

**JUNE 17, 2019 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun, David Esau, and Candy Davis.

Others Present: City Administrator Ramona Flanigan, Police Chief Robert Kowalski, Utility Director Randy Oren, and a few citizens.

City Administrator Flanigan confirmed the meeting agendas were properly posted on Friday, June 14th at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Sarah Braun/David Esau motion to approve the minutes from the June 3, 2019 Finance Committee meeting passed, all voted in favor.

CHANGE ORDERS AND PAY REQUESTS: A Candy Davis/David Esau motion to approve pay request #1 from Johnson Bros for 2019 Sidewalk Replacement Program in the amount of \$34,260.28 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve change order #1 from Payne & Dolan, Inc to increase the project cost by \$1,838.32 for the S. Main St overlay passed on a 3/0 roll call vote.

A Candy Davis/David Esau motion to approve the final pay request from Payne & Dolan, Inc for the S. Main St overlay in the amount of \$40,530.32 passed on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$360,967.89 passed on a 3/0 roll call vote.

LICENSES: A Sarah Braun/David Esau motion to approve a “Class A” Combination Liquor and Beer License renewal for Casey’s General Store, agent Heidi Marcyes passed, all voted in favor.

PUBLIC EVENT PACKETS: A Candy Davis/Sarah Braun motion to approve a date amendment for the Annual Gravity Race public event packet to June 22nd passed, all voted in favor.

A Candy Davis/Sarah Braun motion to approve the public event packet for Edgerton Police Department’s National Night Out and waive the fees passed, all voted in favor.

City Administrator Flanigan stated her understanding of the Showdown Concert is an extension of the Concerts in the Park with a change of location to the Depot.

A Candy Davis/David Esau motion to approve the public event packet and waive the fees for the Art’s Council of Edgerton/Vannie Gogh’s Showdown Concert passed, all voted in favor.

POLICE STATION COPIER BIDS: A Candy Davis/Sarah Braun motion to approve the bid from Dimax for the purchase of a copier for the police station in the amount of \$2,958 plus shipping costs (for the current copier) passed on a 3/0 roll call vote.

SALE OF OLD SPEED TRAILOR: A Sarah Braun/David Esau motion to accept the high auction bid of \$570 for the sale of the old speed trailer passed on a 3/0 roll call vote.

POLLINATOR SPRAYING BIDS: City Administrator Flanigan stated the Public Works Committee requested staff obtain bids for the cost of spraying the pollinator fields and to proceed with the spraying provided the City receives the Bee and Butterfly Habitat Fund seed grant.

Sarah Braun stated the Public Works Committee discussed other alternatives to spraying including tilling which would take much longer and may make the City ineligible for the grant. Sheet plastic was discussed also but it is a large area for this alternative.

A Sarah Braun/David Esau motion to approve the low bid from Landmark in the amount of \$660 for two sprayings of glyphosate at both sites provided the City receives the seed grant passed on a 3/0 roll call vote.

STUMP REMOVAL BIDS: A Candy Davis/David Esau motion to approve the low bid for stump removal (17 stumps) from The Stump Guy in the amount of \$1,840 passed on a 3/0 roll call vote.

BUILDING PERMIT FEE MODIFICATIONS: City Administrator Flanigan stated the building permitting responsibilities have been divided up during the absence of the Public Works Director. The one item staff recommends the contracted building inspector add to their permitting is decks because of the nature of the work.

If the deck permitting is changed, the rate for a deck permit will increase from \$45 to \$0.61/sf or a minimum of \$121 which is the cost the contracted service charges.

A Candy Davis/David Esau motion to approve building fee modifications for decks from \$45 to \$0.61/sf with a minimum charge of \$121 passed on a 3/0 roll call vote.

TIF #5 INTEREST REPAYMENT: City Administrator Flanigan stated TIF #5, the Business Park District, will close next year. It has been the City's practice that if the General Fund had "loaned" any money to a TIF and the TIF is in good financial standing when it is scheduled to close, the TIF repay the General Fund interest on the loan. The interest rate is based on the average rate the General Fund investments make at the Local Government Investment Pool.

A Candy Davis/Sarah Braun motion to approve TIF #5 interest repayment to the General Fund in the amount of \$5,032.71 passed on a 3/0 roll call vote.

TEMPORARY WAGE INCREASE FOR DPW WORKING FOREMAN: City Administrator Flanigan stated with the absence of a DPW Director, Kevin Gehrke is currently in charge of the department. By policy, an employee in charge receives an additional \$0.75 per hour. In this case, Kevin Gehrke has taken on additional responsibilities and staff feels additional compensation should be considered.

A Candy Davis/Sarah Braun motion to approve a temporary wage increase for the DPW working foreman with an additional \$1.50 (over the regular operator's wages) be added to the hourly rate retro back to June 10, 2019 passed on a 3/0 roll call vote.

CHANGE ORDER TO SWEENEY RD PROJECT: City Administrator Flanigan stated the Public Works Committee requested a quote for resurfacing the 540' section of Chamberlain Street from Doty to Sweeney as part of the Sweeney Road project. The estimated cost of this additional work is \$21,600.

Candy Davis stated this section of road is not in that bad of condition and it is a costly addition to the project. Mayor Chris Lund agreed. Committee members all agreed that there are other less costly alternatives to improve this section.

A Candy Davis/David Esau motion to deny a change order to the Sweeney Road project to add resurfacing the section of Chamberlain between Doty and Sweeney intersections passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted July 1, 2019