

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, February 6, 2023, at 6:30 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, February 3, 2023.
3. Consider approval of minutes from the January 16, 2023 Finance meeting.
4. Consider Edgerton Fire Protection District payment for salary disparity.
5. Consider approval of bills and payroll vouchers.
6. Consider amendment to City of Edgerton Resolution 01-23A: 2023 Salary Resolution.
7. Consider City of Edgerton Resolution 03-23: Approving the Assigned Fund Balance for the year ending December 31, 2022.
8. Consider City of Edgerton Resolution 04-23: Approving budget transfers and amendments for the year ending December 31, 2022.
9. Consider loan subordination for Rinehart Taxidermy.
10. Consider Public Event Packet for Edgerton Library summer event.
11. Consider Kwik Trip change of Agent.
12. Finance Directors Report.
13. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**JANUARY 16, 2023 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:45 p.m.

Present: Candy Davis, Tim Shaw and Sarah Braun

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Library Director Beth Krebs-Smith, Police Chief Robert Kowalski, Mayor Christopher Lund, Alderpersons Paul Davis, Jim Burdick and Casey Langan, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, January 13, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Sarah Braun/Tim Shaw motion to approve the minutes from the January 3, 2023 Finance meeting passed, all voted in favor.

BILLS AND PAYROLL: A Candy Davis/Tim Shaw motion to approve the bills and payroll in the amount of \$1,766,511.68 passed on a 3/0 roll call vote.

CHANGE OF AGENT FOR KWIK TRIP: A Candy Davis/Sarah Braun motion to approve the change of Agent for Kwik Trip to Scott Zietlow passed on a 3/0 roll call vote.

TEMPORARY CLASS "B" BEER LICENSE: A Candy Davis/Tim Shaw motion to approve a Temporary Class "B" Beer License to the Edgerton Chamber of Commerce for Trivia Night on February 4, 2023 passed on a 3/0 roll call vote.

TRANSFER OF 2021 GENERAL FUND SURPLUS TO CAPITAL PROJECTS FUND: A Candy Davis/Sarah Braun motion to approve the transfer of 2021 General Fund surplus to the Capital Projects Fund in the amount of \$63,968.31 passed on a 3/0 roll call vote.

RESOLUTION 02-23: A Candy Davis/Tim Shaw motion to adopt City of Edgerton Resolution 02-23: Authorizing the 2022 Property Tax Equivalent charge to the Water Utility passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Tim Shaw motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted February 6, 2023

Memo

To: Common Council
From: Staff
Date: 2/2/2023
Re: February 6, 2023 Meeting

Rinehart loan subordinations: The City has two loans to Dan Rinehart on the Rinehart Taxidermy structures on Artisan Drive. Mr. Rinehart also has bank loans on these properties which he plans to increase by \$164,000 for real estate improvements to another one of his properties. The City's current loans are subordinate to the bank financing. The bank is requesting the City subordinate our loans to the bank's new loans.

The remaining principal on the City's original \$160,436 loans is \$102,335. The difference between the current appraised value and the proposed new bank loans (equity) is \$298,233.

Assistant Aquatic Director Position and Salary Resolution: The Personnel Committee recommended the creation of an Assistant Aquatic Director position for the 2023 pool season. The current Aquatic Director, Anne Gohlke, is interested in training an Assistant Director over the next few seasons. By creating an assistant's position, the city can implement a succession plan in anticipation of Anne's retirement someday. Anne can also reduce her hours to less than full time going forward.

If the Director's hours are reduced to 30 hours per week, \$4,650 would be available for the Assistant's position. Additionally, having an Assistant will reduce the number of supervisor hours required which would free up some additional funding. It is difficult to predict if there will be enough savings to cover the new position but training a future director is a very important objective.

Current pool supervisors with life guard certifications start at \$11.50 / hour. The Director's salaried position wage is \$29.02 / hour. This rate assumes the Director works 15 weeks, at 40-hours per week. (Please note the current Director performs duties outside of the summer 12-week period and commonly works more than 40 hours per week during the season.)

The Personnel Committee recommended the following pay and schedule for the position:

- An hourly, non-benefited position for 40 hours per week June – August (Plus minimal hours in April and May)
- \$20/hour

Fire District Payment for 2022 salary disparity payment. Please recall the City Council made a motion to provide additional funding to the Fire District for the City's share of the mid-year salary increases given by the District, under the condition the District had to use reserves to cover the cost of the wage increases. The unaudited report from the District indicates the District had a shortfall of \$39,084.02 for all operations. The District's request for \$10,993 from the City is included in the bills

list. Staff recommends the Council condition the approval of the payment on the outcome of the audited financial statements. If the statements decrease the District shortfall, the District would reimburse the City.

The Council also made the following motion during the wage discussion: The Fire District Board fund all paramedic wage increases using interfacility transfer (IFT) profit, prior to using IFT profit to cover other expenses. Staff's interpretation of the report provided indicates the District had a loss of \$76,961.92 in the IFT business, thus there is no IFT "profit".



EDGERTON FIRE PROTECTION DISTRICT

621 N. MAIN STREET
EDGERTON, WI 53534
EIN 39-1730419

Invoice

Date	Invoice #
1/18/2023	30

Bill To
Edgerton/ City of 12 Albion Street Edgerton, WI. 53534

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	2022 Salary Disparity Special Assessment-time period 7/1/2022-12/31/2022 originally approved @ 6/9/22 Edgerton Fire Protection District Board Meeting	10,993.00	10,993.00
		Total	\$10,993.00

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 02/03/2023
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10012320								
231 ch	EDGERTON REPORTER CO INC	DEC 2022	REFUND FOR DUPLICATE DELINQUENT PP	02/03/2023	42.22	42.22	01/20/2023	
Total 10012320:					42.22	42.22		
10013100								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	4,690.65	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	190.16	.00		
Total 10013100:					4,880.81	.00		
10021520								
789 ch	WI RETIREMENT SYSTEM	DEC 2022	DEC 2022 RETIREMENT	02/03/2023	33,670.22	.00		
Total 10021520:					33,670.22	.00		
10021552								
788 ch	WISCONSIN PROFESSIONAL P	16395/17027	WPPA DUES FEB 2023	02/03/2023	344.00	.00		
Total 10021552:					344.00	.00		
10023150								
5173 c	EDGERTON AREA TOURISM CO	DEC 2022	ROOM TAX FOR QTR ENDING DEC 31, 2022	02/03/2023	229.85	.00		
Total 10023150:					229.85	.00		
10041800								
231 ch	EDGERTON REPORTER CO INC	DEC 2022	REFUND FOR DUPLICATE DELINQUENT PP	02/03/2023	3.80	3.80	01/20/2023	
Total 10041800:					3.80	3.80		
10044210								
604 ch	ROCK CO TREASURER	JAN 2023-2 D	JAN 2023 DOG TAGS	02/03/2023	97.50	.00		
604 ch	ROCK CO TREASURER	JAN 2023-3 D	JAN 2023 DOG TAGS	02/03/2023	94.25	.00		
Total 10044210:					191.75	.00		
10046213								
2631 c	WI DEPT OF REVENUE	DEC 2022	DEC 2022 SALES TAX	02/03/2023	.06	.00		
Total 10046213:					.06	.00		
10046710								
2631 c	WI DEPT OF REVENUE	DEC 2022	DEC 2022 SALES TAX	02/03/2023	12.01	.00		
Total 10046710:					12.01	.00		
10051100340								
231 ch	EDGERTON REPORTER CO INC	23176	FIRE PREVENTION WEEK AD	02/03/2023	18.50	.00		
231 ch	EDGERTON REPORTER CO INC	23831	HOME FOR THE HOLIDAYS AD	02/03/2023	18.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
231 ch	EDGERTON REPORTER CO INC	24650	CROSSING GUARD SPONSOR	02/03/2023	16.50	.00		
Total 10051100340:					53.50	.00		
10051300210								
2936 c	MURPHY DESMOND LAWYERS	8162063	PROSECUTIONS - RETAINER	02/03/2023	680.00	.00		
2936 c	MURPHY DESMOND LAWYERS	8162065	CITY ATTORNEY RETAINER	02/03/2023	2,279.10	.00		
Total 10051300210:					2,959.10	.00		
10051320210								
2936 c	MURPHY DESMOND LAWYERS	8162064	PROSECUTIONS- HOURLY	02/03/2023	458.04	.00		
2936 c	MURPHY DESMOND LAWYERS	8162066	CLAIM REVIEW	02/03/2023	35.00	.00		
Total 10051320210:					493.04	.00		
10051410153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	54.05	.00		
Total 10051410153:					54.05	.00		
10051410154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	744.15	.00		
Total 10051410154:					744.15	.00		
10051410320								
231 ch	EDGERTON REPORTER CO INC	24641	LEGAL NOTICE- PLAN COMMISSION HEARIN	02/03/2023	10.81	.00		
231 ch	EDGERTON REPORTER CO INC	24642	LEGAL NOTICE- PUBLIC HEARING- JENSON	02/03/2023	14.85	.00		
Total 10051410320:					25.66	.00		
10051410330								
4260 c	US BANK PROCUREMENT CAR	BB2301211017	HOTEL-FLANIGAN LEAD LATERAL SUMMIT	02/03/2023	229.90	.00		
Total 10051410330:					229.90	.00		
10051430153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	72.05-	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	60.05	.00		
Total 10051430153:					12.00-	.00		
10051430154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	826.84	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	1,193.38	.00		
Total 10051430154:					2,020.22	.00		
10051430320								
231 ch	EDGERTON REPORTER CO INC	24543	LEGAL NOTICE- COMMON COUNCIL MINUTE	02/03/2023	72.54	.00		
231 ch	EDGERTON REPORTER CO INC	24547	LEGAL NOTICE- COMMON COUNCIL MINUTE	02/03/2023	52.92	.00		
Total 10051430320:					125.46	.00		
10051440311								
716 ch	US POSTAL SERVICE	052555	ELECTION POSTAGE	02/03/2023	252.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
716 ch	US POSTAL SERVICE	069888	ELECTION POSTAGE	02/03/2023	1.45	.00		
Total 10051440311:					253.45	.00		
10051440340								
231 ch	EDGERTON REPORTER CO INC	24546	LEGAL NOTICE- ELECTION NOTICE	02/03/2023	79.46	.00		
231 ch	EDGERTON REPORTER CO INC	24639	LEGAL NOTICE- ABSENTEE BALLOT NOTICE	02/03/2023	77.15	.00		
934 ch	STAPLES CREDIT PLAN	7372230173	OFFICE SUPPLIES	02/03/2023	18.23	.00		
2433 c	AMAZON.COM LLC	111-0610056-5	POWER STRIP SURGE PROTECTOR	02/03/2023	19.58	.00		
Total 10051440340:					194.42	.00		
10051510153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	72.05	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	52.54	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	32.04	.00		
Total 10051510153:					156.63	.00		
10051510154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	723.49	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	2,891.92	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	992.21	.00		
Total 10051510154:					4,607.62	.00		
10051530210								
3225 c	ACCURATE APPRAISAL LLC	4110	FIELD WORK, DATA ENTRY AND REVIEW	02/03/2023	19,825.00	.00		
Total 10051530210:					19,825.00	.00		
10051600210								
568 ch	PROFESSIONAL PEST CONTRO	605479	PEST CONTROL - CITY HALL	02/03/2023	26.60	.00		
596 ch	ROBINSON'S MARKETING DIV I	28922	CLEANING THROUGH 01/13/2023-CITY HALL	02/03/2023	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28938	CLEANING THROUGH 01/20/2023-CITY HALL	02/03/2023	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28956	CLEANING THROUGH 01/24/2023-CITY HALL	02/03/2023	70.00	.00		
Total 10051600210:					236.60	.00		
10051600214								
5373 c	ICC COMMUNITY DEVELOPME	CMS0024237	LASERFICHE SW ASSURANCE PLAN	02/03/2023	752.00	.00		
Total 10051600214:					752.00	.00		
10051600311								
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES POSTAGE	02/06/2023	708.75	.00		
Total 10051600311:					708.75	.00		
10051600340								
934 ch	STAPLES CREDIT PLAN	7372230173	OFFICE SUPPLIES	02/03/2023	117.82	.00		
2700 c	OFFICE PRO	0475025-001	SHREDDING SERVICE	02/03/2023	23.00	.00		
3161 c	MENARDS	093826	DISK MAGNETS, LATCH MAGNET	02/03/2023	21.41	.00		
5470 c	GORDON FLESCH CO.	IN14045899	CITY HALL COPIER-METERED IMAGES	02/03/2023	20.15	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES	02/06/2023	141.17	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051600340:					323.55	.00		
10052100153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	120.09	.00		
Total 10052100153:					120.09	.00		
10052100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	1,653.68	.00		
Total 10052100154:					1,653.68	.00		
10052100210								
3883 c	ABSOLUTE MOBILE TESTING L	123-013	PRE-EMPLOYMENT TESTING - POLICE	02/03/2023	78.50	.00		
Total 10052100210:					78.50	.00		
10052100240								
3510 c	ROCK CO I.T. DEPT	AR218165	NETMOTION- PD	02/03/2023	428.40	.00		
3510 c	ROCK CO I.T. DEPT	AR218186	NETMOTION- PD	02/03/2023	956.00	.00		
Total 10052100240:					1,384.40	.00		
10052100311								
716 ch	US POSTAL SERVICE	021438	POSTAGE- POLICE DEPT	02/03/2023	9.00	.00		
716 ch	US POSTAL SERVICE	028451	POSTAGE- POLICE DEPT	02/03/2023	9.55	.00		
716 ch	US POSTAL SERVICE	084414	POSTAGE- POLICE DEPT	02/03/2023	5.40	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES POSTAGE	02/06/2023	78.75	.00		
Total 10052100311:					102.70	.00		
10052100340								
118 ch	C & M PRINTING INC	72504	TIME CARDS - PD	02/03/2023	144.00	.00		
2700 c	OFFICE PRO	644612-0	NOTEBOOKS - PD	02/03/2023	50.00	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES	02/06/2023	15.69	.00		
Total 10052100340:					209.69	.00		
10052120153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	840.69	.00		
Total 10052120153:					840.69	.00		
10052120154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	12,704.20	.00		
Total 10052120154:					12,704.20	.00		
10052120225								
130 ch	US CELLULAR	0554099811	POLICE CELL PHONES	02/03/2023	222.42	.00		
Total 10052120225:					222.42	.00		
10052120340								
5503 c	BUESCHER, MCKAYLIE	JAN 2023	UNIFORM REIMBURSEMENT - BUESCHER	02/03/2023	444.42	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10052120340:					444.42	.00		
10052120380								
2408 c	GORDIE BOUCHER FORD LINC	636676	ALTERNATOR - PD	02/03/2023	904.73	.00		
3404 c	BURNS FULL SERVICE LLC	164569	CHANGE OUT TIRES- SQUAD 86	02/03/2023	49.95	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-357977	HEADLIGHT BULB- PD	02/03/2023	9.99	.00		
Total 10052120380:					964.67	.00		
10052150210								
568 ch	PROFESSIONAL PEST CONTRO	605479	PEST CONTROL - POLICE STATION	02/03/2023	21.60	.00		
596 ch	ROBINSON'S MARKETING DIV I	28922	CLEANING THROUGH 01/14/2023-POLICE ST	02/03/2023	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28938	CLEANING THROUGH 01/21/2023-POLICE ST	02/03/2023	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28956	CLEANING THROUGH 01/27/2023-POLICE ST	02/03/2023	119.00	.00		
Total 10052150210:					378.60	.00		
10052150340								
1015 c	ABENDROTH WATER COND INC	220081	WATER - POLICE DEPARTMENT	02/03/2023	21.00	.00		
1015 c	ABENDROTH WATER COND INC	223526	WATER - POLICE DEPARTMENT	02/03/2023	14.00	.00		
Total 10052150340:					35.00	.00		
10052200210								
224 ch	EDGERTON FIRE PROT DIST	30	2022 SALARY DISPARITY SPECIAL ASSESS	02/03/2023	10,993.00	.00		
Total 10052200210:					10,993.00	.00		
10052400210								
2584 c	GENERAL ENGINEERING COMP	DEC 2022	DEC 2022 BUILDING INSPECTIONS	02/03/2023	2,376.00	.00		
Total 10052400210:					2,376.00	.00		
10053100153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	8.01	.00		
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	60.05	.00		
Total 10053100153:					68.06	.00		
10053100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	722.98	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	826.84	.00		
Total 10053100154:					1,549.82	.00		
10053100210								
3883 c	ABSOLUTE MOBILE TESTING L	123-013	ANNUAL FEE	02/03/2023	115.20	.00		
3883 c	ABSOLUTE MOBILE TESTING L	123-013	DRUG AND ALCOHOL TESTING - DPW	02/03/2023	157.00	.00		
Total 10053100210:					272.20	.00		
10053100311								
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES POSTAGE	02/06/2023	157.50	.00		
Total 10053100311:					157.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10053100340								
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES	02/06/2023	31.37	.00		
Total 10053100340:					31.37	.00		
10053230153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	200.25	.00		
Total 10053230153:					200.25	.00		
10053230154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURANCE	02/03/2023	3,365.35	.00		
Total 10053230154:					3,365.35	.00		
10053230210								
568 ch	PROFESSIONAL PEST CONTRO	605479	PEST CONTROL - MUNI GARAGE	02/03/2023	21.60	.00		
Total 10053230210:					21.60	.00		
10053230225								
130 ch	US CELLULAR	0557173334	DPW CELL PHONE	02/03/2023	44.54	.00		
3534 c	CHARTER COMMUNICATIONS	010138401132	DPW GARAGE PHONE & INTERNET	02/03/2023	99.97	.00		
Total 10053230225:					144.51	.00		
10053230340								
194 ch	DEEGAN'S HARDWARE INC	JAN 2023	DEEGAN'S JAN 2023- MUNI GARAGE	02/03/2023	31.27	.00		
4863 c	HARBOR FREIGHT	073242	FLASH LIGHTS- SHOP	02/03/2023	89.65	.00		
Total 10053230340:					120.92	.00		
10053240340								
717 ch	UTILITY SALES & SERVICE	0075142-IN	INSPECTION, PARTS AND TEST ON TRUCK #	02/03/2023	3,917.64	.00		
2013 c	POMP'S TIRE SERVICE INC	540164963	TRUCK #13 WORK	02/03/2023	2,804.34	.00		
2858 c	BOBCAT OF JANESVILLE	02-229655	MIRROR HEAD, ANTENNA-TOOL CAT	02/03/2023	105.77	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358185	HYDRAULIC COUPLINGS, HOSE	02/03/2023	75.86	.00		
Total 10053240340:					6,903.61	.00		
10053310340								
5020 c	UNITED LABORATORIES	INV369893	ALL PURPOSE CLEANER	02/03/2023	246.69	.00		
Total 10053310340:					246.69	.00		
10053310380								
194 ch	DEEGAN'S HARDWARE INC	JAN 2023	DEEGAN'S JAN 2023- STREETS	02/03/2023	48.90	.00		
514 ch	NELSON-YOUNG LUMBER CO	141316	TRUCK SIDE BOARDS	02/03/2023	106.80	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5086207	TRUCK #6 PARTS	02/03/2023	1,596.02	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5169502P	DOOR HANDLE - TRUCK 7	02/03/2023	50.26	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5169955P	HOSE	02/03/2023	119.22	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5170197P	TRUCK #7 MIRROR	02/03/2023	448.08	.00		
700 ch	LAKESIDE INTERNATIONAL TR	5170200P	HOSE HYD F007	02/03/2023	125.16	.00		
2371 c	MONROE TRUCK EQUIPMENT I	22276	TRUCK #4 PARTS	02/03/2023	407.34	.00		
3404 c	BURNS FULL SERVICE LLC	JAN 2023	WIPER BLADES - STREETS	02/03/2023	25.90	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-356809	OEM CONNECTORS	02/03/2023	10.39	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-357065	SEALED BEAM	02/03/2023	17.09	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
5184 c	BUMPER TO BUMPER EDGERT	625-357066	SEALED BEAM- TRUCK 13	02/03/2023	10.70	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-357873	COUPLING	02/03/2023	17.38	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-357911	16-LAMP FLASHER	02/03/2023	28.49	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358296	BRAKE LINES TRUCK #6	02/03/2023	10.06	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358304	BRAKE FLUID - TRUCK #6	02/03/2023	16.98	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358335	FLARING KIT TOOL, POLY ARM	02/03/2023	60.45	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358351	HEAT DEFROST	02/03/2023	22.49	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358358	LIGHTER SOCKET	02/03/2023	6.49	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358371	ANTIFREEZE, ZEREX CFEXL	02/03/2023	33.77	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358543	BRAKE HOSE, BRAKE FLUID	02/03/2023	35.18	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358553	RETURN BRAKE HOSE, FLUID FILM	02/03/2023	4.71-	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-358577	POLY ARM- TRUCK #6	02/03/2023	6.46	.00		
Total 10053310380:					3,198.90	.00		
10053310385								
3404 c	BURNS FULL SERVICE LLC	JAN 2023	JAN 2023 GAS/DIESEL CHARGES - STREETS	02/03/2023	1,316.27	.00		
Total 10053310385:					1,316.27	.00		
10053310390								
565 ch	MID-STATE EQUIPMENT	I31339	STIHL PARTS	02/03/2023	76.74	.00		
Total 10053310390:					76.74	.00		
10053318340								
5020 c	UNITED LABORATORIES	INV368896	EQUIPMENT WAX, ICE MELTER	02/03/2023	227.52	.00		
Total 10053318340:					227.52	.00		
10053318385								
923 ch	KWIK TRIP	087425	FUEL FOR TOOL CAT	02/03/2023	17.30	.00		
3404 c	BURNS FULL SERVICE LLC	JAN 2023	JAN 2023 GAS/DIESEL CHARGES - SNOW/IC	02/03/2023	1,411.28	.00		
Total 10053318385:					1,428.58	.00		
10053420221								
21 ch	ALLIANT ENERGY	JAN 23 833074	JAN 23 833074 ELECTRIC CHARGES	02/03/2023	4,527.96	.00		
Total 10053420221:					4,527.96	.00		
10054910385								
3404 c	BURNS FULL SERVICE LLC	JAN 2023	JAN 2023 GAS/DIESEL CHARGES - CEMETE	02/03/2023	292.38	.00		
Total 10054910385:					292.38	.00		
10055110153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	145.13	.00		
Total 10055110153:					145.13	.00		
10055110154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	3,394.26	.00		
Total 10055110154:					3,394.26	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055110210								
568 ch	PROFESSIONAL PEST CONTRO	605479	PEST CONTROL - LIBRARY	02/03/2023	25.60	.00		
596 ch	ROBINSON'S MARKETING DIV I	28955	CLEANING THROUGH 01/28/2023-LIBRARY	02/03/2023	278.50	.00		
3883 c	ABSOLUTE MOBILE TESTING L	123-013	PRE-EMPLOYMENT TESTING - LIBRARY	02/03/2023	157.00	.00		
Total 10055110210:					461.10	.00		
10055110310								
507C c	TOSHIBA FINANCIAL SERVICES	33118505	COPIER - LIBRARY LEASE	02/03/2023	281.00	.00		
Total 10055110310:					281.00	.00		
10055110311								
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES POSTAGE	02/06/2023	78.75	.00		
Total 10055110311:					78.75	.00		
10055110340								
923 ch	KWIK TRIP	085959	FUEL-TRUCK #1 PICK UP MAGAZINE RACK	02/03/2023	61.37	.00		
3161 c	MENARDS	092081	STUDSENSOR- FOR LIBRARY BOOKSHELVE	02/03/2023	31.64	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES	02/06/2023	15.69	.00		
Total 10055110340:					108.70	.00		
10055142790								
2151 c	BROWN CAB SERVICE INC	3301	DEC 2022 SHARED RIDE TAXI	02/03/2023	4,506.81	.00		
Total 10055142790:					4,506.81	.00		
10055150210								
568 ch	PROFESSIONAL PEST CONTRO	605480	PEST CONTROL - DEPOT	02/03/2023	41.00	.00		
Total 10055150210:					41.00	.00		
10055200210								
568 ch	PROFESSIONAL PEST CONTRO	605581	PEST CONTROL - RACETRACK PARK	02/03/2023	41.00	.00		
Total 10055200210:					41.00	.00		
10055200225								
130 ch	US CELLULAR	0557173334	PARK WIFI	02/03/2023	43.49	.00		
3534 c	CHARTER COMMUNICATIONS	009647701232	CITY POOL INTERENT	02/03/2023	99.99	.00		
Total 10055200225:					143.48	.00		
10055200340								
194 ch	DEEGAN'S HARDWARE INC	JAN 2023	DEEGAN'S JAN 2023- PARKS	02/03/2023	78.96	.00		
2086 c	FIRST SUPPLY LLC	3407776-00	POOL SUPPLIES	02/03/2023	143.48	.00		
2086 c	FIRST SUPPLY LLC	3407896-00	POOL SUPPLIES	02/03/2023	267.85	.00		
2086 c	FIRST SUPPLY LLC	3409087-00	POOL SUPPLY RETURN CREDIT	02/03/2023	21.36-	.00		
3161 c	MENARDS	035633	BRICKS- PARKS	02/03/2023	4.47	.00		
3404 c	BURNS FULL SERVICE LLC	JAN 2023	CHAINSAW CHAINS - PARKS	02/03/2023	87.80	.00		
5020 c	UNITED LABORATORIES	INV369893	URINAL DEODORIZER	02/03/2023	923.44	.00		
5159 c	BADGERLAND DISPOSAL	0003315294	W LAWTON ST- HANDICAP PORTA POTTY	02/03/2023	116.00	.00		
Total 10055200340:					1,600.64	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055200385								
3404 c	BURNS FULL SERVICE LLC	JAN 2023	JAN 2023 GAS/DIESEL CHARGES - PARKS	02/03/2023	29.90	.00		
Total 10055200385:					29.90	.00		
10055200810								
514 ch	NELSON-YOUNG LUMBER CO	142082	PICNIC TABLES-10	02/03/2023	3,650.00	.00		
Total 10055200810:					3,650.00	.00		
10055420210								
568 ch	PROFESSIONAL PEST CONTRO	605479	PEST CONTROL - POOL	02/03/2023	21.60	.00		
Total 10055420210:					21.60	.00		
10055420225								
311 ch	FRONTIER COMMUNICATIONS	JAN 2023	608-884-3232 TELEPHONE CHARGES	02/03/2023	42.64	.00		
Total 10055420225:					42.64	.00		
10055420311								
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES POSTAGE	02/06/2023	78.75	.00		
Total 10055420311:					78.75	.00		
10055420340								
297 ch	GOHLKE, ANN	FEB 2023	REIMBURSE - LIFEGUARD CLASS, STOOLS	02/03/2023	72.00	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES	02/06/2023	15.69	.00		
Total 10055420340:					87.69	.00		
10056300153								
2887 c	DELTA DENTAL OF WISCONSIN	1890856	FEB 2023 DENTAL INSURANCE	02/03/2023	30.02	.00		
Total 10056300153:					30.02	.00		
10056300154								
779 ch	WI DEPT OF EMPLOYEE TRUST	MARCH 2023	MARCH 2023 HEALTH INSURNACE	02/03/2023	413.42	.00		
Total 10056300154:					413.42	.00		
20357180820								
4937 c	HEIN, DANIELLE & STEVE	FEB 2023	HOME REVIVAL-7 MILDRED AVE BATHROOM	02/03/2023	2,500.00	.00		
5504 c	SEVERSON, CHRISTINE	FEB 2023	HOME REVIVAL-312 RANDOLPH ST CISTER	02/03/2023	1,057.25	.00		
Total 20357180820:					3,557.25	.00		
21057310820								
3690 c	CEDAR CORPORATION	114283	UTILITY MAP CONVERSION TO GIS/AUTOCA	02/03/2023	4,235.00	.00		
Total 21057310820:					4,235.00	.00		
40057330820								
3690 c	CEDAR CORPORATION	114349	QUIGLEY ST- STREET & UTILITY IMPROVEM	02/03/2023	2,992.50	.00		
Total 40057330820:					2,992.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
40057437820								
2433 c	AMAZON.COM LLC	111-1494432-0	SWITCHES FOR HOLIDAY LIGHTS	02/03/2023	184.58	.00		
5502 c	CHRISTMAS-LEDS.COM	CO-5331	REPLACEMENT HOLIDAY LIGHTS	02/03/2023	68.33	.00		
5502 c	CHRISTMAS-LEDS.COM	CO-5351	REPLACEMENT HOLIDAY LIGHTS	02/03/2023	147.29	.00		
Total 40057437820:					400.20	.00		
40057750820								
4718 c	TRADITIONS HOLIDAY LIGHTIN	5920	2022 HOLIDAY LIGHTING 25%	02/03/2023	1,126.63	.00		
Total 40057750820:					1,126.63	.00		
40657330820								
3690 c	CEDAR CORPORATION	114348	HENRY STREET- STREET & UTILITY IMPROV	02/03/2023	180.00	.00		
Total 40657330820:					180.00	.00		
40657726820								
2936 c	MURPHY DESMOND LAWYERS	8162062	SPECIAL LEGAL SERVICES- SHOE FACTORY	02/03/2023	1,233.75	.00		
Total 40657726820:					1,233.75	.00		
40857330820								
3690 c	CEDAR CORPORATION	114346	WEST SIDE INDUSTRIAL STREET EXTENSION	02/03/2023	600.00	.00		
Total 40857330820:					600.00	.00		
60336700								
3690 c	CEDAR CORPORATION	114347	LADD LANE REGIONAL STORM POND	02/03/2023	2,778.06	.00		
Total 60336700:					2,778.06	.00		
60380840340								
934 ch	STAPLES CREDIT PLAN	7372230173	OFFICE SUPPLIES	02/03/2023	.63	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES	02/06/2023	15.67	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES POSTAGE	02/06/2023	78.75	.00		
Total 60380840340:					95.05	.00		
60480850340								
934 ch	STAPLES CREDIT PLAN	7372230173	OFFICE SUPPLIES	02/03/2023	.63	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES POSTAGE	02/06/2023	78.75	.00		
716 ch	US POSTAL SERVICE	O1930879917	PERSONALIZED ENVELOPES	02/06/2023	15.68	.00		
Total 60480850340:					95.06	.00		
Grand Totals:					162,233.50	46.02		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
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Grand Total General Fund Vouchers: \$162,233.50
Total Payroll Check Date: 1/27/2023 \$90,170.52
GRAND TOTAL OF GENERAL FUND: \$252,404.02

Finance Committee Members Signatures of Approval:

TIMOTHY SHAW

CANDY DAVIS

SARAH BRAUN

Report Criteria:

- Detail report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
 - Invoice Detail.Input Date = 02/03/2023
 - Invoice Detail.Voided = No
-

RESOLUTION No. 01-23A
2023 SALARY RESOLUTION
COMMON COUNCIL OF THE CITY OF EDGERTON

WHEREAS, the City of Edgerton employs both union and non-union personnel, and

WHEREAS, it is necessary that the Common Council establish compensation for all non-union personnel, and

WHEREAS, it is necessary that the Common Council amends the established compensation for all non-union personnel as they see fit, and

WHEREAS, the Finance Committee of the Common Council has reviewed the matter of salaries of non-union personnel as spelled out in State Statute 65.04(8)(a) and has submitted a proposed salary schedule **amendment** which schedule is attached, and

NOW, THEREFORE BE IT RESOLVED that the attached amended salary range schedule for 2023 is approved as the salary schedule for non-union personnel for the fiscal year 2023

Motion by:

Second by:

Roll Call: Ayes: Noes:

Dated and signed this 6th day of February, 2023.

Christopher W. Lund, Mayor

Attest:

Wendy Loveland
City Clerk

2023 NON-UNION SALARY AND WAGE RANGE SCHEDULE

<u>SALARIED EMPLOYEES</u>	<u>2022 Salary</u>	<u>2023 Salary</u>	<u>Remarks</u>
Chief of Police	74,229 - 100,209	77,198 - 104,217	
Lieutenant of Police (After 3 years)	72,017.06	74,897.74	
Lieutenant Start Wage	68,052.64	70,774.75	* Lieutenant Increases: \$.70 increase each year for first 2 years
Library Director	58,650 - 79,178	60,996 - 82,345	
Municipal Services Director w/Utility	74,229 - 100,209	77,198 - 104,217	
Treasurer	58,650 - 79,178	60,996 - 82,345	Starting wage step 2.6 of wage range
Clerk	53,550 - 69,615	55,692 - 72,400	
Administrator	86,700 - 117,045	90,168 - 121,727	
Recreation/Aquatic Director	17,855.63	18,569.86	Per Season
<u>ELECTED OFFICIALS</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>Remarks</u>
Mayor	2,520.00	2,520.00	
(per year-increment for newly elected)			
Aldersperson	2,220.00	2,220.00	
Municipal Judge	5,411.00	5,411.00	
Board of Review (per day)	40.00	40.00	
<u>HOURLY EMPLOYEES</u>			<u>Remarks</u>
City Hall Admin Assistant wage	20.77 - 25.75	21.60 - 26.78	
Police Dept. Admin Assistant wage	20.75 - 25.75	21.60 - 26.78	
Police Dept. P/T Admin Asst	20.75 - 25.75	21.60 - 26.78	
Public Works Foreman	-	25.29 - 31.72	
Public Works Operator wage	22.84 - 28.33	23.76 - 29.46	
Utility Operator wages	22.84 - 28.33	23.76 - 29.46	
Utility Lead Operator wage	24.32 - 30.50	25.29 - 31.72	
Library Admin Assistants wage	18.88 - 23.41	19.64 - 24.35	
<u>CERTIFICATION / MERIT PAY</u>			
Administrator - 4 Merit Steps	0.70 / per step	0.70 / per step	Certification/Merit pay is in addition to hourly wage
Chief of Police and Muni. Services Dir.- 4 Merit Steps	0.60 / per step	0.60 / per step	
Library Director and City Treasurer - 4 Merit Steps	0.50 / per step	0.50 / per step	
City Clerk - 4 Merit Steps	0.40 / per step	0.40 / per step	Operator includes Public Works Operators, Working Foreman, Utility lead Operators, and Utility Operators.
Operator - 2 Certification Steps	0.70 / per step	0.70 / per step	
Admin and Library Asst - 3 Certification Steps	0.40 / per step	0.40 / per step	
Crossing Guard	15.00	15.00	\$.25 after 3 years \$.25 after 6 years
Pollworkers	7.25	7.25	
DPW/Parks Part-time Summer	12.00	12.00	\$.25 per year of service
DPW/Cemetery Groundskeeper	15.00	15.00	\$.25 per year of service
Project Inspector	25.00	25.00	
Assistant Aquatic & Recreation Director		20.00	\$.25 per year of service
Lifeguards - Starting	9.25	10.50	Seasonal returns with favorable evaluations:
With WSI	10.25	11.50	\$.25/hr per year for DPW/ Parks, Lifeguards, Cashiers, Concession, and Maintenance.
Supervisors	10.25	11.50	
Cashiers	7.25	8.50	
Concession	7.25	8.50	
Maintenance	7.25	8.50	
			-Cap on Lifeguard hourly wage is \$13.00/hr
			- Lifeguards teaching private lessons receive \$4.00 per lesson in addition to wage

Wage increases are granted at the earlier of 2,080 hours worked or every 2 years.

* Last step increase as needed to equal maximum wage of position

CITY OF EDGERTON RESOLUTION No. 03-23

**A RESOLUTION APPROVING THE ASSIGNED FUND BALANCE
FOR THE YEAR ENDING DECEMBER 31, 2022**

WHEREAS, municipal accounting practice requires fund balance to be assigned to recognize specific projects yet to be completed which were budgeted for in prior years; and

WHEREAS, the city assigns fund balance for earned but unpaid sick leave and vacation leave; and

WHEREAS, city ordinances require fund balance to be assigned for capital expenditures, emergency expenditures, and working capital;

NOW THEREFORE, BE IT RESOLVED that the following are the components of the assigned fund balances:

<u>PURPOSE</u>	<u>AMOUNT</u>
Police Department generator	27,766.00
Body cam coverage	1,110.00
Library 2022 surplus	20,000.00
Edgerton Senior Center – Donations	325.00
Park disc golf – Donations	220.00
League Donations for Parks	4,230.00
Racetrack Park – Soccer	7,500.00
Racetrack Park – Advertising fund	4,479.00
Racetrack Park – Entrance	33,750.00
Racetrack Park – Netting	4,100.00
Pool Donation – Chairs	150.00
Fish pond culvert and structure	5,200.00
Brown Trust Donation	27,739.00
Pollinator planting	1,000.00
Community sign donations	1,758.00
City Hall AV	3,758.00
Code codification	7,003.00
Veteran’s bldg. sale proceeds	171,382.00
Compensated Absences – Vacation and Sick Leave	\$356,235.00
Assignments Required by Ordinance	
Capital Expenditures	\$100,000.00
Emergency Expenditures	187,775.00
Working Capital	375,550.00
TOTAL GENERAL FUND ASSIGNMENTS	\$1,341,030.00

Passed and adopted this 6th day of February, 2023

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Christopher W. Lund, Mayor

ATTEST:

Wendy Loveland, City Clerk

**CITY OF EDGERTON RESOLUTION No. 04-23
A RESOLUTION APPROVING BUDGET TRANSFERS AND AMENDMENTS
FOR THE YEAR ENDING DECEMBER 31, 2022**

WHEREAS, the City has received unanticipated revenues allowing for more expenditures than anticipated in the 2022 budget document; and

WHEREAS, the City Council designated fund balance to be used for specific expenditures; and

WHEREAS, State Statute 65.06(3) allows for budget transfers between departments or expenditure categories;

NOW THEREFORE, BE IT RESOLVED that the following budget transfers and amendments are approved for the year ending Dec. 31, 2022

ACCOUNT NAME	ACCOUNT NUMBER	ORIGINAL AMOUNT	INCREASE (DECREASE)	AMENDED AMOUNT
BUDGET TRANSFERS				
To transfer budgeted funds from elections postage to cover shortfall for common council operating				
COMMON COUNCIL - OPER SUP/EXP	100-51100-340	1,500	596	2,096
ELECTIONS - POSTAGE	100-51440-311	2,500	(596)	1,904
To transfer budgeted funds from other financing uses to Administrator salary and planning wages for tenure adjustment				
ADMINISTRATOR - SALARY	100-51410-111	42,824	8,047	50,871
PLANNING - WAGES	100-56300-111	23,791	4,845	28,636
OTHER FINANCING USES	100-58110-690	61,922	(12,892)	49,030
To transfer budgeted funds from accounting wages and health ins, and finance - train/travel to cover independent accounting shortfall				
INDEPENDENT ACCOUNTING	100-51511-210	28,000	8,252	36,252
ACCOUNTING - HEALTH INS	100-51510-154	27,191	(5,342)	21,849
ACCOUNTING - STAFF WAGES	100-51510-120	46,811	(2,452)	44,359
FINANCE - TRAIN/TRAVEL	100-51520-330	750	(458)	292
To transfer budgeted funds from accounting - oper sup/exp to cover shortfall in city hall - oper sup/exp				
CITY HALL - OPER SUP/EXP	100-51600-340	6,500	1,000	7,500
ACCOUNTING - OPER SUP/EXP	100-51510-340	2,500	(1,000)	1,500
To transfer budgeted funds from police admin - salaries to help cover shortfall in police patrol - wages				
POLICE PATROL - WAGES	100-52120-115	582,858	2,773	585,631
POLICE ADMIN - SALARIES	100-52100-115	87,979	(2,773)	85,206
To transfer budgeted funds from police admin - oper sup/exp to cover shortfall in police station oper sup/exp				
POLICE STATION - OPER SUP/EXP	100-52150-340	3,200	2,167	5,367
POLICE ADMIN - OPER SUP/EXP	100-52100-340	4,500	(2,167)	2,333
To transfer budgeted funds from police train - officer O/T to cover shortfall in police celebrations - O/T wages				
POLICE CELEBRATIONS - O/T WAGES	100-52145-116	3,000	937	3,937
POLICE TRAIN - OFFICER O/T	100-52140-116	2,000	(937)	1,063
To transfer budgeted funds from other financing uses to cover shortfall due to fire district wage disparity payout				
FIRE PROTECTION-PROF SERV	100-52200-210	223,230	10,995	234,225
OTHER FINANCING USES	100-58110-690	49,030	(10,995)	38,035
To transfer funds from other financing uses to cover DPW Admin - Staff wages shortfall due to change in wage allocation				
DPW ADMIN - STAFF WAGES	100-53100-120	8,639	20,239	28,878
OTHER FINANCING USES	100-58110-690	38,035	(20,239)	17,796
To transfer budgeted funds from weed control - wages and snow control O/T wages to cover muni garage - wages shortfall				
MUNI GARAGE - WAGES	100-53230-122	16,251	9,909	26,160
SNOW CONTROL - O/T WAGES	100-53318-123	12,289	(6,235)	6,054
WEED CONTROL - WAGES	100-53640-122	4,243	(3,674)	569
To transfer budgeted funds from storm sewer - wages and parks/plygrds - p/t wages to cover machine & equip. - wages shortfall				
MACHINE AND EQUIPMENT - WAGES	100-53240-122	31,406	10,796	42,202
PARKS/PLYGRDS-P/T WAGES	100-55200-125	13,713	(8,296)	5,417
STORM SEWER - WAGES	100-53440-122	7,938	(2,500)	5,438
To transfer budgeted funds from snow/ice control oper sup/exp to cover shortfall in machine & equip. - oper sup/exp				
MACHINE & EQUIP - OPER SUP/EXP	100-53240-340	15,000	5,468	20,468
SNOW/ICE CONTROL OPER SUP/EXP	100-53318-340	30,000	(5,468)	24,532
To transfer budgeted funds from traffic control - wages to sidewalks - wages to cover shortfall				
SIDEWALKS - WAGES	100-53430-122	1818	155	1,973
TRAFFIC CONTROL - WAGES	100-53400-122	1,780	(155)	1,625

To transfer budgeted funds from econ dvlpmnt - oper sup/exp to cover shortfall in downtown renewal - prof serv				
DOWNTOWN RENEWAL - PROF SERV	100-56600-210	11500	435	11,935
ECON DVLPMNT-OPER SUP/EXP	100-56700-340	500	(435)	65

BUDGET AMENDMENTS

To increase court penalties and costs revenue and muni court clerk expenses to cover muni court clerk shortfall				
COURT PENALTIES AND COSTS	100-45110	14,000	819	14,819
MUNI COURT CLERK	100-51200-210	8,546	819	9,365

To increase fines, forfeitures - city revenue and legal - attorney retainer expenses to cover legal - attorney retainer shortfall				
FINES, FORFEITURES - CITY	100-45100	14,000	2,950	16,950
LEGAL - ATTORNEY RETAINER	100-51300-210	26,413	2,950	29,363

To increase fines, forfeitures - city revenue and legal - attorney counsel expenses to cover legal - attorney counsel shortfall				
FINES, FORFEITURES - CITY	100-45100	16,950	3,363	20,313
LEGAL - ATTORNEY COUNSEL	100-51310-210	3,000	3,363	6,363

To increase State Aids for Safer Communities Grant and increase expenses for police patrol - wages				
STATE AID - MISCELLANEOUS GRANTS	100-43590	-	12,723	12,723
POLICE PATROL - WAGES	100-52120-115	585,631	12,723	598,354

To increase the sale of city property revenue and police patrol capital equipment expenditure for replacement of squad				
SALE OF CITY PROPERTY	100-48310	-	25,800	25,800
POLICE PATROL - CAP EQUIP	100-52120-810	41,132	25,800	66,932

To increase donations from indiv/orgz revenue and police patrol capital equip. expenses for Charter donation for laptops				
DONATIONS FROM INDIV/ORGNZ	100-48511	250	5,000	5,250
POLICE PATROL - CAP EQUIP	100-52120-810	66,932	5,000	71,932

To increase refunds revenue and police admin - capital equipment expenditures for annual Lexipol fee				
REFUNDS	100-48512	3500	2,500	6,000
POLICE ADMIN - CAPITAL EQUIP	100-52100-810	71,932	2,500	74,432

To increase crossing guard charges revenue and crossing guard - pt wages expenditures to cover wages shortfall				
CROSSING GUARD CHARGES	100-46214	10,000	37	10,037
CROSSING GUARDS - PT/WAGES	100-52160-125	15,300	37	15,337

To increase revenues and expenditures for fire district 2% dues				
STATE - FIRE INSURANCE	100-43420	19,000	1,573	20,573
FIRE PROTECTION - PROF SERVICE	100-52200-210	234,225	1,573	235,798

To increase the revenues and expenses for building inspection				
BUILDING PERMITS	100-44300	24,300	42,899	67,199
PLUMBING PERMITS	100-44320	600	3,856	4,456
ELECTRICAL PERMITS	100-44310	3,000	2,210	5,210
LOCAL PERMITS	100-44900	6,400	777	7,177
OTHER NON-BUSINESS LICENSES	100-44250	-	377	377
BULDG INSPECTION - PROF SERVICE	100-52400-210	25,000	50,119	75,119

To increase the revenue and expenses for engineering invoiced services				
DEVELOPER CONTRIBUTIONS	100-48515	-	20,083	20,083
PUBLIC WORKS MISC REVENUE	100-46320	5,500	1,701	7,201
ENGINEERING INVOICED SERVICE	100-53110-212	-	21,784	21,784

To increase sale of city property revenue and machine & equip. - cap. equip. expenses for sale of welder, trailer, leaf blower, and chainsaw				
SALE OF CITY PROPERTY	100-48310	25,800	3,659	29,459
MACHINE AND EQUIPMENT - CAPITAL EQUIP	100-53240-810	-	3,659	3,659

To increase sale of city property revenue and fass cemetery - capital equipment for sale of cemetery mower				
SALE OF CITY PROPERTY	100-48310	29,459	4,227	33,686
FASS CEMETERY - CAP EQUIPMENT	100-54910-810	6,500	4,227	10,727

To increase State AID - LRIP revenue and street maint. - cap. improv. and street lighting - oper sup/exp for LRIP grant				
STATE AID - LRIP GRANT	100-43534	-	17,872	17,872
STREET MAINT - CAP IMPROV	100-53310-820	93,958	14,181	108,139
STREET LIGHTING - OPER SUP/EXP	100-53420-340	1,500	3,691	5,191

To increase refunds revenue and shared ride service expenses using fuel refunds to cover shared ride service shortfall				
REFUNDS	100-48512	6,000	1,300	7,300
SHARED RIDE SERVICE	100-55142-790	61,000	1,300	62,300

To increase transfer from TIF 8 revenue and depot - capital improvement expenses for replacement of depot furnace

TRANSFER FROM TIF 8	100-49408	-	5,086	5,086
DEPOT - CAPITAL IMPROVEMENT	100-55150-820	-	5,086	5,086

To increase revenue and expenses for Racetrack concessions

CONCESSION STAND CONCESSIONS	100-46748	11,000	5,412	16,412
CONCESSION STAND - CONCESSIONS	100-55415-345	8,000	5,412	13,412

To increase revenue and expenses for pool concessions

SWIMMING POOL CONCESSIONS	100-46746	20,000	8,805	28,805
POOL - CONCESSIONS	100-55420-345	15,000	8,805	23,805

To increase swimming pool fees revenue and pool p/t pool wages expenses to cover wages shortfall

SWIMMING POOL FEES	100-46734	39,000	8,374	47,374
POOL - P/T POOL WAGES	100-55420-128	60,000	8,374	68,374

To increase RTP sign fees revenue and downtown renewal - prof. serv. expenses to apply to shortfall

RTP SIGN FEES	100-46747	1,300	1,021	2,321
DOWNTOWN RENEWAL - PROF SERV	100-56600-210	11,935	1,021	12,956

To increase revenues and expenditures to transfer remaining 2021 fund balance/surplus to capital projects

TRANSFER FROM GENERAL FUND	400-49100	-	63,969	63,969
TRANSFER TO CAP PROJ FUND	100-59240-900	-	63,969	63,969

Motion by:

Seconded by:

Roll Call: Yeas: Noes:

Dated:

Christopher W. Lund, Mayor

ATTEST: _____
Wendy Loveland, City Clerk

Approved Date: _____

CITY OF EDGERTON Special Event Permit Application

Event Name: Hoop Elations Hula Hoop Show

Event Date(s): July 18, 2023

Start Time of Event: 2:00 End Time of Event: 2:45

Hours Alcohol will be served: _____ Event Website: hoopelation.com

Requested Location: Shelter area - Racetrack Park

New Event

Repeat Event

Parade

Organization Name: Edgerton Public Library Phone # 608-884-4511

Organization Address: 101 Albion St Edgerton, WI 53534

Organization Email: Smith.beth@ Organization website: als.lib.wi.us/EPL

edgertonpubliclibrary.org

Event Planner/Contact Person: Beth Krebs-Smith, Library Director

Address, City, State: 101 Albion St Edgerton, WI 53534

Cell Phone: 608-208-2885 Email: smith.beth@edgertonpubliclibrary.org

Name of Contact on-Call during the Event: Beth Krebs-Smith Cell Phone: 608-208-2885

What Day will SET UP begin? 7/18/23 What time will SET UP occur? 1:00

What day will CLEAN up occur? ~~7/18/23~~ 7/18/23 What time will CLEAN UP be complete? 4:00

Estimated Attendance for this Event: 100 Previous Attendance for this Event: 80

How many event staff will be at this event? 3

Divide Attendance by 3 to determine number of Vehicles: 33 (Use this to develop your parking plan)

Deposit Paid

Central Park	\$250.00
City Streets	\$200.00 (excluding neighborhood block parties)
Parking Lots	\$200.00

Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

Will your event require street closures?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will alcohol be served or sold?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include food or retail sales?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include a park or trail?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include a parade?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include a run, race or walk?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event use any structures, bleachers or stages?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event use tents or canopies?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include fireworks?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include food trucks or vendors with open cooking fires?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event benefit an Edgerton based organization or charity?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
If yes, which one? <u>families + summer readings</u>				
Will your event benefit an Edgerton area school?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
If yes, which one? _____				
Will your event include amplified sound?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event require an exemption to any noise Ordinance?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event have an admission charge?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event involve animals?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event require any services from the City of Edgerton?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Where will the dumpsters be located? _____				

Event Summary: Please provide a brief summary of the event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first-time attendee might experience at the event:

family event - 1 hour interactive program
includes hula hoop show & participants
learning to hula hoop

This form can be submitted on or after January 1st of the year of your event. Submission of this form and payment of the deposit (if required) will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative for your organization should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief. I have reviewed and understand the policies included with this packet.

Applicant Signature:

Bella Kuhl-Li

Date:

11/21/23

Security Agreement

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B License.

Estimated Attendance: 100 Type of Event: Family Entertainment

*All liquor must be purchased from a licensed Wisconsin Wholesaler.

Wholesaler for this event: N/A

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

N/A

2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

N/A

TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?

Library Director will speak with people as needed.

2. How will your event inform patrons of the prohibition?

Reminder at beginning of program

3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

N/A

City of Edgerton Use Only

Reviewed by: _____ Date: _____

Approved _____ Denied _____

Police Department Recommendations: _____

Department of Public Works Services

FACILITY(IES) REQUESTED:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Racetrack Park | <input type="checkbox"/> Central Park | <input type="checkbox"/> Other Location |
| <input type="checkbox"/> Entire Park | <input type="checkbox"/> Ball Diamonds | <input checked="" type="checkbox"/> Shelter Rental |

EQUIPMENT REQUESTED:

- | | | |
|--|---|--|
| <input type="checkbox"/> Picnic Tables | <input type="checkbox"/> Barricades | <input checked="" type="checkbox"/> Trash Cans |
| <input type="checkbox"/> Traffic Cones | <input type="checkbox"/> Fencing (additional fee) | <input type="checkbox"/> Posts |
| <input type="checkbox"/> Signs | | |

City of Edgerton Use Only

Reviewed by: _____ Date: _____

Approved _____ Denied _____

Public Works Department Recommendations:

Memo

To: Common Council
From: Wendy Loveland
Date: 2/3/2023
RE: February 6, 2023 Meeting

Kwik Trip Agent Appointment: At the last Common Council meeting, a motion was made to change the Agent for Kwik Trip to Scott Zietlow.

The request made by the Kwik Trip company was only to change the name of the President of the Corporation. This request did not require the Common Council to take action. The City Clerk misinterpreted the request and thought they were requesting a change of agent.

Staff is recommending the Council rescind the previous motion to approve the change of agent for Kwik Trip.