

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, August 3, 2020 at 6:45 p.m.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, July 31, 2020
3. Consider Approval of July 20, 2020 minutes.
4. Consider approval of bills and payroll vouchers.
5. Consider approval of licenses.
 - a. Amendment of premise to Combination "Class B" Beer and Liquor License for 520 N. Main Street, Last Nite Bar & Grill, Terri Nottestad Agent
6. Consider purchase of safety partition for the shared ride taxi van.
7. Consider amendment to 102 W Fulton St façade grant award to include concrete step repairs.
8. Finance Director's report.
9. Project updates.
10. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

Notice: Some members of the Committee may attend by telephone conference for this meeting.

**JULY 20, 2020 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:19 p.m.

Present: Candy Davis, Robert Reynolds and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, City Clerk-Treasurer Cindy Hegglund, Police Chief Robert Kowalski, Municipal Services Director Howard Moser and a few citizens.

City Clerk-Treasurer Cindy Hegglund confirmed the meeting agendas were properly posted on Thursday, July 2nd at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Sarah Braun/Candy Davis motion to approve the minutes from the July 6, 2020 Finance Committee meeting passed, all voted in favor.

PAY REQUESTS: A Candy Davis/Sarah Braun motion to approve pay request #1 from R T Fox Contractors for the W. Rollin St project in the amount of \$401,169.65 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve pay request #2 from R T Fox Contractors for the Marshview Court pond project in the amount of \$75,465.94 passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Robert Reynolds motion to approve bills and payroll in the amount of \$706,034.40 passed on a 3/0 roll call vote.

BIDS FOR HENRY/ROLLIN ST PARKING LOT IMPROVEMENTS: A Candy Davis/Sarah Braun motion to approve the bid from Archambault Asphalt Sealing & Striping in the amount of \$2,350 for the Henry/Rollin St parking lot sealcoating and striping passed on a 3/0 roll call vote.

VETERANS' PARK PARKING LOT IMPROVEMENTS: A Candy Davis/Sarah Braun motion to approve the bid for the parking lot construction and paving at the Veterans' Park from Riley Paving Service in the amount of \$7,500 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid for curb and sidewalk for the Veterans' Park from Yeske Construction Company in the amount of \$11,547.50 which includes a 6' wide sidewalk along the parking lot passed on a 3/0 roll call vote.

BIDS FOR COMPOST SITE FENCING: A Candy Davis/Sarah Braun motion to approve the bid from Lemke Fence of Jefferson in the amount of \$5,933 for the compost site fencing and gate passed on a 3/0 roll call vote.

SMALL ED AND FAÇADE GRANTS FOR 13 SWIFT ST: City Administrator Ramona Flanigan explained the RDA met earlier this evening and approved two Small ED grants for interior improvements and one façade grant for window replacement.

Robert Reynolds asked if there is a need for a public interest when awarding grants to private entities. City Administrator Ramona Flanigan stated these are very small grants which makes it difficult to show a correlation between increased tax assessment with the improvement costs.

The RDA, Council, and TIF plan took this into consideration when designing these grant programs. They felt that making even small financial improvements to the aging buildings in the downtown not only preserves the buildings but also encourages other property owners in the downtown to also make improvements. In a larger scope this helps improve the buildings and makes Edgerton's downtown more appealing.

Robert Reynolds stated he would like to see a public benefit in these grants. Sarah Braun added that in this case the improvements are being made to an upstairs apartment in the hopes of attracting good renters. The upper rental unit income help many of the businesses to subsidize the business expenses and makes the building ownership cash flow.

Mayor Christopher Lund added that the building owner also is investing in these projects. The program has a 60/40 match; the owner pays 60% and TIF funded program pays 40%.

A Candy Davis/Sarah Braun motion to approve a Small ED grant in the amount of \$2,400 for 13 Swift St for upgrades to the electrical and HVAC in the existing upstairs apartment passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Small ED grant in the amount of \$3,000 for 13 Swift St for plumbing upgrades to the upstairs apartment passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a façade grant in the amount of \$1,246 for 13 Swift St for the purchase and installation of 5 windows in the upstairs apartment passed on a 3/0 roll call vote.

RESOLUTION 29-19B: City Administrator Ramona Flanigan stated the Personnel Committee met and discussed the 6-month review of Municipal Services Director Howard Moser. At the time of hirer, the Committee committed to a 6-month review and depending on the outcome, would consider a pay increase. The review resulted in a recommendation to increase the Director's salary.

A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Resolution 29-19B: 2020 Salary Resolution passed on a 3/0 roll call vote.

AMENDMENTS TO THE OPERATOR'S LICENSE ORDINANCE: City Clerk-Treasurer Cindy Hegglund recommended the Finance Committee review and clarify the operator's license section of the Code of Ordinances. Staff is still working on the draft ordinance but she asked the Committee to discuss and provide staff direction on two issues: Does the Committee wish to require an applicant to appear or provide a written statement to be considered for approval of a license; and second does the 12-month start date occur on the date of an arrest or on the date of a conviction.

Candy Davis stated she likes to have the applicant appear before the Committee to provide a statement or answer questions. She didn't know if the Committee has to mandate that they appear. Sarah Braun agreed she likes to have them appear but supports the option of a written statement. Robert Reynolds supported the current language that they do not have to appear but it is recommended that they appear and that failure to appear will result in a negative recommendation.

City Administrator Ramona Flanigan felt that an applicant should have the right, not must, appear in order to be considered to be approve for a license.

The Committee members agreed that an applicant is encourage to appear or provide a written statement but they will not be required to appear in order for a license to be granted by the Committee.

City Attorney William Morgan stated that new case law has determined that an arrest cannot be used as grounds for denying a license. An applicant has the right to due process by the courts and only in rare cases can an arrest be considered. He stated that the Finance Committee should not even be informed of an arrest.

Sarah Braun noted that this could push the denial out longer than the 12-months stated in the ordinance.

The members debated if they would want an applicant to inform the City once a court decision is made on a violation so they could consider revoking the license. After considering the process of tracking, relying on someone to actually report the outcome, and the process of revocation, everyone agreed that if the applicant was convicted, they would have a "free pass" until the next renewal date when it would be found in the background check.

City Clerk-Treasurer Cindy Hegglund asked for clarification on reporting arrests. City Attorney William Morgan stated that the Clerk would have the authority to issue these licenses without informing the Committee of the arrest.

Candy Davis wanted to see those applications that have an arrest. Police Chief Robert Kowalski stated he will continue to record this information they find in the background. City Attorney William Morgan stated the Committee could be considered bias if they have the arrest information before conviction thus the Committee should not see the arrest information and the license would be administratively approved.

Robert Reynolds agreed that an applicant should be considered innocent until found guilty by the courts thus the Committee should not be informed of any arrests.

Being no other business before the Committee, a Sarah Braun/Robert Reynolds motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted August 3, 2020

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice.Invoice Date = 07/31/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10013100								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	58.87	.00		
Total 10013100:					58.87	.00		
10021552								
788 ch	WISCONSIN PROFESSIONAL P	7/29/20	WPPA DUES	07/31/2020	336.00	.00		
Total 10021552:					336.00	.00		
10023100								
5078 c	SWISHER, MICHAEL	2020	REFUND OF BOND OVERPAYMENT	07/31/2020	76.50	.00		
Total 10023100:					76.50	.00		
10023160								
4954 c	JENNY, SARA	7/16/20	REFUND SHELTER RENTAL DEPOSITS	07/31/2020	110.00	.00		
5079 c	DIAZ, ADELA	7/18/20	REFUND SHELTER RENTAL DEPOSITS	07/31/2020	110.00	.00		
5082 c	GOOD, ELLEN	7/26/20	REFUND - SHELTER DEPOSIT	07/31/2020	110.00	.00		
5084 c	SCHABOW, JUSTIN	7/25/20	SHELTER RENTAL DEPOSIT REFUND	07/31/2020	20.87	.00		
Total 10023160:					350.87	.00		
10024213								
2631 c	WI DEPT OF REVENUE	JUNE 2020	JUNE 2020 SALES AND USE TAX	07/31/2020	11.15	.00		
Total 10024213:					11.15	.00		
10044210								
604 ch	ROCK CO TREASURER	JUNE/JULY 20	2020 DOG TAGS	07/31/2020	60.75	.00		
Total 10044210:					60.75	.00		
10046112								
2631 c	WI DEPT OF REVENUE	JUNE 2020	JUNE 2020 SALES AND USE TAX	07/31/2020	.05	.00		
Total 10046112:					.05	.00		
10046213								
2631 c	WI DEPT OF REVENUE	JUNE 2020	JUNE 2020 SALES AND USE TAX	07/31/2020	.06	.00		
Total 10046213:					.06	.00		
10046710								
2631 c	WI DEPT OF REVENUE	JUNE 2020	JUNE 2020 SALES AND USE TAX	07/31/2020	1.74	.00		
Total 10046710:					1.74	.00		
10046746								
2631 c	WI DEPT OF REVENUE	JUNE 2020	JUNE 2020 SALES AND USE TAX	07/31/2020	.75	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10046746:					.75	.00		
10051100340								
118 ch	C & M PRINTING INC	69549	CURBSIDE PICK UP LAMINATED SIGNS	07/31/2020	6.00	.00		
Total 10051100340:					6.00	.00		
10051300210								
2936 c	MURPHY DESMOND LAWYERS	8109412	JUNE 20 CITY ATTORNEY RETAINER	07/31/2020	2,145.84	.00		
Total 10051300210:					2,145.84	.00		
10051310210								
2936 c	MURPHY DESMOND LAWYERS	8109410	SPECIAL LEGAL SERVICES - CORRESPOND	07/31/2020	402.50	.00		
Total 10051310210:					402.50	.00		
10051320210								
2936 c	MURPHY DESMOND LAWYERS	8109411	JUNE 20 PROSECUTOR RETAINER	07/31/2020	633.33	.00		
Total 10051320210:					633.33	.00		
10051410153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	58.88	.00		
Total 10051410153:					58.88	.00		
10051430153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	105.97	.00		
Total 10051430153:					105.97	.00		
10051430320								
231 ch	EDGERTON REPORTER CO INC	10535	5/18/20 COUNCIL MINUTES PUBLICATION	07/31/2020	64.51	.00		
231 ch	EDGERTON REPORTER CO INC	10859	ORDINANCE NO 20-05 - BRUSH ORD AMEN	07/31/2020	80.51	.00		
231 ch	EDGERTON REPORTER CO INC	10920	6/15/20 COUNCIL MINUTES PUBLICATION	07/31/2020	84.39	.00		
231 ch	EDGERTON REPORTER CO INC	10921	6/1/20 COUNCIL MINUTES PUBLICATION	07/31/2020	130.93	.00		
Total 10051430320:					360.34	.00		
10051440311								
230 ch	EDGERTON POSTMASTER	7/24/20	POSTAGE - ELECTION	07/31/2020	110.00	.00		
Total 10051440311:					110.00	.00		
10051440340								
231 ch	EDGERTON REPORTER CO INC	10860	ABSENTEE BALLOT PUBLICATION 8/11/20	07/31/2020	60.63	.00		
Total 10051440340:					60.63	.00		
10051510153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	82.42	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	41.21	.00		
Total 10051510153:					123.63	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10051510340								
934 ch	STAPLES CREDIT PLAN	7310822027	PAYROLL ENVELOPES	07/31/2020	23.83	.00		
Total 10051510340:					23.83	.00		
10051600210								
596 ch	ROBINSON'S MARKETING DIV I	26024	CLEANING THROUGH 7/17/20 - CITY HALL	07/31/2020	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26043	CLEANING THROUGH 7/25/20 - CITY HALL	07/31/2020	70.00	.00		
Total 10051600210:					140.00	.00		
10051600225								
311 ch	FRONTIER COMMUNICATIONS	7/27/20	608-884-3341 TELEPHONE CHARGES	07/31/2020	95.43	.00		
3534 c	CHARTER COMMUNICATIONS	001590707012	CITY HALL INTERNET	07/31/2020	42.50	.00		
Total 10051600225:					137.93	.00		
10051600311								
2890 c	PITNEY BOWES PURCHASE PO	7/14/20	POSTAGE - CITY HALL	07/31/2020	312.60	.00		
Total 10051600311:					312.60	.00		
10051600340								
934 ch	STAPLES CREDIT PLAN	7310538234	COPY PAPER/COFFEE/TAPE MACHINE	07/31/2020	82.21	.00		
934 ch	STAPLES CREDIT PLAN	7310622946	COFFEE FILTERS	07/31/2020	5.24	.00		
934 ch	STAPLES CREDIT PLAN	7310648588	ADDING MACHINE - CITY HALL	07/31/2020	55.08	.00		
3586 c	MCGUIRE'S LANDSCAPE & GA	0001	MULCH FOR CITY HALL	07/31/2020	126.60	.00		
3586 c	MCGUIRE'S LANDSCAPE & GA	6/4/20	MULCH FOR CITY HALL	07/31/2020	263.74	.00		
Total 10051600340:					532.87	.00		
10052100153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	117.74	.00		
Total 10052100153:					117.74	.00		
10052100240								
4674 c	CIT	35600667	PHONE MAINTENANCE - POLICE DEPT	07/31/2020	161.02	.00		
4674 c	CIT	35782869	PHONE MAINTENANCE - POLICE DEPT	07/31/2020	153.35	.00		
Total 10052100240:					314.37	.00		
10052100311								
2890 c	PITNEY BOWES PURCHASE PO	7/14/20	POSTAGE - POLICE DEPT	07/31/2020	52.10	.00		
Total 10052100311:					52.10	.00		
10052120153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	902.70	.00		
Total 10052120153:					902.70	.00		
10052120225								
130 ch	US CELLULAR	0382676750	POLICE CELL PHONES	07/31/2020	135.20	.00		
Total 10052120225:					135.20	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10052120340								
284 ch	GALL'S INC	014977930	HOLSTER - WHITNEY	07/31/2020	135.97	.00		
284 ch	GALL'S INC	015028993	PATCH - WHITNEY	07/31/2020	19.98	.00		
284 ch	GALL'S INC	015045171	NAMEPLATE - WHITNEY	07/31/2020	24.94	.00		
284 ch	GALL'S INC	015100860	HOLSTER - WHITNEY	07/31/2020	42.99	.00		
284 ch	GALL'S INC	3014629833	UNIFORM SHIRTS - WHITNEY	07/31/2020	167.96	.00		
Total 10052120340:					305.86	.00		
10052150210								
596 ch	ROBINSON'S MARKETING DIV I	26024	CLEANING THROUGH 7/17/20 - POLICE STAT	07/31/2020	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26043	CLEANING THROUGH 7/25/20 - POLICE STAT	07/31/2020	119.00	.00		
Total 10052150210:					238.00	.00		
10052150225								
3534 c	CHARTER COMMUNICATIONS	001590707012	POLICE DEPT INTERNET/PHONE CHARGES	07/31/2020	286.00	.00		
Total 10052150225:					286.00	.00		
10052150340								
1015 c	ABENDROTH WATER COND INC	6/15/20	POLICE STATION WATER REFILL	07/31/2020	39.00	.00		
Total 10052150340:					39.00	.00		
10052200210								
224 ch	EDGERTON FIRE PROT DIST	2020A	2% FIRE PROTECTION DUES	07/31/2020	18,177.78	.00		
Total 10052200210:					18,177.78	.00		
10053100153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	117.74	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	76.53	.00		
Total 10053100153:					194.27	.00		
10053100311								
2890 c	PITNEY BOWES PURCHASE PO	7/14/20	POSTAGE - DPW	07/31/2020	52.10	.00		
Total 10053100311:					52.10	.00		
10053230153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	314.00	.00		
Total 10053230153:					314.00	.00		
10053230225								
311 ch	FRONTIER COMMUNICATIONS	7/27/20	608-884-3341 TELEPHONE CHARGES	07/31/2020	95.43	.00		
311 ch	FRONTIER COMMUNICATIONS	7/27/20	608-884-4037 TELEPHONE CHARGES	07/31/2020	78.35	.00		
311 ch	FRONTIER COMMUNICATIONS	7/27/20	608-884-3809 TELEPHONE CHARGES	07/31/2020	37.69	.00		
3534 c	CHARTER COMMUNICATIONS	000011507012	DPW INTERNET	07/31/2020	32.50	.00		
Total 10053230225:					243.97	.00		
10053230340								
259 ch	FASTENAL COMPANY	WIJAN218419	GLOVES/FASTENERS - MUNI GARAGE	07/31/2020	182.93	.00		
259 ch	FASTENAL COMPANY	WIJAN218747	18V BATTERY - SHOP	07/31/2020	86.99	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
3175 c	MOTOR PARTS & EXHAUST LLC	1-313731	WIZARDS WASH	07/31/2020	8.75	.00		
3392 c	JAY'S BIG ROLLS INC	902400	PAPER TOWELS FOR MUNI GARAGE	07/31/2020	125.00	.00		
Total 10053230340:					403.67	.00		
10053310340								
3161 c	MENARDS	7/22/20	SHOP LIGHT - BUSINESS PARK	07/31/2020	29.96	.00		
3341 c	ROSENBAUM CRUSHING & EX	3889	SHREDDED TOPSOIL - STREETS	07/31/2020	414.00	.00		
Total 10053310340:					443.96	.00		
10053310370								
2056 c	ROCK ROAD COMPANIES INC	306297	HOT MIX ASPHALT - S MAIN ST	07/31/2020	2,017.18	.00		
2056 c	ROCK ROAD COMPANIES INC	306437	HOT MIX ASPHALT - ALLEY ON HENRY ST	07/31/2020	480.68	.00		
Total 10053310370:					2,497.86	.00		
10053310380								
488 ch	MILLER-BRADFORD & RISBER	P28247	HYDRAULIC TUBE/SLEEVE FOR LOADER	07/31/2020	321.82	.00		
488 ch	MILLER-BRADFORD & RISBER	P28376	CORE-STARTER CREDIT	07/31/2020	50.00-	.00		
488 ch	MILLER-BRADFORD & RISBER	W07119A	INSTALL NEW STARTER - LOADER	07/31/2020	1,869.76	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5133942P	BRAKE REPAIR PART - TRUCK #10	07/31/2020	58.79	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5134699P	CLAMP - TRUCK #10	07/31/2020	78.22	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-312828	AIR FILTER - TRUCK #3	07/31/2020	44.09	.00		
Total 10053310380:					2,322.68	.00		
10053310820								
2056 c	ROCK ROAD COMPANIES INC	21907	NORTH BUSINESS PARK ASPHALT/MILL OVE	07/31/2020	34,922.81	.00		
2056 c	ROCK ROAD COMPANIES INC	21907	ASPHALT/MILL OVERLAY - CITY STREETS	07/31/2020	110,237.75	.00		
Total 10053310820:					145,160.56	.00		
10053420221								
21 ch	ALLIANT ENERGY	JUN 20 833074	833074 ELECTRIC CHARGES	07/31/2020	4,586.09	.00		
Total 10053420221:					4,586.09	.00		
10054910340								
2027 c	KB SHARPENING SERVICE INC	108849	HEDGE TRIMMER SHARPENING	07/31/2020	32.00	.00		
3341 c	ROSENBAUM CRUSHING & EX	3940	TOPSOIL - CEMETERY	07/31/2020	276.00	.00		
4660 c	DALMARAY CONCRETE PRODU	56772	STORWATER REPAIR - FASSETT CEMETERY	07/31/2020	630.00	.00		
Total 10054910340:					938.00	.00		
10055110153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	333.60	.00		
Total 10055110153:					333.60	.00		
10055110311								
2890 c	PITNEY BOWES PURCHASE PO	7/14/20	POSTAGE - LIBRARY	07/31/2020	52.10	.00		
Total 10055110311:					52.10	.00		
10055200340								
565 ch	MID-STATE EQUIPMENT	609094	6' ROTARY REPAIR PART - MOWER	07/31/2020	200.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
3266 c	AMERICAN INDUSTRIAL STEEL	7806	ALUMINIUM - DICKINSON PARK	07/31/2020	39.42	.00		
3846 c	HELENA CHEMICAL CO.	175397660	PESTICIDE - PARKS	07/31/2020	275.00	.00		
3846 c	HELENA CHEMICAL CO.	175398271	WEED KILLER - PARKS	07/31/2020	17.00	.00		
5080 c	BADGER SPRAY & SMALL ENGI	35901	GRAFFITI REMOVER - SPRAY PAINT	07/31/2020	100.00	.00		
Total 10055200340:					631.42	.00		
10055420225								
311 ch	FRONTIER COMMUNICATIONS	7/27/20	608-884-3232 TELEPHONE CHARGES	07/31/2020	31.74	.00		
Total 10055420225:					31.74	.00		
10055420340								
118 ch	C & M PRINTING INC	69593	POOL PASSES	07/31/2020	30.00	.00		
243 ch	ELKHORN CHEMICAL&PACKAG	622913	SPRAY BOTTLES/HANDSOAP/BATH TISSUE/	07/31/2020	253.27	.00		
243 ch	ELKHORN CHEMICAL&PACKAG	622913-1	SOAP - POOL	07/31/2020	62.69	.00		
243 ch	ELKHORN CHEMICAL&PACKAG	623528	GLOVES - POOL	07/31/2020	74.47	.00		
243 ch	ELKHORN CHEMICAL&PACKAG	623576	DISH SOAP/MOPS - POOL	07/31/2020	64.68	.00		
243 ch	ELKHORN CHEMICAL&PACKAG	623637	BATH TISSUE/PAPER TOWEL	07/31/2020	132.88	.00		
484 ch	MIDWEST POOL SUPPLY	88265	BULK CHEMICALS FOR POOL	07/31/2020	1,001.98	.00		
2635 c	IN DEPTH POOL SERVICE	15935	REPAIR CHLORINE PUMP - POOL	07/31/2020	234.00	.00		
3014 c	NORTHWOODS SUPERIOR CH	267848	DISINFECTANT POOL - COVID	07/31/2020	37.79	.00		
5081 c	BECKWITH, AVA	2020	REFUND - POOL WORK PERMIT	07/31/2020	10.00	.00		
Total 10055420340:					1,901.76	.00		
10055420345								
153 ch	COCA-COLA DISTRIBUTION	2803208982	CONCESSIONS - POOL	07/31/2020	200.08	.00		
170 ch	COUNTRY QUALITY DAIRY INC	289915	CONCESSION FOOD-POOL	07/31/2020	92.04	.00		
170 ch	COUNTRY QUALITY DAIRY INC	289978	CONCESSION FOOD-POOL	07/31/2020	91.73	.00		
326 ch	HOLIDAY WHOLESale INC	9405958	CONCESSIONS - POOL	07/31/2020	150.21	.00		
326 ch	HOLIDAY WHOLESale INC	9419054	CONCESSIONS - RTP	07/31/2020	836.11	.00		
326 ch	HOLIDAY WHOLESale INC	9419760	CREDIT - CONCESSIONS POOL	07/31/2020	39.96-	.00		
326 ch	HOLIDAY WHOLESale INC	9427225	CONCESSIONS - POOL	07/31/2020	105.50	.00		
326 ch	HOLIDAY WHOLESale INC	9436043	CONCESSIONS - POOL	07/31/2020	1,361.84	.00		
326 ch	HOLIDAY WHOLESale INC	9444617	CONCESSIONS - POOL	07/31/2020	269.79	.00		
326 ch	HOLIDAY WHOLESale INC	9452785	CONCESSIONS - POOL	07/31/2020	535.05	.00		
Total 10055420345:					3,602.39	.00		
10055420810								
758 ch	WESTPHAL & CO INC	19554	INSTALL RECEPTACLE FOR WATER FOUNTA	07/31/2020	525.82	.00		
3977 c	EDWARDSON PLUMBING	4152	INSTALL DRINKING FOUNTAIN - POOL	07/31/2020	4,107.00	.00		
Total 10055420810:					4,632.82	.00		
10056300153								
2887 c	DELTA DENTAL OF WISCONSIN	1471493	AUG 20 DENTAL INSURANCE	07/31/2020	35.32	.00		
Total 10056300153:					35.32	.00		
10056300340								
231 ch	EDGERTON REPORTER CO INC	10794	PUBLIC HEARING - COMPRHENSIVE PLAN A	07/31/2020	23.30	.00		
231 ch	EDGERTON REPORTER CO INC	10917	PUBLIC HEARING - 520 N MAIN ST CONDITI	07/31/2020	11.67	.00		
231 ch	EDGERTON REPORTER CO INC	10918	PUBLIC HEARING - SCHOOL DISTRICT SIGN	07/31/2020	14.09	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10056300340:					49.06	.00		
10056400340								
231 ch	EDGERTON REPORTER CO INC	10793	PUBLIC HEARING - ELLINGSWORTH/204 E H	07/31/2020	18.45	.00		
Total 10056400340:					18.45	.00		
10056700720								
611 ch	ROETHE POPE ROETHE LLP	2020	EDGERTON COMMUNITY HERITAGE FOUND	07/31/2020	510.00	.00		
Total 10056700720:					510.00	.00		
20653630210								
488 ch	MILLER-BRADFORD & RISBER	R01007	RENTAL - EXCAVATOR FOR COMPOST GRIN	07/31/2020	2,400.00	.00		
488 ch	MILLER-BRADFORD & RISBER	R01013	RENTAL - EXCAVATOR FOR COMPOST GRIN	07/31/2020	950.00	.00		
Total 20653630210:					3,350.00	.00		
20653630340								
5034 c	ATLAS CUSTOM GRINDING LLC	398	TUB GRINDING - BRUSH/COMPOST	07/31/2020	3,900.00	.00		
5083 c	BUCKLIN TREE SERVICE, LLC	86683	TUB GRINDING - COMPOST/BRUSH PILE	07/31/2020	17,875.00	.00		
Total 20653630340:					21,775.00	.00		
40057330820								
231 ch	EDGERTON REPORTER CO INC	10792	ASSESSMENT HEARING - HENDERSON CUL	07/31/2020	17.97	.00		
2056 c	ROCK ROAD COMPANIES INC	21907	ASPHALT/MILL OVERLAY - SWIFT ST	07/31/2020	44,363.90	.00		
5076 c	MCKAY NURSERY COMPANY	5/16/20	TREES - SWEENEY RD PROJECT	07/31/2020	2,025.00	.00		
Total 40057330820:					46,406.87	.00		
40057332820								
231 ch	EDGERTON REPORTER CO INC	10699	PUBLIC INVOLVEMENT MEETING - S MAIN S	07/31/2020	30.57	.00		
Total 40057332820:					30.57	.00		
40657121820								
2936 c	MURPHY DESMOND LAWYERS	8109410	RINEHART PROPERTIES - STORM WATER M	07/31/2020	96.25	.00		
2936 c	MURPHY DESMOND LAWYERS	8109413	2 BURDICK ST RAZE ORDER	07/31/2020	271.25	.00		
Total 40657121820:					367.50	.00		
40657344820								
732 ch	VISCO	44672	(35) LIGHT FIXTURE UPGRADES DOWNTOW	07/31/2020	4,130.00	.00		
Total 40657344820:					4,130.00	.00		
40657726820								
5049 c	MCGUIRE, BOB	0010000009	(39) LOADS OF DIRT	07/31/2020	3,950.00	.00		
Total 40657726820:					3,950.00	.00		
60380652340								
109 ch	BRUCE MUNICIPAL EQUIP INC	P15709	HEAVY TUBE BROOMS - SWEEPER	07/31/2020	701.00	.00		
109 ch	BRUCE MUNICIPAL EQUIP INC	P15732	TOGGLE SWITCHES - SWEEPER	07/31/2020	102.21	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 60380652340:					803.21	.00		
60380831340								
4660 c	DALMARAY CONCRETE PRODU	56772	CONCRETE - STORMSEWER PIECE	07/31/2020	630.00	.00		
Total 60380831340:					630.00	.00		
60380840340								
934 ch	STAPLES CREDIT PLAN	7310538234	COPY PAPER	07/31/2020	18.46	.00		
934 ch	STAPLES CREDIT PLAN	7310822027	PAPER - PAST DUE NOTICES	07/31/2020	1.58	.00		
2890 c	PITNEY BOWES PURCHASE PO	7/14/20	POSTAGE - STORM SEWER	07/31/2020	17.41	.00		
4880 c	BAYSIDE PRINTING, LLC	137430	2ND QTR 20 UTILITY BILL POSTAGE	07/31/2020	275.98	.00		
4880 c	BAYSIDE PRINTING, LLC	137430	2ND QTR 20 UTILITY BILL MAILING	07/31/2020	136.48	.00		
Total 60380840340:					449.91	.00		
Grand Totals:					277,468.72	.00		

Dehnert & Co Contractors LLC \$25,000.00 312 Swift St CDBG Loan
MSA Professional Services \$ 30.00 Recording Fee CDBG Loan

Total General Fund Vouchers: \$302,498.72
Total Payroll Check Date 7/31/20: \$86,045.58
GRAND TOTAL OF GENERAL FUND: \$388,544.30
Finance Committee Members Signatures of Approval:

ROBERT REYNOLDS

CANDY DAVIS

SARAH BRAUN

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice.Invoice Date = 07/31/2020

**AUGUST 3, 2020 FINANCE COMMITTEE MEETING
LICENSE REVIEW
CITY OF EDGERTON**

REQUEST TO AMEND LIQUOR LICENSE PREMISE DESCRIPTION:

Last Nite Bar & Grill

EDGERTON CITY FINANCE COMMITTEE MEETING CERTIFICATION:

ROBERT REYNOLDS

CANDY DAVIS

SARAH BRAUN

Memo

To: Common Council
From: Staff
Date: 7/31/2020
Re: August 3, 2020 Meeting

Pool operations: Based on data available so far, we estimate the impact on the budget will be approximately \$15,000-\$20,000 worse than we anticipated in the original 2020 budget.

Henderson Special Assessments: As part of the resurfacing of Henderson Street, a cul-de-sac will be added to end of the street. This project was included in the 2020 budget and was awarded with the construction contract earlier this year. According to City policy, improvements being installed for the first time are assessable to the benefiting property owner. A portion of the costs of the following improvements are being assessed: pavement and base, driveway apron, curb and gutter, and gravel for the driveway. The City Council will hold a public hearing regarding special assessment charges to the benefitting property owner for the project.

There is one landowner listed on the attached preliminary special assessment schedule. The resolution included in your packet requires the Council determine the interest rate, the minimum assessment amount that will be financed, and the number of years the owner will have to repay the special assessment. The most recent assessment that included new sidewalk and curb and gutter was on Chaucer Street in 2018. The terms assigned to Chaucer Street special assessments were 3.5% with a 10 year term. The minimum payment to be financed was \$200.

Shared Ride Taxi partition: The Council approved \$260 for the purchase of a partition to be installed between the front and back seats of the shared ride taxi to protect drivers and riders from COVID 19. The divider was not purchased. A new version of the divider is now being proposed that provides better protection. The cost of new divider is \$380.

102 W Fulton Façade Grant Amendment: The City approved a Façade grant for 102 W Fulton (C&M Printing). The grant did not include funds for the front step repair. The applicants are requesting the repair be included in the award. The additional grant amount would be \$433.80.

Liquor License Amendment for 520 N Main: The owner of the establishment at 520 N Main wishes to have a 16x28' beer garden on the Swift St side of the building. The proposed liquor license amendment adds this area to the description of the premise for the license.