

**CITY OF EDGERTON  
FINANCE COMMITTEE MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET**

**Monday, February 1, 2021 at 6:30 p.m.**

**NOTE: PER EMERGENCY ORDER FACE COVERINGS ARE REQUIRED**

**REMOTE PARTICIPATION:** To participate or view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com).

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, January 29, 2021.
3. Consider Approval of January 18, 2021 minutes.
4. Consider approval of bills and payroll vouchers.
5. Consider approval of licenses.
6. Consider quotes for pool slide replacement.
7. Consider declaring Sullair 185 Portable Air Compressor as surplus.
8. Consider accepting highest auction price for sale of two Dodge Chargers.
9. Consider adoption of City of Edgerton Resolution 03-21: Approving budget transfers and amendments for the year ending December 31, 2020.
10. Consider adoption of City of Edgerton Resolution 04-21: Approving the assigned fund balance for the year ending December 31, 2020.
11. Consider façade grant for 1 W Fulton St (Dickinson Warehouse).
12. Finance Director's report.
13. Project updates.
14. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**JANUARY 18, 2021 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:45 p.m.

Present: Candy Davis and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, Clerk-Treasurer Cindy Heggland, Police Lieutenant David Kanable, Municipal Services Director Howard Moser, and a few citizens.

City Clerk-Treasurer Heggland confirmed the meeting agendas were properly posted on Friday, January 15, 2021 at the Post Office, Edgerton Library and City Hall.

**APPROVE MINUTES:** A Sarah Braun/Candy Davis motion to approve the minutes from the January 4, 2021 Finance Committee meeting passed on a 2/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Sarah Braun motion to approve the bills and payroll list in the amount of \$2,247,886.64 passed on a 2/0 roll call vote.

**DECLARE 2017 DODGE CHARGER AS SURPLUS:** A Candy Davis/Sarah Braun motion to declare the 2017 Dodge Charger squad as surplus passed on a 2/0 roll call vote.

**CONSIDER RECOMMENDATION OF RESOLUTION 02-21:** A Candy Davis/Sarah Braun motion to recommend to Council adoption of City of Edgerton Resolution 02-21: Authorizing the 2020 Property Tax Equivalent Charged to the Water Utility passed on a 2/0 roll call vote.

**CONSIDER AMENDMENT TO RESOLUTION 22-20B:** A Candy Davis/Sarah Braun motion to recommend to Council approving the amendment to City of Edgerton Resolution 22-20B: 2021 Salary Resolution to add the cross connection limited term position at \$15 per hour for a 3-month term passed on a 2/0 roll call vote.

**CONSIDER PURCHASE OF HEATER:** A Candy Davis/Sarah Braun motion to approve the purchase of a heater for the public works/utility garage from Air Care Specialists, LLC in an amount not to exceed \$3,467 passed on a 2/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Candy Davis motion to adjourn passed, all voted in favor.

Cindy Heggland  
City Clerk-Treasurer

Adopted February 1, 2021

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "00110200"-"40959300820","60311000"-"80024610"

Invoice.Invoice Date = 01/29/2021

[Report].Net Invoice Amount = 0.0100-22030.1700

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10021532</b>								
13 ch	AFLAC	066828	AFLAC MONTHLY PREMIUM	01/29/2021	167.63	.00		
Total 10021532:					167.63	.00		
<b>10024213</b>								
2631 c	WI DEPT OF REVENUE	DEC 2020	SALES AND USE TAX	01/29/2021	3.59	.00		
Total 10024213:					3.59	.00		
<b>10046213</b>								
2631 c	WI DEPT OF REVENUE	DEC 2020	SALES AND USE TAX	01/29/2021	.23	.00		
Total 10046213:					.23	.00		
<b>10046710</b>								
2631 c	WI DEPT OF REVENUE	DEC 2020	SALES AND USE TAX	01/29/2021	3.88	.00		
Total 10046710:					3.88	.00		
<b>10051410330</b>								
969 ch	WCMA	2021-FLANIGA	WCMA SEMINAR - FLANIGAN	01/29/2021	40.00	.00		
Total 10051410330:					40.00	.00		
<b>10051440311</b>								
230 ch	EDGERTON POSTMASTER	1/22/21	ELECTION POSTAGE	01/29/2021	275.00	.00		
Total 10051440311:					275.00	.00		
<b>10051510340</b>								
525 ch	NOTARY BOND RENEWAL SER	2021	NOTARY BOND - JENNY SALVO	01/29/2021	30.00	.00		
634 ch	WI DEPT FINANCIAL INSTITUTI	86848	NOTARY APPLICATION - JENNY SALVO	01/29/2021	20.00	.00		
934 ch	STAPLES CREDIT PLAN	7322916431	CHECK STAMPER/PAD	01/29/2021	24.13	.00		
Total 10051510340:					74.13	.00		
<b>10051511210</b>								
731 ch	BAKER TILLY US, LLP	BT1733791	SERVICES 12/31/20 FINANCIAL STATEMENT	01/29/2021	4,645.90	4,645.90	01/26/2021	
Total 10051511210:					4,645.90	4,645.90		
<b>10051600210</b>								
596 ch	ROBINSON'S MARKETING DIV I	26633	CLEANING THROUGH 1/15/21 - CITY HALL	01/29/2021	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26659	CLEANING THROUGH 1/22/21 - CITY HALL	01/29/2021	70.00	.00		
Total 10051600210:					140.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10051600214</b>								
2594 c	GENERAL CODE	CMS0022628	LASERFICHE ASSURANCE PLAN THROUGH	01/29/2021	752.00	.00		
Total 10051600214:					752.00	.00		
<b>10051600311</b>								
561 ch	PITNEY BOWES GLOBAL FINAN	13498275	PRINT CARTRIDGE - POSTAGE MACHINE	01/29/2021	113.03	.00		
2890 c	PITNEY BOWES PURCHASE PO	13556923-121	POSTAGE - CITY HALL	01/29/2021	192.60	.00		
Total 10051600311:					305.63	.00		
<b>10051600340</b>								
934 ch	STAPLES CREDIT PLAN	7322916431	CASH REGISTER TAPE	01/29/2021	11.94	.00		
4577 c	COAST TO COAST SOLUTIONS	A2224148	LASER TONER - CITY HALL	01/29/2021	89.99	.00		
4606 c	KASPERSKY LAB	2021-2022	INTERNET VIRUS SECURITY	01/29/2021	179.34	.00		
Total 10051600340:					281.27	.00		
<b>10052100311</b>								
2890 c	PITNEY BOWES PURCHASE PO	13556923-121	POSTAGE - LIBRARY	01/29/2021	32.10	.00		
2890 c	PITNEY BOWES PURCHASE PO	13556923-121	POSTAGE - POLICE DEPT	01/29/2021	32.10	.00		
Total 10052100311:					64.20	.00		
<b>10052100330</b>								
2251 c	KALAHARI RESORT & CONV CE	2021	CONFERENCE LODGING - KOWALSKI	01/29/2021	273.00	.00		
5153 c	WI POLICE LEADERSHIP FOUN	5221	CONFERENCE - KOWALSKI	01/29/2021	230.00	.00		
Total 10052100330:					503.00	.00		
<b>10052100340</b>								
2700 c	OFFICE PRO	0412415-001	SHREDDING SERVICE - POLICE DEPT	01/29/2021	15.00	.00		
Total 10052100340:					15.00	.00		
<b>10052100810</b>								
5152 c	LEXIPOL, LLC	INVLEX306	LAW ENFOR. POLICY CROSS REFERENCE	01/29/2021	2,065.00	.00		
5152 c	LEXIPOL, LLC	INVLEX307	LAW ENFOR. POLICY MANUAL/BULLETINS	01/29/2021	5,125.50	.00		
Total 10052100810:					7,190.50	.00		
<b>10052120225</b>								
130 ch	US CELLULAR	0415236476	POLICE CELL PHONES	01/29/2021	146.45	146.45	01/25/2021	
Total 10052120225:					146.45	146.45		
<b>10052120810</b>								
3748 c	SIGN A RAMA	INV-86665	VEHICLE GRAPHICS FOR 2020 DURANGO S	01/29/2021	505.00	505.00	01/25/2021	
Total 10052120810:					505.00	505.00		
<b>10052150210</b>								
596 ch	ROBINSON'S MARKETING DIV I	26633	CLEANING THROUGH 1/15/21 - POLICE STAT	01/29/2021	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26659	CLEANING THROUGH 1/22/21 - POLICE DEP	01/29/2021	119.00	.00		
Total 10052150210:					238.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10052150810</b>								
73 ch	BANDT COMMUNICATIONS INC	20191108595	RADIO INSTALL - 2020 DURANGO	01/29/2021	76.57	76.57	01/25/2021	
Total 10052150810:					76.57	76.57		
<b>10053100311</b>								
2890 c	PITNEY BOWES PURCHASE PO	13556923-121	POSTAGE - PUBLIC WORKS	01/29/2021	32.10	.00		
Total 10053100311:					32.10	.00		
<b>10053230340</b>								
259 ch	FASTENAL COMPANY	WIJAN223805	GLOVES - MUNI GARAGE	01/29/2021	215.00	215.00	01/26/2021	
259 ch	FASTENAL COMPANY	WIJAN224717	GLOVES - MUNI GARAGE	01/29/2021	42.60	.00		
3161 c	MENARDS	1/7/21	HEATER/BLADES - MUNI GARAGE	01/29/2021	293.75	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	11440-322256	WASHER SOLVENT - MUNI GARAGE	01/29/2021	17.94	.00		
Total 10053230340:					569.29	215.00		
<b>10053240340</b>								
3175 c	MOTOR PARTS & EXHAUST LLC	11440-322135	OIL FILTER - BACKHOE	01/29/2021	22.34	.00		
Total 10053240340:					22.34	.00		
<b>10053310340</b>								
5058 c	COUNTYLINE T'S	1/21/21	T-SHIRTS/SWEATSHIRTS - DPW	01/29/2021	108.00	.00		
5058 c	COUNTYLINE T'S	10/21/20A	T-SHIRTS/SWEATSHIRTS - NOLAN	01/29/2021	108.00	.00	01/26/2021	
Total 10053310340:					216.00	.00		
<b>10053310380</b>								
3175 c	MOTOR PARTS & EXHAUST LLC	11440-322798	O-RING FOR TRUCKS	01/29/2021	.80	.00		
Total 10053310380:					.80	.00		
<b>10053318340</b>								
259 ch	FASTENAL COMPANY	WIJAN224223	ICE MELT - SNOW/ICE	01/29/2021	757.60	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	11440-322513	WESTERN MARKERS - PLOW	01/29/2021	27.89	.00		
Total 10053318340:					785.49	.00		
<b>10054910340</b>								
5058 c	COUNTYLINE T'S	1/21/21	T-SHIRTS/SWEATSHIRTS - DPW	01/29/2021	108.00	.00		
5058 c	COUNTYLINE T'S	10/21/20A	T-SHIRTS/SWEATSHIRTS - NOLAN	01/29/2021	108.00	.00	01/26/2021	
Total 10054910340:					216.00	.00		
<b>10054910380</b>								
3175 c	MOTOR PARTS & EXHAUST LLC	11440-322798	O-RING FOR TRUCKS	01/29/2021	.80	.00		
Total 10054910380:					.80	.00		
<b>10055142790</b>								
2151 c	BROWN CAB SERVICE INC	1361	DEC 2020 SHARED RIDE TAXI	01/29/2021	5,259.34	5,259.34	01/28/2021	
Total 10055142790:					5,259.34	5,259.34		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10055200340</b>								
4862 c	ACE PORTABLES	37587	PUMP OUT PORT-A-POTTY AT FISH POND	01/29/2021	40.00	.00		
5058 c	COUNTYLINE T'S	1/21/21	T-SHIRTS/SWEATSHIRTS - DPW	01/29/2021	108.00	.00		
5058 c	COUNTYLINE T'S	10/21/20A	T-SHIRTS/SWEATSHIRTS - NOLAN	01/29/2021	108.00	.00	01/26/2021	
Total 10055200340:					256.00	.00		
<b>10055200380</b>								
3175 c	MOTOR PARTS & EXHAUST LLC	11440-322798	O-RING FOR TRUCKS	01/29/2021	.80	.00		
Total 10055200380:					.80	.00		
<b>40557120820</b>								
731 ch	BAKER TILLY US, LLP	BT1733791	SERVICES 12/31/20 FINANCIAL STATEMENT	01/29/2021	331.85	331.85	01/26/2021	
Total 40557120820:					331.85	331.85		
<b>40657120820</b>								
731 ch	BAKER TILLY US, LLP	BT1733791	SERVICES 12/31/20 FINANCIAL STATEMENT	01/29/2021	663.70	663.70	01/26/2021	
Total 40657120820:					663.70	663.70		
<b>40657410820</b>								
4718 c	TRADITIONS HOLIDAY LIGHTIN	2020A	2020 HOLIDAY TREE LIGHTING 25%	01/29/2021	724.85	.00	01/25/2021	
Total 40657410820:					724.85	.00		
<b>40757120820</b>								
731 ch	BAKER TILLY US, LLP	BT1733791	SERVICES 12/31/20 FINANCIAL STATEMENT	01/29/2021	663.70	663.70	01/26/2021	
Total 40757120820:					663.70	663.70		
<b>40857120820</b>								
731 ch	BAKER TILLY US, LLP	BT1733791	SERVICES 12/31/20 FINANCIAL STATEMENT	01/29/2021	331.85	331.85	01/26/2021	
Total 40857120820:					331.85	331.85		
<b>40957120820</b>								
3690 c	CEDAR CORPORATION	106019	TIF #9 PRELIMINARY ENGINEERING	01/29/2021	270.00	.00		
Total 40957120820:					270.00	.00		
Grand Totals:					25,772.89	12,839.36		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
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Total General Fund Vouchers: \$25,772.89

Void County Line T's 10/21/20 Invoice: -\$324.00

Grand Total General Fund Vouchers: \$25,448.89

Total Payroll Check Date 1/29/2021: \$69,670.02

GRAND TOTAL OF GENERAL FUND: \$95,118.91

Finance Committee Members Signatures of Approval:

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TIMOTHY SHAW

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CANDY DAVIS

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SARAH BRAUN

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "00110200"-"40959300820","60311000"-"80024610"

Invoice.Invoice Date = 01/29/2021

[Report].Net Invoice Amount = 0.0100-22030.1700

# Memo

To: Common Council  
From: Staff  
Date: 1/29/2021  
Re: February 1, 2021 Meeting

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**Technology Upgrades:** Staff is requesting funding for technology upgrades for City Hall.

- Now that we have been operating the new AV equipment in the Council Chambers, we believe there is a need to make a modification. The following proposed modifications are to improve the experience of the meeting participants: modified microphone levels, having the Zoom tiles of participants show on the monitors at the council table, and having the ability to “push” the meeting to Facebook or YouTube live. (Cost for these modifications is \$2,137). Additionally, the City’s IT consultant recommends we replace our windows 7 (which is no longer supported) laptop that we use in the Council chambers for security reasons. (\$1,135 installed).
- The Conference Room was design to have a monitor installed on the wall. Now that TV technology does not require a wired connection, this TV monitor would be easy to install and would improve the functionality of the room. (\$400)
- The administrative assistants have investigated remote headsets. Phone traffic has increased in the pandemic and remote headsets would improve efficiency by freeing hands and provide better ergonomics for staff. (\$840)

Funding for this work is proposed to come from CARES act funding, which was the funding source for the other technology upgrades for remote meetings.

**Façade grant for 1 W Fulton Street:** The RDA recommended approval of a façade grant for 1 W Fulton Street (Dickinson Warehouse) to replace 6 or more windows. The grant would be for 40% of the project cost up to \$5,000.

**Zoning Ordinance Text Amendments:** The Plan Commission recommended approval of the proposed text amendments for commercial apartments and for bee keeping. The Commission recommended against the text amendment to allow mini pigs.



**Assigned (designated) Funds:** Each year, the Council adopts a resolution designating certain 2020 funds to be carried forward. Some of the designations are mandated by City Ordinance while others are discretionary. Typically funds are designated for projects that were not completed in the prior year but are planned to be completed in the current year. Staff would like to point out the proposed lighting designation for the library since it is a “new” project, not a project from 2020. When considering all sources of revenue and expenses, the library was \$44,697 under budget for 2020 due to management’s decisions made during COVID. The Library Board is requesting to carry over \$25,000 to be used to replace/upgrade lighting in the library to LED. Reduce energy consumption results in an estimated 5 year payback for this upgrade.

**Budget Amendments:** Each year the Council adopts budget amendments as required for the Financial Statements to ensure no expenditure accounts are over budget. The General Fund will create a surplus in 2020, so the proposed amendments are simply moving available funding from one budget area that is under budget to another that is over.

**Central Park Waterslide Purchase:** The 2021 budget includes \$50,962 for the replacement of the waterslide at the Central Park Aquatic Center. Staff contacted several vendors and received two proposals to provide and install a new slide. The lowest responsible proposal was received from Commercial Recreation Specialists in the amount of \$30,873.00. Staff requests authorization to accept the proposal from Commercial Recreation Specialists to provide and install a new waterslide for \$30,873.00.

**Surplus Equipment – Air Compressor:** The Public Works Department would like to surplus the 1995 Sullair 185 Portable Air Compressor. The unit only has 72 hours on it and was previously used to operate the air hammer which has been replaced by a skid steer attachment and for crack filling operations which have been contracted out for years. The compressor is currently stored in the Public Works garage where storage space is needed. Staff requests authorization to declare this item as surplus.

**CITY OF EDGERTON RESOLUTION No. 03-21  
A RESOLUTION APPROVING BUDGET TRANSFERS AND AMENDMENTS  
FOR THE YEAR ENDING DECEMBER 31, 2020**

**WHEREAS**, the City has received unanticipated revenues allowing for more expenditures than anticipated in the 2020 budget document; and

**WHEREAS**, the City Council designated fund balance to be used for specific expenditures; and

**WHEREAS**, State Statute 65.06(3) allows for budget transfers between departments or expenditure categories;

**NOW THEREFORE, BE IT RESOLVED** that the following budget transfers and amendments are approved for the year ending December 31, 2020:

<u>ACCOUNT NAME</u>	<u>ACCOUNT NUMBER</u>	<u>ORIGINAL AMOUNT</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED AMOUNT</u>
<b>BUDGET TRANSFERS</b>				
To transfer budgeted funds from the administrator training/travel to cover shortfall for common council operating.				
COMMON COUNCIL - OPER SUP/EXP	100-51100-340	1,500	89	1,589
ADMINISTRATOR - TRAIN/TRAVEL	100-51410-330	300	(89)	211
To transfer budgeted funds from municipal court to cover shortfall for attorney retainer.				
LEGAL - ATTORNEY RETAINER	100-51300-210	25,500	307	25,807
MUNI COURT - OPER SUP/EXP	100-51200-340	2,000	(307)	1,693
To transfer budgeted funds from the legal services and finance to cover shortfall for legal attorney counsel.				
LEGAL - ATTY COUNSEL	100-51310-210	1,000	3,261	4,261
LEGAL - ATTY PROSECUTION	100-51320-210	12,000	(2,212)	9,788
MUNI COURT - OPER SUP/EXP	100-51200-340	1,693	(549)	1,144
FINANCE - TRAINING/TRAVEL	100-51520-330	1,000	(500)	500
To transfer budgeted funds from crossing guards for cover unemployment exp due to COVID.				
UNEMPLOYMENT COMPENSATION	100-51930-515	1,000	3,081	4,081
CROSSING GUARD - P/T WAGES	100-52160-125	15,300	(3,081)	12,219
To transfer funds from accounting wages to cover shortfall in DPW Admin salary.				
DPW ADMIN - SALARY	100-53100-111	76,534	4,622	81,156
ACCOUNTING STAFF WAGES	100-51510-120	47,917	(4,622)	43,295
To transfer budget funds from the police admin oper sup/exp to cover shortfall in engineering prof service				
ENGINEERING - PROF SERVICES	100-53110-210	2000	910	2,910
POLICE ADMIN - OPER SUP/EXP	100-52100-340	4700	(910)	3,790
To transfer funds from numerous police and DPW accounts to cover shortfall in street maintenance capital improvements				
STREET MAINT - CAP IMPROV	100-53310-820	107,187	150,553	257,740
POLICE PATROL - WAGES	100-52120-115	576,067	(59,895)	516,172
POLICE TRAIN - OFFICER O/T	100-52140-116	2,000	(2,000)	-
POLICE TRAIN - TRAIN/TRAVEL	100-52140-330	3,000	(3,000)	-
POLICE CELEBRATIONS O/T	100-52145-116	3,000	(3,000)	-
POLICE CELEBRATIONS FICA	100-52145-151	230	(215)	15
POLICE STATION - CAP IMPROV	100-52150-820	18,841	(10,957)	7,884
MUNI GARAGE - WAGES	100-53230-122	18,096	(10,482)	7,614
MUNI GARAGE - OPER SUP/EXP	100-53230-340	10,000	(10,000)	-
CELEBRATIONS - WAGES	100-55300-122	6,736	(6,736)	-
CELEBRATIONS - O/T WAGES	100-55300-123	1,626	(1,626)	-
CELEBRATIONS - HEALTH INS	100-55300-154	1,749	(1,749)	-
CELEBRATIONS - FICA	100-55300-151	652	(652)	-

ACCOUNT NAME	ACCOUNT NUMBER	ORIGINAL AMOUNT	INCREASE (DECREASE)	AMENDED AMOUNT
POOL - P/T POOL WAGES	100-55420-128	57,500	(29,673)	27,827
CONCESSION STAND - CONCESSION	100-55415-345	7,500	(7,500)	-
CONCESSION STAND - PT CS EMPL	100-55415-128	2,500	(2,500)	-
CONCESSION STAND - OPER SUP/EXP	100-55415-340	600	(568)	32

To transfer funds from mach & equip and contingent fund for snow and ice for salt purchase.

SNOW/ICE CONTROL OPER SUP/EXP	100-53318-340	27,000	12,283	39,283
MACH & EQUIP - OPER SUP/EXP	100-53240-340	15,000	(2,978)	12,022
CONTINGENT FUND	100-51950-900	18,978	(9,305)	9,673

To transfer funds from sidewalks and parking facilities to traffic control for signs and street painting

TRAFFIC CONTROL - OPER SUP/EXP	100-53400-340	5,500	4,312	9,812
SIDEWALKS - WAGES	100-53430-122	2,116	(2,000)	116
SIDEWALKS - CAP IMPROV	100-53430-820	2,250	(733)	1,517
PARKING FAC - OPER SUP/EXP	100-53450-340	1,890	(1,579)	311

To transfer funds from weed control and parking facilities to cover shortfall in storm sewer.

STORM SEWERS - WAGES	100-53440-122	6,297	6,789	13,086
WEED CONTROL - WAGES	100-53640-122	4,428	(4,428)	-
WEED CONTROL - HEALTH INS	100-53640-154	1,149	(1,149)	-
WEED CONTROL - FICA	100-53640-151	362	(362)	-
WEED CONTROL - RETIREMENT	100-53640-152	299	(299)	-
PARKING FAC - STORMWATER	100-53450-223	676	(551)	125

To transfer funds from other cemeteries and veteran's bldg to cover shortfall in fac cemetery.

FASS CEMETERY WAGES	100-54910-122	39,573	4,657	44,230
OTH CEMETERIES - WAGES	100-54915-122	3,884	(2,223)	1,661
VETS BUILDING - OPER EXPENSE	100-55140-340	1,000	(1,000)	-
VETS BUILDING - PROPERTY INS	100-55140-510	2,265	(1,434)	831

To transfer funds from accounting oper expense cover shortfall in parks cap improvements.

PARKS/PLYGRDS - CAP IMPROVEMENTS	100-55200-820	23,700	448	24,148
ACCOUNTING - OPER SUP/EXP	100-51510-340	2,500	(448)	2,052

To transfer funds from city clerk training to cover shortfall in planning expenses.

PLANNING - OPER SUP/EXP	100-56300-340	100	490	590
CITY CLERK - TRAIN/TRAVEL	100-51430-330	850	(490)	360

To transfer funds from finance expenses to cover shortfall in downtown renewal expenses.

DOWNTOWN RENEWAL - PROF SERVICE	100-56600-210	11,000	500	11,500
FINANCE - TRAINING/TRAVEL	100-51520-330	500	(500)	-

#### BUDGET AMENDMENTS

To increase election oper/exp and disaster aid for purchase of election equipment and supplies due to COVID.

STATE AID - DISASTER	100-43525	0	5,204	5,204
DONATIONS FROM INDIV/ORGNZ	100-48511	0	5,500	5,500
REFUNDS	100-48512	2800	537	3,337
ELECTION - OPER SUP/EXP	100-51440-340	14500	11,241	25,741

To increase the city hall capital improv and disaster aid for upgrading equip for Zoom meetings.

STATE AID - DISASTER	100-43525	5,204	29,205	34,409
CITY HALL - CAPITAL IMPROVEMENTS	100-51600-820	1,150	29,205	30,355

To increase the revenue and expenditure to balance taxes.

OTHER TAXES	100-41210	-	445	445
ILL TAXES, REFUND, UNCOLLECTABLE	100-51910-740	2,000	445	2,445

ACCOUNT NAME	ACCOUNT NUMBER	ORIGINAL AMOUNT	INCREASE (DECREASE)	AMENDED AMOUNT
To increase revenues and expenditures for fire insurance and COVID				
STATE - FIRE INSURANCE	100-43420	17,000	1,178	18,178
STATE AID - DISASTER	100-43525	34,409	1,525	35,934
FIRE PROTECTION - PROF SERVICE	100-52200-210	204,066	2,703	206,769
To increase the revenue expenses for building inspection.				
BUILDING PERMITS	100-44300	24,300	10,078	34,378
BULDG INSPECTION - PROF SERVICE	100-52400-210	26,900	10,078	36,978
To increase the revenue expenses for engineering invoiced services.				
DEVELOPER CONTRIBUTIONS	100-48515	-	6,439	6,439
ENGINEERING INVOICED SERVICE	100-53110-212	0	6,439	6,439
To increase the revenue for disaster (COVID) and expenses for street repairs.				
STATE AID - DISASTER	100-43525	35,934	34,220	70,154
STREET MAINT - CAP IMPROV	100-53310-820	257,740	34,220	291,960
To increase the insurance recovery revenue for expenses for street light repairs and replacement.				
INSURANCE RECOVERIES	100-48400	10,000	8,945	18,945
INTEREST GEN FUND INVEST	100-48110	23,000	3,195	26,195
STREET LIGHTING - OPER SUP/EXP	100-53420-340	1,500	12,140	13,640
To increase revenue in cemetery lot sales and increase expenses in wages.				
CEMETERY LOT SALES	100-46543	6,500	11,100	17,600
FASS CEMETERY WAGES	100-54910-122	44,230	11,100	55,330
To increase revenue in sale of Veterans' bldg and increase expense for donation to Veterans' Memorial.				
SALE OF CITY LAND	100-48311	-	50,000	50,000
INDIV/ORGNZ DONATION EXP	100-55143-790	0	50,000	50,000
To increase revenue for donation to tobacco museum and expenses for tobacco museum				
DONATIONS TOBACCO MUSEUM	100-48514	-	510	510
TOBACCO CITY MUSEUM - DONATION	100-55144-790	-	510	510
To increase revenue for donation to senior center and expenses for senior center				
DONATIONS SENIOR CENTER	100-48513	-	10	10
SENIOR CENTER - DONATION	100-55148-790	-	10	10
Use designated fund balance and donations for the expenses for community sign.				
DONATIONS - COMMUNITY SIGN	100-48519	-	500	500
FUND BALANCE		-	29,716	29,716
ECON DVLPMNT - CAP INPROV	100-56700-820	0	30,216	30,216
To increase revenues and expenditures to transfer fund balance to capital projects.				
FUND BALANCE		29,716	81,716	111,432
TRANSFER FROM GENERAL FUND	400-49100	0	81,716	81,716
TRANSFER TO CAP PROJ FUND	100-59240-900	0	81,716	81,716
To increase revenues and expenditures to transfer funds to offset Refuse negative fund balance.				
FUND BALANCE		111,432	21,116	132,548
TRANSFER FROM GENERAL FUND	206-49100	0	21,116	21,116
TRANSFER TO REFUSE FUND	100-59206-900	0	21,116	21,116

Motion by:

<u>ACCOUNT NAME</u>	<u>ACCOUNT NUMBER</u>	<u>ORIGINAL AMOUNT</u>	<u>INCREASE (DECREASE)</u>	<u>AMENDED AMOUNT</u>
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Seconded by:

Roll Call: Yeas:                Noes:

Dated: February 1, 2021

\_\_\_\_\_  
Christopher W. Lund, Mayor

ATTEST: \_\_\_\_\_  
Ramona Flanigan, City Administrator

**CITY OF EDGERTON RESOLUTION No. 04-21**

**A RESOLUTION APPROVING THE ASSIGNED FUND BALANCE  
FOR THE YEAR ENDING DECEMBER 31, 2020**

**WHEREAS**, municipal accounting practice requires fund balance to be assigned to recognize specific projects yet to be completed which were budgeted for in prior years; and

**WHEREAS**, the city assigns fund balance for earned but unpaid sick leave and vacation leave; and

**WHEREAS**, city ordinances require fund balance to be assigned for capital expenditures, emergency expenditures, and working capital;

**NOW THEREFORE, BE IT RESOLVED** that the following are the components of the assigned fund balances:

<b><u>PURPOSE</u></b>	<b><u>AMOUNT</u></b>
Police Department generator	27,766.00
Library lighting	25,000.00
Library painting	15,000.00
Edgerton Senior Center – Donations	325.00
Park Disc Golf – Donations	220.00
Racetrack Park – Advertising fund	729.00
Racetrack Park – Entrance Gate	500.00
Fish pond culvert and structure	5,200.00
Brown Trust Donation	28,969.00
Pollinator planting	1,000.00
Community Sign Donations	1,758.00
Pool concession pretzel machine	650.00
Lawn mower	5,500.00
Mower deck	5,001.00
City Hall AV	4,512.00
Tobacco museum	1,540.00
Veteran’s Bldg. sale proceeds	171,382.00
Compensated Absences – Vacation and Sick Leave	\$320,912.00
Assignments Required by Ordinance	
Capital Expenditures	\$100,000.00
Emergency Expenditures	185,479.00
Working Capital	370,959.00
<b>TOTAL GENERAL FUND ASSIGNMENTS</b>	<b>\$1,272,402.00</b>

Passed and adopted this 1st day of February, 2021

Motion by:

Seconded by:

Roll Call:      Yeas:      Noes:

\_\_\_\_\_  
Christopher W. Lund, Mayor

ATTEST:

\_\_\_\_\_  
Ramona Flanigan, City Administrator