

**HISTORICAL PRESERVATION COMMISSION
EDGERTON CITY HALL
12 ALBION STREET**

Monday, January 8, 2024 at 6:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice Posted on Friday, January 5, 2024.
3. Approve November 6, 2023 Historical Preservation Commission Meeting Minutes.
4. Consider nomination of the noon whistle infrastructure.
5. Public Comment.
6. Adjourn

cc: All Committee Members City Administrator
All Council Members
Department Heads Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

**NOVEMBER 6, 2023 HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
CITY OF EDGERTON**

Chairperson Shawn Prebil called the meeting to order at 5:30 p.m.

Present: Carrie Larson, Patti Gullickson, Andrew Nelson, LeAnn Cantwell (arrived at 5:35pm), Mona Reiersen and Shawn Prebil.

Excused: Kathleen Hessian

Also present: City Administrator Ramona Flanigan, Mayor Chris Lund and citizens.

Flanigan confirmed the meeting agenda was properly posted Friday, November 3, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

APPROVAL OF MINUTES: A Prebil/Nelson motion to approve the September 25, 2023 Historic Preservation Commission meeting minutes passed, all voted in favor.

CONSIDER CERTIFICATE OF APPROPRIATENESS FOR 112 SWIFT ST: The owner of 112 Swift St, Tri County Community Center, is seeking approval to install an electronic message sign.

A Prebil/Cantwell motion to approve a Certificate of Appropriateness for 112 Swift St for the installation of an electronic message sign with hours of operation from 5:00am to 10:00pm passed, all voted in favor.

FUTURE INITIATIVES: The Commission discussed registering historic structures locally versus nationally. Staff will review the current ordinance surrounding historic structures and provide a summary at the next meeting. From that point, specific criteria can be established for historic registration.

Members of the Commission would also like to see existing structures photographed and the images put together in a searchable format. Alderperson Casey Langan stated there is a large collection of historic photographs at the Depot and the Methodist church that could be cataloged.

Alderperson Langan mentioned he would like to see plaques at the former sites of the Carlton Hotel and the Rialto Theatre. The Commission also discussed installing plaques at other historic structures throughout the City.

Being no other business before the Commission, a Cantwell/Gullickson motion to adjourn passed, all voted in favor.

Ramona Flanigan/mjd
City Administrator

Memo

To: Historic Commission
From: Staff
Date: 1/5/2024
Re: January 8, 2024 Meeting

Noon whistle: A request has been made to designate the noon whistle as an historic improvement. The historic preservation ordinance grants the Commission the authority to designate various types of historic sites and improvements. The most important result of a designation would be to put controls on the demolition of the whistle. Designating the whistle **would not impact the operation of the whistle** as the authority over the whistle's operation lies with the city council.

Process for designation:

1. Apply the criteria for designation and find that the historic improvement or site meets the criteria for designation. (See criteria below)

246-1 E. Historic structures and sites designation criteria.

- (1) For purposes of this chapter, a historic structure or historic site designation may be placed on any site, natural or improved, including any building, improvement or structure located thereon, or any area of particular historic, architectural or cultural significance to the City of Edgerton, such as historic structures or sites which:
 - (a) Exemplify/reflect the broad cultural, political, economic or social history of the nation, state or community.
 - (b) Are identified with historic personages or with important events in national, state or local history.
 - (c) Embody the distinguishing characteristics or an architectural type of specimen, inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship.
 - (d) Is representative of the notable work of a master builder, designer or architect whose individual genius influenced his age.
 - (e) Have yielded, or may be likely to yield, information important to prehistory or history.

2. At least 10 days before hearing, notify owners of subject historic property, various city departments, and land owners within 200 feet of the affected property. Publish a notice in the paper.
3. Departments have 30 days to comment on the designation.
4. Commission holds a public hearing.
5. Commission makes a determination within 10 days of the hearing (can be made at the meeting of the hearing).
6. If the designation is approved, send notices to the land owner and various departments.
7. Record the designation with the County Register of Deeds.