

CITY OF EDGERTON  
CITY HALL  
COUNCIL CHAMBERS  
12 ALBION STREET

SPECIAL COMMON COUNCIL MEETING

Monday, April 22, 2019 at 5:45 p.m.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, April 19, 2019.
3. Consider public event packet and waiving fees for Lion's Club Dash for Diabetes Run/Walk.
4. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

City of Edgerton  
APPLICATION FOR PUBLIC EVENT  
(Application must be completed and on file thirty days prior to the event.)

JAY FOX  
Cell 221-6080

Event Dash Against Diabetes 5K Run/Walk w/ Kids Run

Name of Group Sponsoring Event Lions Club

Date of Event 5-4-19

Contact Person for Organization JAY FOX

Address P.O. Box 127 Edgerton WI 53534

Business Phone 754-3977 Home Phone 754-4055

Does the Sponsor qualify as a Non-Profit Organization – 501(c)(3)? Yes or No

Estimated Attendance 150 Rain Date NONE

Is Event Open to Public? Yes or No Admission Fee Charged? Yes or No

Will your organization make any contributions to the City or other organizations with the profits from this event?

If so, what do you plan to donate? 100% of proceeds go to Lions Camp in Rossett, WI  
to what group? \_\_\_\_\_  
and what percentage of the proceeds will be donated? \_\_\_\_\_

Brief Description of Activities 3.1 mile Run/Walk

How is the event going to be promoted or advertised? online, Flyers

The person/organization named in this application will be responsible for the conduct of the group and for the condition of facilities and equipment being utilized. This permit is subject to all municipal ordinances of the City of Edgerton, in addition to all rules and regulations as established by the Park Board.

**The person/organization shall be responsible for the required deposit needed for the event and for the key deposit and will be returned after the keys are brought back and the area is inspected. The check is sent after the next scheduled council meeting.**

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, does hereby contract to agree that he/she (and they) will jointly and severally indemnify and hold the City of Edgerton harmless against liability for any and all claims for damages to property, injury to or death of person or persons arising out of or resulting from the

OK  
see page 7  
7/15/19

City of Edgerton  
**PUBLIC WORKS AGREEMENT**  
 PROVISION OF SPECIAL EVENT PUBLIC WORKS ASSISTANCE  
 IN CONJUNCTION WITH APPLICATION FOR PUBLIC EVENT

Event: Edg. Lions Club 5K Run/Walk  
 Sponsor: Edg. Lions Club  
 Location: Race Track Park, City Streets

1. Attach List of Estimated Assistance from Public Works.
2. Provide Listing of Equipment Needs from Application to Public Works Director.
3. List Any Other Special Public Works Needs.

All arrangements must be made through Edgerton Public Works Director to assure personnel are available for needs requested. Assistance not provided by Edgerton Public Works Dept shall be noted.

Determination of number of Public Works Staff and Hours Estimated (to be completed by Public Works Director).

Parks:  
 Date: 5-4-19  
 From: 6 am to 10 am    Personnel x Hours x Rate = \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_    Personnel x Hours x Rate = \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_    Personnel x Hours x Rate = \_\_\_\_\_

Additional Labor:  
 Date: \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_    Personnel x Hours x Rate = \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_    Personnel x Hours x Rate = \_\_\_\_\_  
 From: \_\_\_\_\_ to \_\_\_\_\_    Personnel x Hours x Rate = \_\_\_\_\_

Estimated additional water and sewer: \_\_\_\_\_  
 Estimated additional electrical usage: \_\_\_\_\_

Signed: [Signature]; Applicant  
 Signed: \_\_\_\_\_; Public Work Director

If additional sheets are necessary please attach them to the original application.

*we will need to borrow orange cones from Tom @ PWD  
 to block off a lane for running.*

*Thanks Tom for all  
 your help again.*

City of Edgerton  
SECURITY AGREEMENT

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To insure public safety for your event, please answer the questions listing below. This information will be used to assist the common Council in determining if adequate provisions are being made for alcohol sales and security at your event.

1. Describe arrangements being made for the method and distribution of alcohol. Include provision being made to service only to legal consumers.

No alcohol

2. Identify the licensed Operators in charge of selling and distributing alcohol for the entire time alcohol is being served.

N/A

3. Describe the type of event you are hosting.

5k run/walk

4. Estimate the number of people who will be attending this event.

100

5. All liquor must be bought from a Wisconsin Wholesaler. Please list the Wholesaler you will be using. (This excludes all retail stores)

N/A

**Police Department recommendation for services including costs:**

R. J. Kowalski 4/18/19 (NOTE: WE HAVE 2 OFFICERS WORKING THAT DAY. I WILL BE SURE TO LET THEM KNOW ABOUT THE EVENT.)  
~~Chief of Police~~ Chief of Police