

**CITY OF EDGERTON  
CITY HALL  
12 ALBION STREET  
EDGERTON, WI**

**PUBLIC WORKS COMMITTEE**

Monday, September 26, 2022 at 5:15 p.m.

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, September 23, 2022.
3. Consider Approval of August 15, 2022 minutes.
4. Consider 2023 Quigley Street rehabilitation project.
5. Consider 2023 Budget.
6. Staff Report
7. Adjourn.

cc: All Commission Members  
Department Heads

City Administrator  
City Engineer

All Council Members  
Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**AUGUST 15, 2022 PUBLIC WORKS COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 6:00 p.m.

Committee members present were Jim Burdick, Casey Langan and Sarah Braun.

Also present were City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Moser confirmed the agendas were properly posted on Friday, August 12, 2022 at the Post Office, Edgerton Library, City Hall and the City's website.

**APPROVE MINUTES:** A Burdick/Braun motion to approve the July 18, 2022 Public Works Committee minutes passed on a 3/0 roll call vote.

**SIDEWALK UTILITY CREATION AND ORDINANCE:** Staff presented key definitions for the following terms related to the sidewalk utility ordinance: developed parcels, undeveloped parcels, and equivalent unit (EU). Developed parcels: The sidewalk utility applies to all properties that have public sidewalk; almost all properties that are improved; and vacant developable lots that are not part of a recent subdivision. Undeveloped parcels such as parcels too small to be developed, wetlands, buildings built over lot lines, steep slopes, land that is not platted, large farm parcels and/or platted subdivisions before building permits are issued are not subject to sidewalk utility charges. The average frontage of residential lots is an Equivalent Unit (EU) of 100 ft.

The Committee went on to discuss changes to the proposed ordinance. Line "D" in section 366-65 Rates and Changes was updated to state, "The Sidewalk Utility shall pay 50% of the costs of the installation of new sidewalk in existing neighborhoods". In regards to line "E", number 5 in section 366-68 Customer Classifications it was clarified that 0-100 linear feet equals 1 EU, 101-200 linear feet equals 2 EU, 201-300 linear feet equals 3 EU and so forth.

The following policies were discussed and approved: City parcels should not be included in the sidewalk utility so costs are spread to all properties, not just tax payers; the Equivalent Unit (EU) will be \$11 per year; a cap will not be established on nonresidential parcels; and utility funds will not be used in private developments and along private roads.

A Burdick/Langan motion to recommend the Sidewalk Utility Ordinance to the Council passed on a 3/0 roll call vote.

Being no other business before the Committee, a Braun/Langan motion to adjourn passed, all voted in favor.

Howard Moser/mjf  
Municipal Services Director

# Memo

**To:** Public Works Committee  
**From:** Staff  
**Date:** 9/23/2022  
**Re:** September 26, 2022 Meeting

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**Quigley Street rehabilitation:** Quigley Street is scheduled for rehabilitation in 2023. The project will consist of spot curb repair and the replacement of sewer, water and street system. The ordinance requires sidewalk be installed where sidewalk does not exist for reconstruction projects. A reconstruction project is defined as a street project that includes the replacement of at least 50% of the curb where curb exists, or when curb is being install for the first time on 50% of the street frontage.

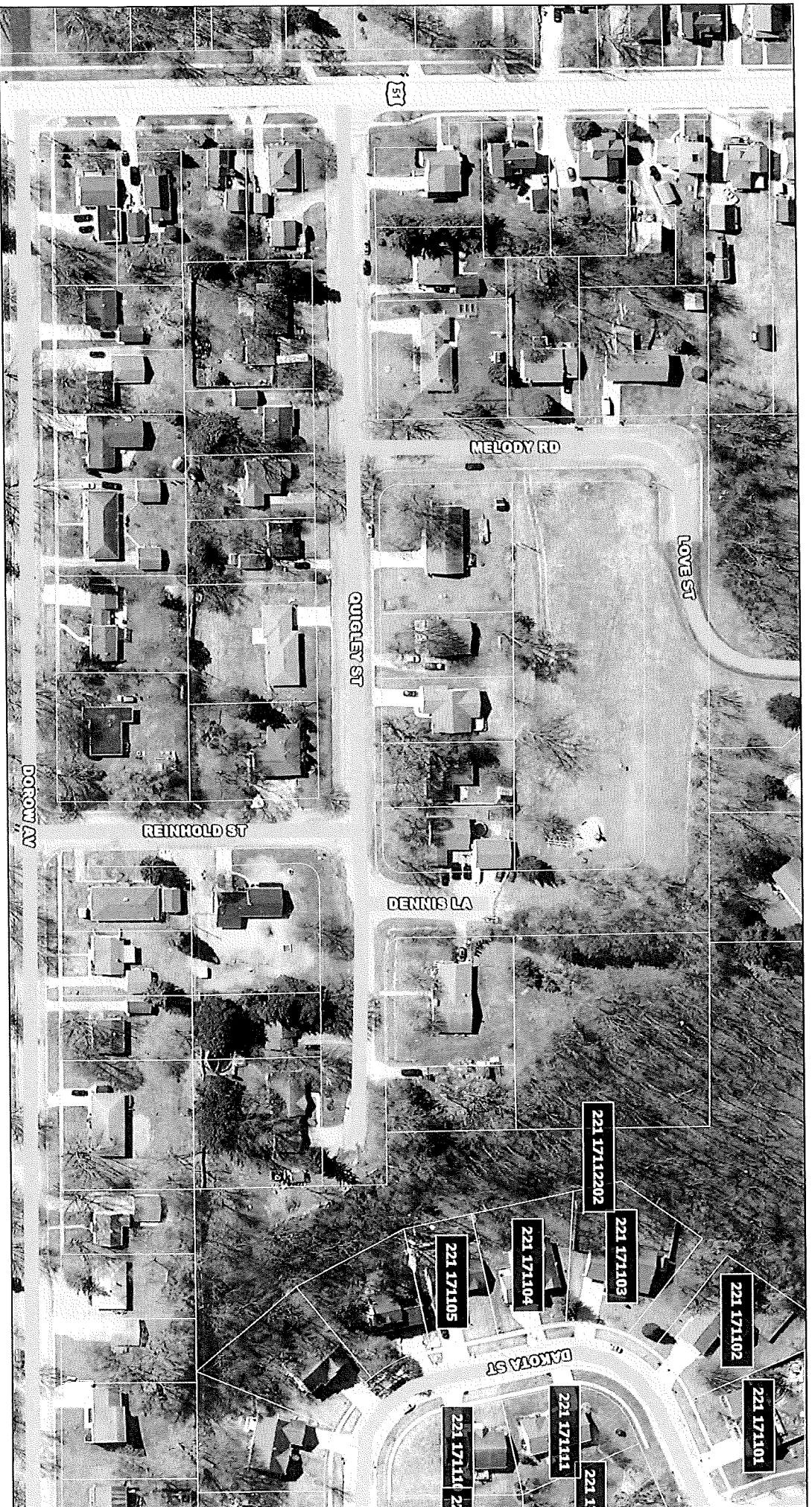
The project will not replace more than 50% of the existing curb between Reinhold and Lord Street, and therefore does not meet the definition of a reconstruction project. The section of Quigley east of Reinhold does not have curb and would meet the definition of reconstruction. There is currently no sidewalk on Quigley Street.

Policy questions:

1. Should curb and gutter be installed east of Reinhold? Staff recommends curb be installed. Customarily, the cost of new curb is paid for by the adjoining property owner through special assessments. If the committee recommends the new curb be paid for through special assessments, a public hearing would be held by the Council.
2. Should sidewalk be installed on Quigley Street east of Reinhold? This would be the only section of sidewalk on Quigley. If the sidewalk utility is approved, 50% of the cost of sidewalk would be paid for by the utility and 50% would be paid for by the home owners through a special assessment.

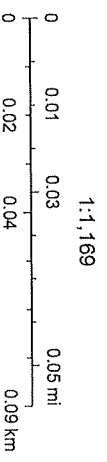
Please note, the project will include a turnaround within the ROW and a much narrower street section east of Reinhold.

# ArcGIS Web Map



9/21/2022, 1:26:23 PM

Tax Parcels



Rock County Land Information Office

OPERATING INCREASES (DECREASES)	CAPITAL EQUIPMENT	CAPITAL PROJECTS
<b>DPW</b>	<b>DPW</b>	<b>DPW</b>
Planer/Boxbroom rental \$ -	Tool Cat \$ 70,000	Quigley Street \$ 109,000
Tree inventory \$ 5,000		W Fulton (Hwy 59 to Dallman) (1) \$ 267,277
DPW Working foreman \$ 9,022		Henry St (3)
<b>Stormwater</b>	<b>Stormwater</b>	<b>Stormwater</b>
		Ladd Lane pond (5)
<b>Cemetery</b>	<b>Cemetery</b>	<b>Cemetery</b>
	60" Mower (1) \$ 9,500	
<b>Parks</b>	<b>Parks</b>	<b>Parks</b>
	72" mower (1) \$ 7,000	Netting RTP \$ 10,000
	Picnic table RTP \$ 4,000	Bleacher Shade Structures RTP \$ 10,000
	Fibar chips \$ 2,000	RTP concession stand roof \$ 2,000
		Dog park water extension (1) \$2,500
<b>Pool</b>	<b>Pool</b>	<b>Pool</b>
	Automatic fill \$ 3,300	Diving boards anti-slip coating \$ 200
	Popcorn machine \$ 600	
	Grates pool edge	
	Rescue tubes \$ 350	
	Practice AED \$ 119	
	Lounge chairs 12 \$ 1,500	
	Funbrella \$ 6,000	
	Child cpr training manikin \$ 200	
<b>General Government</b>	<b>General Government</b>	<b>General Government</b>
City Hall internet \$ 1,200		
<b>Library</b>	<b>Library</b>	<b>Library</b>
	Computers 5 \$ 4,000	Roof replacement
	HVAC controls	Meeting Rooms (10) and (11) \$ -
	Furnace	
<b>Police</b>	<b>Police</b>	<b>Police</b>
	Door access control \$ 9,334	Rapid Flashing becaon pedestrian light
	Hybrid patrol vehicle (1) \$ 35,000	
<b>Refuse and Recycling</b>	<b>Refuse and Recycling</b>	<b>Refuse and Recycling</b>
Brush grinding \$ -		

Note: does not include operating increases due to wages

- (1) Net of trade in or grant
- (2) funded with park improvement fees or advertising fees
- (3) TIF
- (4) borrowing
- (5) Stormwater Utility
- (6) partially paid by sewer and water utilities
- (7) Capital Surplus Funds
- (8) designated funds
- (9) Brown Fund
- (10) Grant/ARPA
- (11) Library Funds