

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Tuesday, September 5, 2023, at 6:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, September 1, 2023.
3. Consider approval of minutes from the August 21, 2023 Finance meeting.
4. Consider approval of pay request #1 from RT Fox for the Quigley St, Street and Utility Improvement Project.
5. Consider approval of bills and payroll vouchers.
6. Consider Event Packet for Edgerton FFA Alumni Pork Chop Dinner.
7. Consider second reading and adoption of City of Edgerton Ordinance 23-21: Amend Chapter 200 Cemetery, Section 200-4 Cemetery Fund in the Code of Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin.
8. Consider quotes for solar installation planning assistance.
9. Finance Directors Report.
10. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**AUGUST 21, 2023 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:15 p.m.

Present: Candy Davis, Shawn Prebil and Tim Shaw

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Police Chief Bob Kowalski (remote), Mayor Christopher Lund, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, August 18, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Shawn Prebil/Candy Davis motion to approve the minutes from the August 7, 2023 Finance meeting with the amendment of the date at the top passed, all voted in favor.

BILLS AND PAYROLL: A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$462,829.43 passed on a 3/0 roll call vote.

NEW CLASS "A" COMBINATION BEER/LIQUOR LICENSE FOR FAMILY DOLLAR: Jonathan Crumly, representative for Family Dollar, appeared via Zoom. Mr. Crumly stated this is a new endeavor by Family Dollar to sell beer and wine in their stores. They are requesting a full beer/liquor license so they can sell beer and wine only. Current law prohibits them from obtaining a wine only license. Shawn Prebil asked if there was a density restriction for these types of licenses. Flanigan stated there was not.

A Tim Shaw/Candy Davis motion to approve a Class "A" Combination Beer/Liquor License for Family Dollar Stores of WI, agent Priscilla Santos, passed on a 2/1 roll call vote. Shawn Prebil voted against the motion.

TRANSFER OF 2022 GENERAL FUND SURPLUS TO CAPITAL PROJECTS FUND: A Tim Shaw/Shawn Prebil motion to transfer the 2022 General Fund surplus to the Capital Projects Fund in the amount of \$144,923 passed on a 3/0 roll call vote.

ORDINANCE 23-21: A Candy Davis/Shawn Prebil motion to introduce and approve the first reading of City of Edgerton Ordinance 23-21: Amend Chapter 200 Cemetery, Section 200-4 Cemetery Fund in the Code of Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin passed on a 3/0 roll call vote.

RESOLUTION 24-23: A Tim Shaw/Shawn Prebil motion to adopt City of Edgerton Resolution 24-23: Resolution Guaranteeing the Perpetual Care of the Fassett Cemetery and Cemetery Plots passed on a 3/0 roll call vote.

AMENDMENT TO EDGERTON OUTREACH PURCHASE AGREEMENT FOR 210 W FULTON ST: The current agreement with the Edgerton Outreach for 210 W Fulton Street requires the city funds be spent at the same rate as other funds. The other sources of funds are grant programs that only reimburse costs after they are expended. This stipulation will cause a cash flow problem for the start of the project. The amendment to the agreement would allow the city funds to be used until the grant funds become available. When the grant funds become available, the city funds would then be disbursed proportionately with the grant funds.

A Candy Davis/Shawn Prebil motion to approve the amendment to the Edgerton Outreach Purchase Agreement for 210 W Fulton St passed on a 3/0 roll call vote.

QUOTES FOR SEEDING ATHLETIC FIELDS AT RTP: The previously approved athletic fields at RTP have been graded and are now ready to be seeded. Staff received quotes for this project. The lowest

quote was from Tim Clark for \$10,900. This quote included rototilling, fine grading and hydroseeding. The budget currently designates \$7,500 for this project. Additional funds could come from capital surplus or developer fees.

A Tim Shaw/Candy Davis motion to approve the quote for the seeding of the athletic fields at RTP from Tim Clark in the amount of \$10,900 and use \$7,500 in designated funds and use developer fees for the \$3,400 balance passed on a 3/0 roll call vote.

QUOTES FOR BUSINESS PARK LAND RENT: The current lease of the farm land at the Business Park expires in March 2024. The current tenant needs to decide if they will fertilize this fall. They are requesting to extend the lease. Staff received communication from one other person interested in leasing the land. The current tenant is proposing a 20% increase in rental fees for the new lease period. Tim Shaw felt staff should solicit bids so the Committee can make a decision after all bids are received. Candy Davis felt since the current tenant was in good standing and proposing an increase to the lease amount, the city should extend the lease.

A Candy Davis/Shawn Prebil motion to approve extending the lease with the current tenant with a proposed 20% increase passed on a 2/1 roll call vote. Tim Shaw voted against the motion.

RESOLUTION 25-23: A Candy Davis/Shawn Prebil motion to adopt City of Edgerton Resolution 25-23: Authorizing a Signatory Municipality to Exceed the Levy Limit for the Lakeside Fire Rescue District passed on a 3/0 roll call vote.

QUOTES FOR VFD INSTALLATION AT WELL 3: Moser reported the soft start for the turbine pump at Well #3 has failed. This pump regulates the levels of water in the tower. Staff received 2 quotes to upgrade to a variable frequency drive (VFD). The lowest quote was from CTW for installation and a new 125HP/169AMP VFD in the amount of \$15,560.

A Tim Shaw/Shawn Prebil motion to approve the quote from CTW for the VFD installation at Well #3 in the amount of \$15,560 passed on a 3/0 roll call vote.

DECLARE 2016 TOOLCAT AS SURPLUS AND SET MINIMUM BID: A Tim Shaw/Candy Davis motion to declare the 2016 ToolCat as surplus and set a minimum bid of \$11,000 passed on a 3/0 roll call vote.

BIDS FOR W HUBERT ST PAVING: A Candy Davis/Shawn Prebil motion to award the W Hubert St paving bid to Rock Road Companies in the amount of \$24,974 passed on a 3/0 roll call vote.

Being no other business before the Committee, a Shawn Prebil/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted August 21, 2023

Contractor's Application

Unit Price Progress Estimate

Project: Quigley Street, Street and Utility Improvement		Application Number: 1		Application Date: August 31, 2023															
Application Period: 8/1/23 thru 8/31/2023		Application Date: August 31, 2023		Application Date: August 31, 2023															
Bid No.	Item Description	Estimated Bid Quantity	Unit Price	B		C		D		E		F		G		H		J	
				Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount		Quantity
01.2100.00.00001	ALLOWANCES	1	\$3,000.00																
01.5000.01.00002	TRAFFIC CONTROL	1	\$2,000.00																
02.4113.03.00001	SELECT DEMOLITION OF SIDEWALKS AND DRIVEWAYS	130	\$5.00																
02.4113.03.00002	SELECT DEMOLITION OF CURB AND GUTTER, PATCHING	347	\$5.00																
02.4113.03.00004	SELECT DEMOLITION OR ABANDONMENT OF WATER VALVE MANHOLES	3	\$500.00																
02.4113.03.00009	REMOVAL/SALVAGE OF FIRE HYDRANTS	3	\$500.00																
02.4113.03.00010	SAW CUTTING	188	\$3.00																
31.2300.04.00003	EXCAVATION (ESTIMATED 2,443 CY)	1	\$42,000.00																
31.2313.04.00004	EXCAVATION BELOW SUBGRADE (AS ORDERED)	120	\$20.00																
31.2333.04.00002	SELECT TRENCH BACKFILL MATERIAL	300	\$8.00																
31.2333.04.00004	PIPE FOUNDATION STABILIZATION	20	\$1.00																
31.2500.01.00003	TEMPORARY SILT FENCE	70	\$3.00																
31.2500.01.00006	TEMPORARY STONE TRACKING PAD	2	\$1,500.00																
31.3419.04.00002	GEOTEXTILE SOIL FABRIC, TYPE SAS	4,750	\$2.00																
32.1123.05.00003	BREAKER RUN FOR EXCAVATION BELOW SUBGRADE (AS ORDERED)	250	\$13.00																
32.1123.05.00004	CRUSHED AGGREGATE BASE, ROADWAY, 1 1/4 INCH, 6" DEPTH	1,655	\$13.00																
32.1123.05.00005	CRUSHED AGGREGATE BASE, ROADWAY, 3 INCH, 8" DEPTH	2,320	\$13.00																
32.1200.05.00004	HMA PAVEMENT, 3 LT 58-28 S, LOWER LAYER, 2.25"	750	\$71.00																
32.1200.05.00007	HMA PAVEMENT, 4 LT 58-28 S, UPPER LAYER, 1.75"	585	\$73.00																
32.1200.05.00013	SPLIT SEQUENCING OF HMA PAVEMENT PLACEMENT	1	\$1,500.00																
32.1613.05.00003	CONCRETE CURB AND GUTTER, 30" BARRIER	620	\$28.00																
32.1613.05.00004	CONCRETE CURB AND GUTTER, 30" BARRIER (PATCHING)	234	\$39.00																
32.1623.05.00004	CONCRETE SIDEWALK AND DRIVEWAY, 6" (PATCHING)	950	\$10.00																
32.9200.05.00001	TOPSOIL, TURF AND GRASSES	1,325	\$8.00																
33.1400.08.00003	WATER MAIN, DUCTILE IRON, 8"	1,085	\$125.00																
33.1400.08.00011	WATER SERVICE PIPE, COPPER, 1.0"	464	\$50.00																
33.1400.08.00015	WATER SERVICE CORPORATION VALVE, 1.0"	18	\$300.00																
33.1400.08.00019	WATER SERVICE CURB VALVE, 1.0"	17	\$5,100.00																
33.1400.08.00023	HYDRANT	3	\$6,000.00																
33.1400.08.00025	CONTROL VALVE AND BOX, GATE, 6"	3	\$18,000.00																
33.1400.08.00026	CONTROL VALVE AND BOX, GATE, 8"	5	\$4,500.00																
33.1400.08.00032	CONNECT TO EXISTING WATER MAIN	4	\$10,000.00																
33.1400.08.00037	HYDRANT LEADS (6" DI)	27	\$2,970.00																
33.3100.09.00003	SANITARY SEWER SERVICE LATERAL, PVC SDR 35, 6"	346.44	\$17,322.00																
33.3100.09.00005	SANITARY SEWER MAIN, PVC SDR 35, 8"	629	\$70.00																
33.3100.09.00012	SANITARY SEWER SERVICE BRANCHES, 8" X 6" WYE	13	\$2,600.00																
33.3100.09.00017	STANDARD SANITARY MANHOLE	30	\$400.00																
33.3100.09.00019	SANITARY CASTING, TYPE E	6	\$500.00																
33.3100.09.00021	CONNECT TO EXISTING SANITARY PIPE	3	\$300.00																
33.0130.09.00001	MANHOLE RIM ADJUSTMENT TO MATCH NEW GRADE AT MHs 1010, 1009	2	\$600.00																
33.0130.09.00027	TELEVISION SANITARY SEWER	640	\$4.00																
TOTAL																			

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 09/01/2023
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10012100								
3700 c	PUBLIC HEALTH MADISON DAN	AUG 2023	DANE COUNTY SPECIAL ASSESSMENTS	09/01/2023	47.70	.00		
Total 10012100:					47.70	.00		
10013100								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	205.18	.00		
Total 10013100:					205.18	.00		
10023160								
5585 c	BARTLE, SHELBY	AUG 2023	RTP SHELTER DEPOSIT REFUND	09/01/2023	110.00	.00		
5588 c	VFW POST 2708	AUG 2023	RTP SHELTER DEPOSIT REFUND	09/01/2023	100.00	.00		
5589 c	GLICK, MEGHAN	AUG 2023	RTP SHELTER DEPOSIT REFUND	09/01/2023	110.00	.00		
5590 c	NICHOLAS MAJOROWICZ	AUG 2023	REFUND SHELTER DEPOSIT	09/01/2023	100.00	.00		
Total 10023160:					420.00	.00		
10046742								
5586 c	COLLINS, JENNY	AUG 2023	SWIM LESSONS REFUND	09/01/2023	30.00	.00		
Total 10046742:					30.00	.00		
10051100340								
231 ch	EDGERTON REPORTER CO INC	27522	RFP - CLEANING SERVICES	09/01/2023	15.20	.00		
231 ch	EDGERTON REPORTER CO INC	27572	EDGERTON HOSPITAL INSERT AD	09/01/2023	325.00	.00		
5587 c	TELEFLORA	862825934	GET WELL FLOWERS	09/01/2023	67.50	.00		
Total 10051100340:					407.70	.00		
10051300210								
2936 c	MURPHY DESMOND LAWYERS	8173859	CITY ATTORNEY RETAINER	09/01/2023	2,208.34	.00		
Total 10051300210:					2,208.34	.00		
10051320210								
2936 c	MURPHY DESMOND LAWYERS	8172842	PROSECUTIONS - RETAINER	09/01/2023	695.00	.00		
2936 c	MURPHY DESMOND LAWYERS	8172843	PROSECUTIONS- HOURLY	09/01/2023	869.85	.00		
Total 10051320210:					1,564.85	.00		
10051410153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	54.04	.00		
Total 10051410153:					54.04	.00		
10051410320								
231 ch	EDGERTON REPORTER CO INC	27483	LEGAL NOTICE- ELECTRONIC MESSAGE	09/01/2023	9.20	.00		
231 ch	EDGERTON REPORTER CO INC	27485	LEGAL NOTICE- PUBLIC HEARING- DICKINS	09/01/2023	10.57	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051410320:					19.77	.00		
10051410330								
3401 c	OSTHOFF RESORT	141311	CONFERENCE HOTEL- FLANIGAN	09/01/2023	149.00	.00		
Total 10051410330:					149.00	.00		
10051430153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	60.06	.00		
Total 10051430153:					60.06	.00		
10051430330								
4260 c	US BANK PROCUREMENT CAR	AUG 2023	WMCA CLERKS CONF FOOD/HOTEL- LOVEL	09/01/2023	339.99	.00		
Total 10051430330:					339.99	.00		
10051430340								
5391 c	Baudville	165061	CERTIFICATE PAPER	09/01/2023	45.12	.00		
Total 10051430340:					45.12	.00		
10051510153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	72.05	.00		
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	52.54	.00		
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	96.07	.00		
Total 10051510153:					220.66	.00		
10051600210								
596 ch	ROBINSON'S MARKETING DIV I	29391	CLEANING THROUGH 08/18/2023-CITY HALL	09/01/2023	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	29399	CLEANING THROUGH 08/25/2023-CITY HALL	09/01/2023	70.00	.00		
Total 10051600210:					140.00	.00		
10051600340								
934 ch	STAPLES CREDIT PLAN	7614204440	DIVIDERS	09/01/2023	11.40	.00		
5470 c	GORDON FLESCH CO.	IN14322710	CITY HALL COPIER-METERED IMAGES	09/01/2023	54.64	.00		
Total 10051600340:					66.04	.00		
10052100153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	120.09	.00		
Total 10052100153:					120.09	.00		
10052100311								
716 ch	US POSTAL SERVICE	069980	POSTAGE- POLICE DEPT	09/01/2023	5.40	.00		
Total 10052100311:					5.40	.00		
10052120153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	840.69	.00		
Total 10052120153:					840.69	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10052120225								
130 ch	US CELLULAR	0596672998	POLICE CELL PHONES	09/01/2023	292.09	.00		
Total 10052120225:					292.09	.00		
10052120380								
3404 c	BURNS FULL SERVICE LLC	169753	TOW, INSTALL TIRE	09/01/2023	111.00	.00		
Total 10052120380:					111.00	.00		
10052150210								
596 ch	ROBINSON'S MARKETING DIV I	29391	CLEANING THROUGH 08/21/2023-POLICE ST	09/01/2023	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	29399	CLEANING THROUGH 08/26/2023-POLICE ST	09/01/2023	119.00	.00		
Total 10052150210:					238.00	.00		
10053100153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	60.05	.00		
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	24.02	.00		
Total 10053100153:					84.07	.00		
10053100210								
3316 c	MERCY HEALTH SYSTEMS	21720-00	PRE-EMPLOYMENT EXAM- DPW	09/01/2023	208.00	.00		
3883 c	ABSOLUTE MOBILE TESTING L	123-190	DRUG AND ALCOHOL TESTING - DPW	09/01/2023	110.50	.00		
Total 10053100210:					318.50	.00		
10053230153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	160.20	.00		
Total 10053230153:					160.20	.00		
10053230225								
3534 c	CHARTER COMMUNICATIONS	010138408192	DPW GARAGE PHONE & INTERNET	09/01/2023	99.97	.00		
Total 10053230225:					99.97	.00		
10053230340								
3977 c	EDWARDSON PLUMBING	7885	NEW PART ON DRINKING FOUNTAIN- MUNI	09/01/2023	174.37	.00		
Total 10053230340:					174.37	.00		
10053310340								
5020 c	UNITED LABORATORIES	INV385370	REFLECTIVE CAR SHAMPOO, FROST MELT	09/01/2023	466.25	.00		
Total 10053310340:					466.25	.00		
10053400340								
674 ch	TAPCO	1760441	TRAFFIC SIGNAL PREVENTATIVE MAINTENA	09/01/2023	514.00	.00		
Total 10053400340:					514.00	.00		
10053420221								
21 ch	ALLIANT ENERGY	AUG 23 83307	AUG 23 833074 ELECTRIC CHARGES	09/01/2023	4,691.57	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053420221:					4,691.57	.00		
10054910340								
2027 c	KB SHARPENING SERVICE INC	121820	HEDGE TRIMMER SHARPENING	09/01/2023	15.00	.00		
Total 10054910340:					15.00	.00		
10055110153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	170.16	.00		
Total 10055110153:					170.16	.00		
10055200225								
3534 c	CHARTER COMMUNICATIONS	170826801082	CITY POOL INTERENT	09/01/2023	99.99	.00		
Total 10055200225:					99.99	.00		
10055200340								
1009 c	FARM & FLEET CO	078631	SPOT SPRAYER	09/01/2023	249.99	.00		
2700 c	OFFICE PRO	661577-0	BOWL CLEANER	09/01/2023	34.09	.00		
5020 c	UNITED LABORATORIES	INV385824	WASP WHACKER	09/01/2023	508.36	.00		
Total 10055200340:					792.44	.00		
10055200810								
4787 c	LEE RECREATION	15811-23	ENGINEERED WOOD FIBER	09/01/2023	2,500.00	.00		
Total 10055200810:					2,500.00	.00		
10055200820								
3161 c	MENARDS	138707	RTP DANCE FLOOR SUPPLIES	09/01/2023	315.64	.00		
3161 c	MENARDS	138707	RETURN- RTP DANCE FLOOR SUPPLIES	09/01/2023	77.99-	.00		
3266 c	AMERICAN INDUSTRIAL STEEL	8887	RTP METAL	09/01/2023	202.80	.00		
Total 10055200820:					440.45	.00		
10055415345								
326 ch	HOLIDAY WHOLESALE INC	1466650	CONCESSIONS - RTP	09/01/2023	840.25	.00		
326 ch	HOLIDAY WHOLESALE INC	1468904	CONCESSION FOOD CREDIT - RTP	09/01/2023	78.70-	.00		
Total 10055415345:					761.55	.00		
10055420340								
35 ch	AMERICAN RED CROSS	AUG 2023	LIFEGUARD CERTIFICATION (8)	09/01/2023	336.00	.00		
484 ch	MIDWEST POOL SUPPLY	108662	BULK CHEMICALS FOR POOL	09/01/2023	1,350.00	.00		
3977 c	EDWARDSON PLUMBING	7882	WORK ON POOL SHOWERS	09/01/2023	2,980.00	.00		
4946 c	PIEPER POWER	883622	HARDWIRE CAMERA- POOL	09/01/2023	297.29	.00		
Total 10055420340:					4,963.29	.00		
10055420345								
170 ch	COUNTRY QUALITY DAIRY INC	300404	ICE CREAM FOR POOL	09/01/2023	210.72	.00		
170 ch	COUNTRY QUALITY DAIRY INC	300568	ICE CREAM FOR POOL	09/01/2023	121.74	.00		
326 ch	HOLIDAY WHOLESALE INC	1459662	CONCESSION FOOD - POOL	09/01/2023	2,014.67	.00		
326 ch	HOLIDAY WHOLESALE INC	1462377	CONCESSION FOOD CREDIT - POOL	09/01/2023	91.40-	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055420345:					2,255.73	.00		
10056300153								
2887 c	DELTA DENTAL OF WISCONSIN	2000032	SEPT 2023 DENTAL INSURANCE	09/01/2023	30.02	.00		
Total 10056300153:					30.02	.00		
10056300210								
723 ch	VANDEWALLE & ASSOCIATES I	202308054	TID#10 AND TID#11	09/01/2023	6,301.76	.00		
2936 c	MURPHY DESMOND LAWYERS	8172841	407 N MAIN PROJECT	09/01/2023	434.75	.00		
2936 c	MURPHY DESMOND LAWYERS	8172841	116 SWIFT ST	09/01/2023	64.75	.00		
2936 c	MURPHY DESMOND LAWYERS	8172841	DAVIS FAMILY DENTISTRY	09/01/2023	55.50	.00		
Total 10056300210:					6,856.76	.00		
10056600340								
3980 c	WISCONSIN ECONOMIC DEVEL	INV-007112	CONNECT COMMUNITIES ANNUAL FEE	09/01/2023	200.00	.00		
Total 10056600340:					200.00	.00		
20357130820								
2936 c	MURPHY DESMOND LAWYERS	8172841	REVIVE EDGERTON LOAN CLOSING	09/01/2023	101.75	.00		
Total 20357130820:					101.75	.00		
21057320820								
373 ch	JB JOHNSON BROS LLC	AUG 2023	RAMP FOR RREB ON W FULTON- R&R 4" SID	09/01/2023	2,928.00	.00		
373 ch	JB JOHNSON BROS LLC	AUG 2023	RAMP FOR RREB ON W FULTON- ADA WARN	09/01/2023	440.00	.00		
373 ch	JB JOHNSON BROS LLC	AUG 2023	RAMP FOR RREB ON W FULTON- C&G REM	09/01/2023	550.00	.00		
Total 21057320820:					3,918.00	.00		
40057326820								
373 ch	JB JOHNSON BROS LLC	AUG 2023	NEW SIDEWALK IN RTP	09/01/2023	3,240.00	.00		
Total 40057326820:					3,240.00	.00		
40057330820								
577 ch	R.T. FOX CONTRACTORS INC	PAY REQ #1 -	PAY REQ #1-QUIGLEY ST	09/01/2023	369,629.52	.00		
Total 40057330820:					369,629.52	.00		
40657125820								
5484 c	RICHARDSON, ERIC & AMY	AUG 2023 2	FACADE GRANT - 15/25 N MAIN - PAVING	09/01/2023	8,558.56	8,558.56	08/22/2023	
Total 40657125820:					8,558.56	8,558.56		
40657700820								
603 ch	ROCK CO REGISTER OF DEED	AUG 2023	SPECIAL WARRANTY DEED 5 ALBION	09/01/2023	30.00	.00		
Total 40657700820:					30.00	.00		
80024500								
224 ch	EDGERTON FIRE PROT DIST	AUG 2023TAX	2ND HALF OF TAX SETTLEMENT	09/01/2023	145,668.66	145,668.66	08/22/2023	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 80024500:					145,668.66	145,668.66		
Grand Totals:					564,326.53	154,227.22		

Grand Total General Fund Vouchers: \$564,326.53
Total Payroll Check Date 08/25/2023: \$100,708.75
GRAND TOTAL OF GENERAL FUND: \$665,035.28

Finance Committee Members Signatures of Approval:

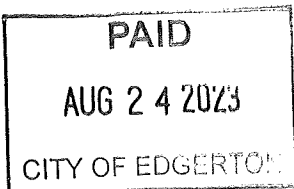
TIMOTHY SHAW

CANDY DAVIS

SHAWN PREBIL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input Date = 09/01/2023
- Invoice Detail.Voided = No



Approved Date: _____

CITY OF EDGERTON Special Event Permit Application

Event Name: Edgerton FFA Alumni PorkChop Dinner
Event Date(s): Friday, September 29, 2023
Start Time of Event: 4pm End Time of Event: 7pm
Hours Alcohol will be served: na Event Website: _____
Requested Location: Edgerton City Pool Parking Lot

New Event Repeat Event Parade

Organization Name: Edgerton FFA Alumni Phone # 608-576-2580
Organization Address: PO Box 385, Edgerton
Organization Email: edgffaalumni@gmail.com Organization website: _____

Event Planner/Contact Person: Karen Lee
Address, City, State: 11316 N Washington Rd, Edgerton
Cell Phone: 608-576-2580 Email: ryankarenlee@gmail.com
Name of Contact on-Call during the Event: Karen Lee Cell Phone: 608-576-2580

What Day will SET UP begin? Sept. 29 What time will SET UP occur? 1pm
What day will CLEAN up occur? Sept. 29 What time will CLEAN UP be complete? 8pm

Estimated Attendance for this Event: 600 Previous Attendance for this Event: 600
How many event staff will be at this event? 30

Divide Attendance by 3 to determine number of Vehicles: _____ (Use this to develop your parking plan)
drive thru - no parking needed other than volunteers

Deposit Paid

Facility Deposit \$ _____

Other Deposit \$ _____

Other Deposit \$ _____

Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

Will your event require street closures?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will alcohol be served or sold?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event include food or retail sales?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Will your event include a park or trail?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event include a parade?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event include a run, race or walk?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event use any structures, bleachers or stages?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event use tents or canopies?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Will your event include fireworks?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event include food trucks or vendors with open cooking fires?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Will your event benefit an Edgerton based organization or charity?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
If yes, which one?	<u>Edgerton FFA Alumni</u>		
Will your event benefit an Edgerton area school?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
If yes, which one?	<u>Agriculture Education at the high school</u>		
Will your event include amplified sound?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event require an exemption to any noise Ordinance?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event have an admission charge?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event involve animals?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	
Will your event require any services from the City of Edgerton?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Where will the dumpsters be located?	<u>will use trash onsite and remove it ourselves</u>		

Event Summary: Please provide a brief summary of the event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first-time attendee might experience at the event:

This is a drive-thru dinner. We will have an open grill to cook pork chops and a food line at the City Pool parking lot. Traffic will be one-way for pickup (car-side service) of dinners. We will use two traffic lanes through the park to keep cars from blocking traffic on the highway. Only our 30 volunteers will be onsite the entire time cooking and assembling dinner boxes. No onsite dining will be offered. Tents will be set up over the food assembly line.

This form can be submitted on or after January 1st of the year of your event. Submission of this form and payment of the deposit (if required) will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative for your organization should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief. I have reviewed and understand the policies included with this packet.

Applicant Signature:



Date:

8-24-23

Security Agreement

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B License.

Estimated Attendance: 600 Type of Event: dinner

*All liquor must be purchased from a licensed Wisconsin Wholesaler.

Wholesaler for this event: n/a

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

n/a

2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

n/a

TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?

Yes

2. How will your event inform patrons of the prohibition?

Patrons will not be exiting their vehicles

3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

n/a

City of Edgerton Use Only

Reviewed by: _____ Date: _____

Approved _____ Denied _____

Police Department Recommendations: _____

Department of Public Works Services

FACILITY(IES) REQUESTED:

- Racetrack Park
- Central Park *pool parking lot*
- Other Location
- Entire Park
- Ball Diamonds
- Shelter Rental

** we would like the public restrooms open for use by our volunteers*

EQUIPMENT REQUESTED:

- Picnic Tables
- Barricades
- Trash Cans
- Traffic Cones
- Fencing (additional fee)
- Posts

Signs *Signage indicating one-way traffic only, with cars entering from Main St. and exiting on Swift St.*

City of Edgerton Use Only

Reviewed by: *[Signature]* Date: *8/24/23*

Approved *[Signature]* Denied _____

Public Works Department Recommendations:

**CITY OF EDGERTON
ORDINANCE No. 23-21**

**AN ORDINANCE TO AMEND CHAPTER 200 CEMETERY IN THE CODE OF
ORDINANCES, CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN.**

Alderperson _____ introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES,
WISCONSIN, DO ORDAIN AS FOLLOWS:

1) Chapter 200 Section 200-4 shall be amended to read as follows:

§ 200-4 Cemetery funds.

- A. How constituted; control of expenditure by City Council. All moneys derived in any manner from the Fassett Cemetery, whether it be from assessments collected from lot owners, moneys paid for work done by the superintendent or its employees, moneys received from the sale of lots or moneys received in any manner or from any other source, shall be placed in City of Edgerton General Fund~~paid to the City Finance Director and shall be kept by the City Finance Director in a separate fund known as the "Cemetery Fund,"~~ and the City Council shall have and is hereby vested with full power to control the expenditure of these funds~~for the improvement of the cemetery grounds and the purchase of additional land when necessary.~~
- B. Committee to submit budget to Council. The Public Works Committee shall, as directed each year, file with the City Finance Director an itemized statement of the receipts and disbursements pertaining to the cemetery, for the current year and an estimate for the ensuing year. ~~If the estimated disbursements exceed the estimated receipts for the ensuing year, the Council may make an appropriation from its general fund to cover such deficiency. All excess receipts collected in any year not expended during said year shall remain in the Cemetery Fund, except in such cases where the Council has made an appropriation from the general fund of the City to the Fund, then such excess of receipts over disbursements up to but not in excess of the amount appropriated from the general fund of the City shall be returned to the general fund of the City.~~

2) Chapter 200, Section 200-8 shall be amended to read as follows:

§ 200-8 Perpetual Care.

~~A.~~ Definition. As used in this section, the following terms shall have the meanings indicated:

PERPETUAL CARE

The cutting of grass at reasonable intervals, the raking and cleaning of a lot or grave, the pruning and trimming of shrubs and trees, and such work as may be necessary to keep the lot or grave in a good and neat condition in the manner as is now regularly done upon the

lots or graves located in said cemetery. It shall also include the removal of snow from the roadway to the cemetery lot, and the clearance of a sufficient space adjacent to the lot to facilitate the conducting of a burial. The construction, repair or replacement of any foundation, marker, headstone, monument or other structure, the planting of flowers or plants, the cleaning of monuments or stones, or any other special work is not included in the term "perpetual care", and such work shall be paid for by the lot owner at rates to be determined by the City Council. The same service given to lots upon which perpetual care has been paid shall likewise be given lots the upkeep of which is paid for on the annual assessment plan.

~~B. Funds held in trust.~~

~~(1) Trust funds to be paid to City Finance Director. The Finance Director will receive and hold in trust any and all sums of money from any person, the income of which is to be used for the care and improvement of said cemetery or any lot or appurtenance therein.~~

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Alderperson:

Roll Call: Ayes: Noes: --
1st Reading: August 21, 2023
2nd Reading: September 5, 2023
Adopted: September 5, 2023
Published: September 7, 2023
Dated: September 5, 2023

Christopher W. Lund, Mayor

Wendy Loveland, City Clerk

STATE OF WISCONSIN)
)ss.
COUNTY OF ROCK)

I, Wendy Loveland, City Clerk, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the 5th day of September, 2023.

Wendy Loveland, City Clerk

Memo

To: Common Council
From: Staff
Date: 9/1/2023
Re: Sept 5, 2023 Meeting

Professional Services for Solar projects: Staff obtained two quotes for professional services related to the installation of solar infrastructure at five municipal facilities. The services are outlined in the attached proposal provided by Upper 90. The services do not include structural redesign if any buildings require that level of work. The Upper 90 proposal is the low quote in the amount of \$14,978. This work and the installation will be funded with ARPA funds.



August 30th, 2023

Ramona Flanigan
City Administrator
City of Edgerton

RE: City of Edgerton Solar PV Project – Professional Services Proposal

1. Scope and Disclaimer

The professional services, including the tasks and deliverables described herein, if any, are intended to represent the full scope of this proposal. The nature of this project may require program modifications not anticipated at this time that may alter the scope of work, such as further evaluation or investigation.

2. Introduction and Work Summary

Upper 90 Energy, LLC is proposing to perform professional services for a Solar PV Project for the City of Edgerton, located at the following locations. The locations and proposed system sizes were determined through Slipstream’s feasibility report. Note: study did not verify roof loading or electrical panel space.

Library	20 kW
DPW Garage	20 kW
Water Building	13 kW
Wastewater Treatment Plant (ground)	160 kW
Police Station	20 kW

A solar PV project should be broken into several parts. The first part consists of completing an interconnection analysis and application with the local electric utility. There are several components to include in the application, including a single-line diagram. The next step is to complete the schematic design, based on the application criteria, such that **design/build** proposals can be solicited by the city, with the assistance of Upper 90. Schematic design includes structural analysis, equipment selection, etc. Structural re-design, if necessary, is not included. The deliverable is a bid package or “Request for Bid” that includes a set of drawings (not for construction) and performance specifications for the systems. Bids will need to include finalizing the electrical engineering for construction purposes. Following the construction work, the systems should be commissioned to ensure the designed performance is being met.

Scope of Work

The scope of activities as indicated in the descriptions below are included in this proposal.

- A. INTERCONNECTION ANALYSIS & APPLICATIONS**
- B. SCHEMATIC DESIGN/ENGINEERING**
- C. CONSTRUCTION ADMINISTRATION & SYSTEM COMMISSIONING**

A. INTERCONNECTION ANALYSIS & APPLICATION

The primary task for the interconnection analysis phase is to gather all relevant data about the proposed solar PV system and prepare an interconnection application for the electric utility provider. The following activities are included.

- Identify and review the relevant regulations, codes, and standards that govern the interconnection process for solar projects in this region.
- Determine the specific interconnection requirements set by electric utility.

- Evaluate and assess the technical feasibility of interconnecting the solar array to the grid, considering factors such as system configuration, available capacity, and grid infrastructure.
- Identify any necessary system upgrades or modifications required for successful interconnection, including transformers, switchgear, or protective devices.
- Analyze and recommend suitable and optimal interconnection points within the existing electrical infrastructure.
- Prepare the interconnection application and associated documentation required by the utility company.
- Prepare the single line diagram deliverable needed for interconnection application.

B. SCHEMATIC DESIGN/ENGINEERING

Based on the system criteria determined as part of the application process, the next step is to perform a schematic design of the system, including location, structural analysis, and equipment selection. The following activities are included.

- Conduct site assessments to evaluate the suitability of the location for the solar array installation while considering factors such as solar resource availability, shading analysis, topography, and soil conditions.
- Assess the energy consumption and load profile to design a system that meets the specific needs of the site while optimizing size and configuration.
- Select appropriate photovoltaic modules, inverters, mounting structures, and other system components.
- Design the mounting structure system for the solar modules, ensuring structural integrity and compliance with relevant standards. Consider factors such as wind and snow loads, module orientation, tilt angles, and existing roof conditions.
- Prepare an overall project budget cost for the array.
- Prepare design drawings (not for construction), specifications, and technical documentation for the solar array system including equipment specifications, electrical single-line diagrams, and other necessary details.
- Prepare the Request for Proposal for the proposed systems.

C. CONSTRUCTION ADMINISTRATION & SYSTEM COMMISSIONING

After construction is completed, the solar system should be commissioned to ensure the system is performing as it was intended per the design. The following activities are included.

- Review and qualify RFP submissions for consistency, for comparison purposes.
- Conduct necessary site visits during construction to ensure installation is performed as designed.
- After construction, perform functional testing to verify the system's performance and ensure all components are operating as intended. Document and address any deviations or non-conformities found during functional testing.
- Measure and verify the performance of the PV modules and other components against their specified criteria. Compare the actual performance with the expected performance as estimated during the design phase.
- Prepare a commissioning report documenting the test results, observations, and any necessary corrective actions.
- Submit Focus on Energy rebate applications on behalf of the Owner
- Assist in the process to receive Direct Pay from IRS according to IRA tax credit changes

3. Proposed Cost

Upper 90 proposes the cost of the services and activities listed above include meetings, site visits and expenses, travel, and professional liability insurance coverage, shall not exceed 2.5% of the total project budget as proposed in the Slipstream report (\$599,114).

$$2.5\% \times \$599,114 = \$14,978$$

(Fourteen Thousand Nine Hundred and Seventy-Eight Dollars).

Please do not hesitate to reach out with any questions for further clarification.



Mario Millonzi, Partner
Upper 90