

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL
12 ALBION STREET**

Monday, December 18, 2023 at 7:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, December 15, 2023.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
 - A. Consider approval of minutes of December 4, 2023 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll voucher.
 2. Consider City of Edgerton Resolution 35-23: Resolution Approving the Write-off of 2021 Delinquent Personal Property Taxes.
 - B. Library Board:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - C. Utility Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - D. Plan Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 2. Consider Introducing and approving first reading of City of Edgerton Ordinance 23-23: Amend Chapter 450 Zoning, Section 450-33E "Accessory and Land Use" in the Code of Ordinances.
 - E. Personnel Committee:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 2. Consider Personnel Policy amendment regarding pay practice for promoted employees.

3. Consider creation of a Deputy Chief position.
8. Consider City of Edgerton Resolution 30-23: Resolution Approving Tax Incremental District No. 10.
9. Consider City of Edgerton Resolution 31-23: Resolution Approving Tax Incremental District No. 11.
10. Consider City of Edgerton Resolution 34-23: Resolution Regarding the Edgerton Municipal Energy Plan.
11. Consider PSC Energy Grant Application.
12. Consider approval of appointments of 2024-2025 poll workers.
13. Mayor, alderperson and staff reports.
14. Closed Session pursuant to Wis. Stat. 19.85(1)(c) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider land purchase and land sale.
15. Return to open session and consider taking action on items discussed in closed session.
16. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**DECEMBER 4, 2023 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Shawn Prebil, Casey Langan, Candy Davis, Tim Shaw, and Paul Davis and Jim Burdick (remote).

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Police Chief Bob Kowalski, Fire Chief Randy Pickering and many citizens.

Flanigan confirmed the meeting agendas were properly posted on Friday, December 1, 2023 at the Post Office, Edgerton Library, City website, and City Hall. [Loveland clarified later in the meeting; the agendas were posted to the website on November 19, 2023]

ACCEPT THE AGENDA: A Candy Davis/Shawn Prebil motion to approve the agenda passed, all voted in favor.

MINUTES: A Candy Davis/Paul Davis motion to approve the November 20, 2023 Council meeting minutes passed, all voted in favor.

COMMITTEES:

Finance Committee: A Tim Shaw/Shawn Prebil motion to approve pay request #7 for BKS Construction for the Henry St, Street and Utility Improvement Project in the amount of \$82,504.58 passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$198,726.67 passed on a 3/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve a Class "B" beer license for Foundation Athletics for the inside of the building only passed on a 5/1 roll call vote. Jim Burdick voted against the motion.

CLOSED SESSION: Casey Langan/Shawn Prebil moved to go into closed session pursuant to Wis Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider land sale. The motion passed on a 6/0 roll call vote.

Being no other business before the Council, a Candy Davis/Shawn Prebil motion to adjourn passed, all voted in favor.

Wendy Loveland

City Clerk

Adopted December 18, 2023

CITY OF EDGERTON RESOLUTION No. 35-23

**A RESOLUTION APPROVING THE WRITE-OFF OF
2021 DELINQUENT PERSONAL PROPERTY TAXES**

WHEREAS, the city has attempted to collect the following delinquent personal property taxes; and

WHEREAS, it is not deemed cost-effective to continue collection efforts; and

WHEREAS, it is not deemed that collection of the following amounts is likely; and

WHEREAS, the city is not prohibited from collecting the following delinquent personal property taxes in the future; and

WHEREAS, accounting practice requires the city to recognize bad debts expense for receivables that are no longer deemed to be collectible;

NOW THEREFORE, BE IT RESOLVED that the following 2021 delinquent personal property taxes will be written off as bad debts expense:

<u>TAXPAYER</u>	<u>AMOUNT</u>
Abruzzo Salon	\$ 243.33
Alpha Bit Soup Tattoo	\$ 20.11
Cupertino Electric	\$ 110.60
Once Upon A Blossom (closed)	\$ 28.16
Pinnacle Propane Exp	\$ 28.16
The Coffee Depot (closed)	\$ 27.14

TOTAL TO BE WRITTEN OFF \$ **457.50**

Passed and adopted this 18th day of December, 2023

Motion by:

Second by:

Roll Call: Yeas: Noes:

Christopher W. Lund, Mayor

ATTEST:

Wendy Loveland, City Clerk

**CITY OF EDGERTON
ORDINANCE No. 23-23**

**AN ORDINANCE TO AMEND CHAPTER 450 ZONING, SECTION 450-33 E “ACCESSORY
AND LAND USE” IN THE CODE OF ORDINANCES, CITY OF EDGERTON ROCK AND
DANE COUNTIES, WISCONSIN**

Aldersperson introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES,
WISCONSIN, DO ORDAIN AS FOLLOWS:

Chapter 450, Section 450-33 E shall read as follows:

450-33 E Accessory land use

(30) Outdoor storage incidental to Light Industrial. Description: outdoor storage is any activity beyond loading and parking which is located outdoors. Examples of items included as outdoor storage incidental to light industrial include raw materials used in principal light industrial land use and finished products manufactured by the light industrial land use. Such land uses do not include the storage of inoperative vehicles or equipment, off-site parking of vehicles, or other materials typically associated with a junkyard or salvage yard. [See Subsection G(4) below.]

(a) Permitted by right: N/A.

(b) Permitted by right with additional special requirements: N/A.

(c) Conditional use regulations: M-1.

[1] All outdoor storage shall be screened by any permitted combination of buildings, structures, walls, landscaping and fencing. Such landscaping, walls and fencing shall be designed to screen all stored materials from view by providing a bufferyard having a minimum opacity of 0.3, except for storage adjacent to residential areas and streets which shall provide a bufferyard with a minimum opacity of 1.00. (see § 450-76).

[2] Outdoor storage area shall not exceed 25% of gross floor area of principal building on the site.

[3] The storage of items shall not be permitted in the following: permanently protected green space areas, required landscaped areas, or required bufferyards. (see §450-74).

[4] All outdoor storage shall comply with the setback requirements of accessory structures unless otherwise specified in this section.

[5] Outdoor storage shall not exceed 20 feet in height.

[6] In no event shall the storage of items reduce or inhibit the use or number of parking stalls provided on the property below the requirement established by the provisions of §450-37. If the number of provided parking stalls on the property is already less than the requirement, such storage area shall not further reduce the number of parking stalls already present.

[7] Outdoor storage areas shall be paved with a hard, all-weather surface such as asphalt or concrete, not stabilized limestone or gravel.

[8] Materials being stored shall not interfere in any manner with either on- or off-site traffic visibility.

including potential traffic/traffic and traffic/pedestrian conflicts.
[9] See §450-39F for recreational equipment standards.
[10] Shall comply with § 450-16 standards and procedures applicable to all conditional uses.

§ 450-91 Light Industrial District (M-1).

B (4) (c) [2] Outdoor storage incidental to light industrial [per§ 450-33E(30)].

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Alderperson:

Roll Call: Ayes: Noes:

1st Reading: December 18, 2023

2nd Reading:

Adopted:

Published:

Dated:

Christopher W. Lund, Mayor

Wendy Loveland, City Clerk

STATE OF WISCONSIN)

)ss.

COUNTY OF ROCK)

I, Wendy Loveland, City Clerk, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the day of, 2023.

Wendy Loveland, City Clerk

Memo

To: Common Council
From: Staff
Date: 12/15/2023
Re: December 18, 2023 Meeting

Energy Grant Application: Please recall the City received a grant from the PSC's Office of Energy Innovation to complete an Energy Plan. The Office of Energy Innovation recently announced a new grant opportunity that could provide funding for the next step in implementing the recommendations of our Energy Plan. Upper 90, the firm that is preparing the Request for Proposals for the City's solar installations, provided the attached proposal describing the work that would be included in an "Investment Grade Audit" (IGA). If the City applies for and receives the grant, we would enter into a contract with Upper 90 to complete the IGA for \$17,500. Upper 90 would take the lead on preparing the grant application. All the costs to complete the IGA would be covered by the grant. We have asked Evansville if they would like to partner with us again on the application. Should the City submit a grant application and a letter of support for the grant application?

Promotion pay policy: Staff recommends a policy be adopted that provides a minimum of a 4% wage increase for internal candidates being promoted to a higher position. Without this policy, in some instances, an internal candidate seeking a promotion might have to take a wage decrease or have no wage increase in the higher position.

6.2 Recruitment and Hiring Procedures

- 1. Promotions** – Employees in a lower level position may be considered based on their performance history, education/training, and ability to carry out similar duties/responsibilities. The decision to consider a current employee for promotion to fill a vacant position is that of the individual responsible for the recruitment. Final approval for promotional decisions must be agreed to by the City Administrator and approved by the Committee. Hourly employees promoted to an hourly position will receive a minimum of a 4% wage increase. Wages for employees being promoted to a salaried position will be established as part of the promotion process.

Deputy Police Chief Position: The Chief of Police is recommending the management positions in the department be reorganized. The current organization is a Chief and two Lieutenants. The Chief proposes to modify this to a Chief, a Deputy Chief, and one Lieutenant. If approved, the Chief would recommend one of the current Lieutenants to the Deputy Chief position, thus not increasing the total number of officers. The modification is being recommended for the reasons outlined in the attached memo prepared by the Chief. The Personnel Policy requires the Council approve the creation of a new position. The wage schedule will be considered by the Council in January.

DEPUTY CHIEF POSITION

The Edgerton Police Department is a para-military organization as are other departments. Our department has not had a progression of rank since I was appointed the Chief of Police. The creation of a Deputy Chief gives the department the direct line of leadership that such an organization requires. This position will also serve as succession in case the Chief is unavailable.

A Deputy Chief would now be the second highest position in the chain-of-command. The responsibilities and focus of a Deputy Chief will definitely be operational as well as administrative. More importantly the Deputy Chief will assume the duties of the Chief of Police in a case of his or her absence. Before this position was created there was no set direction for this transition.

The Deputy Chief position will be expected to exercise considerable accountability and responsibility. The Deputy Chief will be directly responsible for supervising the Lieutenant and provide direct supervision and oversight of the day-to-day functions of the organization.

The Deputy Chief will report to the Chief of Police and also has responsibility for performing general and specialized law enforcement duties and administrative work in the coordination, planning, review, and supervision of the activities in the department.

The Deputy Chief will have more responsibility with assisting in developing and managing the department budget, leading in the investigating complaints from citizens concerning department policies or officer conduct, problem-solving with staff on various issues and activities, receiving the coaching and mentoring by the Chief of Police and performing the duties as directed by the Chief. The Deputy Chief will be expected to develop and implement short- and long-term goals, objectives, policies, and procedures for the department.

The Deputy Chief will continue to oversee the daily operations of the agency, including patrol, investigations, traffic, and support services

He/She will serve as the second in command and assist the Chief in planning and coordinating special events requiring police assistance.

The Deputy Chief will be the Police Departments Representative during a response to a major incidents and natural disasters, coordinating the department's response with other agencies.

Lastly, the Deputy Chief will be afforded the opportunity to attend a major law enforcement leadership class. This will prepare him/her to assume the role of Chief if ever the situation calls for such a change.

**CITY OF EDGEROTN
RESOLUTION NO. 30-23**

RESOLUTION APPROVING TAX INCREMENTAL DISTRICT NO. 10

COMMON COUNCIL OF THE CITY OF EDGERTON, WISCONSIN

WHEREAS, pursuant to Wis. Stats. Section 66.1105, the City of Edgerton Plan Commission has prepared the Project Plan of Tax Incremental District No. 10 (TID No. 10) including: 105 parcels; costs for capital, infrastructure and land acquisition projects and related expenditures within the TID No. 10 Boundary and within one-half mile of the district boundary; costs for promotion, development and administrative programs; donations to TID No. 9 and/or TID No. 11; and providing assistance to owners, lessees, and developers of land within the district boundary; and

WHEREAS, on November 21, 2023, the City of Edgerton Plan Commission met and held a public hearing for the proposed Tax Increment District No. 10 Project Plan; and

WHEREAS, such public hearing was properly noticed in the City's official newspaper, and a copy of such notification was duly transmitted to all local governmental entities having the power to levy taxes on property within the district, including Rock County, Blackhawk Technical College, and the Edgerton School District pursuant to Wis. Stats. § 66.1105(4)(a); and

WHEREAS, such public hearing afforded interested parties an opportunity to express their views on the proposed Tax Increment District No. 10 Project Plan; and

WHEREAS, pursuant to such procedure and after due reflection and consideration, the Plan Commission adopted the TID #10 Project Plan by resolution and favorably recommended to the Common Council of the City of Edgerton the TID No. 10 Project Plan and Boundary in the forms attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Wis. Stat. §66.1105(4)(gm):

1. The Common Council of the City of Edgerton hereby creates a tax incremental district which:
 - a. Shall be named Tax Incremental District No. 10, City of Edgerton ("TID No. 10");
 - b. Is a blighted area district; and
 - c. Shall be created effective January 1, 2024.

2. The Common Council hereby finds and determines that only whole parcels are included within TID No. 10 and that all parcels are contiguous and not connected only by railroad rights-of-way, rivers or highways.
3. The Common Council hereby finds and determines that not less than 50%, by area, of the real property within the TID No. 10 Boundary is a blighted area as defined in Wis. Stat. § 66.1105(2)(ac)1.
4. The Common Council hereby finds and determines that all project costs within the TID No. 10 Project Plan relate directly to eliminating blight in the District.
5. The Common Council hereby finds and determines that the equalized value of TID No. 10 plus the value increment of all existing districts in the City of Edgerton does not exceed 12 percent of the municipality's total equalized value.
6. The Common Council hereby finds and determines that the improvement of TID No. 10 is likely to enhance significantly the value of substantially all other real property in the district and that the project costs are consistent with the purpose for which the district is created.
7. The Common Council hereby finds and determines that the TID No. 10 Project Plan is feasible and in conformity with the master plan of the City of Edgerton.
8. The Common Council hereby finds and determines that the percentage of territory within TID No. 10 devoted to retail business at the end of the expenditure period is estimated to be 72 percent.
9. The Common Council hereby finds and determines that should TID No. 10 have sufficient revenues to pay all current project costs, surpluses may be donated to City of Edgerton TID No. 9 or TID No. 11 to pay eligible costs, which have the same overlying taxing jurisdictions.
10. The Common Council hereby finds and determines that the development expected in TID No. 10 would not occur without the use of tax increment financing and improvement of the area is likely to significantly enhance the value of other real property in the City.
11. The Common Council hereby finds and determines that the benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing districts.
12. The Common Council hereby approves, accepts, and adopts the TID No. 10 Project Plan and Boundary in the form attached hereto as Exhibit "A" in accordance with Wis. Stats. § 66.1105(4)(h)1.

This Resolution shall take effect upon approval by the Joint Review Board pursuant to Wis. Stat. § 66.1105(4m).

This Resolution was adopted at a regular meeting of Common Council of the City of Edgerton on the 18th day of December 2023.

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Chris W. Lund, Mayor

ATTEST:

Wendy Loveland, City Clerk

**CITY OF EDGERTON
RESOLUTION NO. 31-23**

RESOLUTION APPROVING TAX INCREMENTAL DISTRICT NO. 11

COMMON COUNCIL OF THE CITY OF EDGERTON, WISCONSIN

WHEREAS, pursuant to Wis. Stats. Section 66.1105, the City of Edgerton Plan Commission has prepared the Project Plan of Tax Incremental District No. 11 (TID No.11) including: 14 parcels; costs for capital, infrastructure and land acquisition projects and related expenditures within the TID No.11 Boundary and within one-half mile of the district boundary; costs for promotion, development and administrative programs; donations to TID No. 9 and/or TID No. 10; and providing assistance to owners, lessees, and developers of land within the district boundary; and

WHEREAS, on November 21, 2023, the City of Edgerton Plan Commission met and held a public hearing for the proposed Tax Increment District No. 11 Project Plan; and

WHEREAS, such public hearing was properly noticed in the City's official newspaper, and a copy of such notification was duly transmitted to all local governmental entities having the power to levy taxes on property within the district, including Rock County, Blackhawk Technical College, and the Edgerton School District pursuant to Wis. Stats. § 66.1105(4)(a); and

WHEREAS, such public hearing afforded interested parties an opportunity to express their views on the proposed Tax Increment District No. 11 Project Plan; and

WHEREAS, pursuant to such procedure and after due reflection and consideration, the Plan Commission adopted the TID No.11 Project Plan by resolution and favorably recommended to the Common Council of the City of Edgerton the TID No. 11 Project Plan and Boundary in the forms attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Wis. Stat. §66.1105(4)(gm):

1. The Common Council of the City of Edgerton hereby creates a tax incremental district which:
 - a. Shall be named Tax Incremental District No. 11, City of Edgerton ("TID No. 11");
 - b. Is a blighted area district; and
 - c. Shall be created effective January 1, 2024.

2. The Common Council hereby finds and determines that only whole parcels are included within TID No. 11 and that all parcels are contiguous and not connected only by railroad rights-of-way, rivers or highways.
3. The Common Council hereby finds and determines that not less than 50%, by area, of the real property within the TID No. 11 Boundary is a blighted area as defined in Wis. Stat. § 66.1105(2)(ac)1.
4. The Common Council hereby finds and determines that all project costs within the TID No. 11 Project Plan relate directly to eliminating blight in the District.
5. The Common Council hereby finds and determines that the equalized value of TID No. 11 plus the value increment of all existing districts in the City of Edgerton does not exceed 12 percent of the municipality's total equalized value.
6. The Common Council hereby finds and determines that the improvement of TID No. 11 is likely to enhance significantly the value of substantially all other real property in the district and that the project costs are consistent with the purpose for which the district is created.
7. The Common Council hereby finds and determines that the TID No. 11 Project Plan is feasible and in conformity with the master plan of the City of Edgerton.
8. The Common Council hereby finds and determines that the percentage of territory within TID No. 11 devoted to retail business at the end of the expenditure period is estimated to be less than 35%.
9. The Common Council hereby finds and determines that should TID No. 11 have sufficient revenues to pay all current project costs, surpluses may be donated to City of Edgerton TID No. 9 or TID No. 10 to pay eligible costs, which have the same overlying taxing jurisdictions.
10. The Common Council hereby finds and determines that the development expected in TID No. 11 would not occur without the use of tax increment financing and improvement of the area is likely to significantly enhance the value of other real property in the City.
11. The Common Council hereby finds and determines that the benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing districts.
12. The Common Council hereby approves, accepts, and adopts the TID No. 11 Project Plan and Boundary in the form attached hereto as Exhibit "A" in accordance with Wis. Stats. § 66.1105(4)(h)1.

This Resolution shall take effect upon approval by the Joint Review Board pursuant to Wis. Stat. § 66.1105(4m).

This Resolution was adopted at a regular meeting of the Common Council of the City of Edgerton on the 18th day of December 2023.

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Chris W. Lund, Mayor

ATTEST:

Wendy Loveland, City Clerk

CITY OF EDGERTON RESOLUTION No. 34-23

**A RESOLUTION REGARDING THE
EDGERTON MUNICIPAL ENERGY PLAN**

WHEREAS, the City of Edgerton Common Council adopted Resolution 19-09 supporting the Wisconsin Energy Independent Community Partnership; and

WHEREAS the City of Edgerton Common Council adopted Resolution 19-23 officially joining the Wisconsin Local Government Climate Coalition; and

WHEREAS, the City of Edgerton has already implemented several initiatives to reduce its energy consumption through various actions such as the installation of a 17 kW solar array and geothermal at its City Hall; the installation of energy efficient equipment at its WWTP; and by providing funding for energy efficiency upgrades to affordable housing units; and

WHEREAS, the Common Council has now received the “Edgerton Municipal Energy Plan” (the “Plan”); and

WHEREAS, implementation of the Energy Plan could result in an estimated reduction of 50% of the City’s CO₂ emission.

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Edgerton hereby directs all applicable municipal departments to evaluate the Plan’s recommendations on a case-by-case basis for possible action by the Common Council.

Passed and adopted this 18th day of December, 2023

Motion by:

Second by:

Roll Call: Yeas: Noes:

Christopher W. Lund, Mayor

ATTEST:

Wendy Loveland, City Clerk

INTRODUCTION

This proposal is for the City of Edgerton ("Edgerton"), and is drafted to follow the Energy Efficiency and Conservation (EECBG) Block Grant Program Blueprint 2A: Energy Efficiency – Energy Audits, Building Upgrades. This Blueprint has three "Key Activities": Building Energy Assessments, Energy Audits, and Building Upgrades including Energy Efficiency, Grid Interactivity, and Electrification Upgrades.

Edgerton has completed Key Activity #1 Building Energy Assessments, and Key Activity #2 Energy Audits as part of a previous grant award where the "Edgerton Municipal Energy Plan" was developed by Slipstream. The assessment included walkthroughs and recommendations at only two buildings, and the resulting information is reasonable for consideration in part with Upper 90's scope of services. Thus, the focus of this proposal is on Key Activities #3 Building Upgrades including Energy Efficiency, Grid Interactivity, and Electrification Upgrade.

PROJECT DEVELOPMENT AGREEMENT

An Investment Grade Audit is contracted by the means of a Project Development Agreement (the "Agreement"). The Agreement is made and entered into by and between Upper 90 Energy LLC ("UPPER 90"), 792 Lois Dr. Sun Prairie WI 53590, and the City of Edgerton ("EDGERTON"), 625 W. Church St. Belleville, WI 53508.

WHEREAS, UPPER 90 has experience and capabilities to provide for the engineering, procurement, and installation of energy conservation measures ("ECMs") at facilities of similar in size, function and system type to Edgerton's facilities; and

WHEREAS, Edgerton enters into this agreement to have UPPER 90 perform an investment grade audit to determine the project parameters that are to be presented to Edgerton; and

WHEREAS UPPER 90 and Edgerton may mutually agree to extend the dates on all deadlines for this Agreement.

Now, THEREFORE, UPPER 90 and Edgerton hereby agree as follows:

1. Project Scope

UPPER 90 agrees to complete the Investment Grade Audit (IGA) and present, to Edgerton, a final Report within 60 days of execution of this agreement, for the purposes of entering into a contract for an Energy Savings Project. Edgerton agrees to assist UPPER 90 in performing the IGA. Edgerton agrees to work diligently to provide full and accurate information. UPPER 90 agrees to work diligently to assess the information provided and to confirm or correct the information as needed. Incentives/rebates from Focus on Energy and/or the local utility provider will be evaluated for each ECM.

Facilities to be evaluated:	Edgerton City Hall
	Edgerton Dept of Public Works
	Edgerton Municipal Pool
	Edgerton Police Station
	Edgerton Public Library
	Edgerton Water Building
	Edgerton Wastewater Treatment Plant (WWTP)
	Parks, Streetlights, Pumps, Lifts, Wells, etc.

2. Proposal Fee

Edgerton shall compensate UPPER 90 for performance of the IGA—including meetings, site visits, and expenses travel, and professional liability insurance coverage—by payment to UPPER 90 of not to exceed **\$17,500 (seventeen thousand and five hundred dollars)**. This fee also represents a portion of the design and engineering (D&E) costs that would be inclusive of a facility improvement project. In other words, those D&E costs are only incurred once when a particular project is implemented.

Upper 90 Energy, LLC

City of Edgerton

Name & Title: _____

Name & Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

ELECTION WORKERS

1. Citizen	2 yr.	12/25	Terri Oren	114 E Lawton St. #1 608-295-1945
2. Citizen	2 yr.	12/25	Margaret Tadder	108 Albion St 608-884-4800
3. Citizen	2 yr.	12/25	Kathy Klein	32 Lilac Ct 608-884-8303
4. Citizen	2 yr.	12/25	Susan Durocher	1210 Winston Dr 980-329-2869
5. Citizen	2 yr.	12/25	Lisa Venske	412 E. Fulton St 608-256-3162
6. Citizen	2 yr.	12/25	Linda Quam	1322 Meadow Ln 608-884-4593
7. Citizen	2 yr.	12/25	Barbara Buhrow	909 Blaine St 608-921-8776
8. Citizen	2 yr.	12/25	Kim Jensen	21 York Rd 920-946-3858
9. Citizen	2 yr.	12/25	Meridith Vitaioli	616 Park Ave 608-449-6765
10. Citizen	2 yr.	12/25	Jim "Red" Davis	434 Fairfield Cir 608-884-6476
11. Citizen	2 yr.	12/25	Susan Palmer	608-290-0212
12. Citizen	2 yr.	12/25	Cindy Cheney	1373 Savannah Woods 920-723-0247
13. Citizen	2 yr.	12/25	Heidi Schieldt	602 S Main St 608-884-8953
14. Citizen	2 yr.	12/25	Veronica Ellingworth	204 E Hubert St 608-695-0960
15. Citizen	2 yr.	12/25	Ruth Pickering	9886 N Edgewood Shores Dr 608-695-7088
16. Citizen	2 yr.	12/25	Candy Davis	434 Fairfield Cir 608-852-3542
17. Citizen	2 yr.	12/25	Nancy Platner	11546 N Maple Dr 608-712-0038
18. Citizen	2 yr.	12/25	Regina Schaar	111 W Fulton St #302 920-723-9472
19. Citizen	2 yr.	12/25	Christine Severson	312 Randolph St 608-884-3015
20. Citizen	2 yr.	12/25	Sharon Wright	114 E Lawton St #2 608-295-4214
21. Citizen	2 yr.	12/25	Jane Dooley	105 Thronson Dr 608-314-7127
22. Citizen	2 yr.	12/25	Patricia Miller	506 Doty St 608-436-7132
23. Citizen	2 yr.	12/25	Rosemary Rennhack	893 Arthur Dr #4, Milton 608-468-8028
24. Citizen	2 yr.	12/25	Eric Lyerla	418 Fairway Cir 608-290-3746
25. Citizen	2 yr.	12/25	Glenda Morgan	303 Albion St 206-290-1070
26. Citizen	2 yr.	12/25	Laura Jane Evich	111 W Fulton St #306
27. Citizen	2 yr.	12/25	Sheila Wilcox	614 Park Ave 608-290-4963
28. Citizen	2 yr.	12/25	Brain Langan	308 Crescent St 608-884-3211
29. Citizen	2 yr.	12/25	Joan Burdick	17 Blanchard St 608-295-6262

30. Citizen	2 yr.	12/25	Cynthia King	608-440-0445
31. Citizen	2 yr	12/25	Kirsten Almo	1504 County Rd A 608-279-5364
31. Citizen	2 yr	12/25	Larry Beck	1504 County Rd A 608-279-5364