

**CITY OF EDGERTON**  
**UTILITIES COMMISSION**  
**EDGERTON CITY HALL**  
**12 ALBION STREET**

**Monday, December 11, 2023 at 5:45 p.m.**

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, December 8, 2023.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Consider November 13, 2023 Utility Commission Minutes.
5. Consider Vouchers Payable.
6. Operator's Reports.
7. Director's Report.
8. Administrative Report.
9. Adjourn.

Cc:           All Commission Members           All Council Members  
              Department Heads               Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 608-884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**NOVEMBER 13, 2023 UTILITY COMMISSION MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:45 p.m.

Present: Paul Davis, Shawn Prebil, Jim Kapellen, Lawanna Schieldt, Denise Langan and Rick Petersen.

Absent: Todd Wescott.

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Flanigan confirmed the meeting agenda was properly posted on Friday, November 10, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

**MINUTES:** A Denise Langan/Rick Peterson motion to approve the October 9, 2023 Utility Commission meeting minutes passed, all voted in favor.

**VOUCHERS PAYABLE:** A Jim Kapellen/Rick Petersen motion to approve vouchers payable in the amount of \$88,121.65 passed on a 6/0 roll call vote.

**LEAK CREDIT:** A Jim Kapellen/Denise Langan motion to approve a leak credit at 223 Quigley St for sewer only in the amount of \$115 passed on a 6/0 roll call vote.

**BILLING CREDIT:** A Jim Kapellen/Rick Petersen motion to approve a billing credit for 1208 Blaine St in the amount of \$8.25 passed on a 6/0 roll call vote.

**LEAD LATERAL PROJECT FUNDING:** The Water Utility applied for grant and low interest loan funding from the DNR Safe Drinking Water Fund to replace the remaining lead laterals. The Utility received \$196,295 for private side lateral replacement to cover a maximum of 25% of eligible costs and \$203,688 for public side lateral replacement to a maximum of 15% of eligible costs. The Utility will also receive low interest loan funds for costs not covered by grant funds.

The Utility did not anticipate receiving any grant funds for the public side replacement, so the grant improves the Utility's financial position compared to the original forecast.

Regarding the private side replacement, the Water Utility applied for and received approval from the PSC to pay for up to 50% of the cost of the replacement of private side laterals using rate payer funds. The Utility has now received grant from the DNR to cover a maximum of 25% of the cost. Based on this information, there is a 25% funding gap which equates to approximately a \$206,388 shortfall. Staff presented a few funding options for recommendation to the Council if the Commission should choose to move forward with the project.

1. The City could borrow from the Safe Drinking Water Fund at 0.25%.
2. Use ARPA funds.

3. Use City savings.
4. Use capital surplus funds.
5. Special assess property owners for 25% of the cost of private lateral replacement.

A Paul Davis/Lawanna Schieldt motion to recommend the Council borrow for the funding shortfall and complete the project passed on a 6/0 roll call vote.

Being no other business before the Commission, a Lawanna Schieldt/Denise Langan motion to adjourn passed, all voted in favor.

Howard Moser/mjd  
Municipal Services Director

Report Criteria:

Detail report.  
 Invoices with totals above \$0 included.  
 Paid and unpaid invoices included.  
 Invoice Detail.Input Date = 12/08/2023  
 Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>60116500</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	JAN 2024	JAN 2024 HEALTH INSURNAGE	12/08/2023	4,981.47	.00		
Total 60116500:					4,981.47	.00		
<b>60180821221</b>								
21 ch	ALLIANT ENERGY	NOV 23 23641	NOV 23 236416 ELECTRIC CHARGES	12/08/2023	30.69	.00		
21 ch	ALLIANT ENERGY	NOV 23 42290	NOV 23 422906 ELECTRIC CHARGES	12/08/2023	5,083.48	.00		
21 ch	ALLIANT ENERGY	NOV 23 48150	NOV 23 481500 ELECTRIC CHARGES	12/08/2023	140.79	.00		
21 ch	ALLIANT ENERGY	NOV 23 88165	NOV 23 881653 ELECTRIC CHARGES	12/08/2023	975.54	.00		
Total 60180821221:					6,230.50	.00		
<b>60180821224</b>								
21 ch	ALLIANT ENERGY	NOV 23 42290	NOV 23 422906 ELECTRIC CHARGES	12/08/2023	237.73	.00		
21 ch	ALLIANT ENERGY	NOV 23 88165	NOV 23 881653 GAS CHARGES	12/08/2023	20.36	.00		
Total 60180821224:					258.09	.00		
<b>60180827340</b>								
194 ch	DEEGAN'S HARDWARE INC	NOV 2023	DEEGAN'S NOV 2023- WWTP	12/08/2023	19.88	.00		
521 ch	NORTH CENTRAL LABS OF WII	496057	WWTP SUPPLIES	12/08/2023	415.19	.00		
521 ch	NORTH CENTRAL LABS OF WII	496352	DIGITAL THERMOMETER	12/08/2023	42.19	.00		
2023 c	USA BLUEBOOK	INV00201219	SINGLE USE VIALS	12/08/2023	257.21	.00		
2023 c	USA BLUEBOOK	INV00206149	VALVE- WWTP	12/08/2023	104.77	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D96742	SCISSORS	12/08/2023	7.99	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D99861	DISTILLED WATER, FREEZER BAGS	12/08/2023	12.97	.00		
5623 c	TOTAL ENERGY SYSTEMS	CS232	WWTP PROGRAM RESET	12/08/2023	2,367.86	.00		
Total 60180827340:					3,228.06	.00		
<b>60180828385</b>								
3404 c	BURNS FULL SERVICE LLC	NOV 2023A	NOV 2023 GAS/DIESEL CHARGES - SEWER	12/08/2023	67.00	.00		
Total 60180828385:					67.00	.00		
<b>60180828514</b>								
2209 c	BAER INSURANCE SERVICES I	7199	4 OF 4 QTRLY 23-24 AUTO	12/08/2023	536.63	.00		
Total 60180828514:					536.63	.00		
<b>60180833340</b>								
5125 c	FUREY FILTER & PUMP	26016621-00	DISCS, SPRINGS, DIAPHRAGMS- WWTP	12/08/2023	356.50	.00		
Total 60180833340:					356.50	.00		
<b>60180834340</b>								
194 ch	DEEGAN'S HARDWARE INC	NOV 2023	DEEGAN'S NOV 2023- WWTP	12/08/2023	22.06	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 60180834340:					22.06	.00		
<b>60180840311</b>								
716 ch	US POSTAL SERVICE	DEC 2023	PERSONALIZED ENVELOPES POSTAGE	12/08/2023	198.00	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D96742	SHIPMENT OF SAMPLES	12/08/2023	32.95	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D99861	SHIPMENT OF SAMPLES	12/08/2023	33.80	.00		
Total 60180840311:					264.75	.00		
<b>60180840340</b>								
561 ch	PITNEY BOWES GLOBAL FINAN	3318380150A	LEASE PERIOD 9/30/23-12/29/23	12/08/2023	7.74	.00		
575 ch	QUILL CORPORATION	108668956A	PAPER	12/08/2023	21.89	.00		
716 ch	US POSTAL SERVICE	DEC 2023	PERSONALIZED ENVELOPES	12/08/2023	40.70	.00		
Total 60180840340:					70.33	.00		
<b>60180850225</b>								
130 ch	US CELLULAR	0617857189A	WWTP IPAD MONTHLY SERVICE COST & DA	12/08/2023	26.49	.00		
5214 c	GRANITE TELECOMMUNICATIO	627491550	WWTP LINE CHARGES	12/08/2023	162.46	.00		
5214 c	GRANITE TELECOMMUNICATIO	627491550	608-884-3341 SEWER	12/08/2023	142.80	.00		
Total 60180850225:					331.75	.00		
<b>60180852210</b>								
206 ch	DIGGERS HOTLINE INC	231 1 52801	NOV 2023 LOCATE TICKETS	12/08/2023	37.41	.00		
731 ch	BAKER TILLY US, LLP	BT2618667	SERVICES THRU 11/30/23 FINANCIAL AUDIT	12/08/2023	811.00	.00		
812 ch	EUROFINS ENVIRONMENT TES	5000127370	WASTEWAER ANALYSIS	12/08/2023	647.00	.00		
Total 60180852210:					1,495.41	.00		
<b>60180853510</b>								
2209 c	BAER INSURANCE SERVICES I	7199	4 OF 4 QTRLY 23-24 LIABILITY	12/08/2023	3,554.58	.00		
Total 60180853510:					3,554.58	.00		
<b>60180853511</b>								
2209 c	BAER INSURANCE SERVICES I	7199	4 OF 4 QTRLY 23-24 WORKERS COMP	12/08/2023	775.66	.00		
Total 60180853511:					775.66	.00		
<b>60180854153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	2047298A	DEC 2023 DENTAL INSURANCE	12/08/2023	280.22	.00		
Total 60180854153:					280.22	.00		
<b>60216500</b>								
771 ch	WI RURAL WATER ASSOCIATIO	013647	TRAINING - MILLER	12/08/2023	66.35	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	JAN 2024	JAN 2024 HEALTH INSURNACE	12/08/2023	6,016.23	.00		
Total 60216500:					6,082.58	.00		
<b>60280602340</b>								
21 ch	ALLIANT ENERGY	NOV 23 37005	NOV 23 370054 ELECTRIC AND GAS CHARG	12/08/2023	253.18	.00		
406 ch	SJE, INC.	CD99504701	ELECTRICAL SERVICE LABOR, MILEAGE	12/08/2023	220.90	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 60280602340:					474.08	.00		
<b>60280622221</b>								
21 ch	ALLIANT ENERGY	NOV 23 21330	NOV 23 213303 ELECTRIC CHARGES	12/08/2023	53.93	.00		
21 ch	ALLIANT ENERGY	NOV 23 22700	NOV 23 227005 ELECTRIC CHARGES	12/08/2023	26.29	.00		
21 ch	ALLIANT ENERGY	NOV 23 35777	NOV 23 357770 ELECTRIC CHARGES	12/08/2023	1,327.79	.00		
21 ch	ALLIANT ENERGY	NOV 23 36096	NOV 23 360963 ELECTRIC CHARGES	12/08/2023	948.21	.00		
21 ch	ALLIANT ENERGY	NOV 23 71524	NOV 23 715243 ELECTRIC CHARGES	12/08/2023	934.55	.00		
600 ch	ROCK ENERGY COOPERATIVE	NOV 23 90363	90363001 WATER TOWER LIGHT CHARGE	12/08/2023	26.30	26.30	11/21/2023	
Total 60280622221:					3,317.07	26.30		
<b>60280622224</b>								
21 ch	ALLIANT ENERGY	NOV 23 22700	NOV 23 227005 GAS CHARGES	12/08/2023	32.65	.00		
21 ch	ALLIANT ENERGY	NOV 23 35777	NOV 23 357770 GAS CHARGES	12/08/2023	57.99	.00		
Total 60280622224:					90.64	.00		
<b>60280630210</b>								
660 ch	WI STATE LABORATORY OF HY	761115	LEAD AND COPPER SAMPLES	12/08/2023	1,064.00	.00		
Total 60280630210:					1,064.00	.00		
<b>60280631340</b>								
5473 c	HAWKINS INC	6624484	PHOSPHATE	12/08/2023	1,946.64	.00		
Total 60280631340:					1,946.64	.00		
<b>60280651340</b>								
3586 c	MCGUIRE'S LANDSCAPE & GA	3327025	SHREDDED DIRT	12/08/2023	252.00	.00		
3977 c	EDWARDSON PLUMBING	8149	METER VALVE AND COUPLING	12/08/2023	253.73	.00		
Total 60280651340:					505.73	.00		
<b>60280652340</b>								
747 ch	CORE & MAIN	T998171	CURB BOXES	12/08/2023	210.00	.00		
Total 60280652340:					210.00	.00		
<b>60280653340</b>								
747 ch	CORE & MAIN	T959076	METERS AND PARTS	12/08/2023	7,818.67	.00		
747 ch	CORE & MAIN	T998147	METERS	12/08/2023	2,493.09	.00		
747 ch	CORE & MAIN	U005142	METERS AND PARTS	12/08/2023	3,930.00	.00		
Total 60280653340:					14,241.76	.00		
<b>60280654340</b>								
3864 c	GRAINGER	9894489047	WATER HOSES	12/08/2023	306.08	.00		
Total 60280654340:					306.08	.00		
<b>60280903311</b>								
716 ch	US POSTAL SERVICE	DEC 2023	PERSONALIZED ENVELOPES POSTAGE	12/08/2023	198.00	.00		
Total 60280903311:					198.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>60280903340</b>								
561 ch	PITNEY BOWES GLOBAL FINAN	3318380150A	LEASE PERIOD 9/30/23-12/29/23	12/08/2023	7.74	.00		
575 ch	QUILL CORPORATION	108668956A	PAPER	12/08/2023	21.89	.00		
716 ch	US POSTAL SERVICE	DEC 2023	PERSONALIZED ENVELOPES	12/08/2023	40.71	.00		
Total 60280903340:					70.34	.00		
<b>60280920225</b>								
130 ch	US CELLULAR	0617857189A	WATER DEPARTMENT CELL PHONE & DATA	12/08/2023	18.03	.00		
3534 c	CHARTER COMMUNICATIONS	010138411192	WATER DEPARTMENT INTERNET CHARGE	12/08/2023	45.00	.00		
5214 c	GRANITE TELECOMMUNICATIO	627491550	608-884-3341 WATER	12/08/2023	142.80	.00		
Total 60280920225:					205.83	.00		
<b>60280923210</b>								
206 ch	DIGGERS HOTLINE INC	231 1 52801	NOV 2023 LOCATE TICKETS	12/08/2023	37.41	.00		
731 ch	BAKER TILLY US, LLP	BT2618667	SERVICES THRU 11/30/23 FINANCIAL AUDIT	12/08/2023	811.00	.00		
3690 c	CEDAR CORPORATION	117904	ITA/PERF ASSISTANCE	12/08/2023	165.00	.00		
Total 60280923210:					1,013.41	.00		
<b>60280924510</b>								
2209 c	BAER INSURANCE SERVICES I	7199	4 OF 4 QTRLY 23-24 LIABILITY	12/08/2023	930.83	.00		
Total 60280924510:					930.83	.00		
<b>60280925511</b>								
2209 c	BAER INSURANCE SERVICES I	7199	4 OF 4 QTRLY 23-24 WORKERS COMP	12/08/2023	1,108.74	.00		
Total 60280925511:					1,108.74	.00		
<b>60280926153</b>								
2887 c	DELTA DENTAL OF WISCONSIN	2047298A	DEC 2023 DENTAL INSURANCE	12/08/2023	360.26	.00		
Total 60280926153:					360.26	.00		
<b>60280928211</b>								
4415 c	PUBLIC SERVICE COMMISSION	2310-I-01760	10/1/23-10/31/23 SIMPLIFIED RATE CASE	12/08/2023	63.29	.00		
Total 60280928211:					63.29	.00		
<b>60280930340</b>								
5184 c	BUMPER TO BUMPER EDGERT	625-371436	HAND CLEANER	12/08/2023	18.79	.00		
Total 60280930340:					18.79	.00		
<b>60280933385</b>								
3404 c	BURNS FULL SERVICE LLC	NOV 2023A	NOV 2023 GAS/DIESEL CHARGES - WATER	12/08/2023	286.51	.00		
Total 60280933385:					286.51	.00		
<b>60280933514</b>								
2209 c	BAER INSURANCE SERVICES I	7199	4 OF 4 QTRLY 23-24 AUTO	12/08/2023	536.63	.00		
Total 60280933514:					536.63	.00		

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Grand Totals:					55,484.22	26.30		

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GRAND TOTAL: \$55,484.22

December 11, 2023

Vouchers Payable submitted By: Maddie Deegan

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James Kapellen (Chairperson)

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Paul Davis (Aldersperson)

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Shawn Prebil (Aldersperson)

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Report Criteria:

- Detail report.
  - Invoices with totals above \$0 included.
  - Paid and unpaid invoices included.
  - Invoice Detail.Input Date = 12/08/2023
  - Invoice Detail.Voided = No
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# EDGERTON WATERWORKS

## November Report 2023

1. Monthly samples were taken to the State Lab of Hygiene. All samples were safe.
2. The large wheeled generator was hooked up to well #3. We ran the well using the generator for about two hours. Everything went well.
3. Adjusted the curb stops for most of the houses in the One Tree subdivision. There are a few left to adjust as we are waiting on parts.
4. We are still waiting on four lead and copper sample bottles. Of the thirty-five that have been tested one has failed. This means we could fail three of the last five and still pass in the eyes of the DNR. Fingers will remain crossed.
5. Street valves were exercised.
6. Inorganic and Synthetic Organic samples were taken at well #3. Results were fine.
7. Used the freeze kit to put in two new curbstop valves on Salem. There is going to be a duplex on this lot. Both sides will now have their own shutoff valve.
8. We were a bit behind in our yearly meter replacement. We have stepped up our efforts in this area and currently stand at eighty meters replaced. We are hoping to get that number up to one hundred. This should satisfy the DNR.
9. Locates were done.
10. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator in charge

# EDGERTON W.W.T.P. REPORT

NOVEMBER 2023

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Crane dropped off the new ferric pump.
7. L.W. Allen set up a temporary float system to run the Bar Screen. He is going to look into repair coast or a panel upgrade for us.
8. Rebuilt the backpressure valve for the south ferric pump. The valve spring failed and it was leaking.
9. The power line transformer to the plant failed. Had to run on backup generators until Alliant Energy got here to make repairs.
10. The RAS Pump #2 VFD failed to run when called. We shut down the power to the VFD and reset the pump. We turned the power back on and it has been running ok.
11. After the power failure at the plant the Kohler generator exercise program was lost and would not run when called. We have a call into Total Power Systems to come and reset the program.
12. Zack worked with the water department to help set up generator at well #3.

Thank-You  
*James Reilly*  
Edgerton - W.W.T.P.