

CITY OF EDGERTON

**EDGERTON CITY HALL
12 ALBION STREET
EDGERTON, WI**

PARKS & RECREATION COMMITTEE

Tuesday, June 27, 2023 at 5:00 pm

1. Call to order, Roll call.
2. Confirmation of appropriate meeting notice on Friday, June 23, 2023.
3. Approve May 16, 2023 Parks & Recreation Committee Meeting Minutes.
4. Leave for Parks Tour.
5. Consider parking improvements at Racetrack Park.
6. Adjourn.

cc: All Committee Members
Newspaper

City Administrator
All Council Members

Department Heads
City Engineer

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Parks and Recreation Committee."

MAY 16, 2023 PARKS & RECREATION COMMITTEE MEETING MINUTES
CITY OF EDGERTON

Candy Davis called the meeting to order at 6:00 p.m.

Present: Candy Davis, Casey Langan, Denise Langan, Bonnie Slagg and Kyle Furseth.

Excused: Jonathon Frey and Samantha Higbee

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Mayor Chris Lund and citizens.

ELECT CHAIR: A Casey Langan/Denise Langan motion to nominate Candy Davis to chair, passed on a 5/0 roll call vote.

Flanigan confirmed the meeting notice was properly posted on Friday, May 12, 2023. Agendas were posted at Edgerton Post Office, Edgerton Public Library, City Hall and the City's website.

A request was made to reorder the agenda and move up the CORP discussion.

CONSIDER RECOMMENDATIONS FROM CORP AND PRIORITIZE PROJECTS: The committee discussed and agreed to schedule a parks tour at which time they would consider CORP recommendations and prioritize projects.

Dave Davis, a representative of disk golf, expressed interest in redesigning/expanding the disk golf course at Racetrack Park, as the current course has several hazards. Davis also mentioned that other disk golf courses charge a fee to play and that could be an option for the Racetrack Park course.

Two representatives from Edgerton Youth Baseball, Randy Stephani and Shannon Phillips, presented a two-field expansion proposal to the Committee. Due to increased participation in youth baseball the lack of field space has caused limitations to the program. The Committee heard the project scope, deliverables, and implementation plan of the project. It was agreed the information would be taken into account during future parks discussions.

APPROVAL OF MINUTES: A Denise Langan/Bonnie Slagg motion to approve the March 7, 2023 Parks & Recreation Committee meeting minutes passed, all voted in favor.

CONSIDER IMPROVEMENTS TO GREGORY FIELD AND ST JOHN'S FIELD: In order to maximize existing facilities, the baseball leagues presented proposed improvements to Gregory Field and Saint John's Field. Alterations include moving the bases on Gregory Field to achieve regulation Little League base dimension and putting field lime in the base paths at Saint John's field. Edgerton Youth Baseball volunteered to complete the work and the City will provide the lime from both fields.

A Denise Langan/Kyle Furseth motion to accept improvements to Gregory Field and Saint John's Field according to league request passed on a 5/0 roll call vote.

CONSIDER FENCE QUOTES FOR PICKLEBALL COURTS: Per request, staff provided three quotes to install black chain link or black ornamental fence around the existing pickleball courts at Central Park. Due to the high cost of installing a fence, the Committee would first like to explore the idea of working with the school district to use the tennis courts as additional pickleball courts when they are available.

Municipal Services Director Howard Moser confirmed that the three new pickleball nets are ready to be installed at Central Park, regardless of the fence decision. The Committee decided to continue the pickleball discussion after speaking with the school district about the tennis courts.

CONSIDER PARKING EXPANSION AT RACETRACK PARK: Staff presented four parking improvement options for Racetrack Park: Option 1- pave the existing gravel parking area around the road (north of the road); Option 2- construct a gravel parking lot south of the Conservation Club; Option 3- construct a parking lot over the tractor pull track; and Option 4- parking at the "old" entrance. After discussing the options, the Committee agreed to review possibilities during the scheduled parks tour. Staff will obtain maps and quotes for the next meeting.

CONSIDER SENIOR PARKING AT RACETRACK PARK: The Committee discussed designating one or two parking stalls at Racetrack Park for senior parking. These spaces would be different and in addition to the handicap parking stalls that are already in the park. The potential location(s) and further discussion on senior parking will take place during the parks tour.

CONSIDER BUS PARKING POLICY IN RACETRACK PARK: There have been occasions when buses delivering teams to the fields in Racetrack Park have parked in multiple stalls, further limiting available parking space. At this time, there is not a policy in place regarding bus parking and staff recommends bus parking affiliated with athletic events be prohibited in Racetrack Park.

A Denise Langan/Casey Langan motion to develop a policy to prohibit parking/no entry for buses during athletic events passed on a 5/0 roll call vote.

CONSIDER NETTING AT BASEBALL FIELDS AT RACETRACK PARK: Due to the frequency of foul balls over the backstops and existing netting at Racetrack Park, the Committee discussed overhead nets or canopies as a potential solution to the expressed safety hazard. Staff will research options and provide pricing at the next meeting.

SET DATE FOR PARKS TOUR: The Committee agreed that mid-June would work best for the parks tour and the specific date will be chosen based on member availability.

Being no other business before the Committee, a Casey Langan/ Denise Langan motion to adjourn passed, all voted in favor.

Ramona Flanigan/mjd
City Administrator

FIGURE 7.1 RECOMMENDED NEIGHBORHOOD PARK SITE IMPROVEMENTS

Existing Neighborhood Parks	
Site Name	Recommended Site Improvements
General Overarching Improvements	<ul style="list-style-type: none"> • Improve wayfinding signage and trail connections between parks • Security upgrades, including establishing electricity and lighting at all park facilities • Establish uniform shelter rental options including signage for noticing when shelters are rented • Add bicycle racks • Add benches, shade trees, and native plantings • Add pickleball courts, where possible • Implement ADA accessibility features in parks, from playground equipment to shelters and restrooms • Establish paved connections between park facilities and the adjoining right-of-way • Perform systematic routine maintenance of the existing facilities in each park
Dickinson Park	<ul style="list-style-type: none"> • Stripe basketball court to allow for alternative uses, such as four square or gaga ball • Add additional playground equipment with unique design and upgrade it to include ADA accessible ground covering • Develop sidewalk connections from the street to park facilities • Add an accessible swing and trash receptacles • Install a shelter and additional shade trees • Develop community gardens in underutilized space
Kienbaum Park	<ul style="list-style-type: none"> • Preserve and enhance on-site wetlands • Integrate the park into the future community park • Replace existing playground equipment and benches • Add a basketball court or sport court
Orchard Heights Park	<ul style="list-style-type: none"> • If the subdivision to the south is established, create a trail connection to the park • Integrate additional landscaping and trees • Improve and expand the soccer playfield • Create sidewalk connections to the playground and soccer field area for ADA accessibility • Create a sidewalk connection to South Avenue • Install additional benches and soccer standards • Install permanent bathrooms and explore developing off-street parking • Develop a trail around the stormwater facilities and provide connections to the future trails planned for the surrounding neighborhood, especially along the natural area on the east side of the neighborhood
Windfield Road Park	<ul style="list-style-type: none"> • Expand playground area and install ADA accessible ground covering • Plant additional shade trees and install shaded seating areas
Winston Drive Park	<ul style="list-style-type: none"> • Add water access and shelter structure to dog park area • Create a tall grass area in the dog park with mowed paths • Develop a sidewalk connection along Winston Drive and to existing facilities • Replace existing playground equipment and install ADA accessible ground covering
St. John's Park	<ul style="list-style-type: none"> • Replace or upgrade existing basketball court • Replace or upgrade existing playground equipment and benches, including ADA accessible ground covering • Increase connectivity to the surrounding neighborhood through sidewalk and trail connections • Establish easements or purchase property to connect park to Whispering Pines Conservancy Area and develop passive trail connections between the two • Replace backstop and improve baseball diamond to be a tee-ball field • Establish sharing parking agreement with church to provide on-site parking for baseball fields during off-peak hours • Develop new pickleball courts

FIGURE 7.2 RECOMMENDED COMMUNITY SITE IMPROVEMENTS

Existing Community Parks	
Site Name	Recommended Site Improvements
General Overarching Improvements	<ul style="list-style-type: none"> • Improve wayfinding signage and trail connections between parks • Security upgrades, including establishing electricity and lighting at all park facilities • Establish uniform shelter rental options including signage for noticing when shelters are rented • Add bicycle racks • Add benches, shade trees, and native plantings • Add pickleball courts, where possible • Implement ADA accessibility features in parks, from playground equipment to shelters and restrooms • Perform systematic routine maintenance of the existing facilities in each park
Central Park	<ul style="list-style-type: none"> • Expand Saunders Creek Trail corridor to connect with Randolph Street, linking Central Park to the Edgerton School District campus • Create water access points along Saunders Creek to allow for kayaking, canoeing, and other water-based activities • Construct a rentable shelter and passive walking trails with native plantings adjacent to VFW Memorial • Develop an ice-skating rink to activate the park during winter months adjacent to VFW Memorial • Expand and improve pickleball courts or convert existing basketball court to pickleball • Plant more shade trees and install shaded seating areas • Conduct a streambank study to determine streambank stabilization measures needed to improve Saunders Creek • Improve and upgrade open air shelters • Add a splashpad within the Aquatic Center
Racetrack Park	<ul style="list-style-type: none"> • Reconfigure the northern access point to be only accessible by bicycles and pedestrians, outside of major events • Replace or upgrade existing playground equipment, including ADA accessible ground covering • Pave and stripe existing gravel parking areas along northern drive isle and add dedicated paved sidewalk on north side of parking areas. Install speed bumps along northern drive isle. • Reconfigure west side soccer fields to accommodate larger on-site parking area and full-size field • Redevelop the trail throughout wooded areas on the west and north sides of the park and connect trails to existing multi-use paths within the park. Explore feasibility of expanding disc golf course into this area • Implement the Racetrack Park performance space concept plans in the festival groups area (see Appendix Part 8 for concept plans) • Upgrade storage buildings with electricity • Improve playfield drainage • Install netting around baseball/softball fields bleachers • Develop a Park Master Plan to determine the future of the deer pen and prioritize the community's solutions to resolving the many different constraints identified in Figure 7.3 • Create sidewalk connections to playground equipment and deer pen • Create sidewalk connections from IKI Drive to parking areas with wayfinding signage about on-street parking availability • Add new wayfinding signage throughout the park, especially where off-street and on-street parking options exist • Relocate existing skatepark equipment to south end of park adjacent to railroad • Reconfigure the existing Memorial Baseball Diamond to accommodate youth baseball regulation sizes for dimensions and bases.

RACETRACK PARK RECOMMENDATIONS

As the largest and most developed Community Park in Edgerton, Racetrack Park is the most utilized facility within the City's park system. The park has evolved over the years to the point where there are very limited future opportunities available for more recreational features, in particular active playfield space. It was identified through this planning process that special attention is needed to address existing issues, plan for improvements, and take into consideration the many different users of the site.

This tool helps inform the park-specific recommendations listed above and to provide the City with a greater understanding of potential impacts related to each issue and possible solution. It is recommended that this tool be the reference source for short-term improvements and for a full park Master Plan to determine the long-term programming, development, and evolution of the park.

As shown below, the scale of general anticipated costs is a simplified measurement of the potential implementation costs of the solution, in comparison to the other solutions listed (i.e. 1 = least expensive, 5 = most expensive). It is intended to be used for comparison and prioritization purposes and not to represent a proportionate or total cost amount. More in depth design and study of each solution will yield accurate cost estimates.

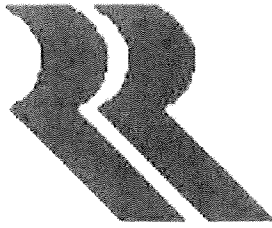
FIGURE 7.3: PARKLAND EVALUATION SUMMARY

Overarching Existing Issue	Possible Solutions	Potential Solution Impacts	Scale of General Anticipated Cost
Lack of on-site parking	Pave and stripe existing gravel area along northern drive isle	Provides more defined parking spaces near playfields, but increases stormwater runoff in an area with existing stormwater issues	3
	Double the size of existing parking area adjacent to Conservation Club building	Provides more defined parking spaces near fields and new vehicle turnaround option, but increases stormwater runoff in an area with existing stormwater issues and loss of green space	4
	Add wayfinding signage to parking areas and fields, in addition to paved path connections to existing on- and off-site (IKI Drive) parking options and new bicycle racks on-site	Provides more accessibility to existing parking areas*, but requires walking greater distances to vehicle parking areas	1
	Develop a new 50+ car parking lot	Provide new off-street parking option, but increases stormwater runoff, results in a loss of one or more playfields, and will not solve peak parking demand on-site	5
On-site transportation circulation, safety, and site configuration	Reconfigure northern access drive (at the intersection of IKI Drive and Stoughton Road) for bicycle and pedestrian use only, outside of major events	Provides increased safety at this location and promote alternative transportation modes, but limits vehicle access during regular use periods	4
	Reestablish drive access loop around baseball/softball complex	Provides greater on-site vehicle connectivity, but reduces the size of the existing trail system, doesn't allow for a full-size soccer field on west end, and creates vehicle/pedestrian conflicts with festival area	5
	Add speed bumps along drive isle	Provides greater safety along drive isle, but could impact stormwater runoff	2
	Expand paved trail network and connections throughout the park	Provides greater bicycle and pedestrian connectivity, but loss of some green space	1

Overarching Existing Issue	Possible Solutions	Potential Solution Impacts	Scale of General Anticipated Cost
Increasing demand for more soccer fields	Reconfigure west side Conservation Club area soccer field to accommodate a full-size field	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Develop the former tractor pull area for new soccer fields	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Establish new soccer fields in other existing parks or new parks (distribute facilities throughout the City)	Provides more field space in response to demand in the short-term, but doesn't allow for all users to be in the same location	3
	Establish a new soccer complex in a new park developed by the City	Provides more field space in response to demand, but takes a considerable amount of time and land	5
Increasing demand for more baseball/softball fields	Add netting to existing fields	Provides increased safety, but requires long-term maintenance	1
	Develop the former tractor pull area for new baseball/softball fields	Provides more field space in response to demand in the short-term, but limits other potential uses in this area	2
	Establish new baseball/softball fields in other existing parks or new parks (distribute facilities throughout the City)	Provides more field space in response to demand in the short-term, but doesn't allow for all users to be in the same location	3
	Establish a new baseball/softball complex in a new park developed by the City	Provides more field space in response to demand, but takes a considerable amount of time and land	5
Limited and outdated performance space	Establish new performance space in another existing park or new park	Provides new performance space in response to demand, but requires developing new conceptual performance space plans	5
	Establish new performance space in the existing festival grounds on-site	Provides an opportunity to utilize existing festival space and facilities already in place, but potentially exasperates the circulation and parking issues listed above	4
Increasing demand for more disc golf space	Establish new disc golf course/holes in other existing parks or new parks (distribute throughout the City)	Provides more course space in response to demand in the short-term, but comes with significant costs and doesn't keep all users in the same location	3
	Establish new disc golf course/holes on-site	Provides an opportunity to build on existing disc golf course and facilities already in place, but limits other potential uses in the park	3

*On-site parking (gravel parking area and paved parking lots) = approximately 170 spaces

Off-site parking along Iki Drive (from Stoughton Road intersection to railroad tracks) = approximately 100 spaces



ROCK ROAD COMPANIES, INC.

• P.O. Box 1818 • Janesville, WI 53547-1818 • Phone (608) 752-8944 • Fax: (608) 365-1113

To: Fox, R.T.	Contact: Daryl Fox
Address: PO Box 331, 5628 Hwy. M Edgerton, WI 53534	Phone: (608) 884-8419 Fax: rtfoxcon@aol.com
Project Name: Edgerton, City Of - Quigley Street, Street (PARKING LOT EXTRA)	Bid Number: 230557-52.23031-99000
Project Location: Edgerton, WI	Bid Date: 6/5/2023

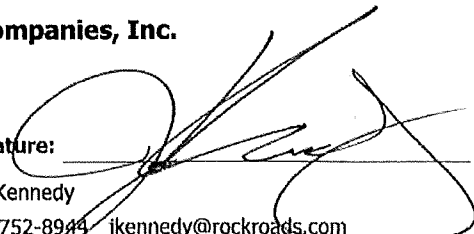
Proposal is on a unit price basis and as follows:

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
99000	HMA PAVEMENT, 4 LT 58-28 S, UPPER LAYER, 3" - 1 LIFT (60' X 240')	269.00	TON	\$85.00	\$22,865.00

Total Bid Price: \$22,865.00

Notes:

- The conditions of this proposal will be honored for 30 days, after that time Rock Road Companies (Rock Road) reserves the right to adjust the terms of this proposal. All agreements entered through this proposal/contract contingent upon strikes, accidents or delays beyond our control - Rock Road reserves the right to adjust the terms of this contract if work is not completed within 14 days of authorization date or if the contract items are not completed within the stated time frame. Also, within the duration of the contract, Rock Road reserves the right to pass along AC oil and other operational cost increases that occur prior to construction phase operations.
- This proposal shall be incorporated into project contract agreement and shall have precedence in case of conflicting terms in scope, contract conditions, or other stipulations.
- Any changes or modifications to project will be subject to proposal revision.
- Any additional mobilizations are at a cost of \$3,500/ea.
- This is a unit price bid. Quantities measured in the field will be used for payment. A reduction in quantity results in an adjustment in pricing.
- **Exclusions:** Any sawcutting, removals, base course, fine grading (finishing) of base for asphalt (Prep. Work), incidental patching, permits or fees, layout or staking, pavement marking, traffic control, private utility locates, adjustment of structures/valve boxes, cleaning of pavement or bituminous prime of aggregate.
- **BOND & FINE GRADING IS EXCLUDED.**
- **WORK TO BE COMPLETED DURING THE BINDER OR SURFACE PAVING MOBILIZATION. IF WORK IS TO BE COMPLETED ON A DIFFERENT DATE PLEASE ADD ADDITIONAL MOBILIZATION CHARGE.**

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Rock Road Companies, Inc.</p> <p>Authorized Signature: </p> <p>Estimator: Joe Kennedy 608-752-8944 / jkennedy@rockroads.com</p>
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