

**NOVEMBER 21, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Tim Shaw, Candy Davis, and Sarah Braun (remote)

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Police Chief Robert Kowalski, Library Director Beth Krebs-Smith, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, November 18, 2022 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Tim Shaw/Candy Davis motion to approve the minutes from the November 7, 2022 Finance meeting passed, all voted in favor.

BILLS AND PAYROLL: A Candy Davis/Tim Shaw motion to approve the bills and payroll in the amount of \$169,776.19 passed on a 3/0 roll call vote.

NEW CLASS "B" BEER LICENSE FOR FOUNDATION ATHLETICS: A Candy Davis/Tim Shaw motion to approve a new Class "B" Beer License for Foundation Athletics at 1015 N Main St, James Fox, agent passed on a 3/0 roll call vote.

WATER DEPARTMENT TRUCK PURCHASE: The Council approved a new utility truck purchase from Ewald in the amount of \$25,621 in April 2022. Staff received an email from Ewald stating any orders not currently in production will not be built and that the truck we ordered is not in production. Ewald indicated they had a 2019 Chevrolet Silverado 1500 in stock with 28,585 miles. Staff is recommending cancelling the 2022 order and purchasing the used truck and is requesting authorization to go over the previously approved amount by \$681.

A Candy Davis/Tim Shaw motion to approve a change to the previously approved truck purchase from Ewald Automotive Group in the amount of \$26,302 for the water department passed on a 3/0 roll call vote.

CITY ATTORNEY CONTRACT: The city's contract with Murphy Desmond expires in April of 2023. The city can choose to negotiate with the current vendor or request proposals from other firms.

Council advised the staff to negotiate with the current vendor. If an agreement can not be reached the city will then request proposals.

DEPOT SUB-TENANT LEASE AGREEMENT: The Council approved a sub-tenant lease for the Depot building with Coffee Depot LLC. The current owners of the coffee shop have requested some changes be made to the agreement. Issues addressed were, use of premise primarily the platform on the north and west side of the building; maintenance of the grounds in relation to snow removal; occupancy expenses in relation to taxes and assessments; and responsibility of the tenant undo any changes made only by them and not previous tenants.

A Tim Shaw/Candy Davis motion to approve the sub-tenant lease to the Coffee Depot LLC with language stating the deck stays public and the city accepts liability passed on a 3/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland

City Clerk

Adopted December 5, 2022