

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, December 19, 2022 at 7:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, December 16, 2022.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
 - A. Consider approval of minutes from December 5, 2022 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider pay request #1 for BKS Construction Inc for the Henry St, street and utility improvement project.
 2. Consider approval of bills and payroll vouchers.
 3. Consider City of Edgerton Resolution 26-22: Approving the Write-Off of 2020 Delinquent Personal Property Taxes and Uncollectable Invoices.
 4. Consider Resolution 27-22: A Resolution Authorizing the Submittal of an Application to the Wisconsin Economic Development Corporation Community Development Investment Grant –Vibrant Spaces Program (CDI- VS)
 - B. Utility Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - C. Tree Board:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - D. Library Board

1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
8. Consider extension of Purchase Agreement for 407 N Main Street.
9. Mayor, alderperson and staff reports.
10. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**DECEMBER 5, 2022 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Tim Shaw, Paul Davis and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Police Chief Robert Kowalski, Library Director Beth Krebs-Smith, City Treasurer Lisa Skar, City Attorney Bill Morgan and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, December 2, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

ACCEPT THE AGENDA: A Sarah Braun/Tim Shaw motion to accept the agenda passed, all voted in favor.

PUBLIC HEARING: The Council held a public hearing to hear comments regarding special assessments for the Quigley Street project.

Flanigan stated that Quigley St is currently scheduled for rehabilitation in 2023. The project will include spot curb repair of existing curb; replacement of sewer, water and street surface; and the installation of curb in the section of Quigley St east of Reinhold St that does not have curb currently. Adhering to the newly adopted policy, 50% of the cost of the new curb would be charged to the adjacent property owners through a special assessment process. There are four property owners that would be subject to the special assessments.

Amelia Mason, 223 Quigley St inquired about the reason for the curb and gutter. Howard Moser stated the reason was to improve the flow of stormwater. Ramona Flanigan stated it is the practice of the City to complete the road with curb and gutter when reconstruction of the street is done.

Tim Cantwell, 214 Quigley St, stated he owns 2 adjacent lots on Quigley St. One of his lots is an empty lot and he wishes not to have that lot improved. Mr. Cantwell also stated he would like to see Dennis Ln finished off to aid in snow plowing.

Hearing no further comments, the Mayor closed the public hearing.

RESOLUTION 25-22: Jim Burdick/Casey Langan moved to adopt City of Edgerton Resolution 25-22: Preliminary resolution declaring the City Council's intentions for the Quigley Street project to exercise special assessment police powers.

Jim Burdick/Casey Langan moved to amend the original motion to add setting the interest rate at 3.5% for a 10-year term and to not set a minimum assessment amount. The motion passed on a 6/0 roll call vote.

Jim Burdick/Casey Langan moved to adopt City of Edgerton Resolution 25-22: Preliminary resolution declaring the City Council's intentions for the Quigley Street project to exercise special assessment police powers with an interest rate of 3.5% for a 10-year term with no minimum assessment amount. The motion passed on a 6/0 roll call vote.

MINUTES: Paul Davis/Sarah Brown motion to approve the minutes from the November 21, 2022 Common Council meeting passed on a 6/0 roll call vote.

COMMITTEES:

Finance Committee: A Candy Davis/Tim Shaw motion to approve pay request #1 for Johnson Brothers for the Spruce St Improvement project in the amount of \$11,049 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$237,904.57 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the purchase of transcription software for the Police Department in the amount of \$9,400 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve funding for Police Department body cams passed on a 6/0 roll call vote.

ORDINANCE 22-08: Jim Burdick/Casey Langan moved to approve the second reading and adopt City of Edgerton Ordinance 22-08: Amend Section 22.210 “Official Zoning Map” of the Edgerton Code of Zoning Ordinances to amend Wisconsin Dr Lot 1(parcel#051234195102) and Gateway Ln Lot 4 (parcel #051235294002) in the Edgerton Business Park from M-1 Light Industrial District to M-2 General Industrial District. The motion passed on a 6/0 roll call vote.

EXTENSION FOR GRACEFUL LLC PURCHASE AND SALE AGREEMENT: A Jim Burdick/Paul Davis motion to approve an extension to the purchase and sale agreement with Graceful LLC, to commence construction by July 14, 2023 and have construction completed within 12 months from commencement passed on a 6/0 roll call vote.

Being no other business before the Council, a Candy Davis/Jim Burdick motion to adjourn passed on a 6/0 roll call vote.

Wendy Loveland
City Clerk
Adopted December 19, 2022

Memo

To: Common Council
From: Staff
Date: 12/16/2022
Re: December 19, 2022 Meeting

Shoe Factory Purchase Agreement extension: Please recall the council authorized the purchase of the Shoe Factory site at 407 N Main Street. To ensure the city obtains all available protections from environmental liability, the purchase agreement must be extended to March 31, 2023.

WEDC Vibrant Spaces Community Development Investment Grant: Please recall the city hired an architect to provide conceptual plans for improvements to the performance area at Racetrack Park (see attached graphic). The Rotary Club received a grant to make the upgrades to the band stand area. The Arts Council has taken the lead in gathering the users of the stage area to obtain their input. The response has been enthusiastic support as well as helpful input.

Additionally, staff reviewed the stage concept plan with the park planners who are undertaking the Comprehensive Outdoor Recreation Plan. The planners indicated that the draft park plan which will be presented to the city soon, will recommend continuation of the performance activities at Racetrack Park as it is a logical location to continue to develop this use.

The WEDC has introduced the Vibrant Spaces Community Development Investment Grant CDI-VS pilot grant program that provides funding to create gathering spaces (see attached brochure). Staff reviewed the proposed stage at Racetrack Park project with the WEDC and received encouragement to apply for the grant. The grant requires 50% matching funds and has a maximum grant award of \$50,000. Staff has been working with the architect who prepared the concept plan to determine how to phase the project and to determine what portion of the project could be completed for \$100,000.

If the Council wishes to pursue the grant, staff recommends we request the maximum grant amount and use \$50,000 in ARPA funds to match the grant. Included in your packet is a resolution authorizing the submittal of a grant. The grant application is due January 31.

BKS pay request for Henry Street: The pay request for the 2023 Henry Street reconstruction project is for the water and sewer pipes and valves that are in storage.