

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL
12 ALBION STREET**

Monday, February 19, 2024 at 7:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, February 16, 2024.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
 - A. Consider approval of minutes of February 5, 2024 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll vouchers.
 2. Consider Special Event Packet for Edgerton Farmers Market.
 3. Consider Temporary Class "B" Beer/Wine License for Edgerton FFA Alumni Casino Night.
 4. Consider City of Edgerton Resolution 07-24: Final Resolution Declaring the City Council's Intentions for the Quigley Street Project to Exercise Special Assessment Police Powers.
 5. Consider Agreement with Dane County for aerial photography.
 - B. Library Board:
 1. Report on discussion and action taken at previous meeting.
 - C. RDA:
 1. Report on discussion and action taken at previous meeting.
 - D. Utility Commission:
 1. Report on discussion and action taken at previous meeting
8. Mayor, alderperson and staff reports.
9. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**FEBRUARY 5, 2024 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:07 p.m.

Present: Shawn Prebil, Casey Langan, Candy Davis, Tim Shaw, Paul Davis and Jim Burdick (remote).

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Police Lieutenant Joe Fellmuth, City Attorney Bill Morgan and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, February 2, 2024 at the City Hall, Library, Post Office and the City website.

ACCEPT THE AGENDA: A Candy Davis/Casey Langan motion to approve the agenda passed on a 6/0 roll call vote.

MINUTES: A Casey Langan/Paul Davis motion to approve the January 15, 2024 Council meeting minutes passed on a 6/0 roll call vote.

COMMITTEES:

Finance Committee: A Tim Shaw/Shawn Prebil motion to approve the bills and payroll in the amount of \$241,564.71 passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to adopt City of Edgerton Resolution 03-24: Resolution Approving Budget Transfers and Amendments for the Year Ending December 31, 2023 passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to adopt City of Edgerton Resolution 04-24: Resolution Authorizing the 2023 Property Tax Equivalent Charged to the Water Utility passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to adopt City of Edgerton Resolution 05-24: Resolution Approving the Assigned Fund Balance for the Year Ending December 31, 2023 passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the amendment to the building permit fee schedule passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve declaring the chipper surplus and setting the minimum bid at \$15,000 passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the purchase of a new chipper from Bobcat of Janesville in the amount of \$68,360 passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve the MOU with Rock County for aerial photography in the amount of \$2,240 passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to start the investigation of an impact fee for the Fire/EMS services passed on a 6/0 roll call vote.

The Plan Commission meeting was called to order at this time and moved to go into closed session with the Council.

CLOSED SESSION: Casey Langan/Candy Davis moved to go into closed session pursuant to Wis. Stat 19.85(1)(g) "Conferring with Legal Counsel for the Governmental Body who is rendering oral or written advice concerning strategy to be adopted by the Body with respect to litigation in which it is or is likely to become involved". Discuss and consider Hwy 51 Access,

And pursuant to Wis Stat. 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and consider land purchase and land sale. The motion passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to return to open session passed on a 6/0 roll call vote.

A Tim Shaw/Paul Davis motion to approve the sale and Developer Agreement with Precision Carpentry as presented in closed session passed on a 6/0 roll call vote.

Being no other business before the Council, a Shawn Prebil/Casey Langan motion to adjourn passed on a 6/0 roll call vote.

Wendy Loveland
City Clerk
Adopted February 19, 2024

Memo

To: Common Council
From: Staff
Date: 2/16/2024
Re: Feb 19, 2024 Meeting

Quigley Street Special assessments: Please recall the Council passed a resolution to establish preliminary special assessments for new curb where curb did not previously exist on Quigley Street. The current policy is that property owners adjoining the new curb pay for 50% of the cost of the new curb and the stormwater utility pays the other 50%. The attached resolution establishes the special assessments based on actual costs now that the project is done.

Dane County Aerial Photo Agreement: Both Dane and Rock Counties orchestrate county wide contracts to update aerial photography. Dane County is organizing a contract for 2024. The attached Agreement establishes the joint purchase of new maps with the City's share not to exceed \$300. Staff recommends the Council approve the Agreement.

CITY OF EDGERTON RESOLUTION No. 07-24

**FINAL RESOLUTION DECLARING THE CITY COUNCIL'S INTENTIONS FOR THE
QUIGLEY STREET PROJECT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS
UNDER SEC. 66.0703 WIS. STATS.**

The Common Council of the City of Edgerton, Rock and Dane County, Wisconsin, does resolve as follows:

1. The Common Council hereby declares its intention to exercise its police power under Sec. 66.0703 Wis. Stats. to levy special assessments upon property in accordance to the attached assessment schedule for the Quigley Street Project conferred upon such property.
2. The public improvements shall include installation of new curb for the following parcels: 6-26-598.53, 6-26-598.51B, 6-26-598.46, 6-26-598.48, and 6-26-598.50.
3. The total amount assessed against the properties in the defined assessment district shall not exceed one hundred percent (100%) of costs associated with the curb work. The Common Council determines that the improvements constitute an exercise of the police powers and the amount assessed against each parcel shall be based on the actual cost of the work.
4. The assessment against any parcel within the corporate limits of the City of Edgerton may be paid in full or may be paid in ten (10) annual installments. Installment payments for parcels within the corporate limits of the City bear interest of three and one-half percent (3.5%). Installments not paid when due shall bear additional interest on the amount due at the rate of twelve percent (12%) per annum.
5. Notice of the proposed special assessment will be published once in the EDGERTON REPORTER and a copy mailed to every interested person whose post office address is known or can, with reasonable diligence, be ascertained.

Passed and adopted this 19th day of February, 2024.

Motion by:

Second by:

Roll Call: Ayes: Noes:

Christopher Lund, Mayor

ATTEST

Wendy Loveland, City Clerk

Final Assessment Report for Quigley Street Project

This report meets the requirements of the State Statutes addressing special assessments and consists of the following:

1. Schedule of project costs
2. Schedule of Construction Costs
3. Schedule of Assessments
4. Plans and specifications (available at City Hall)

Schedule of Project Costs

The Quigley Street Project consists of the reconstruction of streets surface; sewer and water utilities; spot curb repair and the installation of curb where no curb exists. A portion (50%) of the cost of new curb and gutter will be specially assessed.

The total cost of the completed work to be raised by special assessment for new curb and gutter is as follows:

Construction and Engineering	\$7,078.90
Administrative Costs	<u>\$50.00</u>
TOTAL RAISED BY SPECIAL ASSESSMENTS	\$7,128.90

The City of Edgerton further certifies that the property against which the special assessments are made will be benefited by said improvements.

Schedule of Construction Costs

The City of Edgerton does hereby set forth the following per unit rate calculations and the schedule of assessments.

BASE BID ITEMS					
Bid Item	Description	Unit	Qty	Unit Price	Total
1	New Curb and Gutter	lf	488	\$14.50	\$7,078.90

Quigley Final Special Assessments

Parcel No.	Parcel Address	Street	LF of new curb	Total Cost of New Curb	Property Owner Construction Cost	Utility Construction Cost	Admin/Eng Costs	Total Property Owner Costs
6-26-598.53	214	Quigley Street	132	\$ 3,828.00	\$ 1,914.00	\$ 1,914.00	\$10.00	\$1,924.00
6-26-598.51B		Quigley Street	66	\$ 1,914.00	\$ 957.00	\$ 957.00	\$10.00	\$967.00
6-26-598.46	210	Reinhold Street	132	\$ 3,828.00	\$ 1,914.00	\$ 1,914.00	\$10.00	\$1,924.00
6-26-598.48	223	Quigley Street	66	\$ 1,914.00	\$ 957.00	\$ 957.00	\$10.00	\$967.00
6-26-598.50	213	Quigley Street	92.2	\$ 2,673.80	\$ 1,336.90	\$ 1,336.90	\$10.00	\$1,346.90
			488	\$14,157.80	\$ 7,078.90	\$ 7,078.90	\$ 50.00	\$ 7,128.90