

**CITY OF EDGERTON
FINANCE COMMITTEE MEETING
EDGERTON CITY HALL, COUNCIL CHAMBERS
12 ALBION STREET**

Monday, March 4, 2024 at 6:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, March 1, 2024.
3. Consider approval of minutes from the February 19, 2024 Finance meeting.
4. Consider approval of bills and payroll vouchers.
5. Consider Special Event Packet for Concerts in the Park.
6. Consider introducing and approving first reading of City of Edgerton Ordinance 24-02: Amend Chapter 167 Alcohol Beverages, Section 167-10(D) General Provisions in the Code of Ordinances, City of Edgerton.
7. Consider City of Edgerton Resolution 08-24: Amend Fee Schedule.
8. Consider funding for upgrades to cell phones for squad cars.
9. Consider Library Roof bids.
10. Finance Directors Report.
11. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**FEBRUARY 19, 2024 FINANCE COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:45 p.m.

Present: Candy Davis, and Tim Shaw(remote)

Excused: Shawn Prebil

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Library Director Beth Krebs-Smith, Police Chief Bob Kowalski, City Treasurer Maddie Deegan, Mayor Christopher Lund and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, February 16, 2024 at the City Hall, Library, Post Office and the City's website.

MINUTES: A Candy Davis/Tim Shaw motion to approve the minutes from the February 5, 2024 Finance meeting passed, all voted in favor.

BILLS AND PAYROLL: A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$4,167,906.70 passed on a 2/0 roll call vote.

EVENT PACKET FOR EDGERTON FARMERS MARKET: A Candy Davis/Tim Shaw motion to approve the Event Packet for the Edgerton Farmers Market and waive all fees passed on a 2/0 roll call vote.

TEMPORARY CLASS "B" BEER/WINE LICENSE FOR FFA ALUMNI: A Candy Davis/Tim Shaw motion to approve the Temporary Class "B" Beer/Wine License for the Edgerton FFA Alumni Casino Night passed on a 2/0 roll call vote.

RESOLUTION 07-24: A Candy Davis/Tim Shaw motion to approve City of Edgerton Resolution 07-24: Final Resolution Declaring the City Council's Intentions for the Quigley Street Project to Exercise Special Assessment Police Powers passed on a 2/0 roll call vote.

DANE COUNTY AERIAL PHOTOGRAPHY: A Tim Shaw/Candy Davis motion to approve the agreement with Dane County for aerial photography passed on a 2/0 roll call vote.

Being no other business before the Committee, a Tim Shaw/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted March 4, 2024

Report Criteria:

Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.
 Invoice Detail.Input Date = 03/01/2024
 Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10013100								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	285.82	.00		
Total 10013100:					285.82	.00		
10021520								
789 ch	WI RETIREMENT SYSTEM	FEB 2024	FEB 2024 RETIREMENT	03/01/2024	24,829.78	.00		
Total 10021520:					24,829.78	.00		
10021552								
788 ch	WISCONSIN PROFESSIONAL P	19874/20537	WPPA DUES MAR 2024	03/01/2024	311.50	.00		
Total 10021552:					311.50	.00		
10044210								
604 ch	ROCK CO TREASURER	FEB 2024 DOG	DOG TAGS	03/01/2024	16.50	.00		
604 ch	ROCK CO TREASURER	FEB 2024-2 D	DOG TAGS	03/01/2024	102.50	.00		
Total 10044210:					119.00	.00		
10051300210								
2936 c	MURPHY DESMOND LAWYERS	8182068	CITY ATTORNEY RETAINER	03/01/2024	2,208.34	.00		
Total 10051300210:					2,208.34	.00		
10051310210								
2936 c	MURPHY DESMOND LAWYERS	8182064	SPECIAL LEGAL SERVICES	03/01/2024	1,776.00	.00		
Total 10051310210:					1,776.00	.00		
10051320210								
2936 c	MURPHY DESMOND LAWYERS	8182065	PROSECUTIONS- RETAINER	03/01/2024	695.00	.00		
2936 c	MURPHY DESMOND LAWYERS	8182066	PROSECUTIONS- HOURLY	03/01/2024	196.27	.00		
Total 10051320210:					891.27	.00		
10051410153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	55.12	.00		
Total 10051410153:					55.12	.00		
10051410320								
232 ch	EDGERTON ROTARY CLUB	FEB 2024	2023-2024 FOUR QUARTERS ROTARY DUES	03/01/2024	500.00	.00		
Total 10051410320:					500.00	.00		
10051430153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	61.25	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10051430153:					61.25	.00		
10051430330								
418 ch	LEAGUE OF WI MUNICIPALITIE	262074047	HUMAN RESOURCES TRAINING- OZGA	03/01/2024	75.00	.00		
Total 10051430330:					75.00	.00		
10051440311								
716 ch	US POSTAL SERVICE	087347	ELECTION POSTAGE	03/01/2024	272.00	.00		
Total 10051440311:					272.00	.00		
10051440340								
2433 c	AMAZON.COM LLC	111-5219871-3	DYMO LABELS	03/01/2024	38.30	.00		
Total 10051440340:					38.30	.00		
10051510153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	97.99	.00		
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	61.25	.00		
Total 10051510153:					159.24	.00		
10051510330								
850 ch	UW-GREEN BAY	793612	TREASURERS INSTITUTE - DEEGAN	03/01/2024	499.00	.00		
Total 10051510330:					499.00	.00		
10051600210								
568 ch	PROFESSIONAL PEST CONTRO	663870	PEST CONTROL - CITY HALL	03/01/2024	27.00	.00		
5289 c	SUMMIT FIRE PROTECTION	191016226	FIRE EXTINGUISHER ANNUAL INSPECTION-	03/01/2024	207.90	.00		
5617 c	TEAMKLEEN LLC	1047	CITY HALL CLEANING- FEB 2024	03/01/2024	280.00	.00		
5617 c	TEAMKLEEN LLC	1047	CITY HALL FLOOR CLEANING- FEB 2024	03/01/2024	200.00	.00		
Total 10051600210:					714.90	.00		
10051600340								
575 ch	QUILL CORPORATION	109888359	PAPER	03/01/2024	24.00	.00		
934 ch	STAPLES CREDIT PLAN	7627265392	PENCIL LEAD, COFFEE, PAPER TOWELS	03/01/2024	65.01	.00		
2433 c	AMAZON.COM LLC	111-5219871-3	AUTOMATIC DOOR SIGNS	03/01/2024	8.25	.00		
2700 c	OFFICE PRO	682804-0	SHREDDING SERVICE - CITY HALL	03/01/2024	25.00	.00		
5167 c	COAST TO COAST COMPUTER	A2630590	INK CARTRIDGE- CITY HALL	03/01/2024	229.99	.00		
5470 c	GORDON FLESCH CO.	IN14565849	CITY HALL COPIER-METERED IMAGES	03/01/2024	48.31	.00		
Total 10051600340:					400.56	.00		
10052100153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	122.49	.00		
Total 10052100153:					122.49	.00		
10052100210								
3316 c	MERCY HEALTH SYSTEMS	00025225-00	PRE-EMPLOYMENT PHYSICAL - PD	03/01/2024	109.00	.00		
Total 10052100210:					109.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10052100240								
433 ch	AVAYA INC	44285267	PHONE MAINTENANCE - POLICE DEPARTM	03/01/2024	99.16	.00		
Total 10052100240:					99.16	.00		
10052100311								
716 ch	US POSTAL SERVICE	050184	POSTAGE- POLICE DEPT	03/01/2024	5.70	.00		
Total 10052100311:					5.70	.00		
10052100330								
4855 c	WI CHIEFS OF POLICE ASSOCI	10305	CONFERENCE - KOWALSKI	03/01/2024	280.00	.00		
Total 10052100330:					280.00	.00		
10052100340								
934 ch	STAPLES CREDIT PLAN	7627265392	TRASH BAGS- PD	03/01/2024	26.63	.00		
3090 c	TV & RP UNIT	FEB 2024	WISCONSIN DOT SUSPENSIONS (3)	03/01/2024	9.00	.00		
Total 10052100340:					35.63	.00		
10052120153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	735.00	.00		
Total 10052120153:					735.00	.00		
10052120340								
5409 c	BADGE & WALLET	615303	DEPUTY CHIEF BADGE	03/01/2024	368.00	.00		
5410 c	TKK ELECTRONICS	141442	RECEIPT PAPER- PD	03/01/2024	90.00	.00		
5410 c	TKK ELECTRONICS	141625	RECEIPT PAPER- PD	03/01/2024	90.00	.00		
Total 10052120340:					548.00	.00		
10052140330								
4260 c	US BANK PROCUREMENT CAR	05404514	HOTEL FOR TRAINING- COWDEN	03/01/2024	180.00	.00		
4260 c	US BANK PROCUREMENT CAR	86010051	HOTEL FOR TRAINING- REUTER	03/01/2024	450.00	.00		
Total 10052140330:					630.00	.00		
10052150210								
568 ch	PROFESSIONAL PEST CONTRO	663870	PEST CONTROL - POLICE STATION	03/01/2024	22.00	.00		
5617 c	TEAMKLEEN LLC	1047	POLICE STATION CLEANING- FEB 2024	03/01/2024	480.00	.00		
Total 10052150210:					502.00	.00		
10052150340								
1015 c	ABENDROTH WATER COND INC	267305	PD WATER	03/01/2024	36.00	.00		
3215 c	DIMAX OFFICE SOLUTIONS INC	50835	METER BILLING FOR 1/1/24 TO 1/31/24 - POL	03/01/2024	12.20	.00		
Total 10052150340:					48.20	.00		
10053100153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	61.26	.00		
Total 10053100153:					61.26	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10053230153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	245.10	.00		
Total 10053230153:					245.10	.00		
10053230210								
568 ch	PROFESSIONAL PEST CONTRO	663870	PEST CONTROL - MUNI GARAGE	03/01/2024	22.00	.00		
Total 10053230210:					22.00	.00		
10053230225								
130 ch	US CELLULAR	0636373861	DPW CELL PHONE	03/01/2024	44.41	.00		
3534 c	CHARTER COMMUNICATIONS	010138402192	DPW GARAGE PHONE & INTERNET	03/01/2024	84.98	.00		
Total 10053230225:					129.39	.00		
10053230340								
259 ch	FASTENAL COMPANY	WIJAN256181	MUNI GARAGE SUPPLIES	03/01/2024	131.12	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-375358	METAL POLISH AND POLISH TOOL	03/01/2024	56.78	.00		
Total 10053230340:					187.90	.00		
10053240340								
488 ch	MILLER-BRADFORD & RISBER	W1350103	BACKHOE REPAIR	03/01/2024	1,070.47	.00		
Total 10053240340:					1,070.47	.00		
10053310380								
4745 c	HIGH VELOCITY DIESEL	3149	TRUCK #1 - REPAIR	03/01/2024	2,000.90	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-375202	OIL BLEND	03/01/2024	25.58	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-375242	FLUID FILM PROTECTANT	03/01/2024	24.98	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-375559	OIL	03/01/2024	52.89	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-375893	STRING- TRUCK #14	03/01/2024	14.75	.00		
5184 c	BUMPER TO BUMPER EDGERT	625-375908	AIR FILTER- TRUCK #12	03/01/2024	30.63	.00		
Total 10053310380:					2,149.73	.00		
10053310385								
3404 c	BURNS FULL SERVICE LLC	FEB 2024	FEB 2024 GAS/DIESEL CHARGES - STREETS	03/01/2024	1,577.54	.00		
Total 10053310385:					1,577.54	.00		
10053420221								
21 ch	ALLIANT ENERGY	FEB 24 833074	FEB 24 833074 ELECTRIC CHARGES	03/01/2024	4,895.35	.00		
Total 10053420221:					4,895.35	.00		
10054910385								
3404 c	BURNS FULL SERVICE LLC	FEB 2024	FEB 2024 GAS/DIESEL CHARGES - CEMETE	03/01/2024	334.41	.00		
Total 10054910385:					334.41	.00		
10055110153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	163.35	.00		
Total 10055110153:					163.35	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10055110210								
568 ch	PROFESSIONAL PEST CONTRO	663870	PEST CONTROL - LIBRARY	03/01/2024	26.00	.00		
4899 c	BACKFLOW PREVENTION SER	746747	BACKFLOW PREVENTER ASSEMBLY TESTIN	03/01/2024	305.00	.00		
5617 c	TEAMKLEEN LLC	1047	LIBRARY CLEANING- FEB 2024	03/01/2024	1,215.00	.00		
Total 10055110210:					1,546.00	.00		
10055110225								
3534 c	CHARTER COMMUNICATIONS	170826901020	LIBRARY INTERNET/PHONE CHARGES	03/01/2024	269.01	.00		
Total 10055110225:					269.01	.00		
10055110240								
4959 c	1901 INC	23-5788	SEMI-ANNUAL PREVENTATIVE MAINTENAN	03/01/2024	2,061.00	.00		
Total 10055110240:					2,061.00	.00		
10055110310								
3215 c	DIMAX OFFICE SOLUTIONS INC	50881	METER BILLING FOR 1/1/24 TO 1/31/24 - LIB	03/01/2024	5.16	.00		
Total 10055110310:					5.16	.00		
10055110311								
716 ch	US POSTAL SERVICE	037713	POSTAGE - LIBRARY	03/01/2024	3.72	.00		
716 ch	US POSTAL SERVICE	074659	POSTAGE - LIBRARY	03/01/2024	72.13	.00		
Total 10055110311:					75.85	.00		
10055110321								
70 ch	BAKER & TAYLOR INC	2038092518	BOOKS	03/01/2024	648.38	.00		
70 ch	BAKER & TAYLOR INC	2038106163	BOOKS	03/01/2024	345.96	.00		
70 ch	BAKER & TAYLOR INC	2038115830	BOOKS	03/01/2024	657.38	.00		
899 ch	GALE CENGAGE LEARNING	83854649	BOOK	03/01/2024	20.79	.00		
899 ch	GALE CENGAGE LEARNING	83930845	BOOK	03/01/2024	24.04	.00		
2433 c	AMAZON.COM LLC	111-4702055-1	BOOKS	03/01/2024	38.97	.00		
2433 c	AMAZON.COM LLC	113-9783927-3	BOOKS	03/01/2024	42.78	.00		
2433 c	AMAZON.COM LLC	114-3333816-8	BOOKS	03/01/2024	126.69	.00		
2433 c	AMAZON.COM LLC	114-7217535-4	BOOK	03/01/2024	20.53	.00		
Total 10055110321:					1,925.52	.00		
10055110322								
2035 c	WISCONSIN STATE JOURNAL	JAN 2024	WI STATE JOURNAL RENEWAL 52 WEEKS	03/01/2024	926.00	.00		
Total 10055110322:					926.00	.00		
10055110324								
2504 c	MIDWEST TAPE LLC	505008626	DVDS	03/01/2024	62.22	.00		
2504 c	MIDWEST TAPE LLC	505008627	BLURAY DVD	03/01/2024	29.99	.00		
2504 c	MIDWEST TAPE LLC	505040290	DVDS	03/01/2024	52.47	.00		
2504 c	MIDWEST TAPE LLC	505040291	DVD	03/01/2024	15.99	.00		
Total 10055110324:					160.67	.00		
10055110340								
194 ch	DEEGAN'S HARDWARE INC	JAN 2024-LIBR	SNOW SHOVEL- LIBRARY	03/01/2024	32.99	.00		
195 ch	DEMCO INC	7436734	BOOK TAPE, POST IT NOTES	03/01/2024	118.32	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
195 ch	DEMCO INC	7438728	BOOK TAPE, LABELS, BOOKMARKS	03/01/2024	429.65	.00		
575 ch	QUILL CORPORATION	37407405	PAPER- LIBRARY	03/01/2024	152.96	.00		
923 ch	KWIK TRIP	10847075	STRATEGIC PLANNING SURVEY PRIZES- LI	03/01/2024	100.00	.00		
2433 c	AMAZON.COM LLC	111-4702055-1	PAPER PLATES	03/01/2024	20.78	.00		
2433 c	AMAZON.COM LLC	113-1528463-0	BOOK REPAIR TAPE	03/01/2024	36.20	.00		
2433 c	AMAZON.COM LLC	114-7217535-4	LIBRARY SUPPLIES	03/01/2024	64.38	.00		
Total 10055110340:					955.28	.00		
10055110390								
130 ch	US CELLULAR	0632261388	HOT SPOTS - LIBRARY	03/01/2024	76.50	.00		
2433 c	AMAZON.COM LLC	113-7015945-2	BOOK	03/01/2024	18.22	.00		
4260 c	US BANK PROCUREMENT CAR	888184733	SOLAR TELESCOPE- LIBRARY	03/01/2024	554.65	.00		
Total 10055110390:					649.37	.00		
10055150210								
568 ch	PROFESSIONAL PEST CONTRO	663871	PEST CONTROL - DEPOT	03/01/2024	42.00	.00		
5289 c	SUMMIT FIRE PROTECTION	191016219	FIRE EXTINGUISHER ANNUAL INSPECTION-	03/01/2024	26.00	.00		
Total 10055150210:					68.00	.00		
10055200210								
568 ch	PROFESSIONAL PEST CONTRO	663970	PEST CONTROL - RACETRACK PARK	03/01/2024	42.00	.00		
Total 10055200210:					42.00	.00		
10055200225								
130 ch	US CELLULAR	0636373861	PARK WIFI	03/01/2024	43.49	.00		
3534 c	CHARTER COMMUNICATIONS	170826801022	CITY POOL INTERENT	03/01/2024	99.99	.00		
Total 10055200225:					143.48	.00		
10055200340								
259 ch	FASTENAL COMPANY	WIJAN256400	TRASH BAGS- PARKS	03/01/2024	162.83	.00		
514 ch	NELSON-YOUNG LUMBER CO	165380	RANDOLPH SIGN	03/01/2024	89.02	.00		
3161 c	MENARDS	056717	PARK SUPPLIES	03/01/2024	21.50	.00		
3404 c	BURNS FULL SERVICE LLC	FEB 2024	CHAINSAW CHAINS, OIL - PARKS	03/01/2024	149.75	.00		
4260 c	US BANK PROCUREMENT CAR	3198870587	DIGITAL PLANS FOR BENCHES	03/01/2024	5.28	.00		
5159 c	BADGERLAND DISPOSAL	0004604204	W LAWTON ST- HANDICAP PORTA POTTY	03/01/2024	126.70	.00		
5289 c	SUMMIT FIRE PROTECTION	191016223	FIRE EXTINGUISHER ANNUAL INSPECTION-	03/01/2024	46.00	.00		
Total 10055200340:					601.08	.00		
10055200385								
3404 c	BURNS FULL SERVICE LLC	FEB 2024	FEB 2024 GAS/DIESEL CHARGES - PARKS	03/01/2024	11.46	.00		
Total 10055200385:					11.46	.00		
10055200820								
3977 c	EDWARDSON PLUMBING	8374	RTP TOILETS	03/01/2024	5,335.00	.00		
Total 10055200820:					5,335.00	.00		
10055420210								
568 ch	PROFESSIONAL PEST CONTRO	663870	PEST CONTROL - POOL	03/01/2024	22.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055420210:					22.00	.00		
10056300153								
2887 c	DELTA DENTAL OF WISCONSIN	2095742	MAR 2024 DENTAL INSURANCE	03/01/2024	30.62	.00		
Total 10056300153:					30.62	.00		
10056300210								
723 ch	VANDEWALLE & ASSOCIATES I	202402057	TID#12	03/01/2024	5,461.25	.00		
Total 10056300210:					5,461.25	.00		
10056700340								
5211 c	T-MOBILE	JAN 2024	DATA FOR COMMUNITY SIGN- JAN 2024	03/01/2024	10.00	.00		
Total 10056700340:					10.00	.00		
21057320820								
5636 c	GILBANK CONSTRUCTION, INC	FEB 2024	LIBRARY STUDY ROOMS	03/01/2024	23,992.93	.00		
Total 21057320820:					23,992.93	.00		
40057750820								
4718 c	TRADITIONS HOLIDAY LIGHTIN	7493	2023 HOLIDAY LIGHTING 25%	03/01/2024	865.31	.00		
Total 40057750820:					865.31	.00		
41057630820								
723 ch	VANDEWALLE & ASSOCIATES I	202402056	TID#10	03/01/2024	45.00	.00		
Total 41057630820:					45.00	.00		
41057726820								
2936 c	MURPHY DESMOND LAWYERS	8182064	SPECIAL LEGAL SERVICES	03/01/2024	74.00	.00		
Total 41057726820:					74.00	.00		
41157630820								
723 ch	VANDEWALLE & ASSOCIATES I	202402056	TID#11	03/01/2024	45.00	.00		
Total 41157630820:					45.00	.00		
60380652340								
109 ch	MACQUEEN EQUIPMENT	P32609	CHAINS- SWEEPER	03/01/2024	171.02	.00		
Total 60380652340:					171.02	.00		
60380831340								
3309 c	ZARNOTH BRUSH WORKS INC	0197039-IN	DISPOSABLE GUTTER BROOM	03/01/2024	361.60	.00		
Total 60380831340:					361.60	.00		
60380840340								
575 ch	QUILL CORPORATION	109888359	PAPER	03/01/2024	4.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 60380840340:					4.00	.00		
60480840340								
575 ch	QUILL CORPORATION	109888359	PAPER	03/01/2024	4.00	.00		
Total 60480840340:					4.00	.00		
Grand Totals:					93,010.37	.00		

Grand Total General Fund Vouchers: \$93,010.37
 Total Payroll Check Date 02/23/24: \$79,774.77
 GRAND TOTAL OF GENERAL FUND: \$172,785.14

Finance Committee Members Signatures of Approval:

 TIMOTHY SHAW

 CANDY DAVIS

 SHAWN PREBIL

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input Date = 03/01/2024
- Invoice Detail.Voided = No

Approved Date: _____

CITY OF EDGERTON Special Event Permit Application

Event Name: Concerts in the Park Series

Event Date(s): See Attached

Start Time of Event: 6:30 pm End Time of Event: 8:00 pm

Hours Alcohol will be served: N/A Event Website: N/A

Requested Location: Central Park, Menhall Pavilion

New Event

Repeat Event

Parade

Organization Name: Arts Council of Edgerton Phone # 608 302 5222
Gary Smith, Pres.

Organization Address: PO Box 124, Edgerton, WI 53534

Organization Email: Edgertonarts@gmail.com Organization website: artscounciledgerton.com

Event Planner/Contact Person: Karla Simpson

Address, City, State: Janesville, WI

Cell Phone: 608 436 0560 Email: simb767@att.net

Name of Contact on-Call during the Event: Karla or Gary Cell Phone: See above

What Day will SET UP begin? Day of Event What time will SET UP occur? ± 4:00 pm

What day will CLEAN up occur? Day of Event What time will CLEAN UP be complete? ± 8:30 pm

Estimated Attendance for this Event: ± 150 Previous Attendance for this Event: ± 150

How many event staff will be at this event? ± 6

Divide Attendance by 3 to determine number of Vehicles: 50 (Use this to develop your parking plan)

Deposit Paid

Central Park \$250.00

City Streets \$200.00 (excluding neighborhood block parties)

Parking Lots \$200.00

Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

Will your event require street closures?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will alcohol be served or sold?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include food or retail sales?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include a park or trail?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include a parade?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include a run, race or walk?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event use any structures, bleachers or stages?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event use tents or canopies?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event include fireworks?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event include food trucks or vendors with open cooking fires?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event benefit an Edgerton based organization or charity?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
If yes, which one? <u>Band Boosters, Fishing Team, American Legion, 4-H Clubs, Arts Council of Edgerton</u>				
Will your event benefit an Edgerton area school?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
If yes, which one? <u>All; Indirectly</u>				
Will your event include amplified sound?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
Will your event require an exemption to any noise Ordinance?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event have an admission charge?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event involve animals?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
Will your event require any services from the City of Edgerton?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes
<u>Power; Garbage Cans</u>				
Where will the dumpsters be located?				
<u>N/A</u>				

Pavilion
Possibly

Possibly

Event Summary: Please provide a brief summary of the event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first-time attendee might experience at the event:

Live Music Concerts
Concessions available
Cancellations will be posted on the Arts Council of Edgerton Facebook Page, by 4:00 p.m.
Alternate concert dates will not be scheduled this year.
One make-up date is scheduled at summer end.

This form can be submitted on or after January 1st of the year of your event. Submission of this form and payment of the deposit (if required) will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative for your organization should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief. I have reviewed and understand the policies included with this packet.

Applicant Signature: Gary L. Smith Date: 2/20/2024
Gary Smith, President
Arts Council of Edgerton

Edgerton's 2024 Concerts in the Park Series
Central Park, Menhall Pavilion

The band schedule is as follows. All concerts begin at 6:30 pm and end at 8:00 pm. There are no alternate dates scheduled this year (due to rain/heat index/air quality/illness/etc). Only one make-up date at end of the season.

Cancellations will be posted on the Arts Council of Edgerton Facebook page by 4:00 p.m.

Yid Vicious

- Wednesday, June 12, 2024
- Yiddish music; program for the youngsters and adults alike
- <https://yidvicious.com/>

The McCloskeys

- Wednesday, June 26, 2024
- Acoustic swing, blues, rock, folk, country & Irish
- <https://www.facebook.com/mikeandjamiemccloskey/>

SoundBillies

- Wednesday, July 10, 2024
- Bluegrass, Folk & Blues
- <https://www.facebook.com/Soundbilliesband/>

Gin, Chocolate & Bottle Rockets

- Wednesday July 24, 2024
- Hybrid of rock, country, folk, blues
- <https://beth-kille.mailchimpsites.com/>

Ladies Must Swing

- Wednesday, August 7, 2024
- 18-Piece Big Band
- <https://www.facebook.com/ladiesmustswingbigband/>

Edgerton Community Band

- Wednesday, August 14, 2024
- Classic concert band music performed by local musicians
- <https://www.facebook.com/groups/549530658946261>

Make-up Date

- Wednesday, August 21, 2024
- Band will be announced on Facebook

Security Agreement

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B License.

Estimated Attendance: ± 150 Type of Event: Live Concerts in the Park Series

*All liquor must be purchased from a licensed Wisconsin Wholesaler.

Wholesaler for this event: N/A

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

N/A

2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

N/A

TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?

Yes

2. How will your event inform patrons of the prohibition?

Announcement

3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

Not provided

City of Edgerton Use Only

Reviewed by: *[Signature]* Date: *2/23/24*

Approved Denied

Police Department Recommendations: _____

Department of Public Works Services

FACILITY(IES) REQUESTED:

Racetrack Park

Central Park

Other Location

Entire Park

Ball Diamonds

Shelter Rental

EQUIPMENT REQUESTED:

Picnic Tables

Barricades

Trash Cans *

Traffic Cones

Fencing (additional fee)

Posts

Signs

City of Edgerton Use Only

Reviewed by: [Signature] Date: 2/12/24

Approved [Signature] Denied _____

Public Works Department Recommendations:

* 2 large Trash Cans please, placed near the pavilion

Memo

To: Common Council
From: Staff
Date: 3/1/2024
Re: March 4, 2024 Meeting

Reverse Pitch Task Force appointment: A group of business supporters have been meeting with UW Whitewater students and professors in an effort to assist in the development of local businesses. The group plans to undertake two programs this year and are requesting a committee be appointed to add legitimacy to their work and to bring attention to the effort. The list below are the volunteers being recommended for the committee. The Committee would have a limited term for the duration of this project.

Ray Oswald, Chair, Marc Augsburg, Tim Christen, Cathe Engler, Diane Everson, Victor & Erin Gonzalez, Annette Verichak, Jim Raymond, Karla Storlid, and Tad Wehner

Proposed ordinance amendment for time changes for Direct Sellers (solicitors): City Hall staff has received complaints regarding solicitors visiting properties after 8:00pm. Staff researched many communities and found that most communities prohibit evening solicitations after 7:00pm or 8:00pm. The current ordinance prohibits solicitors from calling on any dwelling between the hours of 9:00pm and 9:00am. The attached ordinance amendment would modify the hours during which solicitations are prohibited to 7:00pm and 9:00am.

Fee Schedule amendment for Solicitors: The current fee for solicitors is \$5 per day per seller. Many surrounding communities charge an annual flat fee for solicitors. Administratively this would be easier to track.

Staff is recommending changing the fee from \$5 per day, per seller to an annual \$50 fee per seller.

Proposed ordinance amendment for Liquor License regulations: The City's current liquor license ordinance does not address a circumstance in which a license holder ceases to operate the business during the license period. This allows a license holder to hold a liquor license even if the license is not being used (i.e. if the business closes) until the annual license renewal. The proposed ordinance amendment would allow the Council to revoke a license if the license holder ceases to operate for more than 90 days during the license period.

Library Gable Roof Replacement: Bids for the Library gable roof replacement were opened on Thursday, February 22, 2024. The City received eleven bids with the lowest submitted by Rooster Roofing. Staff made reference checks on the company and recommends awarding the contract to Rooster Roofing in the amount of \$44,300.00. The replacement is needed before solar panels are installed. This is an unbudgeted item. Staff recommends funding for the project come from Capital Surplus funds which has a balance of \$417,784.

Upgrade squad car cell phones: Staff is recommending the city upgrade the flip phones in the squad cars to smart phones for the following reasons: officers can view body camera footage using the phone for report writing in squad cars; and the smart phone has a camera that will allow officers to take and transmit photographs. The cost of service for the upgraded phones for the remainder of year is \$877.