

**JANUARY 11, 2021 UTILITY COMMISSION MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Anne Radtke (remote), Candy Davis, Jim Kapellen, Rick Petersen, Janelle Frey (remote), Lawanna Schieldt, and Denise Langan (remote).

Others Present: Municipal Services Director Howard Moser and City Administrator Ramona Flanigan

Flanigan confirmed the meeting agenda was properly posted on Friday, January 8, 2021 at the Post Office, Edgerton Library, City Hall and the city's website.

**APPROVAL OF MINUTES:** A Candy Davis/Rick Petersen motion to approve the December 14, 2020 Utility Commission meeting minutes passed on a 7/0 roll call vote.

**APPROVE VOUCHERS PAYABLE:** A Jim Kapellen/Anne Radtke motion to approve payment of the bills list in the amount of \$55,220.02 passed on a 7/0 roll call vote.

**DISCONNECTS AND PENALTY FEES:** Early in 2020 the PSC prohibited the City from charging late fees and disconnecting customers for non-payment due to the pandemic. The current ruling is the City is allowed to charge late fees if they choose but cannot disconnect services until after April 15, 2021.

Candy Davis felt apprehensive about disconnecting water because of the pandemic. She also felt that late fees should be reinstated because the customers have the opportunity to enter into a payment plan to avoid a late fee if they cannot pay in full.

Denise Langan is not in favor of doing shut offs. She feels that a lot of families are struggling financially and the utility should wait until later than April 15<sup>th</sup> to do disconnects.

Jim Kapellen suggested reinstating late fees but delaying disconnects until after the 2<sup>nd</sup> quarter bills are due in July.

A Jim Kapellen/Janelle Frey motion to start disconnections with the July bill passed on a 7/0 roll call vote.

A Jim Kapellen/Lawanna Schieldt motion to start charging penalties with the current bill passed on a 7/0 roll call vote.

**DIRECTOR'S REPORT:** Howard Moser reported the City would like to hire a temporary full-time person to do the cross-connection inspections that are required by the DNR. This position requires a person to make appointments with homeowners and occasionally will need to be done after hours. The request for this position will be presented to the Personnel Committee at their next meeting.

Being no other business before the Commission, a Lawanna Schieldt/Candy Davis motion to adjourn passed, on a 7/0 roll call vote.

Howard Moser/wjl  
Municipal Services Director