

**MARCH 16, 2020 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: David Esau, Candy Davis, and Sarah Braun

Others Present: City Administrator Ramona Flanigan, City Clerk-Treasurer Cindy Heggglund, Police Chief Robert Kowalski, Municipal Services Director Howard Moser and a few citizens.

City Clerk-Treasurer Heggglund confirmed the meeting agendas were properly posted on Friday, March 13th at the Post Office, Edgerton Library and City Hall.

APPROVE MINUTES: A Sarah Braun/David Esau motion to approve the minutes from the March 2, 2020 Finance Committee meeting passed, all voted in favor.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$385,725.01 passed on a 3/0 roll call vote.

PUBLIC EVENT PACKET: A David Esau/Sarah Braun motion to approve the public event packet for Edgerton Community Market at Central Park and waive any fees passed on a 3/0 roll call vote.

NEW PRICE FOR RACETRACK PARK BACKSTOP: Municipal Services Director Howard Moser reported that staff contacted the low bidder for the backstop approved at the previous meeting and found out the price had increased. The company would not honor the previously quoted price.

Staff contacted the other two vendors for revised quotes and Sports Facilities Group is now the lowest bid.

A Candy Davis/Sarah Braun motion to approve the purchase of a backstop for the Gregory Field at Racetrack Park from Sports Facilities Group in the amount of \$3,163.15 passed on a 3/0 roll call vote.

HOUSING LOAN PROGRAM CONTRACT: City Administrator Ramona Flanigan reported due to changes allowed by the DOA, the City's Housing Loan Program Administrator, MSA, has requested an amendment to the fees and payment timing in their contract. The current contract and fees were approved in 2016. She noted the program is funded by previous CDBG Housing Loan Funds that, when repaid, are lent out again to qualified homeowners.

A Candy Davis/Sarah Braun motion to approve the amendment to the Housing Loan Program Administration contract with MSA passed on a 3/0 roll call vote.

AMENDMENT TO 2020 SALARY RESOLUTION: Municipal Services Director Howard Moser is requesting one of the part-time positions be assigned as a cemetery groundskeeper position at a higher wage but without increasing the 2020 budgeted allocation for part-time wages.

He is asking to increase the part-time wage to \$15 per hour for the position. The employee would be stationed only at the cemetery, would work as needed, and would be the lead worker at the cemetery. This should free up the full-time workers for other projects.

A Candy Davis/David Esau motion to recommend to Council adoption of City of Edgerton Resolution 26-19A: An Amendment to the 2020 Salary Resolution for part-time cemetery groundskeeper position passed on a 3/0 roll call vote.

CITY OF EDGERTON RESOLUTION 04-20: City Administrator Ramona Flanigan stated at a previous Council meeting, Council supported a one-year extension of TIF #5 to provide funding for affordable housing efforts within the City. If passed, this Resolution will be the City's request to the State for the extension. The Finance Committee will then develop the program policies for Council's consideration.

A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Resolution 04-20: Extending the Life of Tax Incremental District No. 5 to fund the Edgerton Affordable Housing Improvement Program passed on a 3/0 roll call vote.

POOL EQUIPMENT PURCHASES: A Candy Davis/Sarah Braun motion to purchase a pool pump strainer basket from In Depth Pool in the amount of \$20,700 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to purchase a pool chemical controller from In Depth Pool in the amount of \$1,980 passed on a 3/0 roll call vote.

MARSHVIEW COURT AND POND BIDS: City Administrator Ramona Flanigan stated the bids for the Marshview Court road construction and regional storm pond were opened and reviewed by the City Engineer. The City Engineer recommends approval of the low bid from R.T. Fox Contractors, Inc.

A Candy Davis/David Esau motion to approve the low bid from R.T. Fox Contractors, Inc in the amount of \$362,219 for the regional storm pond, Marshview Court street construction and utility improvements passed on a 3/0 roll call vote.

CONTRACT FOR THE LISTING OF THE VETERANS' MEMORIAL BUILDING: Chairperson Candy Davis recommended the consideration of the listing contract be forwarded on to Council without a recommendation. Best Realty owner Paula Carrier will be present at the Council meeting in the event there are questions for her.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted June 15, 2020