

**CITY OF EDGERTON
POLICE COMMISSION MEETING**

**EDGERTON CITY HALL
12 ALBION ST**

Wednesday, February 16, 2022 at 6:00 pm

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call
2. Confirmation of appropriate meeting notice posted on Friday, February 11, 2022
3. Approve December 15, 2022 Police Commission Meeting Minutes.
4. Discuss and consider change of status for Officer Hanna.
5. Discuss and consider status of part time position.
6. Discuss and consider timeline for filling the open lieutenant position.
7. Discuss future meeting time and agenda items.
8. Chief's report.
9. Adjourn.

CC: City Administrator All Council Members
Department Heads Posted

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone (608) 884-3341

CITY OF EDGERTON
POLICE COMMISSION MEETING MINUTES
Wednesday, December 15, 2021

President Mark Coombs called the meeting to order at 6:04 pm. Commission Members in attendance were Mark Coombs, Jim Davis, Joshua Lee and Lisa Venske. Terry Dickinson was absent. Also attending was Police Chief Kowalski and Mayor Chris Lund. This meeting was held in person at City Hall and was available virtually.

Coombs confirmed the agenda was posted properly for this meeting at City Hall, the Library and the Post Office on Friday, December 10, 2021.

MINUTES:

Venske/Davis motion to approve the May 27, 2021 Police Commission Meeting Minutes passed, all voted in favor.

UPDATE ON OFFICER HANNA REUTER: Officer Reuter has fulfilled all training requirements as agreed, graduated from the Academy with exceptional scores and is certified as a Patrol Officer. She will continue her part-time duties until a full-time position is available.

DISCUSS PART TIME TO FULL TIME OFFICER POSITION: The process of offering and approving a part time officer to a full-time position was discussed and decided. A special meeting of the Police Commission will be called.

UPDATE ON OFFICER BRANDON SWINBANK: Officer Swinbank is progressing through his probationary period with nothing but high regards from co-workers and superiors. His work and special interests are an asset to the Edgerton Police Department.

DISCUSS OPEN LT POSITION: Chief Kowalski reviewed the process of posting, assessing and interviewing candidates for the open Police Lieutenant position. Information will be provided to the Police Commission and a special meeting will be called.

POLICE CHIEF REPORT:

Chief Kowalski gave a detailed report on the City of Edgerton Police Department and its Officers. The Chief has been pleased to interact with other departments including the Rock County Sheriff's Office and the Janesville Police Department on several occasions regarding different issues. The EPD has finished its first year partnering with Lexipol with much success and realizing many advantages. The policy review project is approximately 85% complete.

NEXT MEETING OF THE POLICE COMMISSION:

The next meeting will be tentatively scheduled for Wednesday, March 16, 2022, at 6:00 pm.

Davis/Lee motion to adjourn passed, all voted in favor.

The meeting was adjourned at 6:34 pm.

Respectfully submitted,
Lisa Venske
Police Commission Secretary



EDGERTON POLICE DEPARTMENT

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Non-Emergency (608) 757-2244

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Police Lieutenant Announcement

Notice of Vacancy

internal posting

This announcement acts as an official notice of vacancy for the position of Lieutenant on the Edgerton Police Department. Requirements for application to this position are; graduation from an accredited law enforcement academy; successfully completed probationary period on the Edgerton Police Department and completed a minimum of 60 credit hours from an accredited institution. Military experience will also be taken into consideration on the selection process.

To apply please submit the following in a sealed envelope to the Chief of Police by XX/XX/22 at 5:00PM

- Letter of interest
- Resume

All candidates shall participate in a review of their resume and an oral interview. The Chief of Police reserves the right to post this position externally.

Interviews will be determined after the posting date based upon the number of interested parties and availability of the interviewers.

The final candidate will serve a 180-day orientation from the time of appointment and approval by the Police Commission.

Please note this position will be assigned to the first shift. Shift assignment can change depending on the Senior Lieutenant shift preference and color day off rotation.

The City of Edgerton is an equal opportunity employer.

RJK XX/XX/2022