

**CITY OF EDGERTON**

**EDGERTON CITY HALL  
12 ALBION STREET  
EDGERTON, WI**

**PARKS & RECREATION COMMITTEE**

Tuesday, May 16, 2023 at 6:00 pm

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order, Roll call.
2. Elect a Chair.
3. Confirmation of appropriate meeting notice on Friday, May 12, 2023.
4. Consider March 7, 2023 Parks & Recreation Committee Meeting Minutes.
5. Consider improvements to Gregory field and St John's field.
6. Consider fence quotes for pickleball courts.
7. Consider parking expansion at Racetrack Park.
8. Consider senior parking at Racetrack Park.
9. Consider bus parking policy in Racetrack Park.
10. Consider recommendations from CORP and prioritize projects to complete.
11. Consider netting at baseball fields at RTP.
12. Set date for parks tour.
13. Aquatic Director's report.
14. Municipal Services Director's Report.
15. Adjourn.

cc: All Committee Members  
Newspaper

City Administrator  
All Council Members

Department Heads  
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

“Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee.”

**MARCH 7, 2023 PARKS & RECREATION COMMITTEE MEETING MINUTES**  
**CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:01 p.m.

Present: Candy Davis, Casey Langan, Denise Langan, Bonnie Slagg and Kyle Furseth.

Absent: Ken Haagensen and Jonathon Frey

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Aquatics Director Anne Gohlke, Mayor Chris Lund, and citizens.

Flanigan confirmed the meeting notice was properly posted on Friday, March 3, 2023. Agendas were posted at Edgerton Post Office, Edgerton Public Library, City Hall and the City's website.

**APPROVAL OF MINUTES:** A Casey Langan/Denise Langan motion to approve the January 30, 2023 Parks & Recreation Committee meeting minutes passed, all voted in favor.

**FINAL DRAFT 2023 COMPREHENSIVE OUTDOOR RECREATION PLAN (CORP):** Ben Rohr from Vandewalle & Associates presented a summary of the plan changes made since the last meeting. Rohr also stated the interactive online park map is now available.

The committee went on to discuss the Active Playfields section of the CORP. Representatives from Edgerton Youth Baseball described the lack of field space in relation to the number of kids registered for the programs, and the need for additional space. The Committee also discussed the community request for permanent pickleball courts.

In regards to the Ladd Lane Park Concept Plan, the committee agreed to keep the draft as is.

A Candy Davis/Denise Langan motion to recommend the 2023 Final Draft CORP for adoption by the Plan Commission and City Council passed on a 5/0 roll call vote.

Being no other business before the Committee, a Denise Langan/Casey Langan motion to adjourn passed, all voted in favor.

Ramona Flanigan/mjd  
City Administrator

# Memo

**To:** Parks Committee  
**From:** Staff  
**Date:** 5/11/2023  
**Re:** May 16, 2023 Meeting

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**St John's and Gregory baseball fields alterations:** In an effort to maximize the existing facilities, the baseball leagues would like to pursue both moving the bases on Gregory field and also adding bases at Saint John's location.

The alteration needed on Gregory field is to move 1st and 3rd base approximately 5 feet to achieve a regulation little league base dimension.

The alteration at Saint John's field is to put a field lime in the base paths. This would entail cutting the sod out with a sod cutter around the base paths and infilling the are where the sod is taken out with field lime. The width of the base path will be approximately 2'. The base path is 60' long.

Edgerton Youth Baseball is willing to do all of the alterations with a group of volunteers. I believe all that the City would need to provide is lime for both fields. The cost for the lime would be less than \$200.00.

**Fencing for Pickleball Court:** As part of the CORP plan discussions, there was a request to install fencing around the existing pickle ball courts at Central Park. Staff contacted several vendors and received three quotes to install black chain link or black ornamental fence. See bid tabulation:

VENDOR	CHAIN LINK	ORNAMENTAL
LEMKE FENCE	\$17,430.00	\$41,538.00
DANE CO. FENCE	\$9,340.00	\$19,260.00
ACTION FENCE	\$10,500.00	\$17,480.00

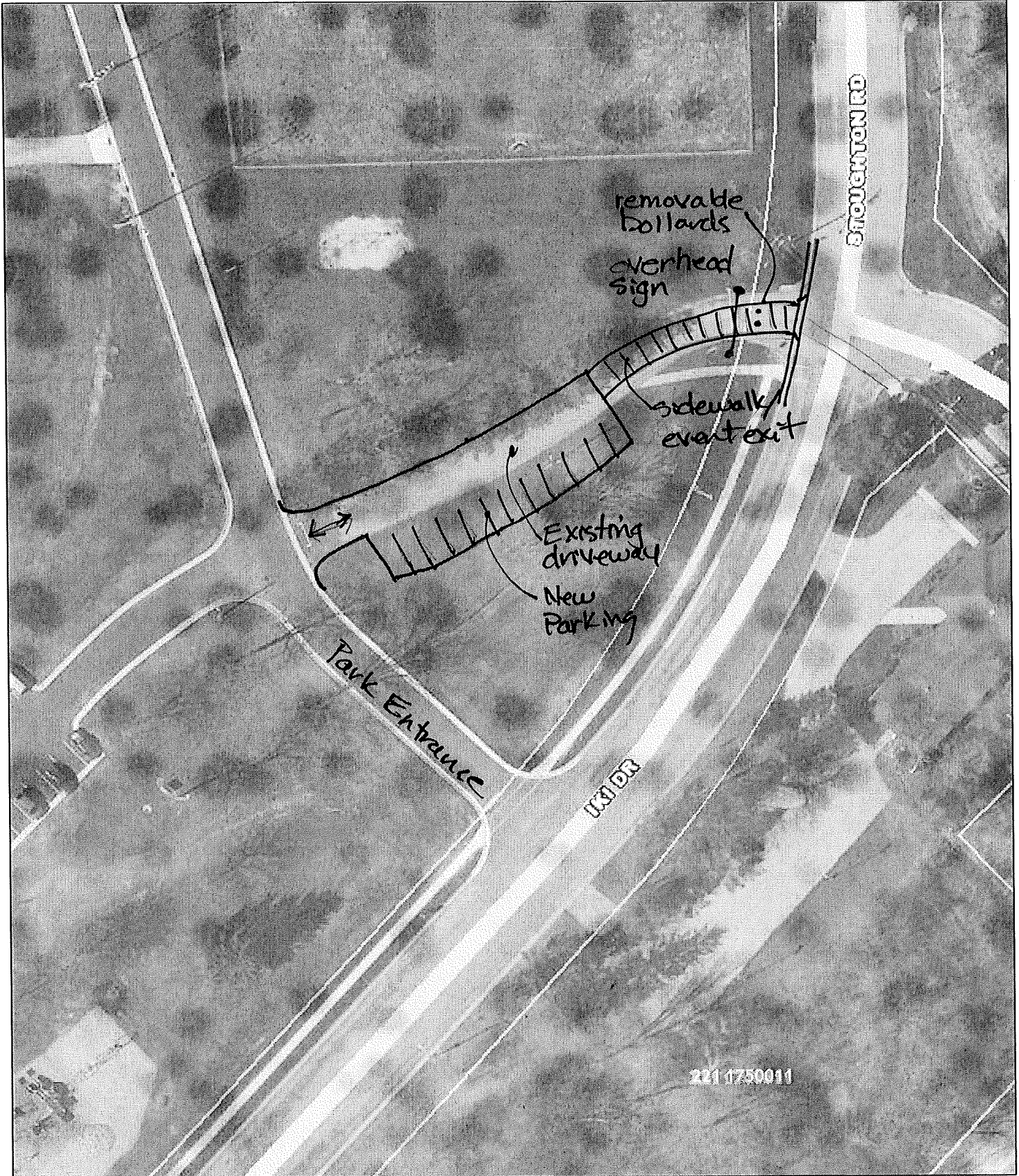
The lowest responsible quote for chain link was Dane County Fence & Deck for \$9,340.00. The lowest responsible quote for ornamental fence was Action Fence for \$17,480.00. Please note that a cloth screen may also be required with the decorative fence if the pickets are too far apart.

**Parking Improvements at Racetrack Park (RTP):** The CORP plan recommends parking improvements be made at Racetrack Park. The following options are offered for committee consideration. Once the committee gives direction, staff will obtain cost estimates.

- Option #1 -Pave the existing gravel parking area around the road (north of road): By paving this area, parking would be more efficient if the stalls were striped. Net gain in parking is unknown but assuming 10% more efficient would result in 11 more stalls. An alternative to paving would be to use timber bumpers to help organize parking to improve efficiency.
- Option #2- Construct a gravel parking lot south of the Conservation Club: This lot has been planned for several years. It would add about 42 parking stalls if it were paved and striped or an estimated 38 stalls if it were gravel. A few advantages of this option are: the topsoil that would be stripped to create the gravel parking area would be used to level the play field that is planned for south of the parking lot; by constructing this lot, a turn-around would be created that would eliminate the “dead end” parking lot that currently exists; and this parking is most useful for the Conservation Club’s use.
- Option #3 - Construct a parking lot over the tractor pull track: If the entire area that was between the guard rails was converted to parking, it would create about 68 stalls if it were paved or about 61 stalls if it was gravel. The soils in the area would likely have to be amended because to construct the tractor pull track, about 2’ of clay was placed. The disadvantages of this option are: costs to amend the soils to support parking; it creates another dead-end parking lot; the location is less useful for the Conservation Club’s use than Option #2; it does not make any improvements to athletic fields like Option #2; and uses an area that could be used for athletic fields.
- Option #4 – Parking at the “old” entrance: Please recall the city budgeted funds to make improvements to the old entrance to the park. (See attached sketch) In addition to the sidewalk entrance enhancement, this improvement would add 12 parking stalls. There is \$33,750 in available funding reserved for the project.

**Bus Parking at RTP:** There have been occasions when buses delivering traveling teams to fields at RTP have parked in the park and tied up many parking stalls. Staff recommends bus parking affiliated with athletic events be prohibited in RTP.

# ArcGIS Web Map



2/8/2021, 10:20:39 AM

Parcels

Override 1

Parcel Annotation Points

<all other values>

Other Roads

Subdivision Text

1:773

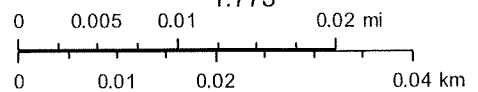


FIGURE 7.1 RECOMMENDED NEIGHBORHOOD PARK SITE IMPROVEMENTS

Existing Neighborhood Parks	
Site Name	Recommended Site Improvements
<b>General Overarching Improvements</b>	<ul style="list-style-type: none"> <li>• Improve wayfinding signage and trail connections between parks</li> <li>• Security upgrades, including establishing electricity and lighting at all park facilities</li> <li>• Establish uniform shelter rental options including signage for noticing when shelters are rented</li> <li>• Add bicycle racks</li> <li>• Add benches, shade trees, and native plantings</li> <li>• Add pickleball courts, where possible</li> <li>• Implement ADA accessibility features in parks, from playground equipment to shelters and restrooms</li> <li>• Establish paved connections between park facilities and the adjoining right-of-way</li> <li>• Perform systematic routine maintenance of the existing facilities in each park</li> </ul>
<b>Dickinson Park</b>	<ul style="list-style-type: none"> <li>• Stripe basketball court to allow for alternative uses, such as four square or gaga ball</li> <li>• Add additional playground equipment with unique design and upgrade it to include ADA accessible ground covering</li> <li>• Develop sidewalk connections from the street to park facilities</li> <li>• Add an accessible swing and trash receptacles</li> <li>• Install a shelter and additional shade trees</li> <li>• Develop community gardens in underutilized space</li> </ul>
<b>Kienbaum Park</b>	<ul style="list-style-type: none"> <li>• Preserve and enhance on-site wetlands</li> <li>• Integrate the park into the future community park</li> <li>• Replace existing playground equipment and benches</li> <li>• Add a basketball court or sport court</li> </ul>
<b>Orchard Heights Park</b>	<ul style="list-style-type: none"> <li>• If the subdivision to the south is established, create a trail connection to the park</li> <li>• Integrate additional landscaping and trees</li> <li>• Improve and expand the soccer playfield</li> <li>• Create sidewalk connections to the playground and soccer field area for ADA accessibility</li> <li>• Create a sidewalk connection to South Avenue</li> <li>• Install additional benches and soccer standards</li> <li>• Install permanent bathrooms and explore developing off-street parking</li> <li>• Develop a trail around the stormwater facilities and provide connections to the future trails planned for the surrounding neighborhood, especially along the natural area on the east side of the neighborhood</li> </ul>
<b>Windfield Road Park</b>	<ul style="list-style-type: none"> <li>• Expand playground area and install ADA accessible ground covering</li> <li>• Plant additional shade trees and install shaded seating areas</li> </ul>
<b>Winston Drive Park</b>	<ul style="list-style-type: none"> <li>• Add water access and shelter structure to dog park area</li> <li>• Create a tall grass area in the dog park with mowed paths</li> <li>• Develop a sidewalk connection along Winston Drive and to existing facilities</li> <li>• Replace existing playground equipment and install ADA accessible ground covering</li> </ul>
<b>St. John's Park</b>	<ul style="list-style-type: none"> <li>• Replace or upgrade existing basketball court</li> <li>• Replace or upgrade existing playground equipment and benches, including ADA accessible ground covering</li> <li>• Increase connectivity to the surrounding neighborhood through sidewalk and trail connections</li> <li>• Establish easements or purchase property to connect park to Whispering Pines Conservancy Area and develop passive trail connections between the two</li> <li>• Replace backstop and improve baseball diamond to be a tee-ball field</li> <li>• Establish sharing parking agreement with church to provide on-site parking for baseball fields during off-peak hours</li> <li>• Develop new pickleball courts</li> </ul>

FIGURE 7.2 RECOMMENDED COMMUNITY SITE IMPROVEMENTS

Existing Community Parks	
Site Name	Recommended Site Improvements
<b>General Overarching Improvements</b>	<ul style="list-style-type: none"> <li>• Improve wayfinding signage and trail connections between parks</li> <li>• Security upgrades, including establishing electricity and lighting at all park facilities</li> <li>• Establish uniform shelter rental options including signage for noticing when shelters are rented</li> <li>• Add bicycle racks</li> <li>• Add benches, shade trees, and native plantings</li> <li>• Add pickleball courts, where possible</li> <li>• Implement ADA accessibility features in parks, from playground equipment to shelters and restrooms</li> <li>• Perform systematic routine maintenance of the existing facilities in each park</li> </ul>
<b>Central Park</b>	<ul style="list-style-type: none"> <li>• Expand Saunders Creek Trail corridor to connect with Randolph Street, linking Central Park to the Edgerton School District campus</li> <li>• Create water access points along Saunders Creek to allow for kayaking, canoeing, and other water-based activities</li> <li>• Construct a rentable shelter and passive walking trails with native plantings adjacent to VFW Memorial</li> <li>• Develop an ice-skating rink to activate the park during winter months adjacent to VFW Memorial</li> <li>• Expand and improve pickleball courts or convert existing basketball court to pickleball</li> <li>• Plant more shade trees and install shaded seating areas</li> <li>• Conduct a streambank study to determine streambank stabilization measures needed to improve Saunders Creek</li> <li>• Improve and upgrade open air shelters</li> <li>• Add a splashpad within the Aquatic Center</li> </ul>
<b>Racetrack Park</b>	<ul style="list-style-type: none"> <li>• Reconfigure the northern access point to be only accessible by bicycles and pedestrians, outside of major events</li> <li>• Replace or upgrade existing playground equipment, including ADA accessible ground covering</li> <li>• Pave and stripe existing gravel parking areas along northern drive isle and add dedicated paved sidewalk on north side of parking areas. Install speed bumps along northern drive isle.</li> <li>• Reconfigure west side soccer fields to accommodate larger on-site parking area and full-size field</li> <li>• Redevelop the trail throughout wooded areas on the west and north sides of the park and connect trails to existing multi-use paths within the park. Explore feasibility of expanding disc golf course into this area</li> <li>• Implement the Racetrack Park performance space concept plans in the festival groups area (see Appendix Part 8 for concept plans)</li> <li>• Upgrade storage buildings with electricity</li> <li>• Improve playfield drainage</li> <li>• Install netting around baseball/softball fields bleachers</li> <li>• Develop a Park Master Plan to determine the future of the deer pen and prioritize the community's solutions to resolving the many different constraints identified in Figure 7.3</li> <li>• Create sidewalk connections to playground equipment and deer pen</li> <li>• Create sidewalk connections from IKI Drive to parking areas with wayfinding signage about on-street parking availability</li> <li>• Add new wayfinding signage throughout the park, especially where off-street and on-street parking options exist</li> <li>• Relocate existing skatepark equipment to south end of park adjacent to railroad</li> <li>• Reconfigure the existing Memorial Baseball Diamond to accommodate youth baseball regulation sizes for dimensions and bases.</li> </ul>



# RACETRACK PARK RECOMMENDATIONS

As the largest and most developed Community Park in Edgerton, Racetrack Park is the most utilized facility within the City's park system. The park has evolved over the years to the point where there are very limited future opportunities available for more recreational features, in particular active playfield space. It was identified through this planning process that special attention is needed to address existing issues, plan for improvements, and take into consideration the many different users of the site.

This tool helps inform the park-specific recommendations listed above and to provide the City with a greater understanding of potential impacts related to each issue and possible solution. It is recommended that this tool be the reference source for short-term improvements and for a full park Master Plan to determine the long-term programming, development, and evolution of the park.

As shown below, the scale of general anticipated costs is a simplified measurement of the potential implementation costs of the solution, in comparison to the other solutions listed (i.e. 1 = least expensive, 5 = most expensive). It is intended to be used for comparison and prioritization purposes and not to represent a proportionate or total cost amount. More in depth design and study of each solution will yield accurate cost estimates.

FIGURE 7.3: PARKLAND EVALUATION SUMMARY

Overarching Existing Issue	Possible Solutions	Potential Solution Impacts	Scale of General Anticipated Cost
Lack of on-site parking	Pave and stripe existing gravel area along northern drive isle	Provides more defined parking spaces near playfields, but increases stormwater runoff in an area with existing stormwater issues	3
	Double the size of existing parking area adjacent to Conservation Club building	Provides more defined parking spaces near fields and new vehicle turnaround option, but increases stormwater runoff in an area with existing stormwater issues and lose of green space	4
	Add wayfinding signage to parking areas and fields, in addition to paved path connections to existing on- and off-site (IKI Drive) parking options and new bicycle racks on-site	Provides more accessibility to existing parking areas*, but requires walking greater distances to vehicle parking areas	1
	Develop a new 50+ car parking lot	Provide new off-street parking option, but increases stormwater runoff, results in a loss of one or more playfields, and will not solve peak parking demand on-site	5
On-site transportation circulation, safety, and site configuration	Reconfigure northern access drive (at the intersection of IKI Drive and Stoughton Road) for bicycle and pedestrian use only, outside of major events	Provides increased safety at this location and promote alternative transportation modes, but limits vehicle access during regular use periods	4
	Reestablish drive access loop around baseball/softball complex	Provides greater on-site vehicle connectivity, but reduces the size of the existing trail system, doesn't allow for a full-size soccer field on west end, and creates vehicle/pedestrian conflicts with festival area	5
	Add speed bumps along drive isle	Provides greater safety along drive isle, but could impact stormwater runoff	2
	Expand paved trail network and connections throughout the park	Provides greater bicycle and pedestrian connectivity, but lose of some green space	1

Overarching Existing Issue	Possible Solutions	Potential Solution Impacts	Scale of General Anticipated Cost
Increasing demand for more soccer fields	Reconfigure west side Conservation Club area soccer field to accommodate a full-size field	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Develop the former tractor pull area for new soccer fields	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Establish new soccer fields in other existing parks or new parks (distribute facilities throughout the City)	Provides more field space in response to demand in the short-term, but doesn't allow for all users to be in the same location	3
	Establish a new soccer complex in a new park developed by the City	Provides more field space in response to demand, but takes a considerable amount of time and land	5
Increasing demand for more baseball/softball fields	Add netting to existing fields	Provides increased safety, but requires long-term maintenance	1
	Develop the former tractor pull area for new baseball/softball fields	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Establish new baseball/softball fields in other existing parks or new parks (distribute facilities throughout the City)	Provides more field space in response to demand in the short-term, but doesn't allow for all users to be in the same location	3
	Establish a new baseball/softball complex in a new park developed by the City	Provides more field space in response to demand, but takes a considerable amount of time and land	5
Limited and outdated performance space	Establish new performance space in another existing park or new park	Provides new performance space in response to demand, but requires developing new conceptual performance space plans	5
	Establish new performance space in the existing festival grounds on-site	Provides an opportunity to utilize existing festival space and facilities already in place, but potentially exacerbates the circulation and parking issues listed above	4
Increasing demand for more disc golf space	Establish new disc golf course/holes in other existing parks or new parks (distribute throughout the City)	Provides more course space in response to demand in the short-term, but comes with significant costs and doesn't keep all users in the same location	3
	Establish new disc golf course/holes on-site	Provides an opportunity to build on existing disc golf course and facilities already in place, but limits other potential uses in the park	3

\*On-site parking (gravel parking area and paved parking lots) = approximately 170 spaces

Off-site parking along Iki Drive (from Stoughton Road intersection to railroad tracks) = approximately 100 spaces