17/2020	143.72	.00		
Total 10055110322:					143.72	.00		
<b>10055110324</b>								
70 ch	BAKER & TAYLOR INC	2034989482	DVD	01/17/2020	21.99	.00		
70 ch	BAKER & TAYLOR INC	2035007408	DVDS	01/17/2020	24.75	.00		
2433 c	AMAZON.COM LLC	2671416A	DVD - LIBRARY	01/17/2020	34.95	.00		
2433 c	AMAZON.COM LLC	6661807	DVD - LIBRARY	01/17/2020	13.48	.00		
2504 c	MIDWEST TAPE LLC	98242413	DVD	01/17/2020	22.49	.00		
2504 c	MIDWEST TAPE LLC	98242414	DVD	01/17/2020	16.49	.00		
2504 c	MIDWEST TAPE LLC	98242415	DVD	01/17/2020	14.99	.00		
2504 c	MIDWEST TAPE LLC	98290163	DVD	01/17/2020	26.24	.00		
3973 c	FINDAWAY WORLD	306347	PLAYAWAYS	01/17/2020	262.45	.00		
4451 c	ALMO, KIRSTEN	2019	REIMBURSEMENT - DVD	01/17/2020	20.00	.00		
4451 c	ALMO, KIRSTEN	2019	REIMBURSEMENT - DVD PURCHASE	01/17/2020	20.00	.00		
4451 c	ALMO, KIRSTEN	2019	REIMBURSEMENT - DVD PURCHASE	01/17/2020	20.00	.00		
4922 c	BLACKSTONE PUBLISHING	1155952	DVDS	01/17/2020	131.85	.00		
Total 10055110324:					589.68	.00		
<b>10055110330</b>								
3541 c	WISCONSIN LIBRARY ASSOCIA	8558	REGISTRATION FEE - ALMO	01/17/2020	25.00	.00		
Total 10055110330:					25.00	.00		
<b>10055110332</b>								
4451 c	ALMO, KIRSTEN	4TH QTR 19	MILEAGE REIMBURSEMENT REQUEST - 292	01/17/2020	169.36	.00		
Total 10055110332:					169.36	.00		
<b>10055110340</b>								
194 ch	DEEGAN'S HARDWARE INC	DEC 2019A	DEC 2019 CHARGES - LIBRARY	12/31/2019	2.99	.00		
4638 c	WERNER ELECTRIC SUPPLY	S601989.004	BULBS - LIBRARY	01/17/2020	753.83	.00		
4638 c	WERNER ELECTRIC SUPPLY	S6021989.001	BULBS - LIBRARY	01/17/2020	681.61	.00		
4638 c	WERNER ELECTRIC SUPPLY	S6021989.002	BULBS - LIBRARY	01/17/2020	812.57	.00		
4638 c	WERNER ELECTRIC SUPPLY	S6021989.003	BULBS - LIBRARY	01/17/2020	78.89	.00		
Total 10055110340:					2,329.89	.00		
<b>10055110390</b>								
2529 c	SCHOLASTIC LIBRARY PUBLIS	2019	BOOKS - INFORMATIONAL TEXTS	01/17/2020	272.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055110390:					272.50	.00		
<b>10055110820</b>								
315 ch	HALVERSON CARPET CENTER	192307	STAIRS/LANDING - LIBRARY CARPET INSTA	12/27/2019	3,580.00	.00		
Total 10055110820:					3,580.00	.00		
<b>10055142790</b>								
2151 c	BROWN CAB SERVICE INC	1810	DEC 2019 SHARED RIDE TAXI	01/17/2020	3,913.99	.00		
Total 10055142790:					3,913.99	.00		
<b>10055150210</b>								
568 ch	PROFESSIONAL PEST CONTRO	443731	PEST CONTROL - DEPOT	01/17/2020	40.00	.00		
Total 10055150210:					40.00	.00		
<b>10055150221</b>								
21 ch	ALLIANT ENERGY	DEC 19 60454	6045441041 ELECTRIC CHARGES	01/17/2020	78.50	.00		
Total 10055150221:					78.50	.00		
<b>10055150224</b>								
21 ch	ALLIANT ENERGY	DEC 19 60454	6045441041 GAS CHARGES	01/17/2020	143.24	.00		
Total 10055150224:					143.24	.00		
<b>10055150340</b>								
194 ch	DEEGAN'S HARDWARE INC	DEC 2019A	DEC 2019 CHARGES - DEPOT	12/31/2019	71.93	.00		
4414 c	SUMMIT SAFETY LLC	1429546	FIRE EXTINGUISHER UPDATES - POLICE DE	01/17/2020	113.75	.00		
Total 10055150340:					185.68	.00		
<b>10055200210</b>								
568 ch	PROFESSIONAL PEST CONTRO	443848	PEST CONTROL - RACETRACK PARK	01/17/2020	40.00	.00		
Total 10055200210:					40.00	.00		
<b>10055200221</b>								
21 ch	ALLIANT ENERGY	DEC 19 07849	078495 ELECTRIC CHARGES	01/17/2020	101.64	.00		
21 ch	ALLIANT ENERGY	DEC 19 64653	646535 ELECTRIC CHARGES	01/17/2020	85.06	.00		
21 ch	ALLIANT ENERGY	DEC 19 79371	793712 ELECTRIC CHARGES	01/17/2020	17.27	.00		
21 ch	ALLIANT ENERGY	DEC 413465A	413465 ELECTRIC CHARGES	01/17/2020	27.76	.00		
21 ch	ALLIANT ENERGY	DEC 563154A	563154 ELECTRIC CHARGES	01/17/2020	88.44	.00		
Total 10055200221:					320.17	.00		
<b>10055200222</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 51	4TH QTR 2019 UTILITY BILL	12/31/2019	54.97	.00		
2190 c	CITY OF EDGERTON	4TH QTR 19 6	4TH QTR 2019 UTILITY BILL	12/31/2019	106.65	.00		
Total 10055200222:					161.62	.00		
<b>10055200223</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 6	4TH QTR 2019 UTILITY BILL	12/31/2019	188.83	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055200223:					188.83	.00		
<b>10055200340</b>								
259 ch	FASTENAL COMPANY	WIJAN212534	GLOVES	01/17/2020	6.78	.00		
868 ch	GAMETIME	PJI-0127494	DINOSAUR PLAYGROUND PIECE	01/17/2020	1,120.40	.00		
Total 10055200340:					1,127.18	.00		
<b>10055200380</b>								
4414 c	SUMMIT SAFETY LLC	1429573	FIRE EXTINGUISHER UPDATES - PARKS VE	01/17/2020	12.00	.00		
Total 10055200380:					12.00	.00		
<b>10055200810</b>								
4787 c	LEE RECREATION	12626-20	CENTRAL PARK PLAYGROUND STRUCTURE	12/31/2019	23,300.00	.00		
Total 10055200810:					23,300.00	.00		
<b>10055300340</b>								
514 ch	NELSON-YOUNG LUMBER CO	69462-I	WOOD FOR TRAILER	12/31/2019	42.48	.00		
Total 10055300340:					42.48	.00		
<b>10055415222</b>								
2190 c	CITY OF EDGERTON	4TH QTR 6409	4TH QTR 2019 UTILITY BILL	12/31/2019	226.98	.00		
Total 10055415222:					226.98	.00		
<b>10055420210</b>								
568 ch	PROFESSIONAL PEST CONTRO	443730	PEST CONTROL - POOL	01/17/2020	21.20	.00		
Total 10055420210:					21.20	.00		
<b>10055420221</b>								
21 ch	ALLIANT ENERGY	DEC 19 12422	124223 GAS CHARGES	01/17/2020	17.19	.00		
Total 10055420221:					17.19	.00		
<b>10055420222</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 3	4TH QTR 2019 UTILITY BILL	12/31/2019	106.65	.00		
2190 c	CITY OF EDGERTON	4TH QTR 19 3	4TH QTR 2019 UTILITY BILL	12/31/2019	450.83	.00		
2190 c	CITY OF EDGERTON	4TH QTR 19 3	4TH QTR 2019 UTILITY BILL	12/31/2019	335.23	.00		
Total 10055420222:					892.71	.00		
<b>10055420223</b>								
2190 c	CITY OF EDGERTON	4TH QTR 19 3	4TH QTR 2019 UTILITY BILL	12/31/2019	140.27	.00		
Total 10055420223:					140.27	.00		
<b>10055420225</b>								
311 ch	FRONTIER COMMUNICATIONS	DEC 2019A	608-884-3232 TELEPHONE CHARGES	12/31/2019	28.91	.00		
4659 c	CENTURYLINK	1483578741A	LONG DISTANCE CHARGES	12/31/2019	.08	.00		
Total 10055420225:					28.99	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055420340								
4414 c	SUMMIT SAFETY LLC	1429591	FIRE EXTINGUISHER UPDATES - POOL	01/17/2020	41.00	.00		
Total 10055420340:					41.00	.00		
10056300154								
779 ch	WI DEPT OF EMPLOYEE TRUST	FEB 2020A	FEB 2020 HEALTH INSURANCE	12/31/2019	414.73	.00		
Total 10056300154:					414.73	.00		
10056300155								
490 ch	SECURIAN FINANCIAL GROUP,	FEB 2020A	FEB 2020 LIFE INSURANCE	12/31/2019	6.89	.00		
Total 10056300155:					6.89	.00		
20653630297								
4457 c	WASTE MANAGEMENT OF WI-M	5759265-2766-	DEC 2019 GARBAGE/RECYCLING FEE	01/17/2020	20,765.76	.00		
Total 20653630297:					20,765.76	.00		
40057334820								
231 ch	EDGERTON REPORTER CO INC	7985	ROLLIN ST RECONSTRUCTION AD	01/17/2020	53.36	.00		
Total 40057334820:					53.36	.00		
40057437820								
3748 c	SIGN A RAMA	85889	HOLIDAY LIGHT SIGNS	12/31/2019	70.00	.00		
Total 40057437820:					70.00	.00		
40657121820								
2936 c	MURPHY DESMOND LAWYERS	8098208	GREENTEK DEVELOPMENT	01/17/2020	348.50	.00		
Total 40657121820:					348.50	.00		
40657410820								
290 ch	GERBER LEISURE PRODUCTS I	6373	RECYCLING CANS - DOWNTOWN	01/17/2020	1,945.00	.00		
4718 c	TRADITIONS HOLIDAY LIGHTIN	1678	2019 HOLIDAY LIGHTING - 25%	01/17/2020	682.47	.00		
Total 40657410820:					2,627.47	.00		
40657726820								
2164 c	CGC INC	C19488	INAT	01/17/2020	337.00	.00		
Total 40657726820:					337.00	.00		
60380840340								
1043 c	TRANSUNION LLC	DEC 2019	MEMBERSHIP DUES	12/31/2019	16.66	.00		
4880 c	BAYSIDE PRINTING, LLC	136576	4TH QTR 2019 BILLING - INSERT FEE NEWS	01/17/2020	81.80	.00		
Total 60380840340:					98.46	.00		
80024311								
186 ch	DANE CO TREASURER	JANUARY 202	JANUARY 2020 TAX SETTLEMENT - DANE C	01/17/2020	8,628.11	8,628.11	01/08/2020	
604 ch	ROCK CO TREASURER	JANUARY 202	JANUARY 2020 TAX SETTLEMENT	01/17/2020	587,668.41	587,668.41	01/08/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 80024311:					596,296.52	596,296.52		
<b>80024500</b>								
224 ch	EDGERTON FIRE PROT DIST	2020	JANUARY 2019 TAX SETTLEMENT - ROCK C	01/17/2020	63,813.01	63,813.01	01/08/2020	
224 ch	EDGERTON FIRE PROT DIST	2020	JANUARY 2019 TAX SETTLEMENT - DANE C	01/17/2020	1,895.68	1,895.68	01/08/2020	
Total 80024500:					65,708.69	65,708.69		
<b>80024600</b>								
228 ch	SCHOOL DISTRICT OF EDGERT	JANUARY 202	JANUARY 2020 TAX SETTLEMENT - ROCK C	01/17/2020	1,027,531.96	1,027,531.9	01/08/2020	
228 ch	SCHOOL DISTRICT OF EDGERT	JANUARY 202	JANUARY 2020 TAX SETTLEMENT - DANE C	01/17/2020	30,524.72	30,524.72	01/08/2020	
Total 80024600:					1,058,056.68	1,058,056.6		
<b>80024610</b>								
97 ch	BLACKHAWK TECHNICAL COLL	JANUARY 202	JANUARY 2020 TAX SETTLEMENT - ROCK C	01/17/2020	111,557.87	111,557.87	01/08/2020	
442 ch	MADISON AREA TECH COLLEG	JANUARY 202	JANUARY 2020 TAX SETTLEMENT	01/17/2020	2,630.89	2,630.89	01/08/2020	
Total 80024610:					114,188.76	114,188.76		
Grand Totals:					1,971,142.99	1,834,342.3		

Total General Fund Vouchers: \$1,971,142.99

Total Payroll Check Date 1/17/20: \$83,732.33

GRAND TOTAL OF GENERAL FUND: \$2,054,875.32

Finance Committee Members Signatures of Approval:

\_\_\_\_\_  
DAVID ESAU

\_\_\_\_\_  
CANDY DAVIS

\_\_\_\_\_  
SARAH BRAUN

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "00110200"."40857700820","60311000"."80024610"

Invoice.Invoice Date = 12/27/2019,12/31/2019,01/17/2020





# Memo

**To:** Common Council  
**From:** Staff  
**Date:** 1/17/2020  
**Re:** January 20, 2020 Meeting

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**Addendum to Purchase Agreement for 407 N Main Street.** In the 1960's, the owner of 218 York Road built the house partially on Shoe Factory property. The owner of house now wishes to acquire enough property so the structure does not cross the lot line. The owner of the Shoe Factory has agreed to sell 2,195 sf that is adjacent to 218 York Road under the condition the City agrees to allow the reduction in the size of the Shoe Factory parcel. The City's approval would be accomplished through an addendum to the City's Purchase Agreement.

**Bids for Logs:** The City sought bids for the many tree trunks accumulated from this winter's DPW public Ash Tree removal efforts. We received 1 bid for \$195 for 5 of the logs. Based on the low response to the bid and the great number of logs that are available, staff recommends the City reject the bid and adopts the following policy for the period of time when we have an abundance of logs due to the Ash tree die-off:

- If the owner of property where a terrace tree is taken down wishes to have the wood from the tree, staff will leave the wood on the terrace. If the owner does not have the wood removed from the terrace in one week, staff will collect the wood.
- If someone wishes to select a specific log from the available logs stored at the city garage , the price would be \$25/piece loaded on their vehicle;
- If someone is willing to take any log and not select specific logs, they can have the log at no charge loaded on their vehicle; and
- All remaining wood will be disposed of in the most cost effective method possible which may involve delivering to someone outside the city. Some logs may be cut into smaller pieces (not split) for residents to pick up and use as fire wood. While this is little more labor intensive, it may be good for public relations.

**Landscape Contract with Clark Company:** Included in your packet is the 2020 contract with Clark Companies for the provision and maintenance of the summer and winter baskets. The 2020 contract does not include trimming of downtown Ash Trees as these trees will be removed in the next few years due to their infestation with Emerald Ash borer.

**Veterans' Building Lease Term:** It is to the City's advantage, and therefore the tax payer's advantage, to select the shorter term lease option to make the property as appealing as possible to prospective buyers. In the event the building does not sell, the City could simply extend the lease to the current tenant if it chooses to do so.

**Procedure to sell the Veterans' Building:** Two potential options for the sale of the building were discussed at the prior meeting: sell by sealed bid and sell by listing with a realtor. A sealed bid process is higher risk with potentially higher reward. It is higher risk for bidders because the bidder has no indication what the other bids are. It is potentially higher reward for the City because if the property is highly desirable, bidders who are truly interested in the property would provide a high bid to ensure they are the successful bidder. This process also has no fees.

Alternatively, listing the property with a realtor, the more conventional way to sell real estate, allows interested parties to make an offer knowing the property's list price and knowing other offers that have been made. The process utilizing a realtor has the advantage of having a professional show and market the property, which may create more potential purchasers than a seal bid. If the Council elects to list the property with a realtor, the City should go through a proposal process to select the real estate company.

2020~~19~~ AGREEMENT  
BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is by and between City of Edgerton ("Owner")  
and Clark Companies. ("Contractor").

Owner and Contractor hereby agree as follows:

**ARTICLE 1 - WORK**

1.01 Contractor shall complete all Work as specified or indicated in the Request of Bids for Landscape Services document dated June 21, 2011 as modified by Appendix A in this contract, and the bid July 25, 2011 attached and made part of this contract.

**ARTICLE 2 -THE PROJECT**

2.01 The Base Bid Project for which the Work under the Contract Documents may be generally described as: Bid #1 installation and maintenance of winter and summer hanging baskets; and ~~Bid #3 tree trimming.~~

**ARTICLE 3 -CONTRACT TIMES**

3.01 As specified in the Scope of Work.

**ARTICLE 4 - CONTRACT PRICE**

4.01 Owner shall pay Contractor for completion of the Work in accordance with the Edgerton City Hall Construction Documents:

\$115,500 Bid Price (labor, material Equipment including WI sales tax) for all work identified in the Bid Documents. ~~The bid is broken down as follows: \$4,000 for tree trimming; and 11,500 for baskets.~~

## ARTICLE 5 – PAYMENT PROCEDURES

### 5.01 Progress Payments

Contractor shall submit invoices to the City following the completion of the work thresholds listed below.

Payment for each contract is as follows:

Bid #1 Baskets:

50% upon installation of summer baskets

75% upon removal of summer baskets

100% upon installing of winter baskets

Bid #3 Tree trimming:

~~100% upon completion of the work~~

## ARTICLE 6 - CONTRACTOR'S REPRESENTATIONS

6.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- A. Contractor agrees to coordinate its Work with Owner of the project.
- B. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- C. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- D. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; and the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) Contractor's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 6.01.E. above, Contractor does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the

Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

- G. Contractor has given Owner written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Owner is acceptable to Contractor.
- H. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- I. Contractor is responsible to obtain all permits and inspections necessary to complete all Work.
- J. Contractor shall warrant all materials and workmanship for one year following substantial completion.

## ARTICLE 7 – INSURANCE

7.01 The contractor is required to maintain the following insurances throughout the life of the contract: worker's compensation, auto liability insurance, and liability and property damage insurance. The contractor is required to maintain all required licensing to perform the work in the contract throughout the duration of the contract. Contractor shall maintain all other types of insurance as applicable to the work. All such Contracts of Insurance shall provide for thirty (30) days advance notice to the Owner of cancellation thereof or modifications to be made to the policy.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.<sup>1</sup> Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf. Signatures on this Agreement certify that the Contractor and its Subcontractors are eligible to work on federally funded contracts, have not been debarred or suspended, and are not listed on the "Consolidated Listing of Debarred Contractors".

This Agreement will be effective on 1/1/2019 (which is the Effective Date of the Agreement).

OWNER:

City of Edgerton

By: \_\_\_\_\_

Title: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

CONTRACTOR

By: \_\_\_\_\_

Title: \_\_\_\_\_

(If Contractor is a corporation, a partnership, or a joint venture attach evidence of authority to sign.)

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

License

No. \_\_\_\_\_

(Where applicable)

Agent for service of process:

\_\_\_\_\_

## Appendix A

### Scope of Work

Note: All dates listed below are approximations.

#### **62 Summer Hanging Baskets (baskets provided by the City)**

The contract includes the planting and installation of 62 hanging baskets in locations specified by the City generally in the downtown area.

##### Planting specifications:

- Line basket with new long fiber sphagnum moss
- Provide suitable soil mix that includes a time release fertilizer
- Plant annual plants/basket consisting of the following  
6 super-tunias

##### Installation and Maintenance Instructions:

- Hang planted baskets by no later than May 31<sup>st</sup> of each year and remove after September 15th.
- Hang baskets on existing brackets on downtown and Central Park light poles as specified by the City.
- Repair any baskets that need repair
- During the first two weeks of July: remove all dead leaves and blooms from baskets; trim vines as needed to create a neat appearance; and apply time release fertilizer in all baskets.
- Water and fertilize baskets as needed for entire period specified above. Fertilizer should be provided with every watering. Watering is expected to be required every day.
- Contractor is responsible to store removed baskets until installation of winter baskets.

#### **62 Winter Hanging Baskets**

##### Planting Specifications:

- Remove soil
- Line basket with long fiber sphagnum moss
- Securely install the following (or similar) in each basket
  - Balsm sprigs
  - White Pine sprigs
  - Spuce sprigs
  - Red Ruscus and Red Twig Dogwood
- Red ribbon

##### Installation and maintenance Instructions:

- Remove baskets on February 1, 2021<sub>0</sub>. Hang winter baskets one week before Thanksgiving.
- Weight of winter snow may stress baskets requiring contractor to monitor baskets throughout contract period, including January through February of 2021<sub>0</sub> and November and December of 2020<sub>19</sub>, to ensure baskets are repaired as needed and the basket contents are secured in the baskets.

General:

- If basket breaks, contractor is responsible to repair to ensure 62 baskets are being displayed throughout the contract period. Contractor is responsible to replace any additional baskets needed to replace unrepairable baskets.
- Contractor is required to monitor baskets throughout contract period to ensure baskets are repaired as needed and the basket contents in good condition and are secured in the baskets. ~~The City will reimburse the contractor for basket replacement in 2018 not to exceed \$8.32/basket.~~

**Trim Trees**

~~The contract includes trimming of 24 Ash trees on the north side of Fulton Street downtown and on Henry and Swift Street downtown.~~

Trimming Instructions:

- ~~Trim one time per year in early spring.~~
- ~~Trimming should be done to shape trees into similar shape and to control their overall size so they do not encroach on adjacent buildings.~~
- ~~Trimming includes the removal of any dead limbs.~~
- ~~Disposal of all trimmings~~