

**OCTOBER 7, 2019 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:35 p.m.

Present: David Esau, Sarah Braun and Candy Davis.

Others Present: City Administrator Ramona Flanigan, City Clerk-Treasurer Cindy Hegglund, Police Chief Robert Kowalski, Utility Director Randy Oren, Library Director Kirsten Almo, and a few citizens.

City Clerk-Treasurer Hegglund confirmed the meeting agendas were properly posted on Friday, October 4th at the Post Office, Edgerton Library and City Hall.

**APPROVE MINUTES:** A Sarah Braun/David Esau motion to approve the minutes from the September 16, 2019 Finance Committee meeting passed, all voted in favor.

**CHANGE ORDER AND PAY REQUESTS:** A Candy Davis/Sarah Braun motion to approve the final change order from GMS Excavators, Inc for the Racetrack Park Trail Improvement project with a decrease of \$15,510.91 passed on a 3/0 roll call vote.

A Candy Davis/Sarah Braun motion to approve the final pay request from GMS Excavators, Inc in the amount of \$3,147.03 for the Racetrack Park Trail Improvement project passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Sarah Braun motion to approve bills and payroll in the amount of \$248,915.55 passed on a 3/0 roll call vote.

**LICENSES:** A Candy Davis/David Esau motion to approve a Temporary Class “B” License to the Edgerton Sterling North Book & Film Festival for October 25, 2019 passed, all voted in favor.

Caitlin Ritchie discussed the disposition of her alcohol related offenses. Two of the three charge were dismissed. She is attending classes and paying fines for the third offense. Any alcohol related offense within a 12-month period are forwarded to the Committee for consideration.

The Committee considered the fact that Caitlin Ritchie plead guilty to the offense and is taking responsibility for her actions. Caitlin Ritchie stated she has learned from her mistake.

A Sarah Braun/David Esau motion to approve an Operator’s License to Caitlin Ritchie passed on a 3/0 roll call vote.

**SALE OF SQUAD:** A Sarah Braun/David Esau motion to accept the high bid for the sale of the 2015 Dodge Charger in the amount of \$6,575 passed on a 3/0 roll call vote.

**VETERANS’ BUILDING LEASE:** City Administrator Flanigan highlighted the following changes that are being proposed to the lease agreement since the Committee last reviewed it:

- Modification of the termination notice language to better mirror the business operations.

- Clarification of Articles XIV “Right to make payments” and XXII “Governmental interference with possession”
- Clarification that the lease does not included the use of one (not both) of the closets in the south room.
- Addition of a provision to allow the tenant to terminate the lease with a 6-month notice.

Candy Davis stated the modification for termination notice makes sense with the school and business operations. There are defined dates the business needs to comply with to make commitments to the school system that they will or will not be in operation at this location.

A Candy Davis/Sarah Braun motion to approve the Veterans’ Building lease with Edgerton Children’s Center passed on a 3/0 roll call vote.

**OPTION TO EXTEND AGREEMENT FOR SHARED-RIDE TAXI:** A Candy Davis/Sarah Braun motion to approve exercising of the option to extend the agreement for Shared-Ride Taxi Services for 2020 passed, all voted in favor.

**CEDAR CORP AMENDMENT TO W ROLLIN ST ADDENDUM:** A Candy Davis/Sarah Braun motion to approve amendment to include the CDBG required grant documents in with the addendum to the Cedar Corp contract for the design engineering for the W. Rollin St improvement project passed on a 3/0 roll call vote.

Being no other business before the Committee, a Sarah Braun/David Esau motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted October 21, 2019