

**HISTORICAL PRESERVATION COMMISSION
EDGERTON CITY HALL
12 ALBION STREET**

Monday, March 11, 2024 at 6:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice Posted on Friday, March 8, 2024.
3. Approve January 8, 2024 Historical Preservation Commission Meeting Minutes.
4. Consider proposed modifications to Depot and the issuance of a Certificate of Appropriateness.
5. Set hearing date for nomination of the noon whistle infrastructure.
6. Public Comment.
7. Adjourn

cc: All Committee Members City Administrator
All Council Members
Department Heads Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

**JANUARY 8, 2024 HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
CITY OF EDGERTON**

Chairperson Shawn Prebil called the meeting to order at 6:00 p.m.

Present: Patti Gullickson, Andrew Nelson, LeAnn Cantwell, Kathleen Hessian, Mona Reiersen and Shawn Prebil.

Absent: Carrie Larson

Also present: City Administrator Ramona Flanigan, Mayor Chris Lund and citizens.

Flanigan confirmed the meeting agenda was properly posted Friday, January 5, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

APPROVAL OF MINUTES: A Prebil/Cantwell motion to approve the November 6, 2023 Historic Preservation Commission meeting minutes passed, all voted in favor.

NOMINATION OF NOON WHISTLE INFRASTRUCTURE: A request has been made to designate the noon whistle as a historic improvement. The most important result of a designation would be to put controls on the demolition of the whistle itself (the piece of equipment). It is important to note that the designation would not impact the operation of the whistle, as that authority lies with the City Council. Staff provided a list of necessary steps for the designation process.

A Prebil/Gullickson motion to pursue the designation of the noon whistle as a historic improvement passed, all voted in favor.

Being no other business before the Commission, a Cantwell/Gullickson motion to adjourn passed, all voted in favor.

Ramona Flanigan/mjd
City Administrator

Memo

To: Historic Commission
From: Staff
Date: 3/7/2024
Re: March 11, 2024 Meeting

Proposed changes to depot for cafe: The owner of the Depot Café is interested in making changes to the building to accommodate the business. The depot is owned by the city and the city leases the building to the Chamber of Commerce. The Chamber in turn subleases the building to tenants who operate out of the structure. The current tenant, and owner of the Depot Café, will attend the Historic Commission meeting to explain in more detail the changes listed below.

Proposed changes:

- Move the coffee making and serving counter to a new counter in the east end of the main room. This will require the installation of plumbing, electrical and wall coverings. The service counter will not be anchored to the floor. A floor mat will be placed behind the new counter to protect that floor. The mat will not be attached to the floor. Plumbing will have to be installed (4 holes in the floor) in the area of the new service counter. The tenant will be required to repair the holes if the next tenant does not utilize the plumbing. All electrical will be installed in the walls; no electrical will be surface mounted
- The tenant is requesting to paint the interior of the building with the following proposed colors: gray for below the chair rail, and white and off-white are for ceilings and walls. The tenant wishes to lighten up the space with these lighter colors. The paint colors selected for the building when it was renovated were based on the original colors that were used in 1906. The lease prohibits the tenant from painting without City approval. The Commission should stress in any approval that the woodwork must be protected during painting so as to not be covered or splattered with paint.
- The tenant wishes to remove the radiator from the main room as it is not functional.
- The tenant wishes to install a wind sail or canopy over the deck. If the sail is permitted, the tenant plans to attach the poles to the deck surface, not to the building or the railing.
- The tenant wishes to add a freestanding sign in the parking lot along Hwy 51. A variance would be required to add another free-standing sign. The Commission should indicate if it will consider another sign. Ultimately the Commission would have to review the sign plans and issue a Certificate of Appropriateness if the ZBA grants a variance.

Noon whistle: The Historic Commission voted to start the process to designate the noon whistle as an historic improvement. The designation process requires a public hearing. The ordinance establishes a 30-day review period. The Commission should set the date for the public hearing.