

**MARCH 4, 2019 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chair Mark Wellnitz called the meeting to order at 6:30 p.m.

Present: Mark Wellnitz and Candy Davis. David Esau arrived at 6:36 p.m.

Others Present: City Administrator Ramona Flanigan, Clerk-Treasurer Cindy Hegglund, Public Works Director Tom Hartzell, Utility Director Randy Oren, Library Director Kirsten Almo, Interim Police Chief Randy Meehan, and a few citizens.

Hegglund confirmed the meeting agendas were properly posted on Friday, March 1st at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Candy Davis/Mark Wellnitz motion to approve the minutes from the February 18, 2019 Finance Committee meeting passed, all voted in favor.

BILLS AND PAYROLL: A Candy Davis/Mark Wellnitz motion to approve bills and payroll in the amount of \$140,716.96 passed on a 2/0 roll call vote.

BUSINESS PARK LAND LEASE AGREEMENT: A Candy Davis/Mark Wellnitz motion to approve the Business Park land lease agreement with Rocky McGuire passed on a 2/0 roll call vote.

LIBRARY HVAC BIDS: Flanigan stated the project was broken into two bids: one for the equipment on the roof and the other for controls of the system. The low bid was from two different bidders and came in significantly over budget.

The City Engineers went back to the low bidders to discuss alternate options to reduce the bids. Flanigan reviewed the alternates suggested. The control system appears to be the most complex portion of the project.

One bidder proposed lesser efficient equipment. Instead of using the Aeon equipment it was suggested to use Trane equipment. Trane would save on the upfront purchase price but has a higher energy consumption cost over time. In addition, the bidders noted that Aeon has a longer life than the Trane equipment.

Flanigan stated the Library Director and Public Works Director both request the reheat coils stay in the bid, these were one of the items the City Engineers allowed as an option for the rebidding.

Flanigan stated the original HVAC control system installed in the library requires a technician be called to make changes. The new bid specifications called for a system that would be computer based that can be operated by City staff. The low bidder quoted the system using the existing make of controls and upgrading it to be allowed to be computer operated. There is a large savings by doing this.

If the Finance Committee and Council decide to move forward with the Aaon unit, take the options proposed by the lower bidder, including the reheat coils and upgrade the existing control system, they will still need to find funds for the estimated budget shortfall.

Wellnitz asked what the timing is for awarding the bid and determining where the shortfall will come from. Flanigan stated given there has already been one price increase on the Aaon equipment and air conditioning season coming up soon, the City needs to move forward now. A decision on funding the shortfall can be made at a future meeting.

A Mark Wellnitz/David Esau motion to award the library HVAC system bid to 1901 Mechanical and Plumbing for the Aaon equipment with the bid modifications, except that the reheat coils remain in the bid, for a total bid price of \$143,447 and that the Finance Committee will discuss where the funding shortfall will come from at a future meeting, passed on a 3/0 roll call vote.

LIBRARY HVAC SYSTEM ADDENDUM WITH CEDAR: A Candy Davis/David Esau motion to approve the addendum to the Cedar Corp. contract to include the construction of the library HVAC system (in the amount of \$10,000) passed on a 3/0 roll call vote.

2019 SIDEWALK PROJECT BIDS: Flanigan stated this is the final phase of the sidewalk replacement program.

A Candy Davis/David Esau motion to award the 2019 sidewalk replacement project bid to low bidder JB Johnson Bros. LLC (for a base bid price of \$44,007) passed on a 3/0 roll call vote.

AUCTION BID FOR SURPLUS AMMUNITION: A Candy Davis/David Esau motion to approve accepting the highest auction bid price for the police surplus ammunition at close of auction on March 7th passed on a 3/0 roll call vote.

Being no other business before the Committee, a Candy Davis/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund
City Clerk-Treasurer

Adopted March 18, 2019