

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, March 1, 2021 at 7:00 p.m.

**NOTE: DUE TO COVID-19 EXPOSURE IN CITY HALL, THE MEETING WILL BE
BY REMOTE ACCESS ONLY.**

REMOTE PARTICIPATION: To participate or view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, February 26, 2021.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
 - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
 - A. Consider approval of minutes from February 15, 2021 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider licenses applications.
 - a. Consider Operator's License for Katie Crisp.
 3. Consider releasing donated museum funds to tobacco museum organization.
 4. Consider declaring City Hall multifunction DVD recorder and Apex Lite Digital Video recorder as surplus.
 - B. Plan Commission:
 1. Consider introducing and approving the first reading of City of Edgerton Ordinance 21-04: Amend Section 22.210 "Official Zoning Map" of the Code of Zoning Ordinances. Amend Lot 45 W Meadows First Addition from R-4 to R-4 Planned Development.
 2. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
 - C. Tourism Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.

D. Fire District:

1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
8. Consider adoption of City of Edgerton Resolution 01-21: Tax Incremental District #5 Termination Resolution.
9. Mayor, alderperson and staff reports.
10. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**FEBRUARY 15, 2021 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun (remote), Casey Langan, Candy Davis, Tim Shaw, Anne Radtke (remote), and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, Clerk Treasurer Cindy Hegglund, Municipal Services Director Howard Moser, Police Chief Robert Kowalski, City Attorney Bill Morgan and a few citizens remotely.

Hegglund confirmed the meeting agendas were properly posted on Friday, February 12, 2021 at the Post Office, City Hall, and the Edgerton Library.

ACCEPT THE AGENDA: A Candy Davis/Jim Burdick motion to approve the agenda as printed passed on a 6/0 roll call vote.

MINUTES: A Candy Davis/Jim Burdick motion to approve the minutes from the February 1, 2021 Common Council meeting passed on a 6/0 roll call vote.

COMMITTEES:

Finance Committee: A Candy Davis/Sarah Braun motion to approve the bills and payroll list in the amount of \$3,565,036.87 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the high auction bid for the sale of the Sullair 185 Portable Air Compressor in the amount of \$11,100 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the purchase of an Ingersoll Rand Type-30 Reciprocating air compressor from Northern Tool & Equipment in the amount of \$1,439.99 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the purchase of a Gravely 670 lawn mower for the Parks Department from Burn's Full Service in the amount of \$12,314.75 passed on a 6/0 roll call vote.

Plan Commission: Casey Langan stated he thanks his fellow Council members for supporting Ordinance 21-02. The passage of allowing commercial apartments on the first floor encourages building owners to take ownership and have flexibility in their building uses.

A Casey Langan/Anne Radtke motion to approve the second reading and adopt City of Edgerton Ordinance 21-02: Amend Section 22.721(1)(a) and 22.304(5)(a) to allow commercial apartments on the first floor, in the rear of commercial structures, in the B-2 Central Business Districts passed on a 6/0 roll call vote.

A Casey Langan/Jim Burdick motion to approve the second reading and adopt Ordinance 21-03: Amend Section 22.304(2)(e) and 22.304(5)(z) to allow bee keeping in all zoning districts passed on a 6/0 roll call vote.

FILLING EMPLOYEE VACANCIES: City Administrator Ramona Flanigan provided background on why the Council has been approving filling vacancies instead of following the Personnel Manual. In 2013, due to cuts in State Revenue funds, the Council moved to approve all hiring in order to be more cautious on expenses. This action was never removed.

A Candy Davis/Tim Shaw motion to revert back to the Edgerton Personnel and Policy Manual for the filling of vacancies passed on a 6/0 roll call vote.

COMMITTEE APPOINTMENTS: A Candy Davis/Anne Radtke motion to approve the Mayor's recommendation to appoint Jon Paulson to fill the Joint Review Board Member-at-Large vacancy passed on a 6/0 roll call vote.

CLOSED SESSION: A Candy Davis/Casey Langan motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. "Discuss and consider land purchase for park and stormwater control and discuss and consider TIF 9 business incentive passed on a 6/0 roll call vote.

Being no other business before the Council, an Anne Radtke/Candy Davis motion to adjourn passed on a 6/0 roll call vote.

Cindy Hegglund/wl
City Clerk-Treasurer

Adopted March 1, 2021

Memo

To: Common Council
From: Staff
Date: 2/25/2021
Re: March 1, 2021 Meeting

Release of donated Museum Funds. The now “retired” museum group donated funds to the City for use in future museum related efforts. (A copy of the provisions of the donation is attached.) There is currently \$1,540 left from the donation. As indicated in the following statement, Sarah Braun has requested the City release the funds for their use.

“We will establish a function bank account, and then hold a board meeting to approve use of the funds for web hosting, remedial conservation supplies, and donor/collection online database. We are also in the process of launching our first fundraiser, so it would be ideal to have those funds available to us in order to have accurate banking details to connect to our online presence for people wishing to donate and/or purchase items from the foundation.”

If the Council does release the funds, the motion should include a condition that the Board use the funds in accordance with the provisions of the original donation.

**CITY OF EDGERTON
ORDINANCE No. 21-04**

**AN ORDINANCE TO AMEND SECTION 22.210 “OFFICIAL ZONING MAP” OF
THE EDGERTON CODE OF ZONING ORDINANCES, CITY OF EDGERTON
ROCK AND DANE COUNTIES, WISCONSIN**

Aldersperson _____ introduced the following Ordinance and moved its adoption:

WHEREAS the Plan Commission has held a public hearing, reviewed the zoning changes and recommends the Common Council approve the changes, and

WHEREAS the Common Council has reviewed the recommendation and concluded that the zoning change supports the following finding of fact:

The potential public benefits of the proposed rezoning outweigh any and all potential adverse impacts of the proposed rezoning.

WHEREAS the Common Council has the final authority to approve all zoning changes,

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Edgerton, Rock and Dane Counties, Wisconsin, do ordain as follows:

SECTION 22.210 “Official Zoning Map” shall be amended for Lot 45 West Meadows First Addition, parcel 6-26-860.45 from R-4 to R-4 Planned Development/General Development Plan overlay to create 9 residential duplex condo units with the following conditions:

1. The buildings are constructed to allow for division by a condominium plat.
2. The condominium documents address the maintenance of the private street.
3. The entire development is included in one condominium association.
4. The developer provides a document to be recorded for all utility easements as well as a document to discontinue the water main easement (if there is a recorded easement).
5. Provide a landscape plan that meets or exceeds the ordinance requirement that includes highway screening and wetland plantings in the bioretention basins.
6. Provide information about site lighting and for lighting at the intersection.
7. A public sidewalk is installed on W Meadows Drive.
8. A walking path is installed around the development.
9. The stormwater bioretention basins are “dry basins” and a maintenance agreement is included in the condo documents requiring the maintenance (prohibiting the filling in) of the basins.
10. The developer pays the regional stormwater basin fee.
11. The developer pays parkland fees with each building permit.
12. The petitioners comply with the conditions of the City Engineer and Edgerton Fire District.

- 13. The petitioner provides more detail for the bioretention basin.
- 14. The plan address “community parking.”

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Alderperson:

Roll Call: Ayes Noes

1st Reading: March 1, 2021

2nd Reading:

Christopher W. Lund, Mayor

Adoption:

Published:

Dated:

Ramona Flanigan, City Administrator

STATE OF WISCONSIN)
)SS.
COUNTY OF ROCK)

I, Ramona Flanigan, City Administrator, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the __ day of March 2021.

Ramona Flanigan, City Administrator



CONCEPTUAL SITE UTILITY, GRADING, DRAINAGE PLAN

		DATE: 01/21/21 PROJECT: BFG
100 N. 11th Street, Suite 200 Lincoln, NE 68502 TEL: 402-225-2573 FAX: 402-225-2574	• LAND SURVEYING • LAND PLANNING • CIVIL ENGINEERING	DRAWN BY: AFG CHECKED BY: AFG
PROJECT NO.: 150-507		SHEET 2 OF 3





Tax Incremental District (TID) Termination Resolution

City of Edgerton
(town, village, city) (municipality)

Resolution 01-21
(number)

Termination of TID 5 and authorization to: *(check one)*
(number)

- Distribute excess increment to overlying taxing districts
 Transfer all remaining debts to the municipality

WHEREAS, the City of Edgerton created TID 5 on 04 20, 1998, and adopted
(month) (day) (year)
a project plan in the same year, and

WHEREAS, all TID 5 projects were completed in the prescribed allowed time; and:

- WHEREAS, sufficient increment was collected as of the 2019 tax roll, payable 2020, to cover TID 5
(year) (year)
project costs.
 WHEREAS, insufficient increment was collected to cover project costs.

THEREFORE BE IT RESOLVED, that the City of Edgerton terminates TID 5; and

BE IT FURTHER RESOLVED, that the City Clerk shall notify the Wisconsin Department of Revenue (DOR),
within sixty (60) days of this resolution or prior to the deadline of April 15, 2021, whichever comes first, that the TID
(year)
has been terminated; and

BE IT FURTHER RESOLVED, that the City Clerk shall sign the required DOR Final Accounting Submission
Date form (PE-223) agreeing on a date by which the City shall submit final accounting information to DOR;
and:

- BE IT FURTHER RESOLVED, that the City Treasurer shall distribute any excess increment collected after
providing for ongoing expenses of the TID, to the affected taxing districts with proportionate shares as
determined in the final audit by the City 's auditor, Baker Tilly US
(auditor name)
 BE IT FURTHER RESOLVED, that the City of Edgerton shall accept all remaining debts for
TID 5 as determined in the final audit by the City auditor, _____
(auditor name)

Adopted this 01 day of March, 2021
(day) (month) (year)

Resolution introduced and adoption moved by alderperson _____
(name)

Motion for adoption seconded by alderperson _____
(name)

On roll call motion passed by a vote of _____ ayes to _____ nays
(number) (number)

ATTEST:

Mayor/Head of Government Signature

Clerk Signature