

**CITY OF EDGERTON  
CITY HALL  
12 ALBION STREET  
EDGERTON, WI**

**PUBLIC WORKS COMMITTEE**

Monday, July 18, 2022 at 5:00 p.m.

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, July 15, 2022.
3. Consider Approval of May 23, 2022 minutes.
4. Consider public works related ordinance amendments proposed with recodification.
5. Consider sidewalk utility policies.
6. Staff Report
7. Adjourn.

cc: All Commission Members  
Department Heads

City Administrator  
City Engineer

All Council Members  
Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**MAY 23, 2022 PUBLIC WORKS COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 5:30 p.m.

Committee members present were Jim Burdick, Casey Langan and Sarah Braun.

Also present were City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Flanigan confirmed the agendas were properly posted on Friday, May 20, 2022 at the Post Office, Edgerton Library, City Hall and the City's website.

**ELECT CHAIR:** A Langan/Braun motion to nominate Jim Burdick as chair passed, all voted in favor.

**APPROVE MINUTES:** A Burdick/Langan motion to approve the January 10, 2022 Public Works Committee minutes passed, all voted in favor.

**SIDEWALK UTILITY:** A sidewalk or transportation utility generates revenue from a regular fee to make improvements and fund operations. A sidewalk utility would be used for only sidewalk purposes, whereas a transportation utility could encompass broader transportation-related improvements such as street repairs and capital projects while also including sidewalks. Implementing a sidewalk only utility would replace the current special assessment process and allow the City to make sidewalk repairs on a more fair and consistent basis. Staff supports the creation of a sidewalk utility to fund sidewalk maintenance. Staff does not recommend the creation of a transportation utility to fund street repair at this time.

In order to calculate costs for the sidewalk utility, Staff recommends using street frontage to establish an "equivalent unit" (EU) for the average frontage and then using a tier system based on the amount of frontage to determine the number of EUs for each property. Exceptions to this calculation process could include no frontage lots, undeveloped lots, and corner lots. Staff's preliminary estimate for the annual charge per EU is about \$10, or \$2.50 per quarter.

The Committee considered Staff recommendations and agreed to further discuss the sidewalk only utility. Staff will investigate and come back to the committee with additional information.

**YARD WASTE PROCESSING:** The Committee discussed how to efficiently handle City produced yard waste (compost and woodchips). Committee members suggested that a small amount of self-serve compost and woodchips should be available to residents to gauge interest and then the available yard waste can be evaluated moving forward.

**STREET MAINTENANCE PROJECTS FOR 2022:** Payne and Dolan had the lowest responsible bid for the milling and overlay project on Robert Street, Walker Way and Head Street with a total of \$108,739.72. The City has been awarded grant funds for Robert Street in the amount of 17,876.53, bringing the total project cost to 90,863.19.

Being no other business before the Committee, a Langan/Braun motion to adjourn passed, all voted in favor.

Howard Moser/mjf  
Municipal Services Director

# Memo

**To:** Public Works Committee

**From:** Staff

**Date:** 7/15/2022

**Re:** July 18, 2022 Meeting

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**Recodification ordinance changes:** The following public works related policy changes are being proposed as part of the ordinance book recodification process:

## **Storage of junk on public property:**

- (a) **STORAGE ON PUBLIC PROPERTY.** No junk, as defined in 17.07(1) above, shall be stored or allowed to remain ~~in the open~~ upon public property ~~within the City for a period in excess of 30 days.~~ Whenever the Chief of Police shall find any such junk placed or stored ~~in the open~~ upon public property within the City, he shall cause such material to be removed by junk or salvage yards and stored in such junk or salvage yards for a period of 30 days, at the end of which time such junk or salvage yard shall dispose of said material, unless previously claimed by the owner. If such material is claimed by the owner, the junk or salvage yard shall charge a reasonable fee for handling and storage.

## **Yield Signs**

### **9.05 LOCATION OF STOP AND YIELD SIGNS.**

Stop signs and yield signs shall be placed at all locations in the City designated by the Public Safety Committee and/or Director of Public Works as necessary for the safe control of traffic and for the protection of pedestrians and other citizens. All persons operating a vehicle shall stop or yield at said signs in the manner provided in Section 346, Wisconsin Statutes. (Ord. 02-06)

### **9.06 INSTALLATION OF YIELD SIGNS.**

~~Yield signs shall be placed at location at the following locations and the operator of the vehicle when approaching any intersection at which said sign has been placed, shall yield the right of way to other vehicles which have entered the intersection from an intersecting highway or which are approaching so closely on the intersecting highway as to constitute a hazard of collision and, if necessary, should reduce speed or stop in order to yield.~~

- ~~(1) Bel Aire Dr. at St. Joseph's Circle~~
- ~~(2) W. Ladd Lane at St. Joseph's Circle~~
- ~~(3) Sweeney Rd. at St. Joseph's Circle~~
- ~~(4) Dickinson Ave. at St. Joseph's Circle~~
- ~~(5) Elm High Dr. at entrance of private driveway near school administration building.~~
- ~~(6) Crescent St. at Ridgeway St.~~

#### 15 MPH streets

(1) All streets, highways and throughways in the City of Edgerton are designated as twenty-five mph speed zones except as set forth below. No person shall drive any vehicle in excess of twenty-five mph unless a different limit is indicated by official traffic signs as set forth below.

(a) 15 mph zones:

- ~~1. West Lawton St.~~
- ~~2. Elm Dr.~~
3. Any alleyway in the City of Edgerton.
4. York Road. (Ord. 00-11)

#### School zone

(c) The following School Zones are 15 mph speed zones or such speed as is otherwise posted and during posted hours, or at those times when children are going to and from school or are playing within the sidewalk area at or about the school:

1. Albion St.
2. Elm High Dr.
3. Blaine St. from Randolph St. to Bel Aire Dr.
4. St. Joseph's Circle
5. Randolph St.
6. Ridgeway to Elm High Dr. to Albion St
7. Stoughton Road from IKI Drive to Maple Court.

**Street excavation bond:** The current ordinance requires anyone excavating in a street to provide a bond. The proposed ordinance allows the Municipal Services Director to determine if a bond is needed

**Building permit limit:** The current limit for which a building permit is required is \$1,000 (all structural work requires a permit). The proposed ordinance increases the limit to \$2,000

**Sidewalk Utility:** To complete the draft ordinance for the sidewalk utility, staff is requesting the committee consider the following policy items:

1. New sidewalk: The current draft has the following language: The Sidewalk Utility shall pay 50% of the costs of the installation of New Sidewalk. Costs for New Sidewalk not paid by the Sidewalk Utility shall be paid for by the property owner.

2. Multipurpose trails: The current draft has the following language: Sidewalk Utility revenue may be used to repair and maintain Multi-use Trails. The Sidewalk Utility shall pay for no more than 50% of the costs of the installation of New Multi-use Trails
3. Undeveloped parcels that have sidewalk are included in the program.
4. Lots without frontage are charged based the narrowest parcel side.