

**MARCH 21, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:15 p.m.

Present: Candy Davis, Tim Shaw, and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Police Chief Robert Kowalski, Library Director Kirsten Almo, Mayor Christopher Lund, Alderpersons Casey Langan and Jim Burdick and a few citizens.

Clerk Wendy Loveland confirmed the meeting agendas were properly posted on Friday, March 18, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

MINUTES: A Sarah Braun/Tim Shaw motion to approve the minutes from the March 7, 2022 Finance meeting passed, on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$287,889.96 passed on a 3/0 roll call vote.

NEW “CLASS A” COMBINATION LIQUOR AND BEER LICENSE: A Candy Davis/Sarah Braun motion to approve a new “Class A” Combination Liquor and Beer license to Day’s Family Foods, dba Piggly Wiggly, 1211 N Main St, Agent Nathan Perry passed on a 3/0 roll call vote.

RESOLUTION 08-22: A Candy Davis/Sarah Braun motion to approve City of Edgerton Resolution 08-22: Authorizing the Issuance and Sale of \$1,981,000 General Obligation Promissory Notes passed on a 3/0 roll call vote.

AWARD LEAD LATERAL REPLACEMENT BID: A Tim Shaw/Sarah Braun motion to award the lead lateral replacement bid to KS Energy Services, LLC in the amount of \$554,320 passed on a 3/0 roll call vote.

AMENDMENT TO EDGERTON COMMUNITY OUTREACH AGREEMENT: A Tim Shaw/Sarah Braun motion to approve the amendment to the Edgerton Community Outreach Agreement to extend the completion date to December 31, 2023 passed on a 3/0 roll call vote.

BIDS FOR BATH HOUSE REPAIRS: A Candy Davis/Sarah Braun motion to approve the bid from Ridge Top Exteriors for the bath house repairs in the amount of \$7,798.60 passed on a 3/0 roll call vote.

PHONE SYSTEM FOR POLICE DEPARTMENT: The police department’s phone system contract expires on May 24th. The current phone company offered a 3-year extension at a cost of \$3,864 per year. Staff received bids from other vendors and felt the purchase of new hardware, as opposed to signing a new contract, was more cost effective. Phones Plus offered the lowest cost. The city may have to buy out the current vendor. Chief Kowalski is investigating the buy our cost.

The state recently announced all police departments in the state would receive an allocation of ARPA funds. The Edgerton Police Department will receive \$12,723.75. These funds can be used to upgrade technology so a new phone system would be an acceptable use and could be used to fund the new phone system.

A Candy Davis/Sarah Braun motion to approve the purchase of a new phone system from Phones Plus in the amount of \$5,295.50 using ARPA funds passed on a 3/0 roll call vote.

SUPERSIZED ED AND FAÇADE GRANTS: A Candy Davis/Tim Shaw motion to approve a Supersized ED Grant for an access stairway at 104 W Fulton St in the amount of \$3,012.59 with the work being completed in 1 year passed on a 3/0 roll call vote.

Dan Rinehart asked for the Committee to waive the 1-year contingency on the funds for his projects. He stated he is requesting funds to do improvements to 3 of his apartment buildings. His contractor would not be able to get the work done on all 3 buildings in 1 year due to their work load. He stated he may be able to complete 1 project per year. The Committee agreed to waive the 1-year requirement for the Rinehart buildings.

A Candy Davis/Sarah Braun motion to approve a Supersized Façade Grant for tuck pointing at 203 S Main St in the amount of \$10,000 passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized Façade Grant for tuck pointing at 401 W Fulton St in the amount of \$10,000 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Façade Grant for tuck pointing at 351 W Fulton St in the amount of \$10,000 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Façade Grant for siding and paving at 202 S Main St in the amount of \$10,000 with the work being completed by December 13, 2023 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Façade Grant for a second exit at 115 Henry St in the amount of \$6,150 with the work completed in 1 year of grant approval passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized Façade Grant for a roof at 11 W Canal St in the amount of \$6,000 with the work completed in 1 year of grant approval passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized ED Grant for HVAC at 10 W Fulton St in the amount of \$4,894.50 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized ED Grant for HVAC at 10 1/2 W Fulton St in the amount of \$4,594.50 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized Façade Grant for a roof at 10 W Fulton St in the amount of \$10,000 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Facade Grant for a roof at 10 1/2 W Fulton St in the amount of \$8,825 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve a Supersized Facade Grant for tuck pointing at 10 W Fulton St in the amount of \$6,875 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Supersized Facade Grant for tuck pointing at 10 1/2 W Fulton St in the amount of \$10,000 with work completed in 1 year of grant approval and all personal property taxes, interest and delinquent utility charges paid passed on a 3/0 roll call vote.

CREATION OF AN ECONOMIC DEVELOPMENT FUND: The RDA discussed the creation of an Economic Development Fund that would provide funding for downtown redevelopment after May 1, 2022, which is the closing date of the TIF expenditure period. This would allow support for building renovations.

A Candy Davis/Tim Shaw motion to approve the creation of an Economic Development Fund in the amount of \$100,000 passed on a 3/0 roll call vote.

FUNDING FOR GRANT INELIGIBLE PRIVATE LEAD LATERAL REPLACEMENT: In a previous meeting the Council voted to pay for the cost to replace private lead laterals serving properties that are not eligible for the WDNR grant programs. The laterals would be funded using 50% ARPA funds and 50% utility funds. Staff has inspected most of the commercial properties and believes there are no more than 10 properties with lead laterals that are ineligible for the DNR grant program.

To use rate payer funds, the Utility Commission would have to seek PSC approval. This process would take 3-6 months. Staff recommended to not proceed with this approval and use other funds available. Funding available could include 100% ARPA funds and/or special assessments.

A Candy Davis/Tim Shaw motion to approve funding grant ineligible private lead lateral replacements using ARPA funds passed on a 3/0 roll call vote.

RESOLUTION 09-22: A Candy Davis/Sarah Braun motion to approve City of Edgerton Resolution 09-22: Authorizing the Issuance of an \$800,000 Tax Increment Project Revenue Bond of the City of Edgerton, WI to IKI Manufacturing Co, Inc passed on a 3/0 roll call vote.

REQUEST FOR PROPOSALS FOR 5 ALBION ST: Staff prepared a request for proposals for the sale of the back portion of Albion St.

A Candy Davis/Tim Shaw motion to approve the RFP for Albion St passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Tim Shaw motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk

Adopted April 4, 2022