

**CITY OF EDGERTON**  
**EDGERTON CITY HALL**  
**12 ALBION STREET**  
**EDGERTON, WI**

**PARKS & RECREATION COMMITTEE**  
Wednesday, August 30, 2023 at 6:15 pm

1. Call to order, Roll call.
2. Confirmation of appropriate meeting notice on Friday, August 25, 2023.
3. Approve June 27, 2023 Parks & Recreation Committee Meeting Minutes.
4. Consider skate park.
5. Consider bathroom improvements at Racetrack Park.
6. Consider additional parking at Racetrack Park.
7. Consider communication signs at parks.
8. Consider relocation of benches at Racetrack Park.
9. Consider netting at Racetrack Park.
10. Consider designating senior parking stalls at Racetrack Park.
11. Discuss 2024 Budget.
12. Aquatic Director's report.
13. Municipal Services Director's Report.
14. Adjourn.

cc: All Committee Members  
Newspaper

City Administrator  
All Council Members

Department Heads  
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."

**JUNE 27, 2023 PARKS & RECREATION COMMITTEE MEETING MINUTES**  
**CITY OF EDGERTON**

Candy Davis called the meeting to order at 5:00 p.m.

Present: Candy Davis, Jonathon Frey, Samantha Higbee, Bonnie Slagg and Kyle Furseth.

Excused: Casey Langan and Denise Langan

Others Present: City Administrator Ramona Flanigan and Municipal Services Director Howard Moser.

Flanigan confirmed the meeting notice was properly posted on Friday, June 23, 2023. Agendas were posted at Edgerton Post Office, Edgerton Public Library, City Hall and the City's website.

**APPROVAL OF MINUTES:** A Jonathon Frey/Bonnie Slagg motion to approve the May 16, 2023 Parks & Recreation Committee meeting minutes passed, all voted in favor.

**PARKS TOUR:** Meeting participants left City Hall to tour the city parks.

**Racetrack Park:** The Committee reviewed the following work that had been completed: regrading of the tractor pull area for athletic fields; filling and regrading of the area south of the Conservation Club for athletic fields; and the installation of gravel base for a parking lot expansion by the Conservation Club.

A Bonnie Slagg/Kyle Furseth motion to recommend paving the parking lot expansion by the Conservation Club passed on a 5/0 roll call vote.

The Committee discussed the current safety netting in the spectator area between the ballfields. Moser indicated he received a quote of approximately \$60,000 to install netting over the spectator area. The Committee expressed interest in having more protection for spectators and will continue to evaluate alternatives. Aquatic Director Anne Gohlke and Assistant Director Abby Anderson met the Committee at the concession stand. Gohlke asked for lock box to be installed for use by soda vendors.

The Committee reviewed the dance floor upgrades being proposed by the Rotary Club for this Fall. Proposed improvements include the construction of stadium seating, removal of the fence on the hill, and removal of the small shelter on the west end of the dance floor.

The Committee discussed the large play structure and noted that it will need to be replaced in the next few years. Furseth asked if the Committee could be involved in the selection of the new equipment. Frey raised a question about the possibility of setting up exercise stations along the walking paths.

**Central Park:** Flanigan reported that the Mayor and Veterans groups are pursuing a shelter in Veteran's Park. Gohlke mentioned the chronic problem with the degrading pool rim. Staff will seek advice for a more permanent solution to the problem. Gohlke also discussed the installation of low maintenance landscaping on the slope between the two pools and the need to repaint the pool in a few years.

**St Johns Park:** The Committee discussed the baseball league's offer to remove sod in order create a more official T-Ball field. In regards to the amount of space available in the park, the Committee felt there was ample room for more than one athletic field for younger athletes. The Committee also discussed upgrading the basketball court. A resident from the neighborhood joined the meeting and asked that the climber (playground equipment) be inspected to see if it needs to be replaced.

**Orchard Park:** The lack of off-street parking was discussed. The Committee viewed the soccer area and felt that additional shade would be a good improvement.

Being no other business before the Committee, a Jonathon Frey/Kyle Furseth motion to adjourn passed, all voted in favor.

Ramona Flanigan/mjd  
City Administrator

# Memo

**To:** Parks Committee  
**From:** Staff  
**Date:** 8/23/2023  
**Re:** August 30, 2023 Meeting

---

**Restrooms at Racetrack Park:** The toilets in the restrooms on the hill at Racetrack Park are insufficient during Tobacco Days. Upgrading the toilets to a power flush style may improve the operation of the toilets. The estimated cost to replace the toilets is \$5,800.

**Reusing benches at Racetrack Park:** Several aluminum benches were removed at Racetrack Park as part of the dance floor upgrades. Staff would like to repurpose that benches to be used in place of the bollards that are planned to be placed on the edge of the athletic field south of the new parking lot by the conservation club. Funding for the concrete used installation will come from the parks budget.

**Communication Signs:** A representative of Smarty Symbols submitted the following request to install communication signs at some of our parks.

“As a speech therapist I have seen first-hand the challenges non-speaking children face when trying to communicate in public spaces. That's why we have created Smarty Symbols Playground Communication Boards - a solution that makes it possible for non-speaking children to communicate using pictures while playing at parks and playgrounds.”

**Parking Improvements at Racetrack Park (RTP):** At the request of a committee member, staff prepared the attached map and cost estimate to construct an additional gravel parking area at Racetrack Park. The estimated cost is \$19,060.

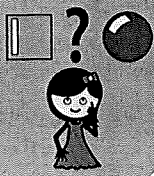
Facetrack Park

Proposed parking

9,500 sf

Former tractor pull area

Conservation Club

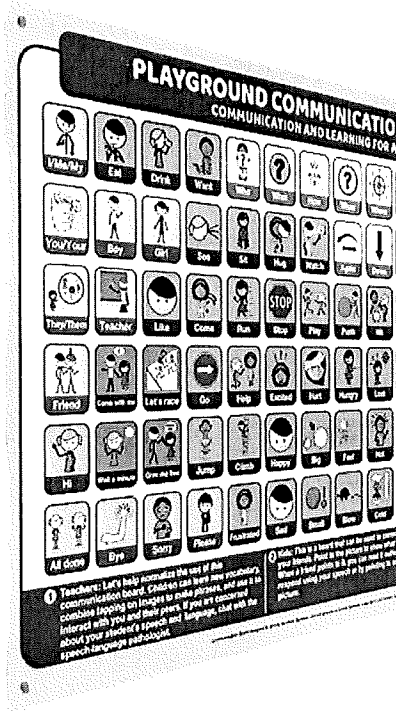


# Choosing the right material

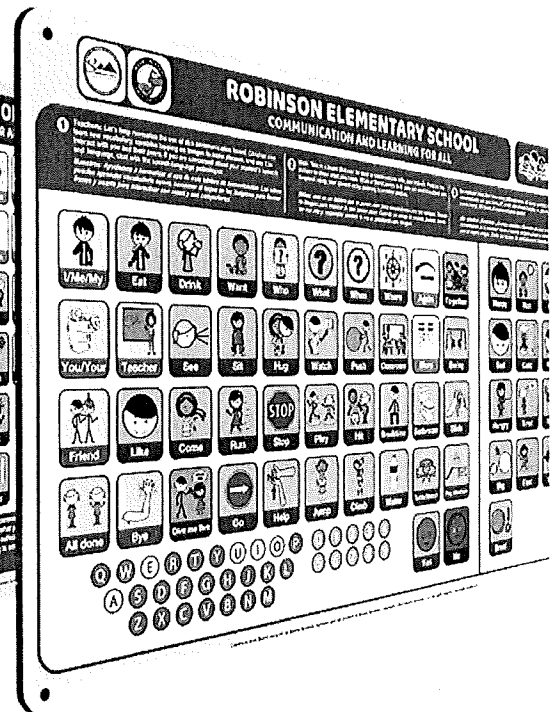
It is much easier to get the board that fits your needs than trying to find a solution for the wrong board.



Wood



Plastic



Aluminum

## Board Base Pricing

SIZE	WOOD	PLASTIC/ ALUMINUM
Medium Board (27x18 in)	\$1300.00	\$1200.00
Large Board (36x 24 in)	\$1555.00	\$1450.00
X-Large Board (45x30 in)	\$1840.00	\$1740.00

FIGURE 7.2 RECOMMENDED COMMUNITY SITE IMPROVEMENTS

Existing Community Parks	
Site Name	Recommended Site Improvements
<b>General Overarching Improvements</b>	<ul style="list-style-type: none"> <li>• Improve wayfinding signage and trail connections between parks</li> <li>• Security upgrades, including establishing electricity and lighting at all park facilities</li> <li>• Establish uniform shelter rental options including signage for noticing when shelters are rented</li> <li>• Add bicycle racks</li> <li>• Add benches, shade trees, and native plantings</li> <li>• Add pickleball courts, where possible</li> <li>• Implement ADA accessibility features in parks, from playground equipment to shelters and restrooms</li> <li>• Perform systematic routine maintenance of the existing facilities in each park</li> </ul>
<b>Central Park</b>	<ul style="list-style-type: none"> <li>• Expand Saunders Creek Trail corridor to connect with Randolph Street, linking Central Park to the Edgerton School District campus</li> <li>• Create water access points along Saunders Creek to allow for kayaking, canoeing, and other water-based activities</li> <li>• Construct a rentable shelter and passive walking trails with native plantings adjacent to VFW Memorial</li> <li>• Develop an ice-skating rink to activate the park during winter months adjacent to VFW Memorial</li> <li>• Expand and improve pickleball courts or convert existing basketball court to pickleball</li> <li>• Plant more shade trees and install shaded seating areas</li> <li>• Conduct a streambank study to determine streambank stabilization measures needed to improve Saunders Creek</li> <li>• Improve and upgrade open air shelters</li> <li>• Add a splashpad within the Aquatic Center</li> </ul>
<b>Racetrack Park</b>	<ul style="list-style-type: none"> <li>• Reconfigure the northern access point to be only accessible by bicycles and pedestrians, outside of major events</li> <li>• Replace or upgrade existing playground equipment, including ADA accessible ground covering</li> <li>• Pave and stripe existing gravel parking areas along northern drive isle and add dedicated paved sidewalk on north side of parking areas. Install speed bumps along northern drive isle.</li> <li>• Reconfigure west side soccer fields to accommodate larger on-site parking area and full-size field</li> <li>• Redevelop the trail throughout wooded areas on the west and north sides of the park and connect trails to existing multi-use paths within the park. Explore feasibility of expanding disc golf course into this area</li> <li>• Implement the Racetrack Park performance space concept plans in the festival groups area (see Appendix Part 8 for concept plans)</li> <li>• Upgrade storage buildings with electricity</li> <li>• Improve playfield drainage</li> <li>• Install netting around baseball/softball fields bleachers</li> <li>• Develop a Park Master Plan to determine the future of the deer pen and prioritize the community's solutions to resolving the many different constraints identified in Figure 7.3</li> <li>• Create sidewalk connections to playground equipment and deer pen</li> <li>• Create sidewalk connections from IKI Drive to parking areas with wayfinding signage about on-street parking availability</li> <li>• Add new wayfinding signage throughout the park, especially where off-street and on-street parking options exist</li> <li>• Relocate existing skatepark equipment to south end of park adjacent to railroad</li> <li>• Reconfigure the existing Memorial Baseball Diamond to accommodate youth baseball regulation sizes for dimensions and bases.</li> </ul>

FIGURE 7.1 RECOMMENDED NEIGHBORHOOD PARK SITE IMPROVEMENTS

Existing Neighborhood Parks	
Site Name	Recommended Site Improvements
<b>General Overarching Improvements</b>	<ul style="list-style-type: none"> <li>• Improve wayfinding signage and trail connections between parks</li> <li>• Security upgrades, including establishing electricity and lighting at all park facilities</li> <li>• Establish uniform shelter rental options including signage for noticing when shelters are rented</li> <li>• Add bicycle racks</li> <li>• Add benches, shade trees, and native plantings</li> <li>• Add pickleball courts, where possible</li> <li>• Implement ADA accessibility features in parks, from playground equipment to shelters and restrooms</li> <li>• Establish paved connections between park facilities and the adjoining right-of-way</li> <li>• Perform systematic routine maintenance of the existing facilities in each park</li> </ul>
<b>Dickinson Park</b>	<ul style="list-style-type: none"> <li>• Stripe basketball court to allow for alternative uses, such as four square or gaga ball</li> <li>• Add additional playground equipment with unique design and upgrade it to include ADA accessible ground covering</li> <li>• Develop sidewalk connections from the street to park facilities</li> <li>• Add an accessible swing and trash receptacles</li> <li>• Install a shelter and additional shade trees</li> <li>• Develop community gardens in underutilized space</li> </ul>
<b>Kienbaum Park</b>	<ul style="list-style-type: none"> <li>• Preserve and enhance on-site wetlands</li> <li>• Integrate the park into the future community park</li> <li>• Replace existing playground equipment and benches</li> <li>• Add a basketball court or sport court</li> </ul>
<b>Orchard Heights Park</b>	<ul style="list-style-type: none"> <li>• If the subdivision to the south is established, create a trail connection to the park</li> <li>• Integrate additional landscaping and trees</li> <li>• Improve and expand the soccer playfield</li> <li>• Create sidewalk connections to the playground and soccer field area for ADA accessibility</li> <li>• Create a sidewalk connection to South Avenue</li> <li>• Install additional benches and soccer standards</li> <li>• Install permanent bathrooms and explore developing off-street parking</li> <li>• Develop a trail around the stormwater facilities and provide connections to the future trails planned for the surrounding neighborhood, especially along the natural area on the east side of the neighborhood</li> </ul>
<b>Windfield Road Park</b>	<ul style="list-style-type: none"> <li>• Expand playground area and install ADA accessible ground covering</li> <li>• Plant additional shade trees and install shaded seating areas</li> </ul>
<b>Winston Drive Park</b>	<ul style="list-style-type: none"> <li>• Add water access and shelter structure to dog park area</li> <li>• Create a tall grass area in the dog park with mowed paths</li> <li>• Develop a sidewalk connection along Winston Drive and to existing facilities</li> <li>• Replace existing playground equipment and install ADA accessible ground covering</li> </ul>
<b>St. John's Park</b>	<ul style="list-style-type: none"> <li>• Replace or upgrade existing basketball court</li> <li>• Replace or upgrade existing playground equipment and benches, including ADA accessible ground covering</li> <li>• Increase connectivity to the surrounding neighborhood through sidewalk and trail connections</li> <li>• Establish easements or purchase property to connect park to Whispering Pines Conservancy Area and develop passive trail connections between the two</li> <li>• Replace backstop and improve baseball diamond to be a tee-ball field</li> <li>• Establish sharing parking agreement with church to provide on-site parking for baseball fields during off-peak hours</li> <li>• Develop new pickleball courts</li> </ul>