

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, April 19, 2021 at 7:00 p.m.

REMOTE PARTICIPATION: To participate or view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, April 16, 2021.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
 - A. The public will be allowed to speak on agenda items during the meeting.
6. Minutes:
 - A. Consider approval of minutes from April 5, 2021 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider licenses applications.
 3. Consider approval of public event packet for Edgerton United Methodist Church Worship in the Park and waive any fees.
 4. Consider approval of public event packet for July 3rd Edgerton Lion's Club Fireworks and waive any fees.
 5. Consider approval of public event packet for Edgerton Conservation Club's Kid Fishing Derby and waive any fees.
 6. Consider approval of public event packets for Edgerton Library's Summer Reading Program's events on June 30 and July 26 and waive any fees.
 7. Consider bids for police vehicle.
 8. Consider sidewalk bids for Lord St sidewalk project.
 9. Consider extension of Badgerland Refuse and Recycling contract.
 10. Consider amendment to City of Edgerton Resolution 22-20 D: 2021 Salary Resolution to increase summer DPW part-time help wage.
 - B. Utility Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.

C. Personnel Committee:

1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meetings.
8. Consider adopting City of Edgerton Declaration Recognizing and Honoring Alderperson Anne Radtke.
9. Mayor, alderperson and staff reports.
10. Closed session pursuant to Wis. Stat. 19.85(1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider cell tower land lease.
11. Return to open session and consider taking action on items discussed in closed session.
12. Adjourn

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**APRIL 5, 2021 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Tim Shaw, Anne Radtke (remote), and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, Clerk Treasurer Cindy Hegglund, Library Director Kirsten Almo (remote), Municipal Services Director Howard Moser, Fire Chief Randy Pickering, City Attorney Bill Morgan, Sam Martino with the Edgerton Reporter (remote), Jackie Mich (remote) and Scott Harrington (remote) from Vandewall and Associates, and a few citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, April 2, 2021 at the Post Office, City Hall, and the Edgerton Library.

ACCEPT THE AGENDA: A Candy Davis/Sarah Braun motion to approve the agenda as printed passed on a 6/0 roll call vote.

MINUTES: A Candy Davis/Sarah Braun motion to approve the minutes from the March 15, 2021 special Common Council meeting passed on a 6/0 roll call vote.

A Sarah Braun/Anne Radtke motion to approve the minutes from the March 15, 2021 regular Common Council meeting passed on a 6/0 roll call vote.

COMMITTEES:

Finance Committee: A Candy Davis/Sarah Braun motion to approve the bills and payroll list in the amount of \$156,047.79 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a new “Class A” combination liquor license to 424 Game Day Liquor, 18 N Main St, agent Randip Pal Singh passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a sandwich board permit for Marvin Artley at 2 E Fulton St passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a public event packet for the Edgerton Farmers Market, waive any fees and allow them to open the bathrooms during the event passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a public event packet for the American Legion Food Booth at the Edgerton Farmers Market and waive any fees passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid from Payne and Dolan for the street mill and overlay project in the amount of \$122,894 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the selection of General Code as the city’s ordinance recodification vendor passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bid from Mark Deegan Masonry for the library building tuckpointing project in the amount of \$3,485 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the bids for the sale of a DVD recorder and light digital video recorder for a total of \$18 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve an amendment to City of Edgerton Resolution 22-20C: 2021 Salary Resolution passed on a 6/0 roll call vote.

Plan Commission: A Jim Burdick/Anne Radtke motion to approve the preliminary three lot certified survey map for parcel located along 406 Colonial Circle and Elm High Drive passed on a 6/0 roll call vote.

RESOLUTION 08-21 & 09-21: City Consultant Jackie Mich with Vandewalle and Associates briefly provided an overview of amendment #3 for TID #6. The amendment will add 2 parcels to the current boundaries.

The first parcel is the old school building on Swift St where IKI Manufacturing houses their administrative offices. IKI is planning to move these offices to their west side location and vacate this building. By including this parcel in the TID, Jackie Mich stated, it allows for reuse or infill development.

The second parcel is on North Main St and was the site of Chase Bank. The building has been vacant for some time and has potential for redevelopment or infill also.

The TID #6 project cost plan will also be amended. The 3rd amendment allows for funding of the acquisition of land, either within the TID or within ½ mile of its boundary, to create additional public parking for the downtown.

Jackie Mich presented the proposal of a new district, TID #9, that will be a mixed use TID containing a combination of industrial, commercial, or residential uses. It will have a 15-year expenditure period and 20-year maximum life. Only 35% of the area can be used for residential use.

The TID is on the west side of the City and slightly overlaps TID #8. The need to create a new TID is being driven by a need to assist IKI Manufacturing with expansion of their facility. The boundary incorporates their parcels along with extending along the railroad corridor.

Development assumptions include the three phases of IKI's development, Fulton St infill development with a mix of multi-family and commercial, the "Phoenix" parcel for industrial development and the care center for multi-family development.

A Sarah Braun/Casey Langan motion to adopt City of Edgerton Resolution 08-21: Approving Amendment #3 to Tax Incremental District #6 passed on a 6/0 roll call vote.

A Candy Davis/Jim Burdick motion to adopt City of Edgerton Resolution 09-21: Approving the creation of Tax Incremental District #9 passed on a 6/0 roll call vote.

RESOLUTION 10-21: A Jim Burdick/Candy Davis motion to adopt City of Edgerton Resolution 10-21: Support of a Strong State & Local Partnership, Shared Revenue Funds Critical Services passed on a 6/0 roll call vote.

LIBRARY WEEK PROCLAMATION: A Tim Shaw/Sarah Braun motion to approve City of Edgerton Proclamation recognizing April 4-10, 2021 as National Library Week passed on a 6/0 roll call vote.

ARBOR DAY PROCLAMATION: A Candy Davis/Anne Radtke motion to approve City of Edgerton Proclamation recognizing the last Friday in April as Arbor Day passed on a 6/0 roll call vote.

CLOSED SESSION: Mayor Lund stated there will not be a closed session at the meeting as noted on the agenda.

Being no other business before the Council, a Candy Davis/Anne Radtke motion to adjourn passed on a 5/1 roll call vote. Jim Burdick voted against the motion.

Cindy Hegglund/wl
City Clerk-Treasurer

Adopted April 19, 2021

Memo

To: Common Council
From: Staff
Date: 4/16/2021
Re: April 19, 2021 Meeting

Extension of Badgerland Contract: The City can choose to extend the Badgerland waste collection contract anytime in this first year of the 5-year contract. An extension of 2 years to a 7-year contract would save the City \$1,327 for 2021 and \$2,275 in each of the next 4 years. An extension of 5 years to make it a 10-year contract would save the City \$1,990 in 2021 and \$3,413 in each of the next 4 years. The disadvantage of the extension is the City cannot seek a new vendor after 5 years if we are dissatisfied with the service. After some initial issues during the transition, staff believes Badgerland is now providing sufficient service.

Event packets: There are several event packets on the agenda. Last year, the City decided to follow Rock County COVID guidelines regarding events. The Council did not stop events from happening if the events were not recommended by the County but the City did decide to not provide services to support events if the events were counter to County guidelines. The current County guidelines recommend events be limited to 50% capacity and the implementation of COVID protocols. If the Council is inclined to approve any of the event packets and provide the services requested, the motion should include recommendations or conditions regarding the implementation of COVID protocols in place at the time of the event. A motion might also include a condition for the Council to change its decisions regarding the provision of services if the COVID conditions dictate.

Lord Street Sidewalk - Please recall the council approved a resolution to assess the adjoining property owner for this work. The estimated cost provided for the special assessment report was \$3,556. Staff contacted several vendors to install 130 ft. by 4 ft. new public sidewalk on Lord Street to complete the walk from Orchard Subdivision to South Street. Two proposals were received with Johnson Brothers being the lowest responsible bidder. Staff recommends awarding the project to Johnson Brothers in the amount of \$3,160.00.

Seasonal Help Pay rate- The City currently offers a starting rate of \$9.25 per hour. The City received only one application for seasonal employment this year. Staff contacted several surrounding municipalities and received the following responses regarding their current wages:

SEASONAL HELP PAY RATES

MUNICIPALITY	PAY SCALE
STOUGHTON	\$12 - \$14
COTTAGE GROVE	\$12 - \$14
MT. HOREB	\$11 - \$13
JANESVILLE	\$12
WHITEWATER	\$10 + .50 RETURNING
JEFFERSON	\$9.50+.25 RETURNING
EDGERTON	\$9.25+.25 RETURNING
SUN PRAIRIE	\$15
OREGON	\$11 - \$11.50
FITCHBURG	\$12.75
MONROE	\$11.00
AVERAGE	\$11.41

Staff requests that the Council consider raising the pay rate to attract quality candidates for these seasonal positions.

CITY OF EDGERTON DECLARATION

Recognizing and Honoring Alderperson Anne Radtke for her Public Service to the City of Edgerton

WHEREAS, Anne Radtke, serving a second term as Alderperson after taking a few years out of office, respectively served the residents of the 3rd District and the entire City of Edgerton as Alderperson from April 2019 through April 2021; and

WHEREAS, Anne Radtke's second tenure on the Edgerton City Council coincide with the hiring of a Municipal Services Director; the reconstruction of Sweeney Road, Henderson Street, and W Rollin Street; the creation of the Tourism District; the installation of a gravel bed and linear arboretum; the sale of the Veteran's Memorial building; and the awarding of grants for the reconstruction of South Main Street; and

WHEREAS, Anne Radtke served on the Plan Commission, Utility Commission, Public Safety Committee, and the Economic Development Corporation; and

WHEREAS, the City of Edgerton was served well by Anne Radtke throughout her time as Alderperson through the promotion of community involvement and dedication to the community;

NOW, THEREFORE BE IT RESOLVED, the City of Edgerton Common Council, on behalf of the entire City of Edgerton, hereby recognizes and honors Anne Radtke for her public service to the citizens of Edgerton as Alderperson, commends her for her dedication to the community, thanks her for her active role in many activities, and wishes her well in her future endeavors.

Christopher Lund, Mayor

Attest

Ramona Flanigan, City Administrator