

CITY OF EDGERTON
UTILITIES COMMISSION
EDGERTON CITY HALL
12 ALBION STREET

Monday, May 8, 2023 at 5:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, May 5, 2023.
3. Elect Chair.
4. Personal appearances for non-agenda items limited to 3 minutes.
5. Consider April 10, 2023 Utility Commission Minutes.
6. Consider Vouchers Payable.
7. Consider Leak Credit for 1104 N Main St.
8. Consider Billing Credit for 410 S Main St.
9. Operator's Reports.
10. Director's Report.
11. Administrative Report.
12. Adjourn.

Cc: All Commission Members All Council Members
 Department Heads Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 608-884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**APRIL 10, 2023 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:45 p.m.

Present: Paul Davis, Candy Davis, Jim Kapellen, Lawanna Schieldt, Denise Langan, Todd Wescott and Rick Petersen

Others Present: City Clerk Wendy Loveland, Municipal Services Director Howard Moser and citizens.

Loveland confirmed the meeting agenda was properly posted on Friday, April 7, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Candy Davis/Lawanna Schieldt motion to approve the March 13, 2023 Utility Commission meeting minutes passed, all voted in favor.

VOUCHERS PAYABLE: A Jim Kapellen/Rick Petersen motion to approve vouchers payable in the amount of \$58,196.84 passed on a 7/0 roll call vote.

Being no other business before the Commission, a Lawanna Schieldt/Denise Langan motion to adjourn passed, all voted in favor.

Howard Moser/mjd
Municipal Services Director

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.GL Account = "600-00000-000"-602-99999-999"
 Invoice Detail.Input Date = 04/28/2023-05/05/2023
 Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
60122119								
5520 c	USDA RURAL DEVELOPMENT	APR 2023	ADDITIONAL PAYMENT FOR 2016 SEWER R	05/05/2023	37,400.00	37,400.00	04/19/2023	
Total 60122119:					37,400.00	37,400.00		
60180821221								
21 ch	ALLIANT ENERGY	MAR 23 23641	MAR 23 236416 ELECTRIC CHARGES	05/05/2023	32.06	.00		
21 ch	ALLIANT ENERGY	MAR 23 42290	MAR 23 422906 ELECTRIC CHARGES	05/05/2023	5,290.75	.00		
21 ch	ALLIANT ENERGY	MAR 23 48150	MAR 23 481500 ELECTRIC CHARGES	05/05/2023	196.78	.00		
21 ch	ALLIANT ENERGY	MAR 23 88165	MAR 23 881653 ELECTRIC CHARGES	05/05/2023	1,482.92	.00		
Total 60180821221:					7,002.51	.00		
60180821224								
21 ch	ALLIANT ENERGY	MAR 23 42290	MAR 23 422906 GAS CHARGES	05/05/2023	435.79	.00		
21 ch	ALLIANT ENERGY	MAR 23 88165	MAR 23 881653 ELECTRIC CHARGES	05/05/2023	42.35	.00		
Total 60180821224:					478.14	.00		
60180827340								
194 ch	DEEGAN'S HARDWARE INC	APR 2023	DEEGAN'S APR 2023- SEWER	05/05/2023	86.87	.00		
521 ch	NORTH CENTRAL LABS OF WI I	485709	WWTP SUPPLIES	05/05/2023	500.11	.00		
2433 c	AMAZON.COM LLC	112-3445730-8	AIR COMPRESSOR PRESSURE SWITCH	05/05/2023	39.99	.00		
3458 c	MULCAHY SHAW WATER INC	325034	ACTICLEAN GEL, LAMP ANGLE BASE	05/05/2023	2,438.36	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D43071	DISTILLED WATER, FREEZER BAGS, BATTE	05/05/2023	27.95	.00		
4417 c	LLOYD'S PLUMBING AND HEATI	0181571-IN	INSTALLATION OF GRAVITY BACK DRAFT D	05/05/2023	2,256.73	.00		
Total 60180827340:					5,350.01	.00		
60180831340								
194 ch	DEEGAN'S HARDWARE INC	APR 2023	DEEGAN'S APR 2023- SEWER	05/05/2023	11.96	.00		
2433 c	AMAZON.COM LLC	113-2113176-0	RUBBER SHEET AND HOSE CLAMP	05/05/2023	33.15	.00		
2433 c	AMAZON.COM LLC	113-2113176-0	HOSE CLAMP REFUND	05/05/2023	15.99-	.00		
Total 60180831340:					29.12	.00		
60180834340								
2412 c	CRANE ENGINEERING SALES	439435-00	REBUILD OF HELIFLOW BLOWER #3 WWTP	05/05/2023	10,796.60	.00		
Total 60180834340:					10,796.60	.00		
60180840311								
3557 c	DAVE'S MILTON ACE HARDWAR	D41706	SHIPMENT OF SAMPLES	05/05/2023	13.24	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D43071	SHIPMENT OF SAMPLES	05/05/2023	15.35	.00		
4880 c	BAYSIDE PRINTING, LLC	142204A	1ST QTR 23 BILLING - UTILITY BILL POSTAG	05/05/2023	462.85	.00		
Total 60180840311:					491.44	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
60180840340								
575 ch	QUILL CORPORATION	169627899A	PAPER AND 1 YEAR MEMBERSHIP	05/05/2023	20.99	.00		
4880 c	BAYSIDE PRINTING, LLC	142204A	1ST QTR 23 BILLING - UTILITY BILL	05/05/2023	184.84	.00		
Total 60180840340:					205.83	.00		
60180850225								
130 ch	US CELLULAR	0575097315	WWTP IPAD MONTHLY SERVICE COST	05/05/2023	22.36	.00		
311 ch	FRONTIER COMMUNICATIONS	APR 2023A	608-884-6531 TELEPHONE CHARGES	05/05/2023	245.28	245.28	04/18/2023	
311 ch	FRONTIER COMMUNICATIONS	APR 2023A	608-884-1968 TELEPHONE CHARGES	05/05/2023	57.61	57.61	04/18/2023	
311 ch	FRONTIER COMMUNICATIONS	APR 2023A	262-002-7247 TELEPHONE CHARGES	05/05/2023	32.28	32.28	04/18/2023	
5214 c	GRANITE TELECOMMUNICATIO	600634692	608-884-3341 SEWER	05/05/2023	138.70	.00		
5214 c	GRANITE TELECOMMUNICATIO	600634692	WWTP LINE CHARGES	05/05/2023	159.06	.00		
Total 60180850225:					655.29	335.17		
60180850330								
784 ch	WI DEPT OF NATURAL RESOUR	APR 2023 WHI	WASTEWATER EXAM APPLICATIONS- S. WHI	04/28/2023	50.00	50.00	04/28/2023	
Total 60180850330:					50.00	50.00		
60180852210								
206 ch	DIGGERS HOTLINE INC	230 3 52801	MAR 2023 LOCATE TICKETS	05/05/2023	77.43	77.43	04/19/2023	
206 ch	DIGGERS HOTLINE INC	230 4 52801	APR 2023 LOCATE TICKETS	05/05/2023	93.09	.00		
731 ch	BAKER TILLY US, LLP	BT2376162	SERVICES THRU 4/15/23 FINANCIAL AUDIT U	05/05/2023	935.50	.00		
812 ch	EUROFINS ENVIRONMENT TES	5000118609	WASTEWAER ANALYSIS	05/05/2023	1,068.90	.00		
812 ch	EUROFINS ENVIRONMENT TES	5000118997	WASTEWAER ANALYSIS	05/05/2023	315.00	.00		
3690 c	CEDAR CORPORATION	115334	WWTF OPERATIONS ASSISTANCE	05/05/2023	1,340.00	.00		
4845 c	CERTASITE, LLC	12537557	MAINTENANCE/SERVICE FIRE SUPPRESSIO	05/05/2023	879.46	.00		
Total 60180852210:					4,709.38	77.43		
60180853510								
4467 c	MUNICIPAL PROPERTY	APRIL 2023A	PROPERTY INSURANCE	05/05/2023	19,935.00	19,935.00	04/18/2023	
Total 60180853510:					19,935.00	19,935.00		
60180854153								
2887 c	DELTA DENTAL OF WISCONSIN	1937501A	MAY 2023 DENTAL INSURANCE	05/05/2023	288.48	.00		
Total 60180854153:					288.48	.00		
60180854154								
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2023	JUNE 2023 HEALTH INSURNACE	05/05/2023	4,712.45	.00		
Total 60180854154:					4,712.45	.00		
60180854155								
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2023	JUNE 2023 LIFE INSURANCE	05/05/2023	63.43	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2023A	MAY 2023 LIFE INSURANCE	05/05/2023	63.43	63.43	04/18/2023	
Total 60180854155:					126.86	63.43		
60280602340								
21 ch	ALLIANT ENERGY	MAR 23 37005	MAR 23 370054 GAS AND ELECTRIC CHARG	05/05/2023	438.77	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-361742	OIL FILTER	05/05/2023	3.49	.00		
5473 c	HAWKINS INC	6449644	PHOSPHATE	05/05/2023	1,796.94	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 60280602340:					2,239.20	.00		
60280605340								
179 ch	CTW CORPORATION	40864	PACKING FOR WELL PUMPS	05/05/2023	97.00	.00		
406 ch	LW ALLEN LLC	CD99476235	ELECTRICAL SERVICE LABOR, MILEAGE- DI	05/05/2023	668.24	.00		
Total 60280605340:					765.24	.00		
60280622221								
21 ch	ALLIANT ENERGY	MAR 23 21330	MAR 23 213303 ELECTRIC CHARGES	05/05/2023	54.50	.00		
21 ch	ALLIANT ENERGY	MAR 23 22700	MAR 23 227005 ELECTRIC CHARGES	05/05/2023	27.62	.00		
21 ch	ALLIANT ENERGY	MAR 23 35777	MAR 23 357770 ELECTRIC CHARGES	05/05/2023	1,320.16	.00		
21 ch	ALLIANT ENERGY	MAR 23 36096	MAR 23 360963 ELECTRIC CHARGES	05/05/2023	982.27	.00		
21 ch	ALLIANT ENERGY	MAR 23 71524	MAR 23 715243 ELECTRIC CHARGES	05/05/2023	1,140.37	.00		
600 ch	ROCK ENERGY COOPERATIVE	APR 23 90363	90363001 WATER TOWER LIGHT CHARGE	05/05/2023	30.05	30.05	04/19/2023	
Total 60280622221:					3,554.97	30.05		
60280622224								
21 ch	ALLIANT ENERGY	MAR 23 22700	MAR 23 227005 GAS CHARGES	05/05/2023	46.02	.00		
21 ch	ALLIANT ENERGY	MAR 23 35777	MAR 23 357770 GAS CHARGES	05/05/2023	99.48	.00		
Total 60280622224:					145.50	.00		
60280630210								
660 ch	WI STATE LABORATORY OF HY	741188	FLUORIDE TESTING	05/05/2023	28.00	.00		
Total 60280630210:					28.00	.00		
60280631340								
2624 c	MARK'S CHEMICAL LLC	14785	HFS AND SODIUM HYPOCHLORITE SOLUTI	05/05/2023	780.00	.00		
Total 60280631340:					780.00	.00		
60280651340								
194 ch	DEEGAN'S HARDWARE INC	APR 2023	DEEGAN'S APR 2023- WATER MAINS	05/05/2023	61.98	.00		
Total 60280651340:					61.98	.00		
60280653340								
194 ch	DEEGAN'S HARDWARE INC	APR 2023	DEEGAN'S APR 2023- WATER METERS	05/05/2023	4.97	.00		
Total 60280653340:					4.97	.00		
60280658210								
3690 c	CEDAR CORPORATION	115336	2022 LEAD SERVICE LATERAL REPLACEME	05/05/2023	451.25	.00		
4415 c	PUBLIC SERVICE COMMISSION	2303-I-01760	3/1/23-3/31/23 EXPENSES RELATED TO CUS	05/05/2023	535.99	.00		
Total 60280658210:					987.24	.00		
60280903311								
4880 c	BAYSIDE PRINTING, LLC	142204A	1ST QTR 23 BILLING - UTILITY BILL POSTAG	05/05/2023	462.85	.00		
Total 60280903311:					462.85	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
60280903340								
575 ch	QUILL CORPORATION	169627899A	PAPER AND 1 YEAR MEMBERSHIP	05/05/2023	20.99	.00		
4880 c	BAYSIDE PRINTING, LLC	142204A	1ST QTR 23 BILLING - UTILITY BILL	05/05/2023	184.84	.00		
Total 60280903340:					205.83	.00		
60280920225								
130 ch	US CELLULAR	0575097315	WATER DEPARTMENT CELL PHONE	05/05/2023	17.28	.00		
311 ch	FRONTIER COMMUNICATIONS	APR 2023 435	608-884-4356 TELEPHONE CHARGE - DIALE	05/05/2023	86.09	86.09	04/19/2023	
311 ch	FRONTIER COMMUNICATIONS	APR 2023A	262-002-7243 TELEPHONE CHARGES	05/05/2023	66.36	66.36	04/18/2023	
3534 c	CHARTER COMMUNICATIONS	010138404192	WATER DEPT INTERNET/PHONE	05/05/2023	69.99	.00		
5214 c	GRANITE TELECOMMUNICATIO	600634692	608-884-3341 WATER	05/05/2023	138.70	.00		
Total 60280920225:					378.42	152.45		
60280920330								
5106 c	MORAINÉ PARK TECHNICAL CO	S0091674	WATER TRAINING- PENNEKAMP	05/05/2023	160.85	.00		
Total 60280920330:					160.85	.00		
60280923210								
206 ch	DIGGERS HOTLINE INC	230 3 52801	MAR 2023 LOCATE TICKETS	05/05/2023	77.43	77.43	04/19/2023	
206 ch	DIGGERS HOTLINE INC	230 4 52801	APR 2023 LOCATE TICKETS	05/05/2023	93.09	.00		
731 ch	BAKER TILLY US, LLP	BT2376162	SERVICES THRU 4/15/23 FINANCIAL AUDIT U	05/05/2023	935.50	.00		
Total 60280923210:					1,106.02	77.43		
60280924510								
4467 c	MUNICIPAL PROPERTY	APRIL 2023A	PROPERTY INSURANCE	05/05/2023	5,724.00	5,724.00	04/18/2023	
Total 60280924510:					5,724.00	5,724.00		
60280926153								
2887 c	DELTA DENTAL OF WISCONSIN	1937501A	MAY 2023 DENTAL INSURANCE	05/05/2023	368.52	.00		
Total 60280926153:					368.52	.00		
60280926154								
779 ch	WI DEPT OF EMPLOYEE TRUST	JUNE 2023	JUNE 2023 HEALTH INSURNACE	05/05/2023	5,693.06	.00		
Total 60280926154:					5,693.06	.00		
60280926155								
490 ch	SECURIAN FINANCIAL GROUP,	JUNE 2023	JUNE 2023 LIFE INSURANCE	05/05/2023	78.95	.00		
490 ch	SECURIAN FINANCIAL GROUP,	MAY 2023A	MAY 2023 LIFE INSURANCE	05/05/2023	78.95	78.95	04/18/2023	
Total 60280926155:					157.90	78.95		
60280933385								
3404 c	BURNS FULL SERVICE LLC	APR 2023	APR 2023 GAS/DIESEL CHARGES - WATER	05/05/2023	437.59	.00		
Total 60280933385:					437.59	.00		
Grand Totals:					115,493.25	63,923.91		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
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GRAND TOTAL: \$115,493.25

May 8, 2023

Vouchers Payable submitted By: Maddie Deegan, Administrative Assistant

James Kapellen (Chairperson)

Paul Davis (Aldersperson)

Shawn Prebil (Aldersperson)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "600-00000-000"- "602-99999-999"

Invoice Detail.Input Date = 04/28/2023-05/05/2023

Invoice Detail.Voided = No

Memo

To: Utility Commission
From: Wendy Loveland
Date: 05/08/2023
Re: Leak Credit at 1104 N Main St

The owner of 1104 N Main St is requesting a credit for 370,000 gallons of sewer due to a leaking toilet. The owner has submitted a short letter along with the affidavit form for your review.

The average usage for the last four quarters was 26,000 gallons. The 1st quarter billing was for 396,000 gallons so the possible credit he is asking for is on 370,000 gallons. The Commission is not obligated to award a credit at this time.

If the Commission agrees to award a credit, below is the maximum credit allowed:

Maximum water credit allowed: \$695.60

Maximum sewer credit allowed: \$2,127.50

CERTIFIED TECHNICIAN/CONTRACTOR VERIFICATION
FORM

This form is required if your leak credit request is 50,000 -
gallons or more over your average usage

Technician Name: Jeremy Mathews License # 9108164
Company Name: Lloyd's Plumbing & Heating
Company Address: 2352 US-14 Suite 150
Janesville WI 53545
Company Phone #: 608-756-2626

The above named Certified Technician/Contractor certifies that he/she made the following repairs: Replaced guts in the toilet

at the address: 1104 N. Main St

Jeremy Mathews
(Technician Signature)

State of Wisconsin
County of Rock

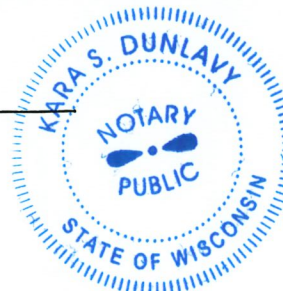
Signed and sworn to (or affirmed) before me on 4-7-2023
Date

by Jeremy Mathews
Printed name(s) of individual(s) making statement

who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Kara S. Dunlavy
Notary Public

My commission expires on 12/19/2026

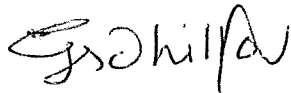


To: City of Edgerton Utility Commission

Hello my name is Gurdial Dhillon and I am from Towne Edge Motel. We recently received a very high bill for our water bill. We found that there was a toilet leaking in room 126. This toilet leak caused it to run continuously which we were not aware of at the time. After receiving the bill and figuring out what happened we have repaired the toilet issue. We are requesting for a credit to our water bill since the leak was not something we were aware of nor was it out of negligence, this was a malfunctioning toilet. It would be greatly appreciated for any credit or assistance in this manner.

Looking forward to hearing from you.

Best Regards

A handwritten signature in black ink, appearing to read "Gurdial Dhillon". The signature is written in a cursive style with a large initial "G".

Gurdial Dhillon
Owner-Towne Edge Motel

TO: Utility Commission

FROM: Wendy

MEETING DATE: May 8, 2023

Billing Credit:

The owners of 410 S Main St are deceased. The service was disconnected for non-payment in 2022. The service was never reconnected. The family of the owners had a toilet that was leaking. Due to lack of funds, they did not have the toilet fixed because they knew the water was shut off. At some time during the construction the water was turned back on at the curb causing the toilet to run.

This address showed usage on the last bill but should not have been charged. If a billing credit is given, the amount should be \$159.74.

EDGERTON W.W.T.P. REPORT

APRIL 2023

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Snow and ice removal.
7. Repaired sewer main line on W. Hubert St.
8. Empty Clarifier #1 and cleaned it out. Fill and start up Clarifier #2.
9. Fire Department Inspection.
10. Placed Life Rings around open tanks as recommended by the DNR.
11. Oil leaks have developed on both of our rebuilt aeration blowers. I have a call into Crane, they are coming to check on the problem. Crane came in and made repairs, the blowers are running with no oil leaks at this time.

Thank-You
James Reilly
Edgerton - W.W.T.P.

EDGERTON WATERWORKS

April Report 2023

1. Monthly samples were taken to the State Lab of Hygiene. All samples were safe.
2. Fixed a leaking curb stop connection at 104 Head St.
3. Fixed a leaking water line in Racetrack Park.
4. Fixed a bent curb stop valve box at 304 N Main St. It was hit by a crew doing directional boring.
5. L.W. Allen spent several hours looking at our water system controls. They will be getting back to us with some options for upgrading the system.
6. We currently have nine lead and copper sample bottles that have not been returned. I spent some time knocking on doors and making phone calls to remind the customers.
7. Lots of locates were done.
8. Mowing was done.
9. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator-in-charge