

**APRIL 18, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:15 p.m.

Present: Candy Davis, Tim Shaw, and Sarah Braun.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Police Chief Robert Kowalski, Mayor Christopher Lund, Alderpersons Jim Burdick and Casey Langan, Library Director Kirsten Almo, Municipal Services Director Howard Moser, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, April 15, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

MINUTES: A Sarah Braun/Tim Shaw motion to approve the minutes from the April 4, 2022 Finance meeting passed, on a 3/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$198,925.97 passed on a 3/0 roll call vote.

SUPERSIZED FAÇADE GRANTS FOR 11 W CANAL ST: Sarah Braun asked why the painting of the exterior was not approved at the RDA level. Jim Kapellen, Chairperson for the RDA stated in the application for the grant the owner stated they were planning to put siding on the building. The RDA felt it would not be a responsible use of funds to approve the grant money for the painting only to be covered up by siding. Sarah stated she had a conversation with the owner and siding was not discussed. She would like the painting project to be approved.

Candy Davis suggested the Finance Committee approve the grants as recommended by RDA without the painting project and then could discuss it further at the Council meeting. (see attached RDA recommendations)

A Candy Davis/Tim Shaw motion to approve façade grants for 11 W Canal St as recommended by the RDA in the amount of \$10,957.50 with work to be completed within 1 year passed on a 2/1 roll call vote. Sarah Braun voted against the motion.

SUPERSIZED ED GRANTS FOR 20 W FULTON ST: A Candy Davis/Sarah Braun motion to approve façade and ED grants for 20 W Fulton St as recommended by the RDA in the amount of \$4,876.26 with work to be completed within 1 year passed on a 3/0 roll call vote.

SUPERSIZED FAÇADE AND ED GRANTS FOR 16 SWIFT ST: A Candy Davis/Tim Shaw motion to approve façade and ED grants for 16 Swift St as recommended by the RDA in the amount of \$18,612.50 with work to be completed within 1 year passed on a 3/0 roll call vote.

SUPERSIZED FAÇADE AND ED GRANTS FOR 14 W FULTON ST: A Candy Davis/Sarah Braun motion to approve façade and ED grants for 14 W Fulton St as recommended by the RDA in the amount of \$38,427.20 with work to be completed within 1 year passed on a 3/0 roll call vote.

SUPERSIZED FAÇADE AND ED GRANTS FOR 21 HENRY ST: A Candy Davis/Tim Shaw motion to approve façade and ED grants for 21 Henry St as recommended by RDA in the amount of \$6,880.50 with work to be completed within 1 year passed on a 3/0 roll call vote.

SUPERSIZED FAÇADE AND ED GRANTS FOR 15 & 25 N MAIN ST: A Candy Davis/Sarah Braun motion to approve façade and ED grants for 15 & 25 N Main St as recommended by RDA in the amount of \$23,120 with work to be completed within 1 year passed on a 3/0 roll call vote.

SUPERSIZED FAÇADE GRANT FOR 210 W FULTON ST: A Candy Davis/Tim Shaw motion to approve a façade grant for 210 W Fulton St as recommended by RDA in the amount of \$0 passed on a 3/0 roll call vote.

SUPERSIZED FAÇADE AND ED GRANTS FOR 110 HENRY ST: A Candy Davis/Sarah Braun motion to approve façade and ED grants for 110 Henry St as recommended by RDA in the amount of \$7,441.50 with work to be completed within 1 year passed on a 3/0 roll call vote.

POLICY REGARDING DISPOSAL OF SURPLUS ITEMS: Currently the Finance Committee declares items surplus and then directs staff to put them up for auction. After the auction is closed, the city has 24 hours to respond to the high bidder. This means the close of the auction needs to coincided with the next regular Finance Committee meeting date. Staff recommends the Finance Committee set a minimum bid for each item when declaring an item surplus. At the close of the auction, staff would then be authorized to accept the highest bid, if over the minimum, without further approval.

A Tim Shaw/Sarah Braun motion to approve the policy for disposal of surplus items passed on a 3/0 roll call vote.

MINIMUM BID FOR EXMARK MOWER AND WELDER: A Candy Davis/Tim Shaw motion to approve a minimum bid for the Exmark mower of \$4,500 and \$1,500 for the welder passed on a 3/0 roll call vote.

PURCHASE OF CEMETERY LAWN MOWER: A Candy Davis/Sarah Braun motion to approve the purchase of a cemetery mower from Burns Full Service LLC, in the amount of \$13,912.69 passed on a 3/0 roll call vote.

ADDENDUM TO CEDAR CORP CONTRACT FOR HENRY ST PROJECT: A Candy Davis/Tim Shaw motion to approve an addendum to the Cedar Corporation contract for the Henry St project passed on a 3/0 roll call vote.

AWARD HENRY ST PROJECT: A Candy Davis/Sarah Braun motion to approve awarding the bid for the Henry St, street and utility improvement project to BKS Excavating, Inc in the amount of \$671,308 passed on a 3/0 roll call vote.

ADOPT AMENDED EVENT PACKET: Staff reviewed the current event packet and suggested some changes be made to address alcohol sales and rental of the entire park. Some administrative

changes were also made to accommodate the changes in dumpster responsibility and fencing around the park if the entire park is being rented.

A Candy Davis/Sarah Braun motion to approve the amendments to the event packet as presented passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Tim Shaw motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk

Adopted May 2, 2022