

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, August 15, 2022, at 6:30 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, August 12, 2022.
3. Consider approval of minutes from the August 1, 2022 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider license applications
 - a. New Class "B" Beer License for Campbell Boys, Dusty Campbell, agent.
6. Consider Public Event Packet for Chilimania/Country Edge.
7. Consider Temporary Class "B" Beer/Wine License for Chilimania/Country Edge.
8. Consider amended Public Event Packet for Downtown Edgerton Night Market.
9. Consider Temporary Class "B" Beer/Wine License for Downtown Edgerton Night Market.
10. Consider Baker Tilly agreement for CDI grant review.
11. Consider license related recodification amendments.
12. Finance Directors Report
13. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**AUGUST 1, 2022 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:30 p.m.

Present: Sarah Braun and Candy Davis

Excused: Tim Shaw

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, City Treasurer Lisa Skar, Police Chief Robert Kowalski, Municipal Services Director Howard Moser, Library Director Kirsten Almo, Mayor Christopher Lund, and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, July 29, 2022 at the Post Office, Edgerton Library, City website, and City Hall.

MINUTES: A Sarah Braun/Candy Davis motion to approve the minutes from the July 18, 2022 Finance meeting passed on a 2/0 roll call vote.

BILLS AND PAYROLL: A Candy Davis/Sarah Braun motion to approve the bills and payroll in the amount of \$154,263.87 passed on a 2/0 roll call vote.

PREMISE DESCRIPTION AMENDMENT FOR CAMPBELL BOYS LLC CLASS “C” WINE LICENSE: A Sarah Braun/Candy Davis motion to approve an amendment to the premise description for Campbell Boys LLC’s Class “C” Wine license to include the patio passed on a 2/0 roll call vote.

EVENT PACKET FOR CENTRAL LUTHERAN CHURCH OUTDOOR WORSHIP: A Candy Davis/Sarah Braun motion to approve the event packet for Central Lutheran Outdoor Worship on August 28, 2022 passed on a 2/0 roll call vote.

EVENT PACKET FOR EDGERTON COMMUNITY BAND CONCERT: A Candy Davis/Sarah Braun motion to approve the event packet for the Edgerton Community Band Concert on August 16, 2022 passed on a 2/0 roll call vote.

FAÇADE GRANT FOR 117 SWIFT ST: A Candy Davis/Sarah Braun motion to approve a Façade Grant for 117 Swift St in the amount of \$5,000 passed on a 2/0 roll vote.

FAÇADE GRANT FOR 6 W FULTON ST: A Candy Davis/Sarah Braun motion to approve a Façade Grant for 6 W Fulton St in the amount of \$5,000 passed on a 2/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted August 15, 2022

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 08/12/2022
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10013100								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	128.26	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	4,979.42	.00		
Total 10013100:					5,107.68	.00		
10021520								
789 ch	WI RETIREMENT SYSTEM	JULY 2022	JUL 2022 RETIREMENT	08/12/2022	33,409.47	.00		
Total 10021520:					33,409.47	.00		
10021532								
13 ch	AFLAC	485974	MONTHLY AFLAC PREMIUM	08/12/2022	262.79	.00		
Total 10021532:					262.79	.00		
10021552								
788 ch	WISCONSIN PROFESSIONAL P	15218/14572	WPPA DUES AUG 2022	08/12/2022	297.50	.00		
Total 10021552:					297.50	.00		
10023100								
281 ch	TOWN OF FULTON	JULY 2022	FINES COLLECTED MINUS \$5 PER CITATION	08/12/2022	1,310.00	.00		
604 ch	ROCK CO TREASURER	JULY 2022	JAIL ASSESSMENTS	08/12/2022	519.80	.00		
819 ch	STATE OF WI COURT FINES	JULY 2022	COSTS & SURCHARGES COLLECTED	08/12/2022	1,699.85	.00		
5469 c	BURKE, GLEN	AUG 2022	RESTITUTION	08/12/2022	237.38	.00		
Total 10023100:					3,767.03	.00		
10023150								
5173 c	EDGERTON AREA TOURISM CO	JUNE 2022	ROOM TAX FOR QTR ENDING JUNE 30, 2022	08/12/2022	606.60	.00		
Total 10023150:					606.60	.00		
10023160								
5457 c	DIETER, CRYSTAL	JULY 2022	RTP SHELTER RENTAL DEPOSIT REFUND	08/12/2022	110.00	.00		
5460 c	ANDERSON, KEITH	AUG 2022	RTP SHELTER DEPOSIT REFUND	08/12/2022	110.00	.00		
5463 c	PRATER, THOMAS	AUG 2022	RTP SHELTER DEPOSIT REFUND	08/12/2022	110.00	.00		
Total 10023160:					330.00	.00		
10046742								
5161 c	DEJAYNES, MATTHEW R	AUG 2022	SWIM LESSON REFUND	08/12/2022	25.00	.00		
5461 c	DAVIS, MARI	AUG 2022	SWIM LESSONS REFUND	08/12/2022	30.00	.00		
5465 c	PAPENDIECK, NICK	JULY 2022	SESSION 5 LESSON REFUND	08/12/2022	30.00	.00		
5468 c	SLAUGHTER, TASHA	AUG 2022	SWIM LESSON REFUND	08/12/2022	30.00	.00		
Total 10046742:					115.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10048900								
2190 c	CITY OF EDGERTON	AUG 2022	DEPOSIT CORRECTION	08/12/2022	10.00	.00		
Total 10048900:					10.00	.00		
10051200210								
412 ch	IRMEN, LORI	JULY 2022	CLERK OF COURT	08/12/2022	712.16	.00		
Total 10051200210:					712.16	.00		
10051200340								
4466 c	ALISANKUS, THOMAS	AUG 2022	PAYMENT FOR SUBSTITUTE JUDGE	08/12/2022	200.00	.00		
Total 10051200340:					200.00	.00		
10051410154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	703.22	.00		
Total 10051410154:					703.22	.00		
10051410155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	20.00	.00		
Total 10051410155:					20.00	.00		
10051410330								
418 ch	LEAGUE OF WI MUNICIPALITIE	195939158	SUMMER 2022 CHIEF EXECUTIVE WORKSH	08/12/2022	200.00	.00		
Total 10051410330:					200.00	.00		
10051430154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	781.35	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	1,169.24	.00		
Total 10051430154:					1,950.59	.00		
10051430155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	6.07	.00		
Total 10051430155:					6.07	.00		
10051440340								
5462 c	Friend, Maddie	AUG 2022	ELECTION SNACKS	08/12/2022	34.03	.00		
Total 10051440340:					34.03	.00		
10051510154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	510.70	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	937.62	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	683.68	.00		
Total 10051510154:					2,132.00	.00		
10051510155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	2.11	.00		
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	2.27	.00		
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	2.23	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051510155:					6.61	.00		
10051510330								
980 ch	CIVIC SYSTEMS	2022CVCSYM	2022 CIVIC SYMPOSIUM ONLINE TRAINING	08/12/2022	50.00	.00		
Total 10051510330:					50.00	.00		
10051600210								
596 ch	ROBINSON'S MARKETING DIV I	28449	CLEANING THROUGH 7/29/22-CITY HALL	08/12/2022	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28466	CLEANING THROUGH 8/5/22-CITY HALL	08/12/2022	70.00	.00		
Total 10051600210:					140.00	.00		
10051600221								
21 ch	ALLIANT ENERGY	JUL 22 470202	JUL 22 470202 ELECTRIC CHARGES	08/12/2022	52.23	.00		
Total 10051600221:					52.23	.00		
10051600225								
5214 c	GRANITE TELECOMMUNICATIO	570098749	608-884-3341 CITY HALL	08/12/2022	120.22	.00		
Total 10051600225:					120.22	.00		
10051600311								
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES POSTAGE	08/12/2022	810.00	.00		
Total 10051600311:					810.00	.00		
10051600340								
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES	08/12/2022	111.29	.00		
934 ch	STAPLES CREDIT PLAN	7362446746	SOAP, PAPER, COFFEE	08/12/2022	30.45	.00		
934 ch	STAPLES CREDIT PLAN	7362976187	TONER CARTRIDGE	08/12/2022	110.68	.00		
3215 c	DIMAX OFFICE SOLUTIONS INC	035272	METER BILLING FOR 6/1/22 TO 6/30/22 - CIT	08/12/2022	62.56	.00		
3661 c	GLOBALCOM TECHNOLOGIES	29532	RS2 SOFTWARE UPGRADE- CITY HALL DOO	08/12/2022	1,320.00	.00		
Total 10051600340:					1,634.98	.00		
10052100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	1,562.70	.00		
Total 10052100154:					1,562.70	.00		
10052100155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	60.19	.00		
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	4.61	.00		
Total 10052100155:					64.80	.00		
10052100240								
433 ch	AVAYA INC	40487688	PHONE MAINTENANCE - POLICE DEPARTM	08/12/2022	99.16	.00		
Total 10052100240:					99.16	.00		
10052100311								
716 ch	US POSTAL SERVICE	013240	POSTAGE- POLICE DEPT	08/12/2022	4.50	.00		
716 ch	US POSTAL SERVICE	091912	POSTAGE- POLICE DEPT	08/12/2022	9.45	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES POSTAGE	08/12/2022	90.00	.00		
Total 10052100311:					103.95	.00		
10052100340								
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES	08/12/2022	12.37	.00		
5464 c	SIREN SERVICES	1186/420309	SIREN WORK, UNIT # 0087	08/12/2022	707.53	.00		
Total 10052100340:					719.90	.00		
10052120154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	11,912.46	.00		
Total 10052120154:					11,912.46	.00		
10052120155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	81.04	.00		
Total 10052120155:					81.04	.00		
10052120340								
5012 c	DONSTAD, DANIEL	AUG 2022	REIMBURSEMENT BOOTS - POLICE DEPART	08/12/2022	180.00	.00		
Total 10052120340:					180.00	.00		
10052120385								
923 ch	KWIK TRIP	JUL 2022	JUL 2022 FUEL CHARGES- POLICE DEPT	08/12/2022	2,820.27	.00		
Total 10052120385:					2,820.27	.00		
10052150210								
596 ch	ROBINSON'S MARKETING DIV I	28449	CLEANING THROUGH 7/30/22-POLICE STATI	08/12/2022	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	28466	CLEANING THROUGH 8/6/22-POLICE STATIO	08/12/2022	119.00	.00		
Total 10052150210:					238.00	.00		
10052150221								
21 ch	ALLIANT ENERGY	JUL 22 535891	JUL 22 535891 ELECTRIC CHARGES	08/12/2022	447.59	.00		
Total 10052150221:					447.59	.00		
10052150224								
21 ch	ALLIANT ENERGY	JUL 22 939021	JUL 22 939021 GAS CHARGES	08/12/2022	13.75	.00		
Total 10052150224:					13.75	.00		
10052150340								
1015 c	ABENDROTH WATER COND INC	200699	WATER - POLICE DEPARTMENT	08/12/2022	14.00	.00		
3215 c	DIMAX OFFICE SOLUTIONS INC	035272	METER BILLING FOR 6/1/22 TO 6/30/22 - POL	08/12/2022	17.25	.00		
Total 10052150340:					31.25	.00		
10052400210								
2584 c	GENERAL ENGINEERING COMP	JULY 2022	JULY 2022 BUILDING INSPECTIONS	08/12/2022	5,792.77	.00		
Total 10052400210:					5,792.77	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10053100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	127.69	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	781.35	.00		
Total 10053100154:					909.04	.00		
10053100155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	.53	.00		
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	12.14	.00		
Total 10053100155:					12.67	.00		
10053100311								
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES POSTAGE	08/12/2022	180.00	.00		
Total 10053100311:					180.00	.00		
10053100340								
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES	08/12/2022	24.73	.00		
Total 10053100340:					24.73	.00		
10053110212								
3690 c	CEDAR CORPORATION	112202	ILIR DEVELOPMENT - STORM & SITE PLAN	08/12/2022	270.00	.00		
3690 c	CEDAR CORPORATION	112207	VULCAN DEVELOPMENT	08/12/2022	2,021.52	.00		
Total 10053110212:					2,291.52	.00		
10053230154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	3,192.15	.00		
Total 10053230154:					3,192.15	.00		
10053230155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	53.54	.00		
Total 10053230155:					53.54	.00		
10053230221								
21 ch	ALLIANT ENERGY	JUL 22 129372	JUL 22 129372 ELECTRIC CHARGES	08/12/2022	256.37	.00		
21 ch	ALLIANT ENERGY	JUL 22 370054	JUL 22 370054 ELECTRIC CHARGES	08/12/2022	51.51	.00		
Total 10053230221:					307.88	.00		
10053230224								
21 ch	ALLIANT ENERGY	JUL 22 129372	JUL 22 129372 GAS CHARGES	08/12/2022	54.82	.00		
21 ch	ALLIANT ENERGY	JUL 22 370054	JUL 22 370054 GAS CHARGES	08/12/2022	6.88	.00		
Total 10053230224:					61.70	.00		
10053230225								
130 ch	US CELLULAR	0521184386A	DPW CELL PHONE	08/12/2022	44.50	.00		
3534 c	CHARTER COMMUNICATIONS	010138407192	DPW GARAGE PHONE & INTERNET	08/12/2022	64.98	.00		
4659 c	CENTURYLINK	304459788	AUG 2022 LONG DISTANCE CHARGES	08/12/2022	.24	.00		
4659 c	CENTURYLINK	304459788	AUG 2022 LONG DISTANCE CHARGES	08/12/2022	.23	.00		
5214 c	GRANITE TELECOMMUNICATIO	570098749	608-884-3341 MUNI GARAGE	08/12/2022	120.22	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053230225:					230.17	.00		
10053230340								
259 ch	FASTENAL COMPANY	WIJAN240462	UNIVERSAL SORBENT PADS	08/12/2022	91.61	.00		
Total 10053230340:					91.61	.00		
10053240340								
3404 c	BURNS FULL SERVICE LLC	JULY 2022A	JULY 2022 - BOBCAT TIRE REPAIR	08/12/2022	39.95	.00		
Total 10053240340:					39.95	.00		
10053310340								
5020 c	UNITED LABORATORIES	INV351725	INDUSTRIAL ADHESIVE,URNIAL LINE, SOLV	08/12/2022	278.29	.00		
Total 10053310340:					278.29	.00		
10053310370								
4918 c	WAUKESHA LIME AND STONE	1805192	COLD MIX - ROAD REPAIRS	08/12/2022	3,320.55	.00		
Total 10053310370:					3,320.55	.00		
10053310380								
5184 c	BUMPER TO BUMPER EDGERT	625-350234	OIL FILTER	08/12/2022	39.65	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-350451	SPARK PLUG	08/12/2022	2.89	.00		
Total 10053310380:					42.54	.00		
10053310385								
3404 c	BURNS FULL SERVICE LLC	JULY 2022A	JULY 2022 - GAS/DIESEL CHARGES	08/12/2022	2,092.50	.00		
Total 10053310385:					2,092.50	.00		
10053310820								
373 ch	JB JOHNSON BROS LLC	AUG 2022	HWY 51 PAVEMENT PATCH, SPOT CURB ON	08/12/2022	4,670.00	.00		
4587 c	PAYNE & DOLAN, INC	30959501	2022 MILL & OVERLAY- ROBERT, WALKER W	08/12/2022	108,739.72	.00		
5467 c	HARD ROCK SAWING & DRILLI	40682	DAILY WORK - 90 LF OF 8"CC	08/12/2022	725.00	.00		
Total 10053310820:					114,134.72	.00		
10053400221								
21 ch	ALLIANT ENERGY	JUL 22 862065	JUL 22 862065 ELECTRIC CHARGES	08/12/2022	35.45	.00		
21 ch	ALLIANT ENERGY	JUL 22 930961	JUL 22 930961 ELECTRIC CHARGES	08/12/2022	9.40	.00		
Total 10053400221:					44.85	.00		
10053420221								
21 ch	ALLIANT ENERGY	JUL 22 106703	JUL 22 106703 ELECTRIC CHARGES	08/12/2022	7.28	.00		
21 ch	ALLIANT ENERGY	JUL 22 192591	JUL 22 192591 ELECTRIC CHARGES	08/12/2022	6.02	.00		
21 ch	ALLIANT ENERGY	JUL 22 209901	JUL 22 209901 ELECTRIC CHARGES	08/12/2022	23.66	.00		
21 ch	ALLIANT ENERGY	JUL 22 278834	JUL 22 278834 ELECTRIC CHARGES	08/12/2022	2.59	.00		
21 ch	ALLIANT ENERGY	JUL 22 440880	JUL 22 440880 ELECTRIC CHARGES	08/12/2022	9.59	.00		
21 ch	ALLIANT ENERGY	JUL 22 470202	JUL 22 470202 ELECTRIC CHARGES	08/12/2022	85.11	.00		
21 ch	ALLIANT ENERGY	JUL 22 524734	JUL 22 524734 ELECTRIC CHARGES	08/12/2022	2.31	.00		
21 ch	ALLIANT ENERGY	JUL 22 555211	JUL 22 555211 ELECTRIC CHARGES	08/12/2022	18.74	.00		
21 ch	ALLIANT ENERGY	JUL 22 760421	JUL 22 760421 ELECTRIC CHARGES	08/12/2022	22.70	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
21 ch	ALLIANT ENERGY	JUL 22 951856	JUL 22 9518562273 ELECTRIC CHARGES	08/12/2022	41.26	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 80833	808337000 STREET LIGHT CHARGE	08/12/2022	13.93	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 80833	808338000 STREET LIGHT CHARGE	08/12/2022	13.93	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 80833	808339000 STREET LIGHT CHARGE	08/12/2022	13.93	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 80834	808340000 STREET LIGHT CHARGE	08/12/2022	13.93	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 80834	808341000 STREET LIGHT CHARGE	08/12/2022	13.93	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 80834	808342000 STREET LIGHT CHARGE	08/12/2022	13.93	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 91237	91237000 STREET LIGHT CHARGE	08/12/2022	19.69	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 91238	91238000 STREET LIGHT CHARGE	08/12/2022	19.69	.00		
600 ch	ROCK ENERGY COOPERATIVE	AUG 22 91240	91240000 STREET LIGHT CHARGE	08/12/2022	19.69	.00		
Total 10053420221:					361.91	.00		
10054910221								
21 ch	ALLIANT ENERGY	JUL 22 177564	JUL 22 177564 ELECTRIC CHARGES	08/12/2022	19.13	.00		
Total 10054910221:					19.13	.00		
10054910385								
3404 c	BURNS FULL SERVICE LLC	JULY 2022A	JULY 2022 - GAS/DIESEL CHARGES	08/12/2022	653.93	.00		
Total 10054910385:					653.93	.00		
10055110154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	3,488.69	.00		
Total 10055110154:					3,488.69	.00		
10055110155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	47.92	.00		
Total 10055110155:					47.92	.00		
10055110210								
596 ch	ROBINSON'S MARKETING DIV I	28346	CLEANING THROUGH 7/2/22-LIBRARY	08/12/2022	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	28368	CLEANING THROUGH 7/9/22-LIBRARY	08/12/2022	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	28384	CLEANING THROUGH 7/16/22-LIBRARY	08/12/2022	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	28414	CLEANING THROUGH 7/23/22-LIBRARY	08/12/2022	278.50	.00		
3997 c	UNIQUE MANAGEMENT SERVI	6102286	06-20 PLACEMENTS	08/12/2022	34.95	.00		
Total 10055110210:					1,148.95	.00		
10055110221								
21 ch	ALLIANT ENERGY	JUN 22 827226	JUN 22 827226 ELECTRIC CHARGES	08/12/2022	1,680.12	.00		
Total 10055110221:					1,680.12	.00		
10055110224								
21 ch	ALLIANT ENERGY	JUN 22 827226	JUN 22 827226 GAS CHARGES	08/12/2022	196.04	.00		
Total 10055110224:					196.04	.00		
10055110225								
3534 c	CHARTER COMMUNICATIONS	005990507062	LIBRARY INTERNET/PHONE CHARGES	08/12/2022	300.20	.00		
Total 10055110225:					300.20	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Vo
10055110240								
3087 c	KONE INC	962282245	MAINTENANCE COVERAGE 08/01/2022-10/31	08/12/2022	228.42	.00		
Total 10055110240:					228.42	.00		
10055110310								
3215 c	DIMAX OFFICE SOLUTIONS INC	035289	METER BILLING FOR 6/1/22 TO 6/30/22- LIBR	08/12/2022	19.95	.00		
5070 c	TOSHIBA FINANCIAL SERVICES	31906804	COPIER - LIBRARY LEASE	08/12/2022	255.00	.00		
5070 c	TOSHIBA FINANCIAL SERVICES	32102972	COPIER - LIBRARY LEASE	08/12/2022	255.00	.00		
Total 10055110310:					529.95	.00		
10055110311								
716 ch	US POSTAL SERVICE	019685	LIBRARY MAIL	08/12/2022	3.32	.00		
716 ch	US POSTAL SERVICE	069574	LIBRARY MAIL	08/12/2022	61.63	.00		
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES POSTAGE	08/12/2022	90.00	.00		
Total 10055110311:					154.95	.00		
10055110320								
4997 c	MAILCHIMP	MC11978654	ESSENTIALS PLAN-LIBRARY	08/12/2022	59.00	.00		
Total 10055110320:					59.00	.00		
10055110321								
70 ch	BAKER & TAYLOR INC	2036818700	BOOKS	08/12/2022	138.32	.00		
70 ch	BAKER & TAYLOR INC	2036832842	BOOKS	08/12/2022	328.57	.00		
70 ch	BAKER & TAYLOR INC	2036846320	BOOKS	08/12/2022	129.53	.00		
70 ch	BAKER & TAYLOR INC	2036846937	BOOKS	08/12/2022	428.44	.00		
70 ch	BAKER & TAYLOR INC	2036860084	BOOKS	08/12/2022	278.12	.00		
70 ch	BAKER & TAYLOR INC	2036873419	BOOKS	08/12/2022	197.59	.00		
70 ch	BAKER & TAYLOR INC	2036886833	BOOKS	08/12/2022	68.16	.00		
70 ch	BAKER & TAYLOR INC	2036903634	BOOKS	08/12/2022	101.69	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2262909	BOOKS	08/12/2022	44.85	.00		
3431 c	MIDAMERICA BOOKS	553111	BOOK	08/12/2022	125.70	.00		
4927 c	CAPSTONE	287677	BOOKS	08/12/2022	184.92	.00		
Total 10055110321:					2,025.89	.00		
10055110322								
952 ch	WALL STREET JOURNAL	APRIL 2022	NEWSPAPER SUBSCRIPTION - LIBRARY	08/12/2022	179.97	.00		
952 ch	WALL STREET JOURNAL	JULY 2022	NEWSPAPER SUBSCRIPTION - LIBRARY	08/12/2022	182.94	.00		
Total 10055110322:					362.91	.00		
10055110323								
5379 c	KANOPY, INC.	307410	PLAY CREDITS	08/12/2022	37.05	.00		
Total 10055110323:					37.05	.00		
10055110324								
70 ch	BAKER & TAYLOR INC	2036873419	AUDIO VISUAL	08/12/2022	22.00	.00		
70 ch	BAKER & TAYLOR INC	2036886833	AUDIO VISUAL	08/12/2022	28.59	.00		
2433 c	AMAZON.COM LLC	112-0182658-8	DVD - KRONKS NEW GROOVE	08/12/2022	14.27	.00		
2433 c	AMAZON.COM LLC	112-4917786-9	DVD - DOWNTON ABBEY	08/12/2022	17.96	.00		
2504 c	MIDWEST TAPE LLC	502314653	DVD	08/12/2022	18.74	.00		
2504 c	MIDWEST TAPE LLC	502314654	DVD	08/12/2022	22.49	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
2504 c	MIDWEST TAPE LLC	502350303	BLURAY DVD	08/12/2022	29.99	.00		
2504 c	MIDWEST TAPE LLC	502408537	BLURAY DVD	08/12/2022	29.99	.00		
2504 c	MIDWEST TAPE LLC	502408539	DVDS	08/12/2022	18.73	.00		
2504 c	MIDWEST TAPE LLC	502408550	BLURAY DVDS	08/12/2022	52.48	.00		
2504 c	MIDWEST TAPE LLC	502408551	DVDS	08/12/2022	59.22	.00		
3973 c	FINDAWAY WORLD	397035	AUDIO BOOKS	08/12/2022	168.72	.00		
3973 c	FINDAWAY WORLD	398004	AUDIO BOOKS	08/12/2022	168.72	.00		
Total 10055110324:					651.90	.00		
10055110340								
194 ch	DEEGAN'S HARDWARE INC	A824654	EXTENSION CORD- LIBRARY	08/12/2022	29.99	.00		
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES	08/12/2022	12.37	.00		
4096 c	HORIZON DISTRIBUTORS, INC	S3569344.001	SOAP, TOILET PAPER - LIBRARY	08/12/2022	255.10	.00		
4901 c	DATA2 CORPORATION	INV0480192	BARCODE LABELS - LIBRARY	08/12/2022	410.01	.00		
Total 10055110340:					707.47	.00		
10055110390								
130 ch	US CELLULAR	0517414896	HOT SPOTS - LIBRARY	08/12/2022	76.50	.00		
2433 c	AMAZON.COM LLC	112-9119712-0	PIPE CLEANERS, CARDSTOCK - GIFTS 4 KID	08/12/2022	35.97	.00		
2433 c	AMAZON.COM LLC	113-5832912-0	TAFFY CANDY- ECF GRANT	08/12/2022	45.90	.00		
2433 c	AMAZON.COM LLC	113-6439178-6	TOOTSIE ROLL BARS, CANDY WAFERS- EC	08/12/2022	63.94	.00		
2433 c	AMAZON.COM LLC	113-8482461-0	LIFE SAVER MINTS- ECF GRANT	08/12/2022	30.99	.00		
4004 c	RITEWAY	22527	STERLING NORTH TRIP- EDGERTON COMM	08/12/2022	518.70	518.70	07/20/2022	
Total 10055110390:					772.00	518.70		
10055200221								
21 ch	ALLIANT ENERGY	JUL 22 069305	JUL 22 069305 ELECTRIC CHARGES	08/12/2022	582.83	.00		
21 ch	ALLIANT ENERGY	JUL 22 078495	JUL 22 078495 ELECTRIC CHARGES	08/12/2022	24.10	.00		
21 ch	ALLIANT ENERGY	JUL 22 413465	JUL 22 413465 ELECTRIC CHARGES	08/12/2022	30.23	.00		
21 ch	ALLIANT ENERGY	JUL 22 563154	JUL 22 563154 ELECTRIC CHARGES	08/12/2022	210.29	.00		
21 ch	ALLIANT ENERGY	JUL 22 646535	JUL 22 646535 ELECTRIC CHARGES	08/12/2022	74.13	.00		
21 ch	ALLIANT ENERGY	JUL 22 793712	JUL 22 793712 ELECTRIC CHARGES	08/12/2022	17.59	.00		
21 ch	ALLIANT ENERGY	JUL 22 921359	JUL 22 9213591995 ELECTRIC CHARGES	08/12/2022	19.33	.00		
Total 10055200221:					958.50	.00		
10055200225								
130 ch	US CELLULAR	0521184386A	RTP WIFI	08/12/2022	43.49	.00		
Total 10055200225:					43.49	.00		
10055200340								
2608 c	JACK & DICK'S FEED/GARDEN I	132862	FINE LIME	08/12/2022	78.75	.00		
3404 c	BURNS FULL SERVICE LLC	JULY 2022A	JULY 2022 - BELT FOR LAWN MOWER	08/12/2022	89.95	.00		
4124 c	DISC GOLF ASSOCIATION, INC	109355	DISC GOLF BASKET	08/12/2022	360.00	.00		
4701 c	CW MOWERS	039921	PARKS MOWER PTO SWITCH	08/12/2022	25.88	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-350206	ENGINE OIL FILTER, BRAKE WASHER	08/12/2022	36.86	.00		
Total 10055200340:					591.44	.00		
10055200385								
3404 c	BURNS FULL SERVICE LLC	JULY 2022A	JULY 2022 - GAS/DIESEL CHARGES	08/12/2022	477.79	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055200385:					477.79	.00		
10055415345								
153 ch	COCA-COLA DISTRIBUTION	2800216096	SODA CONCESSIONS - RTP	08/12/2022	223.50	.00		
560 ch	PIGGLY WIGGLY STORE	JULY 2022	CONCESSION PURCHASES - RTP	08/12/2022	291.91	.00		
Total 10055415345:					515.41	.00		
10055420221								
21 ch	ALLIANT ENERGY	JUL 22 354961	JUL 22 354961 ELECTRIC CHARGES	08/12/2022	2,591.34	.00		
Total 10055420221:					2,591.34	.00		
10055420224								
21 ch	ALLIANT ENERGY	JUL 22 124223	JUL 22 124223 GAS CHARGES	08/12/2022	110.38	.00		
21 ch	ALLIANT ENERGY	JUL 22 354961	JUL 22 354961 GAS CHARGES	08/12/2022	13.75	.00		
Total 10055420224:					124.13	.00		
10055420225								
4659 c	CENTURYLINK	304459788	AUG 2022 LONG DISTANCE CHARGES	08/12/2022	.24	.00		
Total 10055420225:					.24	.00		
10055420311								
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES POSTAGE	08/12/2022	90.00	.00		
Total 10055420311:					90.00	.00		
10055420340								
157 ch	PROFORMA	BB51001749B	SWIM TAGS	08/12/2022	1,972.10	.00		
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES	08/12/2022	12.37	.00		
4834 c	BADGER APPLIANCE REPAIR	1177	FREEZER SERVICE CALL - POOL	08/12/2022	110.00	.00		
5466 c	GRUND, MADDY	AUG 2022	MICROWAVE FOR POOL	08/12/2022	10.00	.00		
Total 10055420340:					2,104.47	.00		
10055420345								
153 ch	COCA-COLA DISTRIBUTION	2800216101	SODA CONCESSIONS - POOL	08/12/2022	343.38	.00		
170 ch	COUNTRY QUALITY DAIRY INC	297021	ICE CREAM - POOL	08/12/2022	222.18	.00		
170 ch	COUNTRY QUALITY DAIRY INC	297091	ICE CREAM - POOL	08/12/2022	92.42	.00		
170 ch	COUNTRY QUALITY DAIRY INC	297152	ICE CREAM - POOL	08/12/2022	178.58	.00		
560 ch	PIGGLY WIGGLY STORE	JULY 2022	CONCESSION PURCHASES - POOL	08/12/2022	84.02	.00		
Total 10055420345:					920.58	.00		
10056300154								
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2022	SEPT 2022 HEALTH INSURANCE	08/12/2022	390.68	.00		
Total 10056300154:					390.68	.00		
10056300155								
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2022	SEPT 2022 LIFE INSURANCE	08/12/2022	11.12	.00		
Total 10056300155:					11.12	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
20357180820								
5459 c	SPLINTER, DANIEL OR SARAH	AUG 2022	HOME REVIVAL - 1 HEAD ST - QUICKFLO SY	08/12/2022	2,500.00	.00		
Total 20357180820:					2,500.00	.00		
21057310820								
3690 c	CEDAR CORPORATION	112209	UTILITY MAP CONVERSION TO GIS/AUTOCA	08/12/2022	3,630.00	.00		
Total 21057310820:					3,630.00	.00		
40057330820								
2164 c	CGC INC	61949	EDGERTON STREET AND UTILITY RECON 2	08/12/2022	1,659.26	1,659.26	08/02/2022	
2164 c	CGC INC	61949	EDGERTON STREET AND UTILITY RECON 2	08/12/2022	2,759.35	2,759.35	08/02/2022	
3690 c	CEDAR CORPORATION	112206	EAST FULTON RETAINING WALL	08/12/2022	8,615.44	.00		
3690 c	CEDAR CORPORATION	112211	WEST FULTON STREET- STP PAVEMENT RE	08/12/2022	2,535.00	.00		
Total 40057330820:					15,569.05	4,418.61		
40057332820								
777 ch	WI DEPT OF TRANSPORTATION	395-00002727	SOUTH MAIN 06/30/22 TO 07/31/2022	08/12/2022	27,378.62	.00		
Total 40057332820:					27,378.62	.00		
40657125820								
5393 c	HESSIAN, KATHY	AUG 2022	FACADE GRANT 110 N HENRY ST- FRONT W	08/12/2022	2,097.50	.00		
5393 c	HESSIAN, KATHY	AUG 2022	FACADE GRANT 110 N HENRY ST- PLUMBIN	08/12/2022	4,250.00	.00		
5393 c	HESSIAN, KATHY	AUG 2022	FACADE GRANT 110 N HENRY ST- BACK DO	08/12/2022	2,833.00	.00		
5458 c	MAKE YOUR MARK LLC	214	FACADE GRANT- 12 W FULTON - TUCKPOIN	08/12/2022	10,000.00	10,000.00	08/04/2022	
Total 40657125820:					19,180.50	10,000.00		
40657330820								
2164 c	CGC INC	61949	EDGERTON STREET AND UTILITY RECON 2	08/12/2022	1,659.26	1,659.26	08/02/2022	
Total 40657330820:					1,659.26	1,659.26		
40957311820								
3690 c	CEDAR CORPORATION	112205	IKI DEVELOPMENT REVIEW	08/12/2022	270.00	.00		
Total 40957311820:					270.00	.00		
60380840340								
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES POSTAGE	08/12/2022	180.00	.00		
716 ch	US POSTAL SERVICE	O1836989052	PERSONALIZED ENVELOPES	08/12/2022	24.73	.00		
934 ch	STAPLES CREDIT PLAN	7362446746	SOAP, PAPER, COFFEE	08/12/2022	2.04	.00		
4880 c	BAYSIDE PRINTING, LLC	140711	2ND QTR 22 BILLING - NEWSLETTER	08/12/2022	24.96	.00		
4880 c	BAYSIDE PRINTING, LLC	140830	2ND QTR 22 BILLING - UTILITY BILL	08/12/2022	136.97	.00		
Total 60380840340:					368.70	.00		
Grand Totals:					296,855.98	16,596.57		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
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Grand Total General Fund Vouchers: \$296,855.98
Total Payroll Check Dates 07/29/2022: \$91,837.48
GRAND TOTAL OF GENERAL FUND: \$388,693.46

Finance Committee Members Signatures of Approval:

TIMOTHY SHAW

CANDY DAVIS

SARAH BRAUN

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 08/12/2022
Invoice Detail.Voided = No

Renewal Alcohol Beverage License Application

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: July 1 2022 ending: June 30 2023
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the: Town of }
 Village of }
 City of }

County of Rock Aldermanic Dist. No. _____ (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name)

Home Address

Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company Campbell Boys LLC
 Address of Corporation/Limited Liability Company (if different from licensed premises) 115 N. Hwy 87 Edgerton WI
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title

Name (Inc. Middle Name)

Home Address

Post Office & Zip Code

President/Member Dustin Dusty R Campbell 115 N Hwy 87 Edgerton WI 53534
 Vice President/Member _____
 Secretary/Member _____
 Treasurer/Member _____
 Agent Dusty Campbell
 Directors/Managers _____

C. 1. Trade Name Campbell Boys Business Phone Number 608-884-0177

2. Address of Premises _____ Post Office & Zip Code _____

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Store Rooms, Rest Rooms, Sales Floor, Area, Patio

5. Legal description (omit if street address is given above): _____

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side** Yes No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side** Yes No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.** Yes No

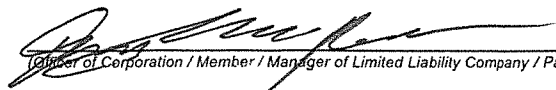
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. Yes No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? Yes No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


 (Owner of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Applicant's WI Seller's Permit No.: FEIN Number:	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u>
<input checked="" type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Overpaid \$60.00
Subtract from Police OT

Approved Date: _____

CITY OF EDGERTON Special Event Permit Application

PAID
AUG 04 2022
CITY OF EDGERTON

Event Name: Country Edge and Chilimania
Event Date(s): Sept 9th and 10th
Start Time of Event: 9/9: 5pm 9/10: 7am End Time of Event: close gates and last tickets sold at 11:30pm
music ends at midnight
event ends at 12:30 AM
Hours Alcohol will be served: 9/9: 5pm - midnight 9/10: 11 am - midnight Event Website: Chilimania.com
Requested Location: N Henry Street

New Event Repeat Event Parade

Organization Name: Chilimania Inc Phone # 608-289-6842
Organization Address: 1007 N Main Street, Edgerton, WI 53534
Organization Email: chil@chilimania.com Organization website: Chilimania.com

Event Planner/Contact Person: Cassandra DeVries
Address, City, State: 100 Sterling Drive, Edgerton, WI 53534
Cell Phone: 608-289-6842 Email: CassandraLDeVries@gmail.com
Name of Contact on-Call during the Event: Cassandra DeVries Cell Phone: 608-289-6842

What Day will SET UP begin? Friday Sept. 9th What time will SET UP occur? 7:00 AM
What day will CLEAN up occur? Sunday Sept. 11th What time will CLEAN UP be complete? 12pm

Estimated Attendance for this Event: 1500 Friday 4000 Saturday Previous Attendance for this Event: 1500 Friday 4000 Saturday

How many event staff will be at this event? 50 staff members plus volunteers and security

Divide Attendance by 3 to determine number of Vehicles: Friday: 500 Saturday: 1333 (Use this to develop your parking plan)

\$ 200.00 Deposit Pd 8/4/22

Last year:
- Event organizers pay
1/2 Police O.T.
- Waived All other fees

Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

Will your event require street closures?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will alcohol be served or sold?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include food or retail sales?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include a park or trail?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include a parade?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include a run, race or walk?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event use any structures, bleachers or stages?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event use tents or canopies?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include fireworks?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include food trucks or vendors with open cooking fires?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event benefit an Edgerton based organization or charity?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
If yes, which one?	<i>Chilimania donates funds to over ten Edgerton Charity and Community groups</i>			
Will your event benefit an Edgerton area school?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
If yes, which one?	<i>Provides 25k+ in scholarships</i>			
Will your event include amplified sound?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event require an exemption to any noise Ordinance?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event have an admission charge?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event involve animals?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event require any services from the City of Edgerton?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Where will the dumpsters be located?	<u>See attached event map</u>			

Event Summary: Please provide a brief summary of the event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first-time attendee might experience at the event:

Our Friday night event features local band "Pink Houses" as well as Country performer Tyler Farr. Food and beer is available for purchase.

Saturday features the Wisconsin State Championship CASI-sanctioned chili cook-off, public salsa and chili tasting, live music all day and a bloody-mary contest featuring local bars. Over 15 hours of live music, food, and fun!

Chilimania is all about supporting our youth and community. For over 30 years our charity has provided local scholarships for Edgerton High School students. We have provided over \$200,000 in scholarships and also contribute to over 25 youth groups, other non-profits and civic organizations annually.

This form can be submitted on or after January 1st of the year of your event. Submission of this form and payment of the deposit (if required) will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative for your organization should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief. I have reviewed and understand the policies included with this packet.

Applicant Signature:



Date:

7/20/2022

Security Agreement

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B License.

Estimated Attendance: Friday: 1500
Saturday: 4000 Type of Event: Downtown Festival

*All liquor must be purchased from a licensed Wisconsin Wholesaler.

Wholesaler for this event: Wisconsin Distributors

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers. *A valid photo ID showing proof of legal age will be required to obtain a distinctive wristband at all gates. Wristbands are issued by trained and supervised gate volunteers and will be required to purchase tickets for alcoholic beverages and to be served alcoholic beverages at the bars or to otherwise be in possession or consume alcohol within the festival.*
2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

Licensed operators include: Bruce Morris, Stacy Strahota, Daniel Henrichs and Sarah Fagne Jessica Osborne and Jake Loney

TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event? yes.
2. How will your event inform patrons of the prohibition? signage will be posted at gates and within event
3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas? NA

City of Edgerton Use Only

Reviewed by: [Signature] Date: 8/10/20

Approved ✓ Denied _____

Police Department Recommendations: SEE ATTACHMENT

Department of Public Works Services

FACILITY(IES) REQUESTED:

- | | | |
|---|--|---|
| <input type="checkbox"/> Racetrack Park | <input type="checkbox"/> Central Park | <input type="checkbox"/> Other Location |
| <input type="checkbox"/> Entire Park | <input type="checkbox"/> Ball Diamonds | <input type="checkbox"/> Shelter Rental |

EQUIPMENT REQUESTED:

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Picnic Tables | <input type="checkbox"/> Barricades | <input type="checkbox"/> Trash Cans |
| <input type="checkbox"/> Traffic Cones | <input type="checkbox"/> Fencing (additional fee) | <input type="checkbox"/> Posts |
| <input type="checkbox"/> Signs | <i>please see attached list and event maps</i> | |

City of Edgerton Use Only

Reviewed by: J. Moser Date: 8/18/22

Approved X Denied _____

Public Works Department Recommendations:

-DUMPSTERS ARE THE RESPONSIBILITY OF THE EVENT ORGANIZER

- WE DO NOT HAVE A TICKET Booth

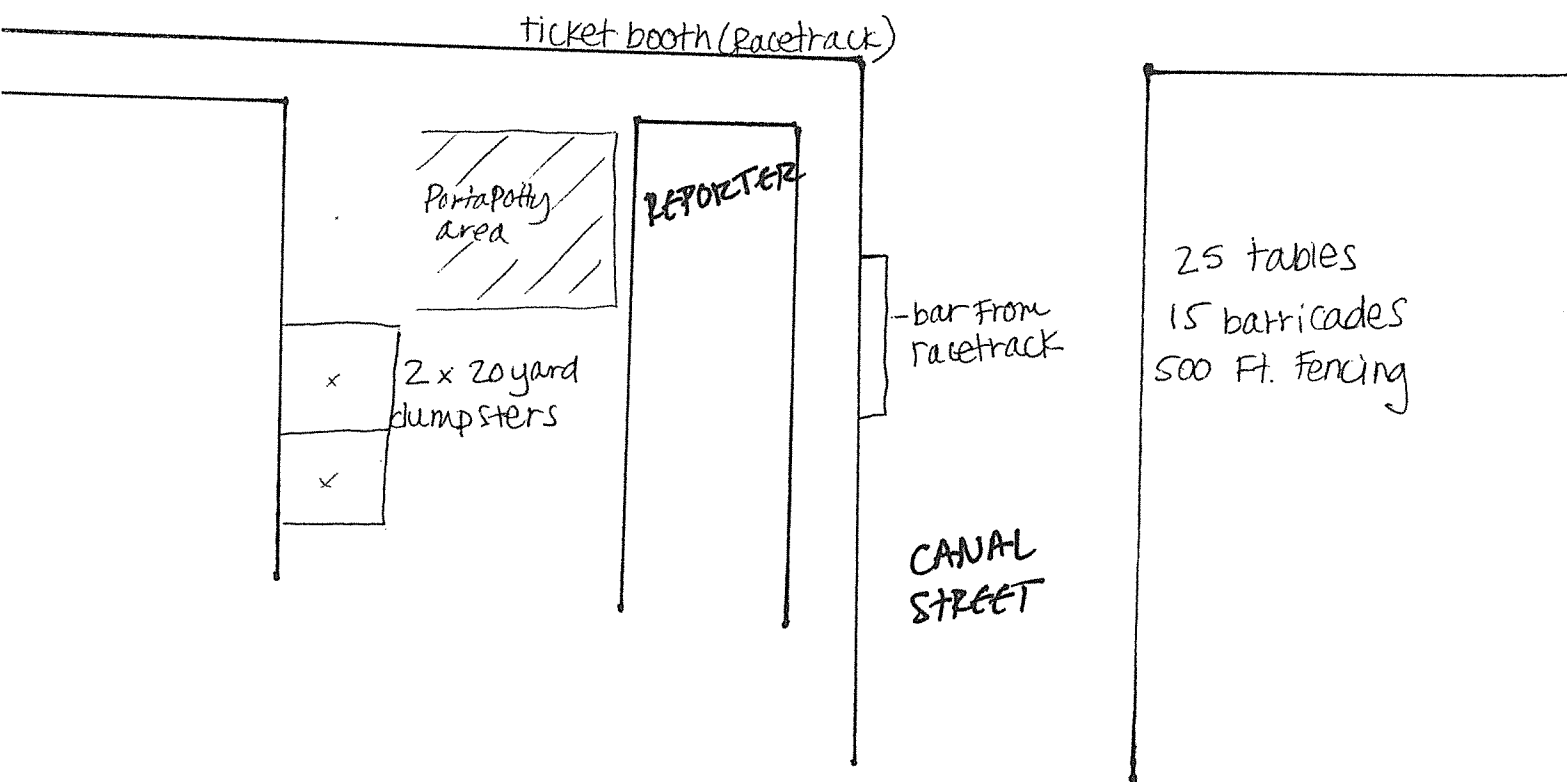
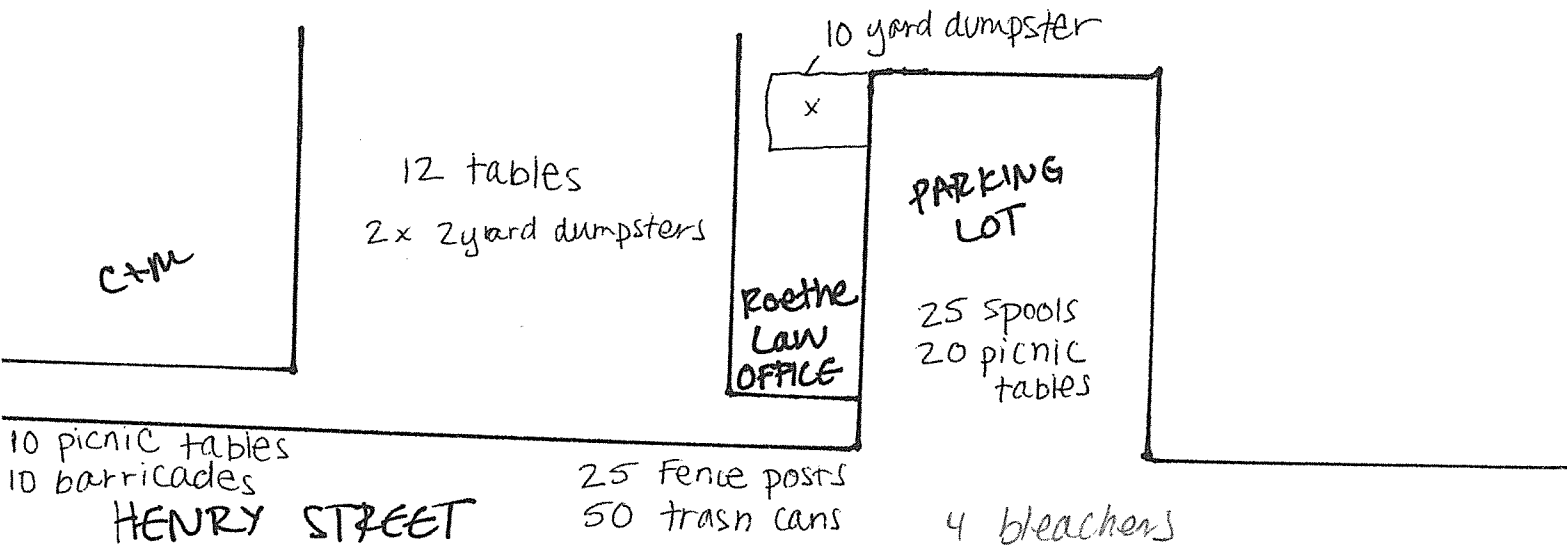
City Event Package

Chilimania Equipment Request

1. Picnic tables: We would like 60 tables, 70 if possible
2. Large wire spools: 25
3. Trash cans: 25
4. Dumpsters: (2) 2yard, plastic on wheels; (1) 10 yd; (2) 20 yd. dumpsters.
 - a. To be dropped off on Thursday evening if possible
5. Bar from Race Track Park
6. Ticket sale booth from Race Track Park
7. ~~4~~3 sets of bleachers from Race Track
8. Barricades: About 25
 - a. We will be blocking off Henry St. at Fulton and the Congregational Church
 - b. We will be blocking off Canal St. near the GTE building
 - c. We will be blocking off both alleys that enter Henry St. between Fulton and Canal, and additional areas for securing Country Edge on Friday night to make the festival area smaller on the South end of Henry St.
9. Fence posts: About 25
10. Fencing: About 500 feet
 - a. We will be fencing off the area from the back corner of the Roethe building to the alley, and then to Henry St. around the parking lot. We will also use some fencing to enclose the area behind the stage. Also additional areas for securing the area Friday night for Country Edge.
11. Sand barrels: 5
 - a. Used to attach fencing around the parking lot, and for additional areas for County Edge on Henry St.

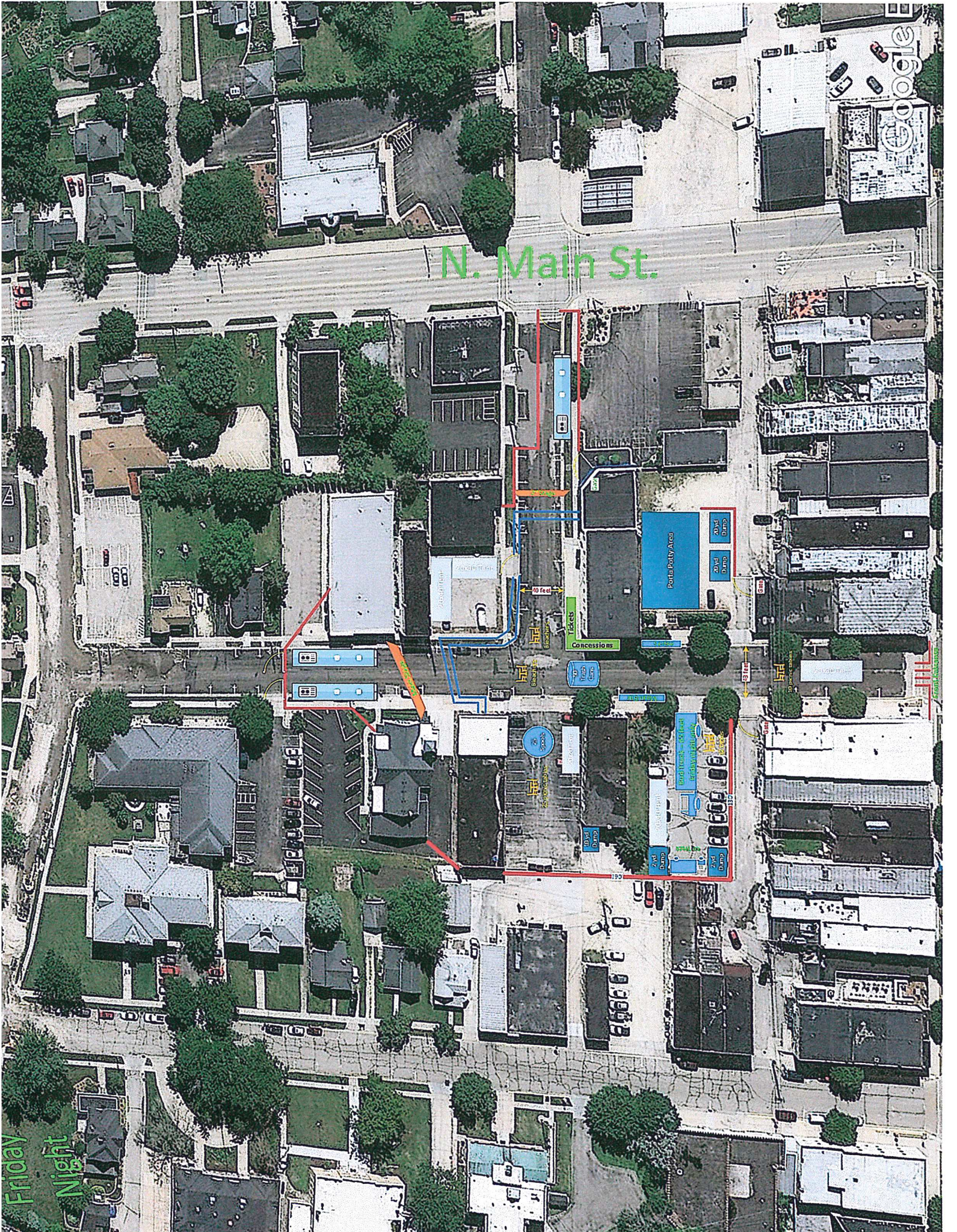
If you have any questions or suggestions, please call Cassie DeVries (608-289-6842) or Daniel Hinrichs (608-921-4367).

Thank you in advance for the assistance!



N. Main St.

Friday Night



Porta Potty Area

Concessions

Tickets

20' Trash Cans

25' Spokes

20' First Aid

20' Yard Dump

20' Yard Dump

20' Yard Dump

20' Yard Dump

20' Yard Dump

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**City of Edgerton
SECURITY AGREEMENT**

Event: Chilimania Country Edge Festival
Name of Group Sponsoring Event: Chilimania, Inc.
Date of Event: September 9th and September 10th, 2022

Police Department recommendations for services including costs:

The application packet for the “Chilimania Country Edge Festival” indicated there will be alcohol beverages sold at this event. It is recommended the event organizers be responsible for checking ID’s and the issuance of a visible wristband to those patrons who meet the state requirement to purchase alcohol. The Police Department recommends issuing a new colored wristband each day of the event. The Police will partner with the event organizers to monitor those consuming alcohol and ensure it is not being given to those who are underage.

Below is the recommended staffing and cost of Officers for the dates and locations of the event (note: Officers can be released early or stay later depending on the environment at that time):

Foot Patrol/Beer Tent 7:00pm to 12:30am or when released:

Friday (9/10) 3 Officers – 6 hrs. @ \$60.03 = \$1080.54
Saturday (9/11) 3 Officers – 6 hrs. @ \$60.03 = \$1080.54

Additional Patrol Officers - Friday (9/10):

2 Officers: 2nd Shift (holdover) (11:00pm – 3:00pm) 8 hrs. @\$60.03 = \$480.24

Additional Patrol Officers – Saturday (9/11):

2 Officers: 2nd Shift (holdover) (11:00pm – 3:00pm) 8 hrs. @\$60.03 = \$480.24

Total: \$3121.56



Signature

Date

Robert J. Kowalski
Chief of Police
Edgerton Police Department

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE PAID

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

AUG 04 2022
CITY OF EDGERTON

FEE \$ 10

Application Date: _____

Town Village City of Edgerton County of Rock

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9/9/2022 and ending 9/10/2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Chilimania, Inc.

(b) Address 1007 N Main St, Edgerton, WI 53534
(Street) Town Village City

(c) Date organized 1988

(d) If corporation, give date of incorporation January 1, 2003

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Casey Schmeling 7 Henderson St, Edgerton WI 53534

Vice President Mark Tate 71620 N Crestwood Dr, Edgerton, WI 53534

Secretary Cassandra Devries 100 Sterling Dr, Edgerton, WI 53534

Treasurer Thomas Reitz 1007 N Main St, Edgerton, WI 53534

(g) Name and address of manager or person in charge of affair: Cassandra Devries
100 Sterling Drive, Edgerton, WI 53534

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Corner of Henry Street and Canal Street in Edgerton

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Chilimania and Country Edge

(b) Dates of event 9/9/22 and 9/10/22

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 8-3-22
(Signature/date)

Officer [Signature] 8/10/22
(Signature/date)

Date Filed with Clerk _____

Date Granted by Council _____

Chilimania Inc
(Name of Organization)

Officer [Signature] 7/20/2022
(Signature/date)

Officer [Signature] 7/25/22
(Signature/date)

Date Reported to Council or Board _____

License No. _____

Amendment

Approved Date: _____

CITY OF EDGERTON
Special Event Permit Application

Event Name: Down town Edgerton Night Market
Event Date(s): Aug 19th & Sept 2 2022
Start Time of Event: 4pm End Time of Event: 8pm
Hours Alcohol will be served: 4pm-8pm Event Website: _____
Requested Location: Henry St + Canal St

New Event Repeat Event Parade

Organization Name: Down town Edgerton Night market Phone # _____
Organization Address: 115 W Henry St Edgerton WI
Organization Email: _____ Organization website: _____

Event Planner/Contact Person: Dusty Campbell
Address, City, State: 115 W Henry St Edgerton WI 53534
Cell Phone: 608-600-3532 Email: dustyandbreckan@outlook.com
Name of Contact on-Call during the Event: Dusty Campbell Cell Phone: 608-600-3532

What Day will SET UP begin? 2pm What time will SET UP occur? 2:30
What day will CLEAN up occur? day of event What time will CLEAN UP be complete? 9pm

Estimated Attendance for this Event: 200 Previous Attendance for this Event: 150-200
How many event staff will be at this event? 5

Divide Attendance by 3 to determine number of Vehicles: _____ (Use this to develop your parking plan)

Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

Will your event require street closures?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will alcohol be served or sold?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include food or retail sales?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include a park or trail?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include a parade?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include a run, race or walk?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event use any structures, bleachers or stages?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event use tents or canopies?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include fireworks?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include food trucks or vendors with open cooking fires?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event benefit an Edgerton based organization or charity?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
If yes, which one? <u>Out Reach</u>				
Will your event benefit an Edgerton area school?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
If yes, which one? _____				
Will your event include amplified sound?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event require an exemption to any noise Ordinance?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event have an admission charge?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event involve animals?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event require any services from the City of Edgerton?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Where will the dumpsters be located? _____				

Event Summary: Please provide a brief summary of the event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first-time attendee might experience at the event:

30 + Vendors (Food, Crafts, Games) Live music by local musicians, food drive and fundraising for local groups. Beer and wine sales for attendees of the event.

This form can be submitted on or after January 1st of the year of your event. Submission of this form and payment of the deposit (if required) will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative for your organization should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief. I have reviewed and understand the policies included with this packet.

Applicant Signature:



Date:

8-9-22

Security Agreement

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B License.

Estimated Attendance: 250 Type of Event: Market

*All liquor must be purchased from a licensed Wisconsin Wholesaler.

Wholesaler for this event: Franks Beer of Milton & Timber Hill Liquor

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers. ID checks by server,

2. Identify the licensed operators in charge of selling and distributing alcohol for the event.
Dusty Campbell

TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event? Yes

2. How will your event inform patrons of the prohibition?
No smoking in the seating market area

3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

City of Edgerton Use Only

Reviewed by: _____ Date: _____

Approved _____ Denied _____

Police Department Recommendations: _____

Department of Public Works Services

FACILITY(IES) REQUESTED:

- | | | |
|---|--|---|
| <input type="checkbox"/> Racetrack Park | <input type="checkbox"/> Central Park | <input type="checkbox"/> Other Location |
| <input type="checkbox"/> Entire Park | <input type="checkbox"/> Ball Diamonds | <input type="checkbox"/> Shelter Rental |

EQUIPMENT REQUESTED:

- | | | |
|---|---|-------------------------------------|
| <input checked="" type="checkbox"/> Picnic Tables | <input checked="" type="checkbox"/> Barricades | <input type="checkbox"/> Trash Cans |
| <input type="checkbox"/> Traffic Cones | <input type="checkbox"/> Fencing (additional fee) | <input type="checkbox"/> Posts |
| <input type="checkbox"/> Signs | | |

City of Edgerton Use Only

Reviewed by:  Date: 8/10/22

Approved  Denied _____

Public Works Department Recommendations:

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8-10-22

Town Village City of Edgerton

County of Rock

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats. Sept-2-2022
at the premises described below during a special event beginning Aug 19th 2022 and ending Aug 19th 2022 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Edgerton Community Out-Reach

(b) Address 1065 Main St Edgerton
(Street) Town Village City

(c) Date organized Sept 1989

(d) If corporation, give date of incorporation Sept 1989

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Tonia Potter

Vice President Amy Richardson

Secretary Vikant

Treasurer Ray Oswald

(g) Name and address of manager or person in charge of affair: Sarah Williams

Phone Number: 608-884-9593

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Henry St + Canal St within the downtown market area

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Edgerton night Market

(b) Dates of event Aug 19th 2022 and Sept 2nd 2022

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
(Signature / Date)

Edgerton Community Outreach
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Memo

To: Common Council
From: Staff
Date: 8/12/2022
Re: August 15, 2022 Meeting

Special Counsel for Fire District Agreement Review: Bill Morgan is representing the Fire District Board in the amendment to the Fire District Intergovernmental Agreement. If the city wishes to have advice from an attorney, the city will have to hire special counsel. Stafford and Rosenbaum has represented the city in the past when outside counsel was needed. Staff recommends the city have the advice of counsel and recommends the City hire Stafford Rosenbaum to assist the city in its review.

Baker Tilly CDI grant review: The WEDC CDI grant for 210 W Fulton requires the City have grant documentation reviewed by an auditor. The attached contract is for that review.

Recodification finance/license related ordinance changes: The following sections of the ordinance are proposed to be amended as part of the recodification process.

- Delete shows and exhibits license requirement. Chapter 19.01
- Delete bike license requirement Chapter 26.03
- Delete private commercial parking lot license requirement Chapter 19.14
- Delete trap shoot license requirement (this is handled in the zoning chapter) Chapter 19.15
- Delete massage therapy license since this profession is now licensed by the state. Chapter 19.16.
- Delete requirement for a license to operate: roller rink, bowling alley, pool hall, and theatre. Chapters 19.03, 19.07, and 19.08.
- Purchasing limits: Does the committee want to update the purchasing limits found in sections 4.18 4-9. (See attached existing ordinance).

4.18 PURCHASING POLICY.

The objectives of the purchasing policy are: 1) to ensure purchases are authorized by the designated responsible party as specified in Sections 4.18 (5)-(10), 2) to procure quality goods and services at a competitive price, and 3) to obtain and pay for purchases in a timely fashion. The purchasing policy shall be followed by any City department or utility which is funded in whole or in part by the taxpayers or ratepayers. The intentional staggering or dividing of purchases and/or contracts to evade the purchasing policy is strictly prohibited. All costs associated with an item such as shipping charges, assembly, and equipment additions shall be included in the estimated cost of an item. For the purposes of the purchasing policy, "budgeted items" are considered to be routine operating purchases of goods and services and non-routine, capital items specifically identified in the current budget document.

(1) RESPONSIBILITY OF FINANCE DIRECTOR/TREASURER.

- (a) Ensure funds are available for purchases pursuant to the budget.
- (b) Ensure the demand or account is accurate in amount and a proper charge against the treasury.
- (c) Ensure the goods or services were duly authorized by the designated responsible party and have been received or rendered to the satisfaction of the City.

(2) FINANCE COMMITTEE. No account or demand against the City, except as provided for in Chapter 3 of the Municipal Code shall be paid until it has been audited.

(3) PAYMENT OF REGULAR WAGES OR SALARIES AND APPROVED CITY CONTRACTS. Regular wages or salaries of City officers and employees shall be paid by payroll, verified by the Finance Director/Treasurer and Department Head. City contracts shall be paid in a timely fashion as spelled out in the contract once approved by the Common Council.

(4) PURCHASES OF BUDGETED ITEMS OF \$1,000.00 OR LESS. If the estimated price of an item is \$1,000.00 or less and is budgeted, the appropriate department head is authorized to purchase said item. If the item is over \$500.00, the department head shall make every effort to obtain three quotes for the item. The quotes shall be presented to the Finance Director/Treasurer for approval prior to ordering the item. Whenever it is in the best interest of the City, the purchase shall be made based on the lowest quote. If the purchase is not made based on the lowest quote, documentation must be maintained on file to support the decision to purchase from a vendor other than the lowest quote.

(5) PURCHASES OF BUDGETED ITEMS MORE THAN \$1,000.00 AND LESS THAN \$5,000.00. For the purchase of a budgeted item involving an estimated expenditure more than \$1,000.00 and less than \$5,000.00, the appropriate department head must make every effort to solicit enough quotes in order to receive at least three. The quotes shall be presented to the City Administrator for approval prior to ordering the item. Whenever it is in the best interest of the City, the purchase shall be made based on the lowest quote. If the purchase is not made from based on the lowest quote, the purchase must be presented for approval to the Finance Committee and Common Council.

(6) PURCHASES OF NON-BUDGETED ITEMS OR SERVICES OVER \$500.00. If the price of an item is over \$500.00 and the item is not included in the current budget and is not a routine operating expenditure,

the appropriate department head must make every effort to solicit enough quotes in order to receive at least three. The quotes must be presented for approval to the Finance Committee and Common Council.

(7) EMERGENCY PURCHASES OF NON-BUDGETED ITEMS OVER \$500.00. Emergency purchases shall only be made 1) to prevent delays in construction or delivery of service or 2) to stay an immediate threat to the health or safety of the public and employees. For emergency purchases of non-budgeted items or services with an estimated cost over \$500.00, the appropriate department head shall make every effort to obtain three quotes for the item. The purchase shall be approved by the City Administrator prior to ordering the item. In the City Administrator's absence, the purchase shall be approved by the Finance Director/Treasurer prior to ordering the item.

(8) PURCHASES OF \$5,000 OR MORE NOT COVERED BY SECTION 62.15 WISCONSIN STATUTES. Every effort must be made to send out enough bids or quotation requests in order to receive a minimum of three in order that the proper Council Committee and/or Finance Committee can make a recommendation to Council. Appropriate notices shall be published, plans and specifications shall be distributed, and bids or quotations shall be opened and examined and a report shall be made to the appropriate Council Committee concerning the bids or quotations received. The report shall contain a recommendation concerning the bid or quotation to be accepted or rejected. If a bid or quotation other than the lowest bid or quotation is recommended, the report shall state the reasons for such recommendation which shall be forwarded to Finance Committee for their disposition. Any project receiving only one bid shall be rebid unless it is approved by a three-fourths (3/4) vote of the Council. The City has the right to reject any and all quotes and/or bids.

(9) PUBLIC CONSTRUCTION OF \$5,000 BUT NOT MORE THAN \$25,000. All public construction, as defined in Section 62.15 and 66.0901 Wisconsin Statutes, the estimated cost of which exceeds \$5,000 but is not greater than \$25,000, shall be let to the contractor submitting the lowest responsible quote, provided however, that there shall be a Class 1 notice, under Chapter 985, Wisconsin Statutes, of the proposed construction before the contract for the construction is executed. The Council may also, by a vote of three-fourths of all the members, authorize that any public construction be done directly by the City without submitting the same for bids. Any project receiving only one bid shall be rebid unless it is approved by a three-fourths vote of the Council. The City has the right to reject any and all quotes and/or bids.

(10) PUBLIC CONSTRUCTION OVER \$25,000. All public construction in which the estimated cost exceeds \$25,000 shall be let by contract to the lowest responsible bidders. The bidding process shall incorporate the requirements in Section 62.15 and 66.0901 Wisconsin Statutes. Any project receiving only one bid shall be rebid unless it is approved by a three-fourths vote of the Council. the City has the right to reject any and all quotes and/or bids. (Ord. 01-08)

(11) CHANGE ORDERS ON PUBLIC CONSTRUCTION CONTRACTS. Whenever it is reasonably possible, a proposed increase in the cost of a public construction contract resulting from a change in the scope of the project shall be presented to the Finance Committee and Common Council for approval provided that it will not result in a costly delay to the construction project. If the cost of delaying the project is prohibitive, change orders which are a result of a change in the scope of the project shall be approved by the appropriate department head and the City Administrator. All change orders must be approved by the Finance Committee and Common Council prior to final payment on the contract. (Ord. 02-08)



Baker Tilly US, LLP
4807 Innovate Ln
PO Box 7398
Madison, WI 53707-7398
United States of America

T: +1 (608) 249 6622
F: +1 (608) 249 8532

bakertilly.com

August 1, 2022

Ms. Ramona Flanigan
City of Edgerton
12 Albion St
Edgerton, Wisconsin 53534

Dear Ms. Flanigan:

Thank you for using Baker Tilly US, LLP (Baker Tilly, we, our) as your accountants and business advisors.

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for City of Edgerton (the City, Client, you, your).

Services and Related Report

We will examine the Schedule of Expenditures Form (SOE) of the City as of December 31, 2022. The objectives of our examination are to (i) obtain reasonable assurance about whether the SOE is free from material misstatement based on terms of Contract #CDI FY22-53264; and (ii) to express an opinion as to whether the Schedule of Expenditures Form is presented, in all material respects, in accordance with the criteria within the terms of Contract #CDI FY22-53264 as agreed to between the City and the Wisconsin Economic Development Corporation (WEDC).

Our Responsibilities and Limitations

Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA). Accordingly, it will include examining, on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. Our report will be addressed to City Council of the City. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards.

You understand that our report is intended solely for the information and use of management and the WEDC, and is not intended to be and should not be used by anyone other than these specified parties.

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We will plan and perform the examination to obtain reasonable assurance about whether the SOE is free from material misstatement, based on the criteria. Our engagement will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors, or known and suspected fraud or noncompliance with laws or regulations, or internal control deficiencies, that may exist. However, we will inform you of any known and suspected fraud and noncompliance with laws or regulations, internal control deficiencies identified during the engagement, and uncorrected misstatements that come to our attention unless clearly trivial.

Management's Responsibilities

We understand that you will provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information. We may advise you about appropriate criteria, but the responsibility for the subject matter remains with you.

You are responsible for the presentation of the subject matter in accordance with the criteria; and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are responsible for, and agree to provide us with, a written assertion about whether the subject matter is presented in accordance with the Contract #CDI FY22-53264. Failure to provide such an assertion will result in our withdrawal from the engagement. You are also responsible for providing us with (i) access to all information of which you are aware that is relevant to the measurement, evaluation or disclosure of the subject matter; (ii) additional information that we may request for the purpose of the examination; and (iii) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

At the conclusion of the engagement, you agree to provide us with certain written representations in the form of a representation letter.

Nonattest Services

Prior to or as part of our audit engagement, it may be necessary for us to perform certain nonattest services.

Nonattest services that we will be providing are as follows:

- > Financial statement preparation
- > Adjusting journal entries
- > Civic Systems software

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.

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- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

Reproduction of the Subject Matter

If you intend to reproduce or publish the subject matter, and make reference to our firm name in connection therewith, you agree to publish the subject matter in its entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing, and final materials before distribution.

With regard to the electronic dissemination of the subject matter, including subject matter published electronically on your internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Ownership of Workpapers

The documentation for this engagement, including the workpapers is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. Baker Tilly does not retain any original client records; so we will return such records to you at the completion of the services rendered under this engagement. When such records are returned to you, it is the City's responsibility to retain and protect its accounting and other business records for future use, including potential review by any government or other regulatory agencies. By your signature below, you acknowledge and agree that, upon the expiration of the documentation retention period, Baker Tilly shall be free to destroy our workpapers related to this engagement. If we are required by law, regulation or professional standards to make certain documentation available to Regulators, the City hereby authorizes us to do so.

Baker Tilly and the City acknowledge that, at the time of the execution of this Engagement Letter, federal, state and local governments, both domestic and foreign, have restricted travel and/or the movement of their citizens due to the ongoing and evolving situation around COVID-19. In addition, like many organizations and companies in the United States and around the globe, Baker Tilly has restricted its employees from travel and onsite work, whether at a client facility or Baker Tilly facility, to protect the health of both Baker Tilly and its clients' employees. Accordingly, to the extent that any of the services described in this Engagement Letter requires or relies on personnel to travel and/or perform work onsite, then Baker Tilly and the City acknowledge and agree that when the performance of such work depends on physical access to Client's facilities, then such work may be supplanted with alternative procedures, or may be delayed, significantly or indefinitely and/or suspended at Baker Tilly's discretion. Baker Tilly and the City agree to provide the other with prompt written notice in the event any of the onsite services described herein, such as inventory observations and other procedures, will need to be supplanted, rescheduled and/or suspended. Baker Tilly and the City also acknowledge and agree that any delays or workarounds due to the situation surrounding COVID-19 may increase the cost of the services described herein. Baker Tilly will obtain the City's prior written approval for any increase in the cost of Baker Tilly services that may result from the situation surrounding COVID-19.

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Timing and Fees

We plan to begin our procedures as soon as we received the necessary information and, unless unforeseeable problems are encountered, the engagement should be completed by April 30, 2023. Completion of our work is subject to, among other things, (i) appropriate cooperation from City's personnel, including timely preparation of necessary schedules and (ii) timely responses to our inquiries. When and if for any reason the City is unable to provide such schedules, information and assistance, Baker Tilly US, LLP and you may mutually revise the fee to reflect additional services, if any, required of us to complete the engagement.

Invoices for these fees will be rendered each month as work progresses and are payable on presentation. A charge of 1.5 percent per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out of pocket expenditures through the date of termination. In the event that collection procedures are required, the City agrees to be responsible for all expenses of collection including related attorneys' fees.

We estimate that our fees for these services will range from \$3,750 to \$4,750 for the examination. In addition to professional fees, our invoices will include our standard administrative charge, plus travel and subsistence and other out-of-pocket expenses related to the engagement.

Our fees, as summarized above, are based upon attestation standards established by the American Institute of Certified Public Accountants that have been issued and are effective as of the date of this letter. Should additional standards be issued subsequent to, or become effective for, the periods covered by this engagement, our estimated fees will be adjusted accordingly.

We may use temporary contract staff to perform certain tasks on your engagement and will bill for that time at the rate that corresponds to Baker Tilly staff providing a similar level of service. Upon request, we will be happy to provide details on training, supervision and billing arrangements we use in connection with these professionals. Additionally, we may from time to time, and depending on the circumstances, use service providers (e.g., to act as a specialist or audit an element of the financial statements) in serving your account. We may share confidential information about you with these contract staff and service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all contract staff and service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the contract staff or third-party service provider. Furthermore, the firm will remain responsible for the work provided by any such contract staff or third-party service providers.

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To the extent the services require Baker Tilly receive personal data or personal information from Client, Baker Tilly may process any personal data or personal information, as those terms are defined in applicable privacy laws, in accordance with the requirements of the applicable privacy law relevant to the processing in providing services hereunder. Applicable privacy laws may include any local, state, federal or international laws, standards, guidelines, policies or regulations governing the collection, use, disclosure, sharing or other processing of personal data or personal information with which Baker Tilly or its Clients must comply. Such privacy laws may include (i) the EU General Data Protection Regulation 2016/679 (GDPR); (ii) the California Consumer Privacy Act of 2018 (CCPA); and/or (iii) other laws regulating marketing communications, requiring security breach notification, imposing minimum security requirements, requiring the secure disposal of records and other similar requirements applicable to the processing of personal data or personal information. Baker Tilly is acting as a Service Provider/Data Processor in relation to Client personal data and personal information, as those terms are defined respectively under the CCPA/GDPR. Client is responsible for notifying Baker Tilly of any data privacy laws the data provided to Baker Tilly is subject to and Client represents and warrants it has all necessary authority (including any legally required consent from data subjects) to transfer such information and authorize Baker Tilly to process such information in connection with the services described herein. Client agrees that Baker Tilly has the right to generate aggregated/de-identified data from the accounting and financial data provided by Client to be used for Baker Tilly business purposes and with the outputs owned by Baker Tilly. For clarity, Baker Tilly will only disclose aggregated/de-identified data in a form that does not identify Client, Client employees, or any other individual or business entity and that is stripped of all persistent identifiers. Client is not responsible for Baker Tilly's use of aggregated/de-identified data.

Baker Tilly has established information security related operational requirements that support the achievement of our information security commitments, relevant information security related laws and regulations, and other information security related system requirements. Such requirements are communicated in Baker Tilly's policies and procedures, system design documentation and contracts with customers. Information security policies have been implemented that define our approach to how systems and data are protected. Client is responsible for providing timely written notification to Baker Tilly of any additions, changes or removals of access for Client personnel to Baker Tilly provided systems or applications. If Client becomes aware of any known or suspected information security or privacy related incidents or breaches related to this agreement, Client should timely notify Baker Tilly via email at dataprotectionofficer@bakertilly.com.

Any additional services that may be requested, and we agree to provide, may be the subject of separate arrangements.

We may be required to disclose confidential information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that we receive a request from a third-party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify the City, unless otherwise prohibited. In the event we are requested by the City or required by government regulation, subpoena or other legal process to produce our engagement working papers or our personnel as witnesses with respect to services rendered to the City, so long as we are not a party to the proceeding in which the information is sought, we may seek reimbursement for our professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

We may be required to disclose confidential information with respect to complying with certain professional obligations, such as peer review programs. All participants in such peer review programs are bound by the same confidentiality requirements as Baker Tilly and its employees. Baker Tilly will not be required to notify the City if disclosure of confidential information is necessary for peer review purposes.

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Resolution of Disagreements

In the unlikely event that differences concerning services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation.

If mediation does not settle the dispute or claim, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no prehearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from Judicate West, AAA, Judicial Arbitration & Mediation Services (JAMS), the Center for Public Resources or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. Any issue concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of these procedures, shall be governed by the FAA and resolved by the arbitrators. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award nonmonetary or equitable relief and will not have the right to award punitive damages or statutory awards. Furthermore, in no event shall the arbitrator have power to make an award that would be inconsistent with the Engagement Letter or any amount that could not be made or imposed by a court deciding the matter in the same jurisdiction. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Discovery shall be permitted in arbitration only to the extent, if any, expressly authorized by the arbitrator(s) upon a showing of substantial need. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. Both parties agree and acknowledge that they are each giving up the right to have any dispute heard in a court of law before a judge and a jury, as well as any appeal. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. The arbitrator(s) shall apply the limitations period that would be applied by a court deciding the matter in the same jurisdiction, including the contractual limitations set forth in this Engagement Letter, and shall have no power to decide the dispute in any manner not consistent with such limitations period. The arbitrator(s) shall be empowered to interpret the applicable statutes of limitations.

Our services shall be evaluated solely on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

Limitation on Damages and Indemnification

The liability (including attorney's fees and all other costs) of Baker Tilly and its present or former partners, principals, agents or employees related to any claim for damages relating to the services performed under this Engagement Letter shall not exceed the fees paid to Baker Tilly for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly relating to such services. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter even if the other party has been advised of the possibility of such damages.

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As Baker Tilly is performing the services solely for your benefit, you will indemnify Baker Tilly, its subsidiaries and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the services, or this Engagement Letter.

Because of the importance of the information that you provide to Baker Tilly with respect to Baker Tilly's ability to perform the services, you hereby release Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services, that arise from or relate to any information, including representations by management, provided by you, City's personnel or agents, that is not complete, accurate or current, whether or not management knew or should have known that such information was not complete, accurate or current.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim or any other statutes of limitations or repose.

Other Matters

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

Our dedication to client service is carried out through our employees who are integral in meeting this objective. In recognition of the importance of our employees to Baker Tilly, it is hereby agreed that the City will not solicit our employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Baker Tilly for a period of twelve (12) months following the date of the conclusion of this engagement. If the City violates this nonsolicitation clause, the City agrees to pay to Baker Tilly a fee equal to the hired individual's annual salary at the time of the violation so as to reimburse Baker Tilly for the costs of hiring and training a replacement.

The services performed under this Agreement do not include the provision of legal advice and Baker Tilly makes no representations regarding questions of legal interpretation. Client should consult with its attorneys with respect to any legal matters or items that require legal interpretation under federal, state or other type of law or regulation.

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This Engagement Letter constitutes the entire agreement between the City and Baker Tilly regarding the services described in this Engagement Letter and supersedes and incorporates all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto. This Engagement Letter's provisions shall not be deemed modified or amended by the conduct of the parties.

The provisions of this Engagement Letter, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties, including any successors or assignees. If any provision of this Engagement Letter is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Engagement Letter shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.

If because of a change in the City's status or due to any other reason, any provision in this Engagement Letter would be prohibited by, or would impair our independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

This agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without giving effect to the provisions relating to conflict of laws.

We appreciate the opportunity to be of service to you.

If there are any questions regarding the Engagement Letter, please contact Andrea Jansen, the engagement partner on this engagement who is responsible for the overall supervision and review of the engagement and for determining that the engagement has been completed in accordance with professional standards. Andrea Jansen is available at 608 240 2338 or andrea.jansen@bakertilly.com.

Sincerely,

BAKER TILLY US, LLP



The services and terms as set forth in this Engagement Letter are agreed to by:

Officer signature

Title

Date