

**JUNE 26, 2023 PERSONNEL COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Candy Davis called the meeting to order at 6:00 p.m.

Present: Jim Burdick, Candy Davis, and Tim Shaw.

Others Present: City Administrator Ramona Flanigan, and Municipal Services Director Howard Moser.

Flanigan confirmed the meeting agenda was properly posted on Friday, June 23, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

**MINUTES:** A Tim Shaw/Jim Burdick motion to approve the February 1, 2023 Personnel Committee meeting minutes passed, all voted in favor.

**CONSIDER APPOINTMENT OF TWO DEPARTMENT OF PUBLIC WORKS OPERATORS:**

A Candy Davis/Jim Burdick motion to approve Cullan Laskowski and Nathan Meyers to the DPW positions passed on a 3/0 roll call vote.

**CONSIDER PERSONNEL POLICY AMENDMENTS RELATED TO COMP TIME, CERTIFICATION PAY, AND PTO PAYOUTS:**

Staff presented the following amendments:

- Allowing comp time for part-time employees.
- Providing certification pay for lead management staff as opposed to merit pay.
- Provide PTO accumulation until last day of employment.

A Candy Davis/Tim Shaw motion to approve the personnel policy amendment related to comp time for part-time employees passed on a 3/0 roll call vote.

A Jim Burdick/Tim Shaw motion to approve the personnel policy amendment related to certification pay for lead management staff passed on a 3/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the personnel policy amendment related to PTO payout at termination to include earned PTO through the last day of employment.

Being no other business before the Committee, a Tim Shaw/Candy Davis motion to adjourn passed on 3/0 roll call vote.

Ramona Flanigan/Ino  
City Administrator