

FEBRUARY 10, 2020
PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON

Chair Debbie Olson called the meeting to order at 6:04 P.M. Committee members present were Debbie Olson and Jim Burdick. Committee member Sarah Braun arrived at 6:08 PM. Also present were Mayor Chris Lund, City Administrator Ramona Flanigan and Municipal Services Director Howard Moser.

Flanigan confirmed the agendas were properly posted on Friday, February 7, 2020 at the Post Office, Edgerton Library, and City Hall.

APPROVE MINUTES: A Burdick/Olson motion to approve the October 22, 2019 Public Works Committee minutes as amended passed, all voted in favor.

CONSIDER HENDERSTON STREET CUL DE SAC: The 2020 Budget includes \$76,300 to resurface Henderson Street. The budget includes a separate project to construct a cul de sac at the end of the street for \$20,000. Flanigan stated the policy is that the adjoining property owner is assessed for public infrastructure that is installed for the first time. The City owns 2/3s of the frontage and one property owner owns the other 1/3. Flanigan stated if the cul de sac was completed, a right of way of the cul de sac would be dedicated to allow for the property at 112 Henderson Street to become a legal lot.

Braun recommended moving forward with the project to improve efficiency for the Department of Public Works while completing snow removal and street cleaning. Olson asked if the cul de sac would need sidewalk extended to 112 Henderson Street. The committee recommended installing the cul de sac as close to the end of Henderson Street as possible. Flanigan stated the policy requires sidewalk be installed on the entire street when a street is reconstructed. Since this is a resurface only project, sidewalk would not be required for the rest of the street. The decision to require sidewalk for 112 Henderson Street would be up to the committee. Braun would like to continue the sidewalk along the north side of the street and in the cul de sac. Burdick recommended special assessing the cul de sac. Braun would like to have the City pay for the construction of the cul de sac while the owner pays for the curb, gutter and driveway apron. Flanigan stated the installation will assist the property owner at 112 Henderson Street by making the lot legal.

A Braun/Olson motion to move forward with Henderson Street cul de sac project passed, all voted in favor.

Olson/Braun made a motion to special assess for the homeowner's portion of the curb and gutter for the Henderson Street cul de sac project.

An Olson/Braun motion to amend the motion to special assess for the homeowner's portion of the driveway apron passed, all voted in favor.

The original Olson/Braun motion to special assess for the curb and gutter passed, all voted in favor.

A Burdick/Braun motion for the property owner to pay for their share of pavement passed on a 2-1 roll call vote.

CONSIDER WESTSIDE INDUSTRIAL PARK STREET AND POND PROJECTS: The Council has taken actions to construct the street needed to serve the four acres off of Gear Drive that the City plans to purchase. The stormwater settling basin was constructed several years ago. The City was waiting to construct the main pond until development in the area required it or just before TIF #8 district closes. Since the TIF #8 expenditure ends in September the City should consider completing construction now. Braun recommended

completing the pond and the street at the same time. Olson would like the area to become a park for the area. Flanigan stated it has been discussed to include a walking path in the project design.

A Burdick/Braun motion to complete west side pond passed, all voted in favor.

A Braun/Burdick motion to move to pay for the construction of the pond funding in accordance with staff recommendations using the following funds: stormwater utility for existing residential development \$35,019; TIF for existing and future industrial land in the TIF \$165,713.34; TIF for future residential development in the TIF (residential land north of W Fulton St) \$29,544; and deferred special assessments for future residential development not in the TIF (undeveloped land near West Meadows Drive) \$9,723 passed, all voted in favor.

DISCUSS 2020 STREET MAINTENANCE PROJECTS:

The City has a total of \$145,995 from 2019 along with \$92,000 in the 2020 budget for maintenance of City streets. Municipal Services Director, Howard Moser, presented two lists of options utilizing these funds. Moser recommends prioritizing the streets that are in good enough shape to benefit from the maintenance. The committee gave direction to proceed with Option A (see attached) for 2020.

DISCUSS HOME COMPOST BINS: The City requested citizen input on purchasing compost bins for home use. Staff received 129 responses on Facebook and 5 calls from citizens indicating interest. The committee discussed the different styles of bins. Burdick would like to offer a discount to encourage purchasing. Olson was concerned that citizens may not utilize if they get it at a large discount. The committee recommended purchasing 36 compost bins. The committee directed staff to obtain more information on the Home Composter and Earth Machine.

STAFF REPORT: Moser reviewed the trees and stump removal efforts. He is planning to grind the stumps using City staff and not having it completed by an outside contractor. Howard reviewed the options for the existing compost piles and possible location changes to be discussed on a future agenda. Flanigan gave an update regarding flashing lights for crosswalks to be used on West Fulton Street. It will be discussed at a future meeting.

Being no other business before the Committee, a Braun/Olson motion to adjourn passed, all voted in favor.

Ramona Flanigan/jas
City Administrator

An assess

2020 STREET MAINTENANCE PROGRAM

STREET NAME	SECTION LENGTH	WIDTH	PARAMETERS	CRACK FILL	CHIP SEAL	OVERLAY	RESURFACE	COST ESTIMATE
THRONSON DR.	272'	33'	Main St. - Dead End		X			2,693.00
SAVANAH WOODS DR,	1020'	33'	Thronson Dr. - Dead End		X			10,098.00
SUNLAND	424'	32'	Savannah Woods - Dead End		X			4,071.00
CUMBERLAND DR.	615'	33'	Sunland - Dead End		X			6,089.00
WILEMAN DR.	211'	41'	East Fulton - Cul de sac		X			2,596.00
FAIRWAY CIRCLE	1320'	42'	Wileman Dr. - Wileman Dr.		X			16,632.00
BLAINE ST	1056'	28'	Swift St. - Randolph St.		X			8,870.00
MECHANIC	845'	24'	West Fulton - Rollins St.		X			6,084.00
BLANCHARD	370'	26'	Main St. - Dead End		X			2,886.00
DICKINSON	475'	28'	Main St. - St. Josephs Circle		X			3,990.00
MAPLE CT.	140'	33'	Stoughton St. - IKI Property				X	10,000.00
ROBINSON DR.	1351'	12'	Main St. - Dead End				X	27,056.00
DOTY DR.	560'	12'	Main St. - Robinson Dr.				X	11,214.00
POMEROY	762'	12'					X	15,260.00
SCHIELDT	715'	12'					X	14,319.00
EBBOTT	633'	12'					X	12,676.00
TERRACE CT.	680'	20'	Washington - Colonial Dr.				X	20,400.00
WILSON ST.	730'	25'	Doty - Cul de sac				X	27,375.00
HAIN RD.	3971'	37'	Main St. - Hwy 59	X				4,000.00
MARLBORO AVE.	1104'	44'	West Fulton - Hain Rd.	X				3,000.00
							TOTAL	\$209,309.00

OPTION B

St. JOSEPHS CIRCLE	1907'	40'	Ladd St. - Ladd St.				X	114,420.00
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TOTAL AVAILABLE FUNDS = \$238,082.00

REMAINING MAINTENANCE FUNDS = 28,773.00