

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, March 6, 2023 at 7:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, March 3, 2023.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
 - A. Consider approval of minutes from February 20, 2023 Council meeting.
 - B. Consider approval of minutes from February 20, 2023 Joint Council and Plan Commission minutes.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider Cemetery Fund.
 3. Consider sale of Outlot 1 at 5 Albion St.
 4. Consider Public Event Packet for Edgerton Lions Club Fireworks.
 5. Consider Public Event Packet for Edgerton Farmer's Market.
 - B. Fire District:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - C. Public Works:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - D. Plan Commission:
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.

2. Consider Extraterritorial land division on Forrest Ave for Cusick in the Town of Albion.
 3. Consider Extraterritorial Land Division and Plat of Vacation on E Watts Spring Rd for Natter in the Town of Fulton.
8. Discuss and consider “No Mow May”
 9. Mayor, alderperson and staff reports.
 10. Closed session pursuant to Wis. Stat. 1985(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and consider public utility extension and land purchase.
 11. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator’s office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**FEBRUARY 20, 2023 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Sarah Braun, Casey Langan, Candy Davis, Tim Shaw, Paul Davis, and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Library Director Beth Krebs-Smith, Police Chief Robert Kowalski, City Attorney Bill Morgan and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, February 17, 2023 at the Post Office, Edgerton Library, City website, and City Hall.

ACCEPT THE AGENDA: A Sarah Braun/Tim Shaw motion to approve the agenda as posted passed, all voted in favor.

MINUTES: A Casey Langan/Jim Burdick motion to approve the minutes from the February 6, 2023 Common Council meeting passed, all voted in favor.

COMMITTEES:

Finance Committee: A Candy Davis/Tim Shaw motion to approve the bills and payroll in the amount of \$3,866,508.23 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve amendment to City of Edgerton Resolution 03-23A: Resolution Approving the Assigned Fund Balance for the Year Ending December 31, 2022 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to declare the following items surplus and set the minimum bids as follows: Ex-mark mower, \$3,000; a 2016 Tool Cat, \$28,000; a Charger squad car, \$6,000; and a utility Ex-mower, \$300.00 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the assignment of PayGo Bond for Fulton Square conditioned on the City Attorney's approval passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the purchase of a compactor in the amount of \$9,340 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the purchase of a Tool Cat in the amount of \$67,655.60 passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the bid from St. Lawrence Equipment for a parks mower in the amount of \$11,920 passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve a Temporary Class "B" Beer & Wine license for the FFA Alumni Casino Night on March 4th passed on a 6/0 roll call vote.

A Candy Davis/Tim Shaw motion to approve the disallowance of claim for Progressive (as subrogee of Pamela Alexander) passed on a 6/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the city attorney contract with Murphy Desmond passed on a 6/0 roll call vote.

Plan Commission: A Jim Burdick/Tim Shaw motion to approve the first reading, waive the second reading and adopt City of Edgerton Ordinance 23-03: Amend the official zoning map for 510 N Main St.

CLOSED SESSION: Casey Langan/Jim Burdick moved to go into closed session pursuant to Wis. Stat. 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session”. Discuss and consider land sale and land purchase. The motion passed on a 6/0 roll call vote.

Being no other business before the Council, a Tim Shaw/Sarah Braun motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted March 6, 2023

**FEBRUARY 20, 2023 JOINT COMMON COUNCIL AND
PLAN COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order for the City Council at 5:45 p.m.

Present: Casey Langan, Candy Davis, Tim Shaw, and Jim Burdick.

Excused: Paul Davis

Absent: Sarah Braun

Commission Chair Christopher Lund called the meeting to order for the Plan Commission at 5:45 p.m.

Present: Chris Lund, Jim Burdick, Theran Springstead, Jim Kapellen, and Julie Hagemann.

Excused: Paul Davis

Absent: Ron Webb

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, February 17, 2023 at the Post Office, City Hall, City website, and the Edgerton Library.

PUBLIC HEARING: The Council and Plan Commission held a public hearing to gather public input on the request by Jenson Family Generations Trust/Julie Jenson to amend the City of Edgerton Comprehensive Plan for 510 N Main Street to change the zoning from General Business to Single Family Residential.

City Administrator Ramona Flanigan stated the property was used as a commercial office. The owner would like to sell the property as a residential home. The parcel was built as a residential parcel but is zoned commercial. The demand is higher for residential properties than commercial therefore staff is recommending amending the Comprehensive Plan to allow the plan amendment for 510 N Main St.

Hearing no further comments, the Mayor closed the public hearing.

PLAN COMMISSION ACTION ON RESOLUTION 06-23: A Jim Kapellen/Julie Hagemann motion to adopt City of Edgerton Resolution 06-23: Recommending the amendment to the City of Edgerton Comprehensive Plan for 510 N Main St passed on a 5/0 roll call vote.

COUNCIL ACTION ON ORDINANCE 23-02: A Casey Langan/Jim Burdick motion to introduce and approve the first reading, waive the second reading and adopt City of Edgerton Ordinance 23-02: Adopt an Amendment to the 2015 City of Edgerton Comprehensive Plan for 510 N Main St passed on a 4/0 roll call vote.

Being no other business before the Plan Commission, a Jim Kapellen/Theran Springstead motion to adjourn passed, all voted in favor.

Being no other business before the Council, a Casey Langan/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland

City Clerk

Council Adopted March 6, 2023

Memo

To: Common Council
From: Staff
Date: 3/3/2023
Re: March 6, 2023 Meeting

Cemetery Fund: For many years, the city has kept a cemetery account separate from other accounts. Neither the revenues created by lot sales nor the expense to operate the cemetery have been accounted for in this fund. The balance has remained relative stagnant from decades with a current balance of \$21,555.

For simplicity in bookkeeping, staff recommends we discontinue the fund. To accomplish this, the Council would have to: pass a resolution guaranteeing the care in perpetuity of the cemetery and the plots; and amend section 14.04 of the ordinance which requires a separately designated fund. If the Committee wishes to make these changes, staff will prepare the documents. If the documents are approved, the funds could be transferred to the general fund, although the committee may wish to use these funds for cemetery related improvements. One potential project would be repairs to the historic, iron cemetery fence along S. Main Street. The fence is in need of repair and would be hard to fund with levy funds.

No Mow May: Staff is seeking guidance from the council again this year regarding the No Mow May campaign. Last year, the Council directed staff to not enforce the mowing regulation during the month of May to allow those residents who wish to participate in the No Mow May campaign to do so without fear of a citation.

Sale of Out lot #1 at 5 Albion Street: Please recall the city purchased 5 Albion Street to allow for the construction of a parking lot in the west half of the lot (Lot 1 on the attached map) and to permit the sale of the east half of the lot, Outlot 1. The city sought proposals, and received two, for the sale of Outlot#1. Staff recommends the city sell the Outlot to the owner of 7 Albion Street for \$11,012.

TO: Edgerton Plan Commission

FROM: Ramona Flanigan

MEETING DATE: February 8, 2023

GENERAL DESCRIPTION

Address: Forrest Ave, Section 36, Town of Albion, Dane County

Applicant: Cusick

Parcel Size: 36,672 sf lots

Description of Request: Combine lots

STAFF REVIEW COMMENTS

Staff has reviewed the petition for planning issues in accordance with the Edgerton Master Plan and has the following comments:

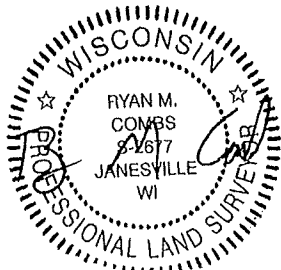
1. The proposed land division is within the City of Edgerton's extraterritorial zone. Therefore, the City has land division review authority.
2. The proposed land division combines several lots.

STAFF RECOMMENDATION

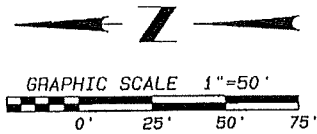
Staff recommends the City Council approve the proposed land division.

CERTIFIED SURVEY MAP NO. _____

LOTS 9, 10, 11, 12, 13, 14, 15, 16 AND 17, BLOCK 4, HIGHWOOD ESTATES THIRD ADDITION AND LOCATED IN THE NE 1/4 OF THE NW 1/4 AND IN GOVERNMENT LOT 1 OF FRACTIONAL SECTION 36, T.5N., R.12E. OF THE 4TH P.M., TOWN OF ALBION, DANE COUNTY, WISCONSIN.

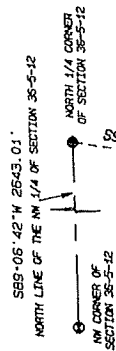


12-15-22



LEGEND:

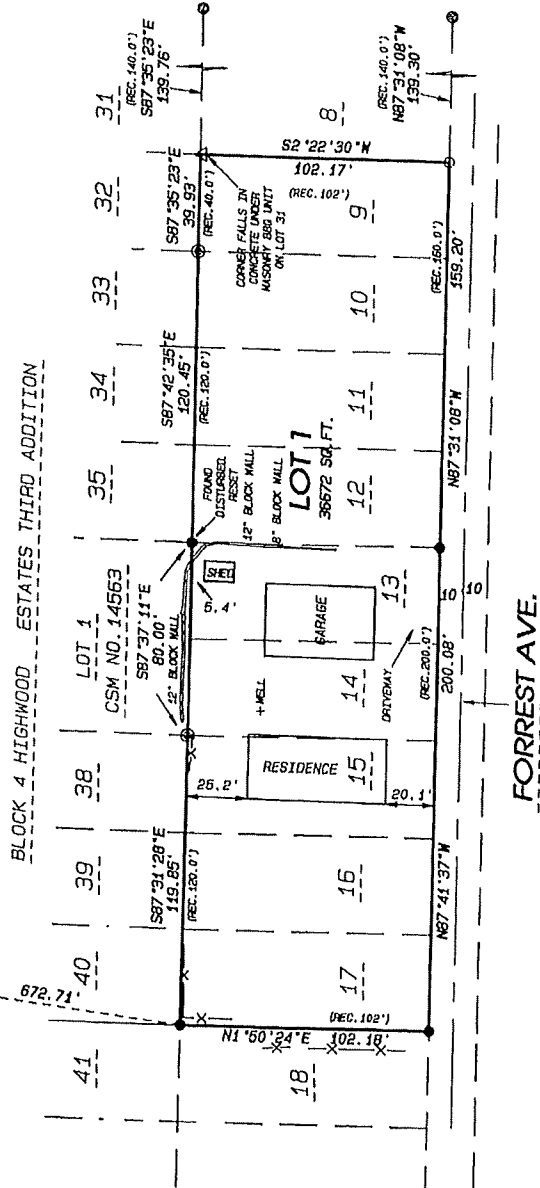
- SET IRON PIN, 3/4" x 24", 1.5 LBS./LIN. FT.
- FOUND 3/4" IRON PIN
- ⊙ FOUND 1" IRON PIPE
- ⊕ FOUND ALUMINUM MONUMENT
- △ SET SURVEY SPIKE IN DRILL HOLE IN CONCRETE
- X-X- FENCE



NOTES:

- NOTE: FIELDWORK COMPLETED DECEMBER 16, 2022.
- NOTE: ASSUMED S89°06'42"W ALONG THE NORTH LINE OF THE NW 1/4 OF SECTION 36-5-12.
- NOTE: PLSS CORNERS AND TIES WERE LOCATED IN GOOD CONDITION AND FIELD VERIFIED.

OWNER OF RECORD:
ROBERT A. CUSICK
PEGGY CUSICK
136 FOREST AVENUE
EDGERTON, WI 53534



109 N. Milwaukee St.
Janesville, WI 53548
www.combsurvey.com
tel: 608 752-0575
fax: 608 752-0534

TO: Edgerton Plan Commission

FROM: Ramona Flanigan

MEETING DATE: February 8, 2023

GENERAL DESCRIPTION

Address: Watts Springs Park Rd in Section 11 of the Town of Fulton

Applicant: Natter

Parcel Size: 1.8

Description of Request: Approval of an extraterritorial certified survey map to combine existing lots and vacate a ROW.

STAFF REVIEW COMMENTS

Staff has reviewed the petition for planning issues in accordance with the Edgerton Master Plan and has the following comments:

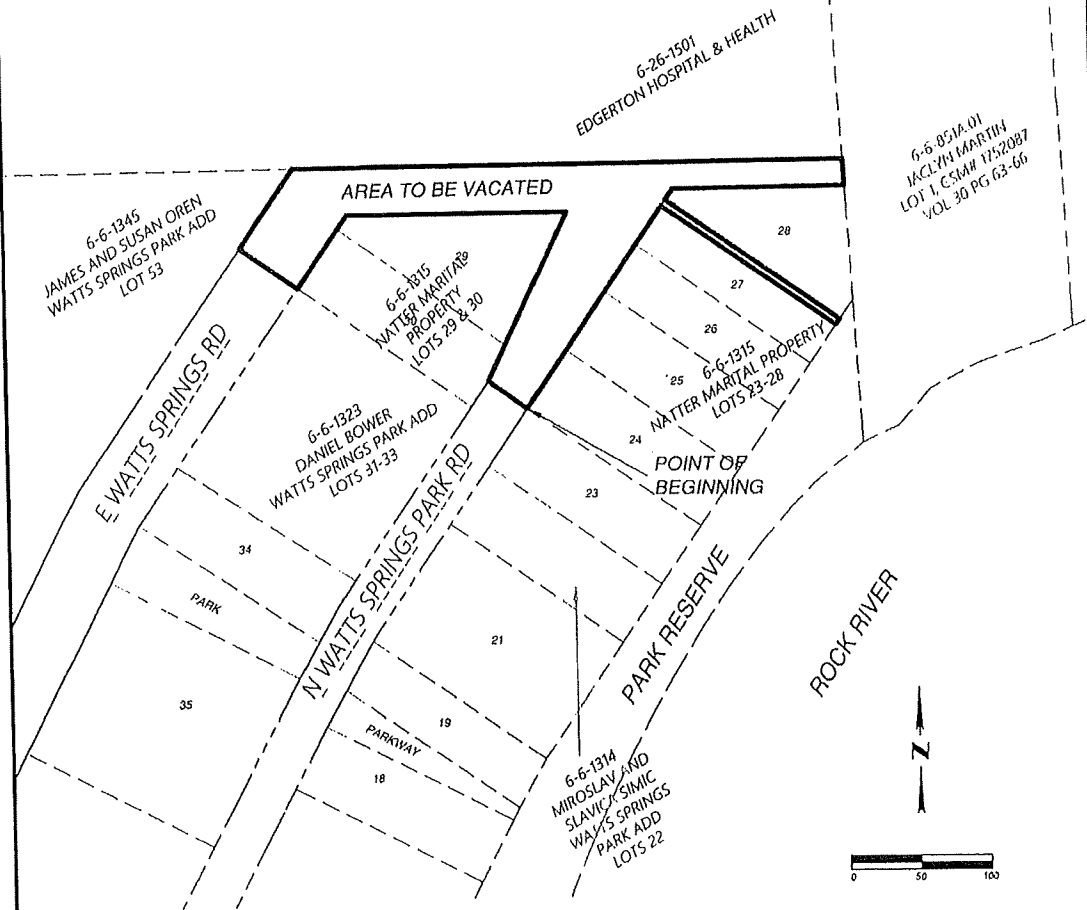
1. The proposed land division is within the City of Edgerton's extraterritorial zone. Therefore, the City has land division review authority.
2. The proposed land division proposes to vacate part the E and N Watts Springs ROW and combine several lots.

STAFF RECOMMENDATION

Because the petitioner does not propose to create any additional lots with this land division, staff recommends the Plan Commission recommend the City Council approve the proposed land division.

PLAT OF VACATION

BEGINNING AT THE WESTERLY MOST CORNER OF LOT 24 OF WATTS SPRINGS PARK, THENCE NORTHWESTERLY ON THE EXTENSION OF THE SOUTHERLY LINE OF LOT 24 TO THE NORTHWESTERLY RIGHT OF WAY OF NORTH WATTS SPRINGS PARK ROAD AND THE SOUTH LINE OF LOT 30 OF WATTS SPRINGS PARK ADDITION; THENCE NORTHEASTERLY ALONG SAID RIGHT OF WAY AND SOUTH LINE OF LOT 30 AFORESAID TO THE EASTERLY MOST CORNER OF LOT 29 OF WATTS SPRINGS PARK ADDITION; THENCE WESTERLY ALONG LOT 29 TO THE SOUTHEASTERLY RIGHT OF WAY OF EAST WATTS SPRINGS ROAD; THENCE SOUTHWESTERLY ALONG SAID RIGHT OF WAY TO THE WESTERLY MOST CORNER OF LOT 30 OF WATTS SPRINGS PARK ADDITION; THENCE NORTHWESTERLY ON THE EXTENSION OF THE SOUTHWESTERLY LINE OF LOT 30 TO THE NORTHWESTERLY RIGHT OF WAY OF EAST WATTS SPRINGS ROAD; THENCE NORTHEASTERLY ALONG SAID RIGHT OF WAY TO THE NORTH LINE OF WATTS SPRINGS PARK ADDITION; THENCE EAST ALONG SAID NORTH LINE OF WATTS SPRING PARK ADDITION AND WATTS SPRINGS PARK TO THE EAST LINE OF SAID PLAT BEING ALSO ON THE WEST LINE OF LOT 1 OF A CERTIFIED SURVEY MAP AS RECORDED IN VOLUME 30 ON PAGES 63-66 AS DOCUMENT NUMBER 1752087; THENCE SOUTHERLY ALONG THE WEST LINE OF LOT 1 AFORESAID AND THE EAST LINE OF WATTS SPRINGS PARK TO THE NORTHEAST CORNER OF LOT 28 OF WATTS SPRINGS PARK; THENCE WESTERLY ALONG THE NORTH LINE OF LOT 28 TO THE NORTHWEST CORNER OF LOT 28 AFORESAID; THENCE SOUTHWESTERLY ALONG LOT 28 AFORESAID TO A PLATTED WALKWAY BEING FIVE FEET IN WIDTH; THENCE SOUTHEASTERLY ALONG LOT 28 AND WALKWAY AFORESAID TO THE SOUTHERLY MOST CORNER OF LOT 28; THENCE SOUTHWESTERLY TO THE EASTERLY MOST CORNER OF LOT 27 OF WATTS SPRINGS PARK; THENCE NORTHWESTERLY ALONG THE NORTHEASTERLY LINE OF LOT 27 AFORESAID TO THE NORTHERLY MOST CORNER OF LOT 27 AFORESAID; THENCE SOUTHWESTERLY ALONG THE NORTHWESTERLY LINES OF LOT 27, LOT 26, LOT 25 AND LOT 24 OF WATTS SPRINGS PARK AFORESAID TO THE POINT OF BEGINNING.



NOTES:
 THIS SURVEY IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.
 THE BASIS OF BEARINGS IS ASSUMED
 Project No. 122-571 For: DAVID NATTER

Combs & Associates

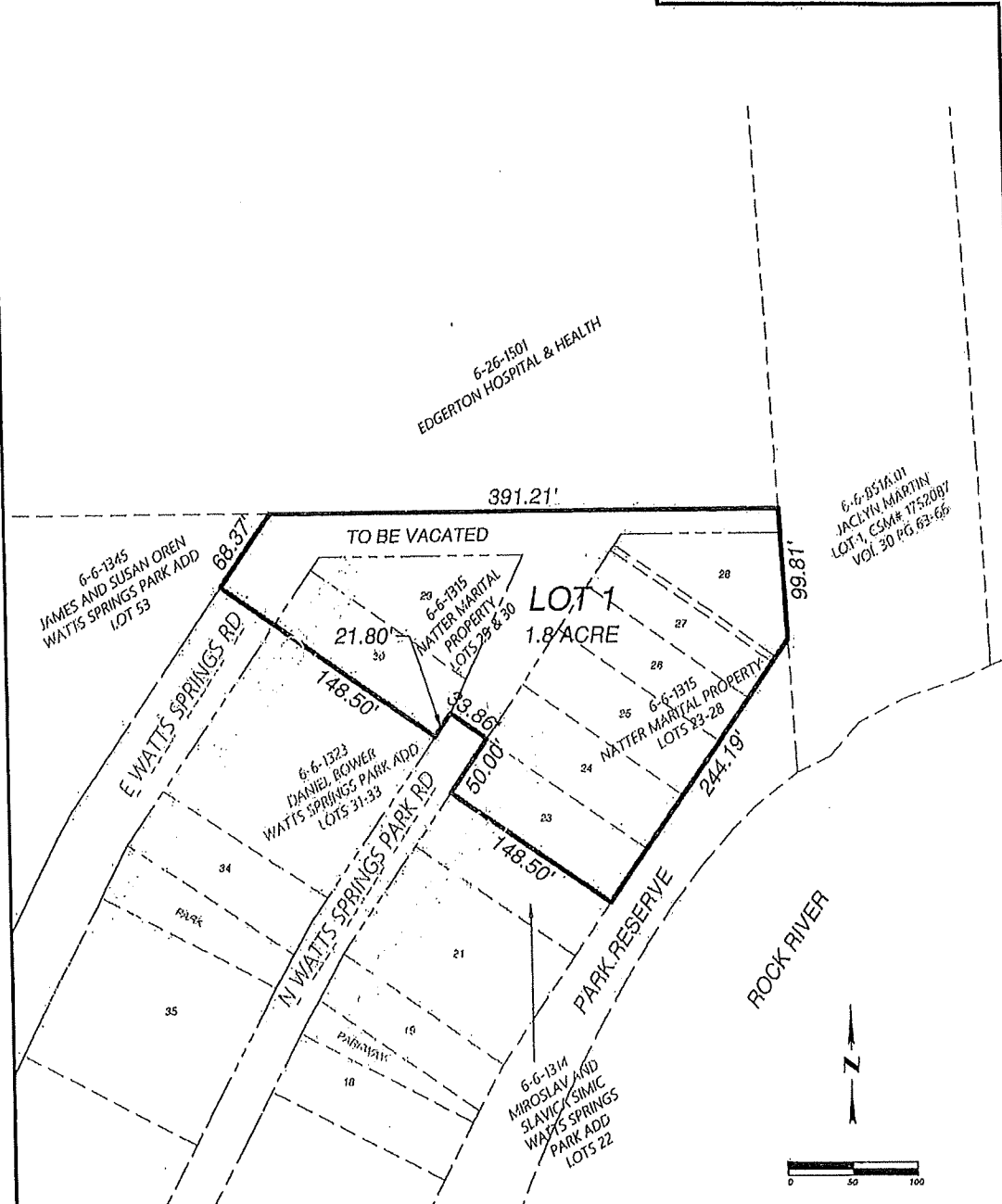
- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

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tel: 608-752-0575
 fax: 608-752-0534

PRELIMINARY CERTIFIED SURVEY MAP

OF LOTS 23-28 OF WATTS SPRINGS PARK AND LOTS 29-30 OF WATTS SPRINGS PARK ADDITION AND THAT PORTION OF VACATED RIGHT OF WAY, ALL SITUATED IN THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER SECTION 11, T.4N., R.12E., OF THE 4TH PM, TOWN OF FULTON, ROCK COUNTY, WISCONSIN.



NOTES:

COMBINES LOT 23-30 AND VACATED RIGHT OF WAY

THIS SURVEY IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

THE BASIS OF BEARINGS IS ASSUMED

Project No. 122-571 For: DAVID NATTER



- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

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