

**FEBRUARY 27, 2024 PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 5:30 p.m.

Present: Jim Burdick, Casey Langan and Shawn Prebil.

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Moser confirmed the agendas were properly posted on Friday, February 23, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

APPROVE MINUTES: A Langan/Prebil motion to approve the November 6, 2023 Public Works Committee minutes passed on a 3/0 roll call vote.

Burdick requested to reorder the agenda by deferring the bee hive discussion until the bee hive representative arrived.

DEPOT MODIFICATIONS: The owner of the Depot Café is interested in making changes to the building to accommodate the business. The depot building is owned by the City and the City leases the building to the Chamber of Commerce, which in turn subleases to tenants who operate out of the building. Proposed changes include moving the coffee counter to the east end of the main room; repainting the interior of the building; installing a wind sail or canopy over the deck; and adding signage.

The owner of the Depot Café provided the proposed interior paint color selections to the Committee. After discussion, it was suggested that the paint color approval be made through the Historic Commission. The owner of the Café confirmed the business would fund the interior paint/painting. A photo/plan of the wind sail was also presented by the owner of the Café.

A Burdick/Prebil motion to approve the proposed wind sail plan pending Historic Commission approval passed on a 3/0 roll call vote.

Additional signage was discussed and it was established that any additional free-standing signage would need to go through the Zoning Board of Appeals.

The owner of the Café described the proposed layout of the new free-standing counter in the northeast corner of the main room. A protective mat will be placed on the floor of the area to keep the original flooring intact. Installation of two drain holes and two water line holes would be required. The plugs from the proposed floor holes will be saved for reinstallation. Additional electrical will need to be ran through the wall to the area. The owner of the Café made it clear there would be as little change to the original structure as possible.

A Burdick/Langan motion to approve the proposed changes as discussed for the new counter area with no deposit required pending Historic Commission approval passed on a 3/0 roll call vote.

METAL COLLECTION AT THE COMPOST SITE: The Committee discussed the option of having a scrap metal collection bin at the compost site available during normal operation hours. The metal collected would then be recycled.

A Burdick/Prebil motion to approve a metal collection area at the compost site passed on a 3/0 roll call vote.

SIDEWALK WORK AND BIDS FOR 2024: Moser proposed using the sidewalk utility funds in 2024 proactively rather than reactively by working through sections of the City at a time fixing sidewalks. There is \$19,400 available in the sidewalk utility and Moser suggested setting aside at least \$5,000 for Albion Street/miscellaneous sidewalk repairs. Moser suggested bidding out the sidewalk cutting and grinding. Johnson Brothers are willing to hold their sidewalk replacement bid price for 2024, which staff recommends moving forward with.

A Burdick/Langan motion to approve sidewalk work and bids for 2024 as discussed passed on a 3/0 roll call vote.

WIDTH OF NORTH END OF ALBION ST: The width of Albion Street from Crescent St to West Fulton Street is 37' back-of-curb to back-of-curb (BC-BC). From Crescent west to the beginning of the new part of Elm Drive at the middle school is 45' BC-BC and the new part of Elm Drive southwest of the middle school to Stoughton Road is 37' BC-BC. The Committee discussed narrowing the width of the north end of Albion St to 37' during the construction in 2025.

A Langan/Burdick motion to approve the narrowing the width of the north end of Albion St during construction passed on a 3/0 roll call vote.

BEE HIVES IN FASSETT CEMETERY: A citizen has proposed placing bee hives in the southeast corner of Fasset Cemetery, specifically in the city-owned field behind the cemetery.

A Burdick/Prebil motion to allow bee hives in the southeast corner of Fasset Cemetery passed on a 3/0 roll call vote.

Being no other business before the Committee, a Langan/Prebil motion to adjourn passed, all voted in favor.

Howard Moser/mjd
Municipal Services Director