

CITY OF EDGERTON
UTILITIES COMMISSION
EDGERTON CITY HALL
12 ALBION STREET

Monday, April 10, 2023 at 5:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, April 7, 2023.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Consider March 13, 2023 Utility Commission Minutes.
5. Consider Vouchers Payable.
6. Operator's Reports.
7. Director's Report.
8. Administrative Report.
9. Adjourn.

Cc: All Commission Members All Council Members
 Department Heads Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 608-884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**MARCH 13, 2023 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:45 p.m.

Present: Paul Davis, Candy Davis, Jim Kapellen, and Lawanna Schieldt.

Excused: Denise Langan

Absent: Todd Wescott and Rick Petersen

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Moser confirmed the meeting agenda was properly posted on Friday, March 10, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Candy Davis/Paul Davis motion to approve the February 13, 2023 Utility Commission meeting minutes passed, all voted in favor.

VOUCHERS PAYABLE: A Jim Kapellen/Lawanna Schieldt motion to approve vouchers payable in the amount of \$52,399.98 passed on a 4/0 roll call vote.

Being no other business before the Commission, a Paul Davis/Lawanna Schieldt motion to adjourn passed, all voted in favor.

Howard Moser/mjd
Municipal Services Director

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 04/07/2023
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
60180827340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2023	DEEGAN'S MAR 2023- SEWER	04/07/2023	58.47	.00		
521 ch	NORTH CENTRAL LABS OF WI	484676	WWTP SUPPLIES	04/07/2023	323.55	.00		
2190 c	CITY OF EDGERTON	1ST QTR 23 20	1ST QTR 2023 UTILITY BILL	04/07/2023	4,269.39	.00		
2190 c	CITY OF EDGERTON	1ST QTR 23 20	1ST QTR 2023 UTILITY BILL	04/07/2023	2,957.31	.00		
2190 c	CITY OF EDGERTON	1ST QTR 23 20	1ST QTR 2023 UTILITY BILL	04/07/2023	530.31	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D38529	DISTILLED WATER, PLUG	04/07/2023	9.98	.00		
Total 60180827340:					8,149.01	.00		
60180828380								
866 ch	STEVE'S 51 REPAIR	16983	REPAIR SEWER DEPT TRUCK	04/07/2023	618.00	.00		
Total 60180828380:					618.00	.00		
60180828385								
3404 c	BURNS FULL SERVICE LLC	MAR 2023	MAR 2023 GAS/DIESEL CHARGES - SEWER	04/07/2023	47.00	.00		
Total 60180828385:					47.00	.00		
60180828514								
2209 c	BAER INSURANCE SERVICES I	7196	1 OF 4 QTRLY 23-24 AUTO	04/07/2023	536.63	.00		
Total 60180828514:					536.63	.00		
60180831340								
5020 c	UNITED LABORATORIES	INV373842A	BACTERIAL TREATMENT	04/07/2023	1,489.60	.00		
Total 60180831340:					1,489.60	.00		
60180834340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2023	DEEGAN'S MAR 2023- SEWER PLANT	04/07/2023	180.33	.00		
2412 c	CRANE ENGINEERING SALES	436658-00	ONSITE BLOWER REMOVAL- WWTP	04/07/2023	2,686.00	.00		
2412 c	CRANE ENGINEERING SALES	436773-00	REPAIR BLOWER - WWTP	04/07/2023	5,637.32	.00		
2412 c	CRANE ENGINEERING SALES	438897-00	INSTALLATION OF BLOWER - WWTP	04/07/2023	3,906.73	.00		
Total 60180834340:					12,410.38	.00		
60180840311								
561 ch	PITNEY BOWES GLOBAL FINAN	3317075872A	LEASE PERIOD 12/30/2022-03/29/2023	04/07/2023	3.49	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D35993	SHIPMENT OF SAMPLES	04/07/2023	34.97	.00		
3557 c	DAVE'S MILTON ACE HARDWAR	D38529	SHIPMENT OF SAMPLES	04/07/2023	34.97	.00		
Total 60180840311:					73.43	.00		
60180840340								
934 ch	STAPLES CREDIT PLAN	7375035617A	PAPER	04/07/2023	27.73	.00		
4880 c	BAYSIDE PRINTING, LLC	142047A	1ST QTR 23 BILLING - NEWSLETTER	04/07/2023	118.13	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 60180840340:					145.86	.00		
60180850225								
130 ch	US CELLULAR	0569113520	WWTP IPAD MONTHLY SERVICE COST	04/07/2023	22.75	.00		
311 ch	FRONTIER COMMUNICATIONS	MAR 2023A	608-884-6531 TELEPHONE CHARGES	04/07/2023	249.57	.00		
311 ch	FRONTIER COMMUNICATIONS	MAR 2023A	608-884-1968 TELEPHONE CHARGES	04/07/2023	57.91	.00		
311 ch	FRONTIER COMMUNICATIONS	MAR 2023A	262-002-7247 TELEPHONE CHARGES	04/07/2023	32.28	.00		
4659 c	CENTURYLINK	636308213	APR 2023 LONG DISTANCE CHARGES	04/07/2023	.08	.00		
5214 c	GRANITE TELECOMMUNICATIO	595777822	WWTP LINE CHARGES	04/07/2023	154.19	.00		
5214 c	GRANITE TELECOMMUNICATIO	595777822	608-884-3341 SEWER	04/07/2023	133.81	.00		
Total 60180850225:					650.59	.00		
60180850320								
784 ch	WI DEPT OF NATURAL RESOUR	APR 2023 PEN	WASTEWATER CERTIFICATION RENEWAL- P	04/07/2023	45.00	.00		
784 ch	WI DEPT OF NATURAL RESOUR	APR 2023 REI	WASTEWATER CERTIFICATION RENEWAL-	04/07/2023	45.00	.00		
Total 60180850320:					90.00	.00		
60180850330								
784 ch	WI DEPT OF NATURAL RESOUR	H119231184	SOLIDS SEPARATION EXAM - MOSER	04/07/2023	80.00	.00		
784 ch	WI DEPT OF NATURAL RESOUR	MAR 2023 MO	SOLIDS SEPARATION EXAM - MOSER	04/07/2023	25.00	25.00	03/15/2023	
3093 c	WASTEWATER TRAINING SOLU	APRIL 2023	GENERAL WASTEWATER CLASS- WHITE	04/07/2023	370.00	.00		
Total 60180850330:					475.00	25.00		
60180852210								
731 ch	BAKER TILLY US, LLP	BT2329296A	SERVICES THRU 2/28/23 FINANCIAL AUDIT	04/07/2023	4,406.00	4,406.00	03/21/2023	
812 ch	EUROFINS ENVIRONMENT TES	5000117592	WASTEWAER ANALYSIS	04/07/2023	315.00	.00		
2919 c	B & M TECHNICAL SERVICES IN	10585	BACK FLOW PREVENTER LABOR AND REGI	04/07/2023	1,150.00	.00		
Total 60180852210:					5,871.00	4,406.00		
60180853510								
2209 c	BAER INSURANCE SERVICES I	7196	1 OF 4 QTRLY 23-24 LIABILITY	04/07/2023	3,554.58	.00		
Total 60180853510:					3,554.58	.00		
60180853511								
2209 c	BAER INSURANCE SERVICES I	7196	1 OF 4 QTRLY 23-24 WORKERS COMP	04/07/2023	775.85	.00		
Total 60180853511:					775.85	.00		
60180854153								
2887 c	DELTA DENTAL OF WISCONSIN	1922015A	APR 2023 DENTAL INSURANCE	04/07/2023	288.48	.00		
Total 60180854153:					288.48	.00		
60180854154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2023	MAY 2023 HEALTH INSURNACE	04/07/2023	4,712.45	.00		
Total 60180854154:					4,712.45	.00		
60280602340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2023	DEEGAN'S MAR 2023- WATER/WELLS	04/07/2023	5.34	.00		
5473 c	HAWKINS INC	6427777	PHOSPHATE	04/07/2023	1,572.57	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 60280602340:					1,577.91	.00		
60280622221								
600 ch	ROCK ENERGY COOPERATIVE	MAR 23 90363	90363001 STREET LIGHT CHARGE	04/07/2023	29.45	29.45	03/22/2023	
Total 60280622221:					29.45	29.45		
60280630210								
660 ch	WI STATE LABORATORY OF HY	738774	FLUORIDE AND LEAD TESTING	04/07/2023	1,308.00	.00		
Total 60280630210:					1,308.00	.00		
60280653340								
118 ch	C & M PRINTING INC	72757	WATER SHUT OFF DOOR HANGERS	04/07/2023	150.00	.00		
194 ch	DEEGAN'S HARDWARE INC	MAR 2023	DEEGAN'S MAR 2023- METERS	04/07/2023	4.49	.00		
Total 60280653340:					154.49	.00		
60280654340								
194 ch	DEEGAN'S HARDWARE INC	MAR 2023	DEEGAN'S MAR 2023- HYDRANTS	04/07/2023	36.98	.00		
Total 60280654340:					36.98	.00		
60280658210								
3690 c	CEDAR CORPORATION	114921	2022 LEAD SERVICE LATERAL REPLACEME	04/07/2023	190.00	.00		
4415 c	PUBLIC SERVICE COMMISSION	2302-I-01760	2/1/23-2/28/23 EXPENSES RELATED TO CUS	04/07/2023	868.98	.00		
Total 60280658210:					1,058.98	.00		
60280903311								
561 ch	PITNEY BOWES GLOBAL FINAN	3317075872A	LEASE PERIOD 12/30/2022-03/29/2023	04/07/2023	3.49	.00		
Total 60280903311:					3.49	.00		
60280903340								
934 ch	STAPLES CREDIT PLAN	7375035617A	PAPER	04/07/2023	27.72	.00		
4880 c	BAYSIDE PRINTING, LLC	142047A	1ST QTR 23 BILLING - NEWSLETTER	04/07/2023	118.13	.00		
Total 60280903340:					145.85	.00		
60280920225								
130 ch	US CELLULAR	0569113520	WATER DEPARTMENT CELL PHONE	04/07/2023	10.29	.00		
311 ch	FRONTIER COMMUNICATIONS	MAR 2023A	262-002-7243 TELEPHONE CHARGES	04/07/2023	66.36	.00		
3534 c	CHARTER COMMUNICATIONS	010138403192	WATER DEPT INTERNET/PHONE	04/07/2023	69.99	.00		
4659 c	CENTURYLINK	636308213	APR 2023 LONG DISTANCE CHARGES	04/07/2023	.08	.00		
5214 c	GRANITE TELECOMMUNICATIO	595777822	608-884-3341 WATER	04/07/2023	133.82	.00		
Total 60280920225:					280.54	.00		
60280920320								
231 ch	EDGERTON REPORTER CO INC	25482	LEGAL NOTICE- 2022 WATER CONSUMER C	04/07/2023	260.61	.00		
Total 60280920320:					260.61	.00		
60280920340								
2190 c	CITY OF EDGERTON	1ST QTR 23 10	1ST QTR 2023 UTILITY BILL	04/07/2023	95.13	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
2190 c	CITY OF EDGERTON	1ST QTR 23 50	1ST QTR 2023 UTILITY BILL	04/07/2023	15.20	.00		
2190 c	CITY OF EDGERTON	1ST QTR 23 50	1ST QTR 2023 UTILITY BILL	04/07/2023	6.00	.00		
2190 c	CITY OF EDGERTON	1ST QTR 23 50	1ST QTR 2023 UTILITY BILL	04/07/2023	3.30	.00		
2190 c	CITY OF EDGERTON	1ST QTR 23 50	1ST QTR 2023 UTILITY BILL	04/07/2023	8.30	.00		
2190 c	CITY OF EDGERTON	1ST QTR 23 50	1ST QTR 2023 UTILITY BILL	04/07/2023	6.50	.00		
Total 60280920340:					134.43	.00		
60280923210								
731 ch	BAKER TILLY US, LLP	BT2329296A	SERVICES THRU 2/28/23 FINANCIAL AUDIT	04/07/2023	4,406.00	4,406.00	03/21/2023	
Total 60280923210:					4,406.00	4,406.00		
60280924510								
2209 c	BAER INSURANCE SERVICES I	7196	1 OF 4 QTRLY 23-24 LIABILITY	04/07/2023	930.83	.00		
Total 60280924510:					930.83	.00		
60280925511								
2209 c	BAER INSURANCE SERVICES I	7196	1 OF 4 QTRLY 23-24 WORKERS COMP	04/07/2023	1,109.01	.00		
Total 60280925511:					1,109.01	.00		
60280926153								
2887 c	DELTA DENTAL OF WISCONSIN	1922015A	APR 2023 DENTAL INSURANCE	04/07/2023	368.52	.00		
Total 60280926153:					368.52	.00		
60280926154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MAY 2023	MAY 2023 HEALTH INSURNACE	04/07/2023	5,693.06	.00		
Total 60280926154:					5,693.06	.00		
60280933385								
3404 c	BURNS FULL SERVICE LLC	MAR 2023	MAR 2023 GAS/DIESEL CHARGES - WATER	04/07/2023	274.20	.00		
Total 60280933385:					274.20	.00		
60280933514								
2209 c	BAER INSURANCE SERVICES I	7196	1 OF 4 QTRLY 23-24 AUTO	04/07/2023	536.63	.00		
Total 60280933514:					536.63	.00		
Grand Totals:					58,196.84	8,866.45		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
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GRAND TOTAL: \$58,196.84

April 10, 2023

Vouchers Payable submitted By: Maddie Deegan, Administrative Assistant

James Kapellen (Chairperson)

Paul Davis (Aldersperson)

Candy Davis (Aldersperson)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input Date = 04/07/2023

Invoice Detail.Voided = No

EDGERTON WATERWORKS

March Report 2023

1. Monthly samples were taken to the State Lab of Hygiene. All samples were safe.
2. All forty lead and copper sample bottles have been handed out. As of 4/3/23 twenty - five have been tested at the State Lab of Hygiene. All are under the 15ug/L number.
3. Quarterly meter reading was done. The new reading system is working well.
4. Put two new curbstop valves in the new duplex lot on W Salem.
5. Valves were exercised.
6. There was an issue with the fluoride pump at #3. As of now it is working. Parts for the fluoride pumps may become an issue as they are fairly old pumps.
7. L.W. Allen checked out our control panel and tower level recorder. This is all located in #3 wellhouse. I had noticed on the recorder that #3 pump was running a short cycle. It was turning on at the correct level but was shutting down before the towers were completely full. It was shutting down about 1-2 feet short of full. The technician thinks the east tower level controller is possibly going bad or is wearing out. Not a major issue at this point. We will continue to keep an eye on it. Parts will be hard to come by as well.
8. Locates were done.
9. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator-in-charge

EDGERTON W.W.T.P. REPORT

MARCH 2023

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Snow and ice removal.
7. The aeration blower #3 has been rebuilt and has been installed. After start up it was found that the shaft seal was leaking oil. Called Crane back to check out the leak and still waiting on a solution on how they are going to fix it?
8. Cleaned and root cut the lower end of Garfield ST. we been having some backups there, hopefully this will take care of it.
9. Worked on the UV lights getting them ready for seasonal disinfection.
10. Changed oil in Clarifier #2 main bearing and greased it.
11. Bill Gruber was here to certify all the laboratory equipment, flowmeters, and the backflow preventers at the plant and well house #2. The backflow unit in the main lift station at the plant failed the test and cannot be rebuilt due to the excessive corrosion on the device. He will look into the cost and replacement for this unit.

Thank-You
James Reilly
Edgerton - W.W.T.P.