

CITY OF EDGERTON

**EDGERTON CITY HALL
12 ALBION STREET
EDGERTON, WI**

PARKS & RECREATION COMMITTEE

Wednesday, October 12, 2022 at 6:30 pm

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order, Roll call.
2. Confirmation of appropriate meeting notice on Friday, October 7, 2022.
3. Consider September 26, 2022 Parks & Recreation Committee Meeting Minutes.
4. Kickoff presentation and discussion on the 2023 Comprehensive Outdoor Recreation Plan (CORP) Update.
5. Aquatic Director's report.
6. Municipal Services Director's Report.
7. Adjourn.

cc: All Committee Members
Newspaper

City Administrator
All Council Members

Department Heads
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."

SEPTEMBER 26, 2022 PARKS & RECREATION COMMITTEE MEETING MINUTES
CITY OF EDGERTON

Candy Davis called the meeting to order at 7:12 p.m.

Present: Candy Davis, Casey Langan, Denise Langan, Bonnie Slagg, and Ken Haagensen.

Excused: Jonathon Frey and Kyle Furseth

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, and Aquatics Director Anne Gohlke.

Candy Davis made note that the posted agenda was dated August 26, 2022. The correct meeting date is September 26, 2022.

Moser confirmed the meeting notice was properly posted on Friday, September 23, 2022. Agendas were posted at Edgerton Post Office, Edgerton Public Library, City Hall and the City's website.

APPROVAL OF MINUTES: A Ken Haagensen/Denise Langan motion to approve the August 16, 2022 Parks & Recreation Committee meeting minutes passed on a 5/0 roll call vote.

CONSIDER 2023 BUDGET:

Aldersperson Candy Davis let the committee know the Council will be meeting on October 3, 2022 to review the budget.

Municipal Services Director Howard Moser and Aquatics Director Anne Gohlke presented a list of items requested in the 2023 budget.

Aldersperson Davis recommended keeping the Racetrack Park netting and bleacher shade structures in the budget due to safety concerns.

Administrator Ramona Flanigan let the committee know that Dave Kotwitz is fundraising for the dog park water station that is included in the list of budget items.

CONSIDER 2023 POOL WAGES AND FEES:

Aquatics Director Anne Gohlke stated that she belongs to the group Badger Professionals that is made up of aquatics directors in the area. They did a survey on wages that found the average lifeguard wage is \$10.58. Currently our starting wage for lifeguards is \$9.25. The average wage for cashiers and concessions is \$9.00-\$9.50/hour. Gohlke stated that she isn't getting a lot of returning staff. Currently the starting wage for cashiers and concessions is \$7.25. Gohlke stated that she would like to raise the starting wage for lifeguards to \$10.50 and non-certified staff to \$8.50.

Gohlke stated that the average cost for daily admission is \$4.14 and we currently charge \$4.00. The average for an individual season residential pass is \$56.00 and we currently charge \$40.00. Individual season non-resident passes average \$76.00 and we currently charge \$60.00. Average residential family season pass is \$93.00 and we charge \$120.00 and non-resident family pass average is \$124.00 we charge \$150.00. Average adult lap or aerobics is \$4.00 and we charge \$1.00. Senior aerobics average is \$2.75 and ours is free. The average for a 10 punch card is \$44.00 and we have a 5 punch for \$15.00.

Denise Langan suggest increasing the season resident pass from \$40.00 to \$45.00, an non-resident from \$60.00 to \$65.00, and lap swim from \$1.00 to \$2.00.

A Denise Langan/Slagg motion to increase the lifeguard wage to \$10.50/hour and non-lifeguards to \$8.50/hour starting in the 2023 season and continue with a 0.25 increase each year for returning employees. Passed on a 5/0 roll call vote.

A Denise Langan/Slagg motion to increase individual resident season passes from \$40.00 to \$45.00 and individual non-resident passes from \$60.00 to \$65.00, and raise lap swim from \$1.00 to \$2.00. Passed on a 5/0 roll call vote.

Alderperson Haagensen recommended discussing league fee's at the next meeting.

UPDATE ON COMPREHENSIVE OUTDOOR RECREATION PLAN:

On October 12, 2022 the comprehensive plan consultant will be going to all the parks, will meet with focus groups, and will meet with the Parks Committee.

AQUATIC DIRECTOR'S REPORT:

Aquatics Director Anne Gohlke stated that the pool went back to normal hours this season and had a swim team again. This season they had the lowest number of saves and the highest number of patrons. The average number of patrons is 16,000 and this season there was 23,800.

MUNICIPAL SERVICES DIRECTOR'S REPORT:

Municipal Services Director Howard Moser stated that the walking paths at Racetrack Park are complete and they added boulders at the end of the path to prevent people from driving on them.

Being no other business before the Committee, a Ken Haagensen/Denise Langan motion to adjourn passed, all voted in favor.

Ramona Flanigan/Ino
City Administrator

City of Edgerton
Comprehensive Outdoor Recreation Plan
Parks and Recreation Committee Kickoff Meeting 10.12.22

Today's Agenda

- Introductions
- Review project process and proposed schedule
- Discussion on project goals, priorities, and key issues and opportunities

What's In a Comprehensive Outdoor Recreation Plan?

- Inventory existing conditions, data collection, and analysis
- Establish goals, objectives, and strategies
- Evaluate City parkland standards and analyze park service areas
- Recommend improvements, identify future park and trail locations, and develop conceptual plans for future park in the Ladd Lane neighborhood
- Estimate costs of future improvements, calculate potential impact fees, and analyze funding, operations, and maintenance feasibility
- Develop an implementation action item list with potential funding sources
- Unique project component: create and launch an interactive online park and trail map

Project Schedule

| Task | Proposed Timeline |
|--|--------------------------|
| Kickoff Meeting with Staff | September 15 |
| Parks Tour and Existing Conditions Evaluation | Today |
| Focus Group Meetings | Today |
| Kickoff Meeting with Parks and Recreation Committee | Today |
| Online Survey | October 17 – November 14 |
| Complete Draft and Staff Review | November – January |
| Parks and Recreation Committee Draft Review Meeting | February |
| Complete Final Draft and Staff Review | March |
| Adoption Meeting | April |

Parks and Recreation Committee Role

This group will meet at least 3 times during the process to provide input, review documents, and recommend the plan for adoption.

- Kickoff Meeting (today)
 - Discuss project schedule, review feedback received so far, and provide insight on key plan objectives, goals, and strategies.
- Draft Review Meeting (February)
 - Review all feedback received, walk through the draft plan and maps, and provide recommended changes to incorporate in future drafts.
- Recommendation Meeting (April)
 - Review all changes made to the prior draft and recommend the plan to the Plan Commission and City Council.

Data Review

Population

| | 1990-2000 | 2000-2010 | 2010-2022 |
|-------------------|-----------|-----------|-----------|
| City of Edgerton* | 16% | 11% | 10% |

*2022 Population = 5,997

Population Projections

| Projection | Year | | | | | | Population Increase | Percentage Increase |
|---------------------------------|-------|--------|-------|-------|-------|-------|---------------------|---------------------|
| | 2010* | 2022** | 2025 | 2030 | 2035 | 2040 | 2022-2030 | 2022-2040 |
| WisDOA Projections*** | 5,461 | 5,997 | 6,210 | 6,465 | 6,655 | 6,755 | 8% | 13% |
| Linear Growth 1990-2022 (1) | 5,461 | 5,997 | 6,160 | 6,433 | 6,705 | 6,977 | 7% | 16% |
| Linear Growth 2000-2022 (1) | 5,461 | 5,997 | 6,142 | 6,384 | 6,626 | 6,868 | 6% | 15% |
| Linear Growth 2010-2022 (1) | 5,461 | 5,997 | 6,131 | 6,354 | 6,578 | 6,801 | 6% | 13% |
| Compounded Growth 1990-2022 (2) | 5,461 | 5,997 | 6,230 | 6,640 | 7,076 | 7,540 | 11% | 26% |
| Compounded Growth 2000-2022 (2) | 5,461 | 5,997 | 6,175 | 6,484 | 6,808 | 7,148 | 8% | 19% |
| Compounded Growth 2010-2022 (2) | 5,461 | 5,997 | 6,145 | 6,401 | 6,667 | 6,944 | 7% | 16% |

*U.S. Census, 2010

**WisDOA Population Projection, 2022

***WisDOA Population Projections, 2013

- Extrapolated based on the average annual population change over the given years
 - 1990-2022 = 54 people/year, 2000-2022 = 48 people/year, 2010-2022 = 45 people/year
- Extrapolated based on the average annual percent population change over the given years
 - 1990-2022 = 1.3%, 2000-2022 = 1%, 2010-2022 = 0.8%

Age

| | 2000* | 2020** |
|-------------------------------|-------|--------|
| Median Age (years old) | 35 | 37 |
| Percentage Under 18 Years Old | 27% | 23% |
| Percentage Over 65 Years Old | 14% | 15% |

*U.S. Census, 2010

**U.S. Census American Community Survey, 2020

Park Standards

| 2022 Population | Number of City Owned Parks* | Residents Per Park* | Total Acres** | Acres** Per 1,000 Residents |
|-----------------|-----------------------------|---------------------|---------------|-----------------------------|
| 5,997 | 12 | 500 | 82 | 14 |

*includes all locations (neighborhood, community, and conservancy)

**excludes conservancy (not active parkland space)

National Recreation and Park Association (NRPA) Standards = 10 acres of parkland per 1,000 residents

Group Discussion

- What are the key issues you'd like to address through this plan?
- Any existing facilities or recreational programming that should be improved/expanded?
- Any new recreational facilities or programming that should be developed?
- If a new community park were to be developed in the City, what facilities would be best suited for it?
- Any other key park and recreational opportunities that we should explore through this plan?
- Is there anything you've seen in other communities that you think Edgerton could benefit from?
- Overall, what is your top priority for parks and recreation in Edgerton?

Next Steps

- Advertise survey (open until November 11)
- Provide any additional follow-up thoughts to City staff
- V&A to draft plan and create concept for Ladd Lane neighborhood
- Parks and Recreation Meeting to review draft plan and concepts – February

Recreational Amenities in City of Edgerton Parks

| | Drinking Fountains | Benches/Picnic Tables | Permanent Rest Rooms | Enclosed Shelter | Open Shelter | Concession Stand | Band Shelter/Stage | Outdoor Pool | Play Equipment | Open Play Area/Lawn | Basketball Courts | Horseshoes | Tennis/Pickleball | Volleyball | Baseball/Softball Fields | Soccer/Football Fields | Disc Golf | Golf | Skatepark | Sledding Area | Ice Skating | Community Garden | Passive Natural Area/Forest/Prairie | Boating (non-motorized)/Canoeing/Kayak | Fishing | Unpaved Paths/Hiking | Paved Paths/Multi-Use Trails | Cross-Country Skiing | Water Access/Boat Launch/Pier | On-Site Parking | |
|--|--------------------|-----------------------|----------------------|------------------|--------------|------------------|--------------------|--------------|----------------|---------------------|-------------------|------------|-------------------|------------|--------------------------|------------------------|-----------|------|-----------|---------------|-------------|------------------|-------------------------------------|--|---------|----------------------|------------------------------|----------------------|-------------------------------|-----------------|---|
| Neighborhood Parks | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dickenson Park | | 2/1 | | | | | | | 6 | | 1 | | | | | | | | | | | | | X | | X | | | | | |
| Fishing Pond Park | | 7/2 | | | 1 | | | | | | | | | | | | | | | | | | | | | X | | | | | |
| Hain Road Park | | 2/2 | | | 1 | | | | 5 | | 1 | | | | | | | | | | | | | | | | | | | | |
| Kienbaum Park | | 2/1 | | | | | | | 3 | | | | | | | | | | | | | | | | | | | | | | |
| Orchard Heights Park | | 2/3 | | | 1 | | | | 2 | X | | | | | | | | | | | | | | | | | | | | | |
| Winston Drive Park | | 2/1 | | | | | | | 3 | | | | | | | | | | | | | | | | | | | | | | |
| Winston Drive Dog Park | | 3/0 | | | | | | | 3 | X | | | | | | | | | | | | | | | | | | | | | |
| St. John's Park | | 2/0 | | | | | | | 3 | | 1 | | | | | | | | | | | | | | | | | | | | |
| Community Parks | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Racetrack Park | 2 | 20/50 | 2 | | 3 | 2 | | | 10 | | | | | 5 | 10 | 1 | | | | | | | | | | | | | | | X |
| Central Park | | 9/5 | 1 | | 1 | | 1 | | 6 | X | 2 | | 1 | | | | | | | | | | | | | | | | | | X |
| Edgerton Aquatic Facility (Central Park) | 1 | 7/8 | 1 | 1 | 1 | 1 | | 2 | 6 | | | | | | | | | | | | | | | | | | | | | | X |
| Veterans Memorial Park (Central Park) | | 7/0 | | | | | | | | X | | | | | | | | | | | | | | | | | | | | | |
| Conservancy Area | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hain Road Wetlands | | | | | | | | | | | | | | | | | | | | | | | X | X | | | | | | | |
| West Meadows Park | | 1 | | | | | | | | | | | | | | | | | | | | | X | X | | | | | | | |
| Whispering Pines Park | | | | | | | | | | | | | | | | | | | | | | | X | X | | | | | | | |