

**CITY OF EDGERTON  
FINANCE COMMITTEE MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET**

**Tuesday, July 6, 2021 at 6:30 p.m.**

**REMOTE PARTICIPATION:** To participate or view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com).

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, July 2, 2021.
3. Consider approval of minutes from the June 21, 2021 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider licenses applications.
  - a. Operator's License for Mikayla Hinz and Christopher Burdick.
6. Consider public event packet for Sleep in Heavenly Peace Build and request to waive fees.
7. Consider public event packet for Tobacco Days Car and Truck Show and request to waive any fees.
8. Consider public event packet for Tobacco Heritage Days, extend park hours until midnight Friday and Saturday, allow petting zoo at Racetrack Park and request to waive any fees.
9. Consider Temporary Class "B" Fermented Malt Beverage License for Tobacco Heritage Days for July 16, 17, and 18, 2021.
10. Consider quote for purchase of replacement slide for Winston Park.
11. Consider declaring air compressor as surplus.
12. Consider Façade Grant for 115 Henry St for window replacement.
13. Consider Small ED Grant for 115 Henry St for HVAC.
14. Consider purchase and bid for a railing at pool.
15. Finance Director's report.
16. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**JUNE 21, 2021 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun, Candy Davis, and Tim Shaw.

Others Present: City Administrator Ramona Flanigan, Clerk/Treasurer Cindy Hegglund, Municipal Services Director Howard Moser, Police Chief Robert Kowalski, and a few citizens.

Clerk/Treasurer Cindy Hegglund confirmed the meeting agendas were properly posted on Friday, June 18, 2021 at the Post Office, Edgerton Library, City's website and City Hall.

**MINUTES:** A Sarah Braun/Tim Shaw motion to approve the minutes from the June 7, 2021 Finance meeting passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$204,525 passed on a 3/0 roll call vote.

**LICENSES:** A Sarah Braun/Tim Shaw motion to approve an Operator's license to Susan Smith contingent upon paying the outstanding amount of \$387.50 due to the City passed on a 3/0 roll call vote.

**BIDS FOR S MAIN ST PROJECT:** A Candy Davis/Sarah Braun motion to award the bid for the S Main St project to the low bidder, Fischer Excavating, Inc, in the amount of \$1,457,522.15 passed on a 3/0 roll call vote.

**NATIONAL NIGHT OUT EVENT PACKET:** A Sarah Braun/Tim Shaw motion to approve the event packet for National Night Out, waive all fees and allow a petting zoo and horses in Racetrack Park passed on a 3/0 roll call vote.

**EDGERTON HOME REVIVAL PROGRAM:** A Tim Shaw/Candy Davis motion to approve the contract with MSA for administration of the Edgerton Home Revival Program passed on a 3/0 roll call vote.

**407 N MAIN ST PURCHASE AGREEMENT:** A Candy Davis/Sarah Braun motion to approve an extension to the 407 N Main St purchase agreement until December 31, 2021 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Tim Shaw motion to adjourn passed, all voted in favor.

Cindy Hegglund/wl  
City Clerk-Treasurer

Adopted July 6, 2021

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice.Invoice Date = 07/02/2021  
Invoice.Batch = "CC","CK","ACH"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10021552</b>								
788 ch	WISCONSIN PROFESSIONAL P	JULY 2021	WPPA DUES JULY 2021	07/02/2021	294.00	.00		
Total 10021552:					294.00	.00		
<b>10023160</b>								
5252 c	HURDA, JANA	6/26/21	SHELTER RENTAL DEPOSIT REFUND	07/02/2021	110.00	.00		
5255 c	FARRELL, AMANDA	6/27/2021	RACETRACK PARK SHELTER DEPOSIT REF	07/02/2021	110.00	.00		
5257 c	DAVIS, ALEXANDRIA	6/27/2021	RACETRACK PARK SHELTER DEPOSIT REF	07/02/2021	110.00	.00		
5258 c	NICHOLS, MARY	6/19/2021	RACETRACK PARK SHELTER DEPOSIT REF	07/02/2021	110.00	.00		
Total 10023160:					440.00	.00		
<b>10046720</b>								
3889 c	LIONS CLUB	JULY 2021	REFUND PARK & TRACK DEPOSIT 3RD OF J	07/02/2021	350.00	.00		
Total 10046720:					350.00	.00		
<b>10046734</b>								
5253 c	VANRYSWYK, KATRINA	6/26/2021	REFUND OF POOL RENTAL DEPOSIT	07/02/2021	25.00	.00		
Total 10046734:					25.00	.00		
<b>10051300210</b>								
2936 c	MURPHY DESMOND LAWYERS	8129178	PROFESSIONAL SERVICES	07/02/2021	2,179.17	.00		
Total 10051300210:					2,179.17	.00		
<b>10051310210</b>								
2936 c	MURPHY DESMOND LAWYERS	8129173	SPECIAL LEGAL SERVICES	07/02/2021	918.02	.00		
2936 c	MURPHY DESMOND LAWYERS	8129180	CELL TOWER LEASE-ECO-SITE	07/02/2021	253.75	.00		
Total 10051310210:					1,171.77	.00		
<b>10051320210</b>								
2936 c	MURPHY DESMOND LAWYERS	8129175	2021 PROSECUTIONS-RETAINER	07/02/2021	675.00	.00		
2936 c	MURPHY DESMOND LAWYERS	8129176	2021 PROSECUTIONS-HOURLY	07/02/2021	135.85	.00		
Total 10051320210:					810.85	.00		
<b>10051410320</b>								
231 ch	EDGERTON REPORTER CO INC	16411	LEGAL NOTICE-PLAN COMMISSION NORTH	07/02/2021	13.12	.00		
231 ch	EDGERTON REPORTER CO INC	16412	LEGAL NOTICE-PLAN COMMISSION NORTH	07/02/2021	10.21	.00		
231 ch	EDGERTON REPORTER CO INC	16502	LEGAL NOTICE-PLAN COMMISSION NORTH	07/02/2021	8.28	.00		
231 ch	EDGERTON REPORTER CO INC	16503	LEGAL NOTICE-PLAN COMMISSION NORTH	07/02/2021	10.57	.00		
Total 10051410320:					42.18	.00		
<b>10051430320</b>								
231 ch	EDGERTON REPORTER CO INC	16171	LEGAL NOTICE-LIQUOR LICENSE RENEWAL	07/02/2021	35.91	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
231 ch	EDGERTON REPORTER CO INC	16331	LEGAL NOTICE- COUNCIL MINUTES 5/17/21	07/02/2021	74.69	.00		
231 ch	EDGERTON REPORTER CO INC	16334	LEGAL NOTICE-JT COUNCIL RDA MINUTES	07/02/2021	53.84	.00		
231 ch	EDGERTON REPORTER CO INC	16335	LEGAL NOTICE-ORDINANCE NO 21-06	07/02/2021	35.42	.00		
231 ch	EDGERTON REPORTER CO INC	16410	LEGAL NOTICE-COMPREHENSIVE PLAN AD	07/02/2021	11.67	.00		
231 ch	EDGERTON REPORTER CO INC	16515	LEGAL NOTICE-ORDINANCE NO 21-07	07/02/2021	29.12	.00		
231 ch	EDGERTON REPORTER CO INC	16516	LEGAL NOTICE- COUNCIL MINUTES 6/7/21	07/02/2021	120.75	.00		
Total 10051430320:					361.40	.00		
<b>10051430330</b>								
785 ch	WMCA	2021-RC-0182-	CONFERENCE REGISTRATION-WMCA	07/02/2021	210.00	.00		
Total 10051430330:					210.00	.00		
<b>10051510340</b>								
283 ch	HRDIRECT	10248832	POSTER GUARD 1 YEAR	07/02/2021	79.99	.00		
Total 10051510340:					79.99	.00		
<b>10051511210</b>								
731 ch	BAKER TILLY US, LLP	BT1864513	SERVICES 6/30/2021 FINANCIAL STATEMEN	07/02/2021	4,532.50	.00		
Total 10051511210:					4,532.50	.00		
<b>10051600210</b>								
568 ch	PROFESSIONAL PEST CONTRO	520146	PEST CONTROL - CITY HALL	07/02/2021	26.20	.00		
596 ch	ROBINSON'S MARKETING DIV I	27130	CLEANING THROUGH 6/18/21-CITY HALL	07/02/2021	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	27154	CLEANING THROUGH 6/25/21-CITY HALL	07/02/2021	70.00	.00		
Total 10051600210:					166.20	.00		
<b>10051600340</b>								
934 ch	STAPLES CREDIT PLAN	7333416832	11X17 PAPER	07/02/2021	8.44	.00		
4096 c	HORIZON DISTRIBUTORS, INC	S3492950.001	HAND SANITIZER-CITY HALL	07/02/2021	364.02	.00		
Total 10051600340:					372.46	.00		
<b>10051600810</b>								
2594 c	GENERAL CODE	PG000025630	CONTRACT SIGNING	07/02/2021	2,799.00	.00		
Total 10051600810:					2,799.00	.00		
<b>10052100210</b>								
4525 c	DEAN CLINIC	2617013	PRE-EMPLOYMENT EXAM - SWINBANK	07/02/2021	96.00	.00		
Total 10052100210:					96.00	.00		
<b>10052100240</b>								
433 ch	AVAYA INC	37837363	PHONE MAINTENANCE - POLICE DEPARTM	07/02/2021	153.35	.00		
Total 10052100240:					153.35	.00		
<b>10052120225</b>								
130 ch	US CELLULAR	0443537780	POLICE CELL PHONES	07/02/2021	128.00	.00		
Total 10052120225:					128.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10052120340</b>								
2433 c	AMAZON.COM LLC	113-3802555-4	ONSITE AED DEFIBRILLATOR BATTERY	07/02/2021	149.99	.00		
5246 c	KOWALSKI, ROBERT J	7/1/2021	REIMBURSEMENT- PATCHES SEWN ON POL	07/02/2021	63.30	.00		
5248 c	TOP PACK DEFENSE	6392	UNIFORM- OFFICER SWINBANK	07/02/2021	250.00	.00		
5251 c	COWDEN, SCOTT	114-8995708-9	BOOT ALLOWANCE-REIMBURSEMENT	07/02/2021	137.15	.00		
Total 10052120340:					600.44	.00		
<b>10052120380</b>								
4869 c	GRIFFIN AUTO INC JEFFERSON	223980	2016 DODGE CHARGER-REPLACE BATTERY	07/02/2021	1,084.96	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-330207	FORWARD LIGHTING-POLICE DEPT	07/02/2021	9.99	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-330616	FORWARD LIGHTING-POLICE DEPT	07/02/2021	9.99	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-330820	DUAL BEAM-PD SQUAD	07/02/2021	9.99	.00		
Total 10052120380:					1,114.93	.00		
<b>10052150210</b>								
568 ch	PROFESSIONAL PEST CONTRO	520146	PEST CONTROL - POLICE DEPT	07/02/2021	21.20	.00		
596 ch	ROBINSON'S MARKETING DIV I	27130	CLEANING THROUGH 6/19/21-POLICE STATI	07/02/2021	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	27154	CLEANING THROUGH 6/26/21-POLICE STATI	07/02/2021	119.00	.00		
Total 10052150210:					259.20	.00		
<b>10052150340</b>								
118 ch	C & M PRINTING INC	70571	TIMECARDS-POLICE	07/02/2021	134.00	.00		
194 ch	DEEGAN'S HARDWARE INC	B504839	ORANGE MARKING PAINT-POLICE DEPT	07/02/2021	7.29	.00		
3448 c	THREE BLIND MICE	9651	USED DELL MONITOR-POLICE DEPT	07/02/2021	75.00	.00		
Total 10052150340:					216.29	.00		
<b>10053230210</b>								
568 ch	PROFESSIONAL PEST CONTRO	520146	PEST CONTROL - MUNI GARAGE	07/02/2021	21.20	.00		
Total 10053230210:					21.20	.00		
<b>10053230225</b>								
130 ch	US CELLULAR	0446185071	DPW CELL PHONE	07/02/2021	44.82	.00		
4659 c	CENTURYLINK	230315939	JUNE LONG DISTANCE CHARGES	07/02/2021	.09	.00		
4659 c	CENTURYLINK	230315939	JUNE LONG DISTANCE CHARGES	07/02/2021	.09	.00		
Total 10053230225:					45.00	.00		
<b>10053230340</b>								
259 ch	FASTENAL COMPANY	WIJAN228647	NYLOCK	07/02/2021	5.20	.00		
357 ch	JANESVILLE DOOR CO LTD	116047	INSTALLED SUN SHIELD-MUNI GARAGE	07/02/2021	96.55	.00		
Total 10053230340:					101.75	.00		
<b>10053230810</b>								
4292 c	NORTHERN TOOL & EQUIPMEN	67574716	AIR COMPRESSOR	07/02/2021	1,359.99	.00		
Total 10053230810:					1,359.99	.00		
<b>10053240340</b>								
3614 c	190 ENTERPRISES LLC	68266	TIRE DISPOSAL	07/02/2021	16.00	.00		
3614 c	190 ENTERPRISES LLC	68976	BACK HOE-TIRE TUBE	07/02/2021	41.95	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-330775	BALL MOUNT, HITCH BALL	07/02/2021	89.76	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053240340:					147.71	.00		
<b>10053240810</b>								
5171 c	RCPW	12240158A	LIQUID SPRAY SYSTEM-ADDITIONAL SHIPPI	07/02/2021	95.00	.00		
Total 10053240810:					95.00	.00		
<b>10053310380</b>								
3404 c	BURNS FULL SERVICE LLC	JUNE 2021	BATTERIES, BELT, TIRES	07/02/2021	673.11	.00		
5013 c	CTS AUTO	JULY 2021	R&R TRANSMISSION VALVE BODY/REPLAC	07/02/2021	563.00	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-330644	OIL FILTER	07/02/2021	27.49	.00		
Total 10053310380:					1,263.60	.00		
<b>10053310385</b>								
3404 c	BURNS FULL SERVICE LLC	JUNE 2021	JUNE 2021 GAS/DIESEL CHARGES	07/02/2021	1,980.73	.00		
Total 10053310385:					1,980.73	.00		
<b>10053310390</b>								
5042 c	FORESTRY DISTRIBUTING	2021-038994	WATERING BAGS	07/02/2021	873.56	.00		
Total 10053310390:					873.56	.00		
<b>10053310820</b>								
231 ch	EDGERTON REPORTER CO INC	16506	LEGAL NOTICE-AD FOR BIDS-RETAINING W	07/02/2021	39.30	.00		
2285 c	FAHRNER ASPHALT SEALERS I	8300009304	CRACKFILLING STREETS	07/02/2021	40,975.00	.00		
Total 10053310820:					41,014.30	.00		
<b>10053400340</b>								
514 ch	NELSON-YOUNG LUMBER CO	JUNE 2021	MORTAR MIX-PINE CONE CT & SPRUCE	07/02/2021	7.40	.00		
3482 c	THE SHERWIN-WILLIAMS CO	0521-5	PAINT FOR LINE STRIPER	07/02/2021	1,935.20	.00		
5254 c	SHERWIN INDUSTRIES, INC.	SS089299	TRAFFIC CONES	07/02/2021	633.50	.00		
Total 10053400340:					2,576.10	.00		
<b>10053420340</b>								
5170 c	ZORO	12288816	HAND HOLE FOR STREET LIGHT ELECTRIC	07/02/2021	400.90	.00		
Total 10053420340:					400.90	.00		
<b>10053440340</b>								
2663 c	BADGER CONTRACTORS RENT	8974J	DIAMOND BLADE-STORM SEWER	07/02/2021	91.01	.00		
Total 10053440340:					91.01	.00		
<b>10054910340</b>								
514 ch	NELSON-YOUNG LUMBER CO	JUNE 2021	CEMETERY-2X4	07/02/2021	17.71	.00		
2027 c	KB SHARPENING SERVICE INC	113302	SHARPENING OF ELECTRIC HEDG TRIMME	07/02/2021	32.00	.00		
Total 10054910340:					49.71	.00		
<b>10054910380</b>								
5184 c	BUMPER TO BUMPER EDGERT	625-330583	BULK OIL FILTER	07/02/2021	16.05	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10054910380:					16.05	.00		
<b>10054910385</b>								
3404 c	BURNS FULL SERVICE LLC	JUNE 2021	JUNE 2021 GAS/DIESEL CHARGES	07/02/2021	636.93	.00		
Total 10054910385:					636.93	.00		
<b>10055110210</b>								
568 ch	PROFESSIONAL PEST CONTRO	520146	PEST CONTROL - LIBRARY	07/02/2021	25.20	.00		
Total 10055110210:					25.20	.00		
<b>10055110340</b>								
2086 c	FIRST SUPPLY LLC	3146379-00	LIBRARY STORM SEWER	07/02/2021	808.01	.00		
3940 c	EDGERTON OUTREACH	JUNE 2021	DONATION IN HONOR OF MARK IRGENS	07/02/2021	50.00	.00		
Total 10055110340:					858.01	.00		
<b>10055110390</b>								
5245 c	KOLLUM, JASON	JUNE 2021	PERFORMANCE JUNE 30, 2021- EDGERTON	07/02/2021	495.00	495.00	06/28/2021	
Total 10055110390:					495.00	495.00		
<b>10055150210</b>								
568 ch	PROFESSIONAL PEST CONTRO	520147	PEST CONTROL - DEPOT	07/02/2021	40.00	.00		
Total 10055150210:					40.00	.00		
<b>10055200210</b>								
568 ch	PROFESSIONAL PEST CONTRO	520251	PEST CONTROL - RACETRACK PARK	07/02/2021	40.00	.00		
Total 10055200210:					40.00	.00		
<b>10055200225</b>								
130 ch	US CELLULAR	0446185071	PARK WIFI	07/02/2021	42.24	.00		
3534 c	CHARTER COMMUNICATIONS	009647706232	CITY POOL INTERENT	07/02/2021	64.99	.00		
Total 10055200225:					107.23	.00		
<b>10055200340</b>								
193 ch	DECKER SUPPLY CO INC	915122	PARK CLOSING SIGN	07/02/2021	116.40	.00		
514 ch	NELSON-YOUNG LUMBER CO	JUNE 2021	PARKS-GROUND CONTACT	07/02/2021	107.12	.00		
3266 c	AMERICAN INDUSTRIAL STEEL	5249	ALUMINUM PLATE - PARKS	07/02/2021	22.38	.00		
5020 c	UNITED LABORATORIES	319921	DISINFECTINT- PARK BATHROOMS/SHELTE	07/02/2021	318.10	.00		
5159 c	BADGERLAND DISPOSAL	1670358	W LAWTON ST-PORTA POTTY	07/02/2021	24.12	.00		
Total 10055200340:					588.12	.00		
<b>10055200385</b>								
3404 c	BURNS FULL SERVICE LLC	JUNE 2021	JUNE 2021 GAS/DIESEL CHARGES	07/02/2021	388.15	.00		
Total 10055200385:					388.15	.00		
<b>10055200820</b>								
3977 c	EDWARDSON PLUMBING	5190	RACETRACK PARK BATHROOMS	07/02/2021	512.78	.00		
5250 c	CLEANITSUPPLY	1483864	SANITARY NAPKIN RECEPTACLE-RTP BATH	07/02/2021	219.99	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055200820:					732.77	.00		
<b>10055415345</b>								
326 ch	HOLIDAY WHOLESale INC	9720599	CONCESSIONS - RTP	07/02/2021	949.10	.00		
326 ch	HOLIDAY WHOLESale INC	9727923	CONCESSIONS - RTP	07/02/2021	628.32	.00		
326 ch	HOLIDAY WHOLESale INC	9730578	CONCESSION FOOD CREDIT - RTP	07/02/2021	11.65-	.00		
326 ch	HOLIDAY WHOLESale INC	9747526	CONCESSIONS - RTP	07/02/2021	493.22	.00		
326 ch	HOLIDAY WHOLESale INC	9758329	CONCESSIONS - RTP	07/02/2021	366.06	.00		
326 ch	HOLIDAY WHOLESale INC	9765402	CONCESSIONS - RTP	07/02/2021	146.42	.00		
326 ch	HOLIDAY WHOLESale INC	9773060	CONCESSIONS - RTP	07/02/2021	833.46	.00		
326 ch	HOLIDAY WHOLESale INC	9780713	CONCESSIONS - RTP	07/02/2021	623.53	.00		
326 ch	HOLIDAY WHOLESale INC	9787385	CONCESSION FOOD CREDIT - RTP	07/02/2021	42.35-	.00		
560 ch	PIGGLY WIGGLY STORE	029303	CONCESSION PURCHASES - RTP	07/02/2021	17.97	.00		
560 ch	PIGGLY WIGGLY STORE	059416	CONCESSION PURCHASES - RTP	07/02/2021	48.22	.00		
Total 10055415345:					4,052.30	.00		
<b>10055420210</b>								
568 ch	PROFESSIONAL PEST CONTRO	520146	PEST CONTROL - POOL	07/02/2021	21.20	.00		
Total 10055420210:					21.20	.00		
<b>10055420225</b>								
4659 c	CENTURYLINK	230315939	JUNE LONG DISTANCE CHARGES	07/02/2021	.09	.00		
Total 10055420225:					.09	.00		
<b>10055420340</b>								
35 ch	AMERICAN RED CROSS	1000024.001	LIFEGUARD INSTRUCTOR REVIEW	07/02/2021	55.00	.00		
35 ch	AMERICAN RED CROSS	O-0004071939	LIFEGUARD CERTIFICATION	07/02/2021	190.00	.00		
118 ch	C & M PRINTING INC	70586	DAILY POOL PASS	07/02/2021	32.00	.00		
231 ch	EDGERTON REPORTER CO INC	16246	DISPLAY AD- POOL OPENING	07/02/2021	187.50	.00		
484 ch	MIDWEST POOL SUPPLY	92273	BULK CHEMICALS FOR POOL	07/02/2021	898.46	.00		
529 ch	OFFICE DEPOT CREDIT CARD	035248	ADDING MACHINE TAPE, THERMAL PAPER,	07/02/2021	223.05	.00		
715 ch	USI INC	W0221072A	LAMINATE FOR SEASON PASSES-SHIPPIG	07/02/2021	9.99	.00		
2433 c	AMAZON.COM LLC	113-3813210-2	TAKE-UP REEL WRENCH	07/02/2021	36.41	.00		
2433 c	AMAZON.COM LLC	113-7348223-2	ETHERNET CABLE AND INTERNET CABLE	07/02/2021	33.95	.00		
3838 c	CLARK COMPANIES INC	8516	HANG SUMMER BASKETS-POOL	07/02/2021	100.00	.00		
3977 c	EDWARDSON PLUMBING	5160	PUMPING REPAIRS-POOL	07/02/2021	687.21	.00		
4096 c	HORIZON DISTRIBUTORS, INC	S3492950.001	HAND SANITIZER-POOL	07/02/2021	364.02	.00		
4946 c	PIEPER POWER	797198	INSTALL 2 NEW CIRCUITS-POOL CONCESSI	07/02/2021	897.80	.00		
5142 c	DEVERE COMPANY, INC	0137074	SANITIZER, SPRAYER-POOL	07/02/2021	51.96	.00		
5247 c	ANDERSON, GRANT	038973	WORK PERMIT- REIMBURSEMENT	07/02/2021	10.00	.00		
5249 c	EPIC SPORTS	5540161	VOLLEYBALL NET	07/02/2021	101.13	.00		
5256 c	BAUMANN, HAILEY	JUNE 2021	WORK PERMIT REIMBURSEMENT	07/02/2021	10.00	.00		
Total 10055420340:					3,888.48	.00		
<b>10055420345</b>								
170 ch	COUNTRY QUALITY DAIRY INC	292884	CONCESSION FOOD-POOL	07/02/2021	253.93	.00		
170 ch	COUNTRY QUALITY DAIRY INC	292961	CONCESSION FOOD-POOL	07/02/2021	135.40	.00		
170 ch	COUNTRY QUALITY DAIRY INC	293007	CONCESSION FOOD-POOL	07/02/2021	157.55	.00		
170 ch	COUNTRY QUALITY DAIRY INC	293038	CONCESSION FOOD-POOL	07/02/2021	62.70	.00		
170 ch	COUNTRY QUALITY DAIRY INC	293104	CONCESSION FOOD-POOL	07/02/2021	98.38	.00		
326 ch	HOLIDAY WHOLESale INC	9765478	CONCESSIONS - POOL	07/02/2021	2,060.08	.00		
326 ch	HOLIDAY WHOLESale INC	9773005	CONCESSIONS - POOL	07/02/2021	1,045.13	.00		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
326 ch	HOLIDAY WHOLESale INC	9773584	CONCESSIONS - POOL	07/02/2021	96.25	.00		
326 ch	HOLIDAY WHOLESale INC	9776470	CONCESSION FOOD CREDIT - POOL	07/02/2021	61.50-	.00		
326 ch	HOLIDAY WHOLESale INC	9780709	CONCESSION FOOD - POOL	07/02/2021	1,601.93	.00		
326 ch	HOLIDAY WHOLESale INC	9787304	CONCESSION FOOD CREDIT - POOL	07/02/2021	77.65-	.00		
Total 10055420345:					5,372.20	.00		
<b>10056600210</b>								
3838 c	CLARK COMPANIES INC	8515	HANG SUMMER BASKETS	07/02/2021	5,750.00	.00		
Total 10056600210:					5,750.00	.00		
<b>20457121820</b>								
2936 c	MURPHY DESMOND LAWYERS	8129173	SPECIAL LEGAL SERVICES	07/02/2021	210.00	.00		
Total 20457121820:					210.00	.00		
<b>40057330820</b>								
231 ch	EDGERTON REPORTER CO INC	16504	LEGAL NOTICE-AD FOR BIDS-PAVEMENT M	07/02/2021	43.66	.00		
Total 40057330820:					43.66	.00		
<b>40057332820</b>								
4360 c	KNEEBONE, AARON	JULY 2021	PARCEL 16, 706 S MAIN ST	07/02/2021	250.00	.00		
5236 c	ACKER, CHRISTOPHER SCOTT	JUNE 2021	PARCEL 53, 709 S MAIN ST	07/02/2021	750.00	750.00	06/22/2021	
5259 c	KNR PARTNERS, LLC	JULY 2021	PARCEL 57, 607 S MAIN ST	07/02/2021	250.00	.00		
5260 c	LIEPINS, JEFFREY & CHRISTIN	JULY 2021	PARCEL 55, 701 S MAIN ST	07/02/2021	1,300.00	.00		
5261 c	HANNAH NYDAHL INSTITUTE	JULY 2021	PARCEL 52, 713 S MAIN ST	07/02/2021	250.00	.00		
5262 c	SIMPLOT, TRAVIS & LIEBMANN	JULY 2021	PARCEL 35, 1041-1045 S MAIN ST	07/02/2021	750.00	.00		
5263 c	GUMBLE, JEFFERY & TEAGAN	JULY 2021	PARCEL 25, 502 S MAIN ST	07/02/2021	250.00	.00		
5264 c	WATSON, JOHN	JULY 2021	PARCEL 14, 710 S MAIN ST	07/02/2021	250.00	.00		
5264 c	WATSON, JOHN	JULY 2021A	PARCEL 12, 714 S MAIN ST	07/02/2021	250.00	.00		
5264 c	WATSON, JOHN	JULY 2021B	PARCEL 11, 716 S MAIN ST	07/02/2021	250.00	.00		
5265 c	LATHROP, KATY & JASON	JULY 2021	PARCEL 10, 718 S MAIN ST	07/02/2021	250.00	.00		
5266 c	T AND A PROPERTIES OF MILT	JULY 2021	PARCEL 4, 1004 S MAIN ST	07/02/2021	4,100.00	.00		
Total 40057332820:					8,900.00	750.00		
<b>40557120820</b>								
731 ch	BAKER TILLY US, LLP	BT1864513	SERVICES 6/30/2021 FINANCIAL STATEMEN	07/02/2021	323.75	.00		
Total 40557120820:					323.75	.00		
<b>40657120820</b>								
731 ch	BAKER TILLY US, LLP	BT1864513	SERVICES 6/30/2021 FINANCIAL STATEMEN	07/02/2021	647.50	.00		
2631 c	WI DEPT OF REVENUE	JULY 2021	TID 6 TERRITORY FEE	07/02/2021	1,000.00	.00		
Total 40657120820:					1,647.50	.00		
<b>40657121820</b>								
2936 c	MURPHY DESMOND LAWYERS	8129173	SPECIAL LEGAL SERVICES	07/02/2021	315.00	.00		
2936 c	MURPHY DESMOND LAWYERS	8129177	2 BURDICK ST	07/02/2021	43.75	.00		
2936 c	MURPHY DESMOND LAWYERS	8129179	HEBB LITIGATION	07/02/2021	385.00	.00		
2936 c	MURPHY DESMOND LAWYERS	8130027	TID 6-GENERAL	07/02/2021	798.75	.00		
Total 40657121820:					1,542.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vt
<b>40657410820</b>								
231 ch	EDGERTON REPORTER CO INC	16505	LEGAL NOTICE-AD FOR BIDS-FULTON ST C	07/02/2021	43.18	.00		
Total 40657410820:					43.18	.00		
<b>40657726820</b>								
2936 c	MURPHY DESMOND LAWYERS	8129174	PROFESSIONAL SERVICES-GREEN-TEK DE	07/02/2021	612.50	.00		
Total 40657726820:					612.50	.00		
<b>40757120820</b>								
731 ch	BAKER TILLY US, LLP	BT1864513	SERVICES 6/30/2021 FINANCIAL STATEMEN	07/02/2021	647.50	.00		
Total 40757120820:					647.50	.00		
<b>40857120820</b>								
731 ch	BAKER TILLY US, LLP	BT1864513	SERVICES 6/30/2021 FINANCIAL STATEMEN	07/02/2021	323.75	.00		
Total 40857120820:					323.75	.00		
<b>40957121820</b>								
2936 c	MURPHY DESMOND LAWYERS	8129181	TID 9- IKI DEVELOPMENT	07/02/2021	752.50	.00		
Total 40957121820:					752.50	.00		
<b>60380840340</b>								
934 ch	STAPLES CREDIT PLAN	7333416832	11X17 PAPER	07/02/2021	2.80	.00		
Total 60380840340:					2.80	.00		
Grand Totals:					104,484.66	1,245.00		

202-57190-820

MSA PROFESSIONAL SERVICES, INC. R09358003.0-15 CDBG HOUSING RLF PROGRAM-312 SWIFT ST 7/02/2021 425.00

Grand Total General Fund Vouchers: \$104,909.66

Total Payroll Check Date 7/02/2021: \$90,373.79

GRAND TOTAL OF GENERAL FUND: \$195,293.45

Finance Committee Members Signatures of Approval:

TIMOTHY SHAW

CANDY DAVIS

SARAH BRAUN



Event Name: SHP Bed Build  
Event Date: 8/21/2021

### Special Event Permit Application

Event Name: Sleep in Heavenly Peace Build  
Event Date(s): August 21, 2021 ~~Crain~~ date 8/28/2021  
Advertised Time of Event: 9 AM Event Website:  
Requested Location: Pavillion & Pickle Ball Court Area of Central Park  
 New Event  Repeat Event  Parade

Organization Name: Sleep In Heavenly Peace  
 For Profit  Nonprofit (must provide proof of nonprofit standing)  Other  
Organization Address / City, State: 699 Jacobus Rd  
Organization Phone: 608-289-3910  
Email: julie.norland@shpbeds.org Website: shpbeds.org

Event Planner/Contact Person: Julie Norland  
Address / City, State: 699 Jacobus Road  
Cell Phone: 608-289-3910 Email: julie.norland@shpbeds.org  
Name of Contact On-Call during the Event: Julie Norland Cell Phone: 289-3910

What day will SET UP begin? 8/21/21 What time will SET UP occur? 7:30 AM  
What day will CLEAN UP occur? 8/21/21 What time will CLEAN UP be complete? 4:30 PM

Estimated Attendance for this Event: 35 Previous Attendance for this Event: 30  
How many event staff will be at the event: 5  
Divide Attendance by 3 to determine number of vehicles: 12 (Use this to develop your parking plan)

This form can be submitted one year in advance of your event. Submission of this form and payment of the application processing fee will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

Julie K Norland  
Applicant Signature

6/27/2021  
Date

Staff: Event required to work with Farmer's Market on parking and locations.

Event Name: SHP Bed Build  
 Event Date: 8/21/2021

### Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

- Will your event require street closures?  No  Yes
- Will alcohol be served or sold?  No  Yes
- Will your event include food or retail sales?  No  Yes
- Will your event include a park or trail?  No  Yes
- Will your event include a parade?  No  Yes
- Will your event include a run, race or walk?  No  Yes
- Will your event use any structures, bleachers or stages?  No  Yes
- Will your event use tents or canopies?  No  Yes
- Will your event include fireworks?  No  Yes
- Will your event include food trucks or vendors with open cooking fires?  No  Yes
- Will your event benefit a Edgerton based organization or charity?  
 If yes, which one: Sleep in Heavenly Peace
- Will your event benefit an Edgerton area school?  
 If yes, which one: \_\_\_\_\_
- Will your event require any services from the City of Edgerton?  No  Yes
- Will your event include amplified sound?  No  Yes
- Will your event require an exemption to any Noise Ordinance?  No  Yes

**Event Summary:** Please provide a brief summary of the Event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first time attendee might experience at the Event:

- We would like to host a bed build on Aug 21, 2021. About 30 volunteers would join us in Central Park to build beds which will be donated to kids in need.

- Would like 8/28/21 as a rain date.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

Julie K. Norland 6/27/2021  
 Applicant Signature Date

### SECURITY AGREEMENT

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B license.

Estimated Attendance: 35

Type of Event: Bed Build

Wholesaler: NA

All liquor must be purchased from a Wisconsin wholesaler.

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

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### TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?

Announcements YES!

2. How will your event inform patrons of the prohibition?

Announcements

3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

NA

**City of Edgerton Use Only**

Reviewed by: [Signature]

Date: 4/29/21

Approved

Denied

Police Department Recommendations:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FACILITY & EQUIPMENT NEEDS & COSTS

RACETRACK PARK \_\_\_\_\_ CENTRAL PARK X OTHER LOCATION \_\_\_\_\_  
ENTIRE PARK \_\_\_\_\_ BALL DIAMONDS \_\_\_\_\_ SHELTER RENTAL \_\_\_\_\_

EQUIPMENT

Picnic Tables \_\_\_\_\_ Barricades \_\_\_\_\_ Striping \_\_\_\_\_  
Trash Cans 3 Traffic Cones \_\_\_\_\_ Fencing \_\_\_\_\_  
Signs \_\_\_\_\_ Posts \_\_\_\_\_ Benches \_\_\_\_\_

Please provide details to ensure all equipment needed is requested.

- will want to access electricity  
in pavillion & have rest rooms  
open

City of Edgerton Use Only

Reviewed by: H. Moser Date: 6/29/21  Approved  Denied

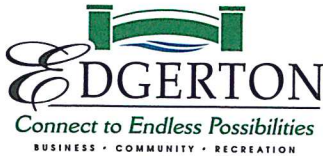
Municipal Services Recommendations: \_\_\_\_\_

DEPOSIT AMOUNTS FOR CITY FACILITIES

Parking Lots \$200.00  
City Streets \$200.00 (excluding neighborhood block parties)  
Central Park \$250.00  
Racetrack Park \$350.00

The Common Council has the discretion to charge a rental fee in addition to the deposit. Security deposit must be made at time of reservation application. The City reserves the right to assess the deposit fee to cover any cost of clean-up of any area within after the event. Deposits will not be refunded until all keys have been returned to City Hall and an inspection has been completed of the facilities, equipment and grounds. All equipment or supplies must be removed within 24 hours of the event such as tents, trucks, flatbeds, and etc.

Keys must be picked up at the City Hall before 4:00 PM on the day before the reservation facility or Friday (if a weekend reservation). Keys are to be returned on the following day by 8:00 AM in the office or behind the building in the drop box.



Event Name: \_\_\_\_\_  
Event Date: \_\_\_\_\_

### Special Event Permit Application

Event Name: Tobacco Days Car + Truck Show  
Event Date(s): July 17, 2021

Advertised Time of Event: 7am - 2pm Event Website: tobaccodayscarandtruckshow.com

Requested Location: Henry St + Fulton St - 59 - Swift w/ Public Parking lots on Fulton + Henry St.  
 New Event  Repeat Event  Parade

Organization Name: Tobacco Days Car Show Committee  
 For Profit  Nonprofit (must provide proof of nonprofit standing)  Other

Organization Address / City, State: PO Box 382 Edgerton, WI 53534

Organization Phone: 884-9008

Email: tobaccodayscarshow2015@gmail.com Website: Same as above  
1msmonte@gmail.com

Event Planner/Contact Person: Steve Honevall / Melody Johnson

Address / City, State: Hwy 51 Edgerton, WI

Cell Phone: 884-9008 / 608 921 0572 Email: 1msmonte@gmail.com

Name of Contact On-Call during the Event: Melody Johnson Cell Phone: 608 921 0572

What day will SET UP begin? July 17  
What time will SET UP occur? 6am  
What day will CLEAN UP occur? July 17  
What time will CLEAN UP be complete? 3pm

Estimated Attendance for this Event: 350 Previous Attendance for this Event: 200

How many event staff will be at the event: 15

Divide Attendance by 3 to determine number of vehicles: \_\_\_\_\_ (Use this to develop your parking plan)

This form can be submitted one year **in advance of your event**. Submission of this form and payment of the application processing fee will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted **NO LATER THAN 30 DAYS** before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

Melody Johnson  
Applicant Signature

5-10-2021  
Date

Event Name:  
Event Date:

[Redacted]  
[Redacted]

### Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

- Will your event require street closures?  No  Yes
- Will alcohol be served or sold?  No  Yes
- Will your event include food or retail sales?  No  Yes
- Will your event include a park or trail?  No  Yes
- Will your event include a parade?  No  Yes
- Will your event include a run, race or walk?  No  Yes
- Will your event use any structures, bleachers or stages?  No  Yes
- Will your event use tents or canopies?  No  Yes
- Will your event include fireworks?  No  Yes
- Will your event include food trucks or vendors with open cooking fires?  No  Yes
- Will your event benefit a Edgerton based organization or charity?  No  Yes  
If yes, which one: Have not picked one yet
- Will your event benefit an Edgerton area school?  No  Yes  
If yes, which one: High school
- Will your event require any services from the City of Edgerton?  No  Yes
- Will your event include amplified sound?  No  Yes
- Will your event require an exemption to any Noise Ordinance?  No  Yes

**Event Summary:** Please provide a brief summary of the Event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first time attendee might experience at the Event:

A car show that is open to all years, makes + models of cars and trucks. We have held this show for 40+ years. We encourage people to shop downtown businesses for food, drink or other things. We have a DJ that plays from 8am-2pm.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

Melody Johnson  
Applicant Signature

5-10-2021  
Date



FACILITY & EQUIPMENT NEEDS & COSTS

RACETRACK PARK \_\_\_\_\_ CENTRAL PARK \_\_\_\_\_ OTHER LOCATION ✓  
 ENTIRE PARK \_\_\_\_\_ BALL DIAMONDS \_\_\_\_\_ SHELTER RENTAL \_\_\_\_\_

**EQUIPMENT**

Picnic Tables ✓ Barricades ✓ Striping \_\_\_\_\_  
 Trash Cans ✓ Traffic Cones \_\_\_\_\_ Fencing ✓?  
 Signs \_\_\_\_\_ Posts \_\_\_\_\_ Benches \_\_\_\_\_

Please provide details to ensure all equipment needed is requested.

We need barricades at Rollin, Canal, Fulton st @ 59 + Swift. 2 at alleys on Henry. Extra trash cans. 2 Picnic tables at corner of Fulton + Henry.

**City of Edgerton Use Only**

Reviewed by: H. Moser Date: 5/24/21  Approved  Denied

Municipal Services Recommendations: \_\_\_\_\_

DEPOSIT AMOUNTS FOR CITY FACILITIES

Parking Lots	\$200.00
City Streets	\$200.00 (excluding neighborhood block parties)
Central Park	\$250.00
Racetrack Park	\$350.00

The Common Council has the discretion to charge a rental fee in addition to the deposit. Security deposit must be made at time of reservation application. The City reserves the right to assess the deposit fee to cover any cost of clean-up of any area within after the event. Deposits will not be refunded until all keys have been returned to City Hall and an inspection has been completed of the facilities, equipment and grounds. All equipment or supplies must be removed within 24 hours of the event such as tents, trucks, flatbeds, and etc.

Keys must be picked up at the City Hall before 4:00 PM on the day before the reservation facility or Friday (if a weekend reservation). Keys are to be returned on the following day by 8:00 AM in the office or behind the building in the drop box.

**SECURITY AGREEMENT**

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B license.

Estimated Attendance: \_\_\_\_\_ Type of Event: \_\_\_\_\_

Wholesaler: \_\_\_\_\_ All liquor must be purchased from a Wisconsin wholesaler.

- 1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

[Empty rectangular box for answer to question 1]

- 2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

\_\_\_\_\_  
\_\_\_\_\_

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**TOBACCO USE**

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

- 1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?

[Empty rectangular box for answer to question 1]

- 2. How will your event inform patrons of the prohibition?

[Empty rectangular box for answer to question 2]

- 3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

[Empty rectangular box for answer to question 3]

**City of Edgerton Use Only**

Reviewed by: [Signature]

Date: 5/25/21

Approved

Denied

Police Department Recommendations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Event Name: Tobacco Heritage Days  
Event Date: July 16-18, 2021

### Special Event Permit Application

Event Name: Tobacco Heritage Days  
Event Date(s): July 16-18, 2021

Advertised Time of Event: July 1- Event Website:

Requested Location: Race Track Park  
 New Event  Repeat Event  Parade

Organization Name: Tobacco Heritage Days  
 For Profit  Nonprofit (must provide proof of nonprofit standing)  Other

Organization Address / City, State: PO Box 252, Edgerton, WI

Organization Phone: 608-931-4833

Email: Jambubz@yahoo.com Website:

Event Planner/Contact Person: Jamie Brown

Address / City, State: 11240 Bubitz Rd.

Cell Phone: 608-931-4833 Email: Jambubz@yahoo.com

Name of Contact On-Call during the Event: Jamie Brown Cell Phone: 608-931-4833

What day will SET UP begin? 7-18-21 What time will SET UP occur? Evening into Friday morn

What day will CLEAN UP occur? 7-19-21 What time will CLEAN UP be complete? 12-1 pm

Estimated Attendance for this Event: 2000+ Previous Attendance for this Event: 1,400+

How many event staff will be at the event: 8+

Divide Attendance by 3 to determine number of vehicles: 666? (Use this to develop your parking plan)

This form can be submitted one year in advance of your event. Submission of this form and payment of the application processing fee will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

J. Brown  
Applicant Signature

6-14-21  
Date

- Petting zoo  
- Park closing midnight  
Fri + Sat

Event Name: JHO  
Event Date: 7/10 - 7/18

### Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

- Will your event require street closures?  No  Yes
- Will alcohol be served or sold?  No  Yes
- Will your event include food or retail sales?  No  Yes
- Will your event include a park or trail?  No  Yes
- Will your event include a parade?  No  Yes
- Will your event include a run, race or walk?  No  Yes
- Will your event use any structures, bleachers or stages?  No  Yes
- Will your event use tents or canopies?  No  Yes
- Will your event include fireworks?  No  Yes
- Will your event include food trucks or vendors with open cooking fires?  No  Yes - VFW USES grill
- Will your event benefit a Edgerton based organization or charity?  
If yes, which one: unknown yet
- Will your event benefit an Edgerton area school?  
If yes, which one: unknown
- Will your event require any services from the City of Edgerton?  No  Yes
- Will your event include amplified sound?  No  Yes
- Will your event require an exemption to any Noise Ordinance?  No  Yes

**Event Summary:** Please provide a brief summary of the Event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first time attendee might experience at the Event:

ball games, music, parade, big wheel race, adult games, VFW for food, as well as ice cream & other misc vendors. Jump houses, kids pedal pulls.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

G. Brown  
Applicant Signature

6-12-21  
Date

**SECURITY AGREEMENT**

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B license.

Estimated Attendance: 2,000

Type of Event: festival

Wholesaler: MISC.

All liquor must be purchased from a Wisconsin wholesaler.

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

[Empty box for describing alcohol arrangements]

2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

Howie Olson

Luke Taddler

Cassie Nottastead

Tasha Everly

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**TOBACCO USE**

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?

no.

2. How will your event inform patrons of the prohibition?

n/a

3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

n/a

*City of Edgerton Use Only*

Reviewed by: [Signature]

Date: 6/23/21

Approved

Denied

Police Department Recommendations:

PLEASE SEE ATTACHED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FACILITY & EQUIPMENT NEEDS & COSTS

RACETRACK PARK X CENTRAL PARK \_\_\_\_\_ OTHER LOCATION \_\_\_\_\_  
ENTIRE PARK X BALL DIAMONDS \_\_\_\_\_ SHELTER RENTAL \_\_\_\_\_

EQUIPMENT

Picnic Tables X Barricades X Striping \_\_\_\_\_  
Trash Cans X Traffic Cones \_\_\_\_\_ Fencing X  
Signs \_\_\_\_\_ Posts \_\_\_\_\_ Benches \_\_\_\_\_

Please provide details to ensure all equipment needed is requested.

*City of Edgerton, Use Only*

Reviewed by: H.M. Date: 6/21/21  Approved  Denied  
Municipal Services Recommendations: \_\_\_\_\_

DEPOSIT AMOUNTS FOR CITY FACILITIES

Parking Lots \$200.00  
City Streets \$200.00 (excluding neighborhood block parties)  
Central Park \$250.00  
Racetrack Park \$350.00

The Common Council has the discretion to charge a rental fee in addition to the deposit. Security deposit must be made at time of reservation application. The City reserves the right to assess the deposit fee to cover any cost of clean-up of any area within after the event. Deposits will not be refunded until all keys have been returned to City Hall and an inspection has been completed of the facilities, equipment and grounds. All equipment or supplies must be removed within 24 hours of the event such as tents, trucks, flatbeds, and etc.

Keys must be picked up at the City Hall before 4:00 PM on the day before the reservation facility or Friday (if a weekend reservation). Keys are to be returned on the following day by 8:00 AM in the office or behind the building in the drop box.

## ADDITIONAL INFO FOR TOBACCO DAYS EVENTS PACKET:

### SECURITY AGREEMENT:

-In regards to the wholesalers, we would be purchasing from Ott Schwiezer and Wisconsin Distributors.

- In regards to method and distribution of alcohol: We will be checking ID's to ensure alcohol is provided for 21+. The person will then be provided a wristband. Bartenders are allowed to serve alcohol to people who have a wrist band only.

### FACILITY & EQUIPMENT NEEDS

The committee is requesting the following services for the festival:

- Additional trash cans located around the park
- Snow fencing along the side of the park located next to the children's playground. The festival is charging admission this year.
- cleaning of ball diamond bathrooms throughout the day
- Snow fencing around speakers of main stage
- Snow fencing from back of stage to girls softball field for the safety of our Saturday night headliner.
- Extra barricades located behind the main pavillion/garage as this will be for vendor parking only
- Barricades located at the parking lot leading up to the pavillion/garage. The committee will reserve spots for handicapped parking and the rest of the parking lot will be used for vendors/Saturday night headliner/ect.
- No parking signs for the parade route on Sunday (same route)

**City of Edgerton  
SECURITY AGREEMENT**

**Event:** Tobacco Heritage Days

**Name of Group Sponsoring Event:** Tobacco Heritage Days Committee

**Date of Event:** July 16<sup>th</sup> thru July 18th, 2021

**Police Department recommendations for services including costs:**

The application packet for the "Tobacco Heritage Days" indicated there will be beer sold at this event. It is recommended the event organizers be responsible for checking ID's and the issuance of a visible wristband to those patrons who meet the state requirement to purchase alcohol. The Police Department also concurs with the issuing a new colored wristband each day of the event. The Police will partner with the event organizers to monitor those consuming alcohol and ensure it is not being given to those who are underage.

Below is the recommended staffing and cost of Officers for the dates and locations of the event (note: Officers can be released early or stay later depending on the environment at that time):

**Beer Tent Area/Park:**

Friday (7/16) 3 Officers – 5.5 hrs. @ \$62.09 = \$931.35

Saturday (7/17) 3 Officers – 5.5 hrs. @ \$62.09 = \$931.35

**Parade:**

Sunday (7/18) 3 Officers – 3 hrs. @ \$62.09 = \$558.81

**Total: \$2421.48**



Signature



Date

Robert J. Kowalski  
Chief of Police  
Edgerton Police Department



PAID  
MAY 02 2021  
CITY OF EDGERTON

PAID  
MAY 02 2021  
CITY OF EDGERTON

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE CITY OF EDGERTON \$10.00

Application Date: 6-10-2021

Town  Village  City of Edgerton County of Rock

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7-16-21 and ending 7-18-21 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Tobacco Heritage Days

(b) Address PO Box 252 Edgerton, WI 53534  
(Street)  Town  Village  City

(c) Date organized 1971

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Jamie Brown - Edgerton, WI

Vice President Shannon Lund - Milton, WI

Secretary Tasha Everly - Edgerton, WI

Treasurer Brandi Cox - Edgerton, WI

(g) Name and address of manager or person in charge of affair: Jamie Brown

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 900 Edgerton Rd.

(b) Lot Block

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Edgerton Tobacco Heritage Days

(b) Dates of event July 16 - July 18

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer  (Signature/date)

Tobacco Heritage Days  
(Name of Organization)  
Officer (Signature/date)

Officer (Signature/date)

Officer (Signature/date)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

# Memo

To: Common Council  
From: Staff  
Date: 7/2/2021  
Re: July 6, 2021 Meeting

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**Winston Park Slide** – The freestanding slide at the Winston Park playground is not structurally safe. Through normal wear and tear the slide has separated from the stairs and cannot be reattached. Staff contacted several vendors and received three proposals for a replacement slide. Lee Recreation provided the lowest responsible quote at \$3,350. Staff recommends awarding the purchase to Lee Recreation in the amount of \$3,350.00. This is not a budgeted expense so funding will come from contingency.

**Declare air compressor as surplus** – The 2021 budget included funding to replace the stationary air compressor at the municipal garage. The compressor has been replaced and Staff requests authorization to declare the old compressor as surplus. The compressor will be placed on the Wisconsin Surplus auction site.

**Application for a Facade Grant for 115 Henry St:** The owners of 115 Henry Street (Campbell Boys) are requesting approval of a façade grant to replace the upper windows of the building. Several of the windows were previously made smaller. The proposal is to replace the 12 windows with the same size windows as currently exist. There were two bids with the low bid being \$15,734 for bronze colored vinyl windows. The owners plan to upgrade to bronze colored windows. The Historic Commission has granted approval. The RDA approved a 50% facade grant in the amount of \$7,867 for bronze vinyl.

**Application for a Small ED Grant for 115 Henry St:** The owners of 115 Henry Street (Campbell Boys) are requesting approval of a Small ED grant to replace the HVAC for the upper residential unit. The condenser will be replaced in the same place in the rear of the building. The lowest bid of 3 bids is for \$6,376. The RDA approved a 50% Small ED Grant in the amount of \$3,188.

**Discontinuance of Easement:** The owners of Bristle Lines Condominium Development (West Meadows Lot 45) will grant a new utility easement which overlays an old utility easement. The City should discontinue the old easement.

**Railing at Pool:** Staff is recommending a railing be installed along the ramp between the two pools. Staff obtained one quote of \$3,456.54 for painted steel or \$4,606 for stainless steel from a local vendor for a custom railing. The Council should decide if additional quotes are needed and if the purchase should be made. Funding for this could come from the savings from the slide project.