

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL
12 ALBION STREET**

Monday, January 15, 2024 at 7:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, January 12, 2024.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
 - A. Consider approval of minutes of January 2, 2024 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of bills and payroll voucher.
 2. Consider Temporary Class "B" Beer/Wine License for Chamber of Commerce Event on 1/17/2024.
 3. Consider Temporary Class "B" Beer License for Chamber of Commerce Trivia Night pm 2/3/2024.
 4. Consider amendment to Upper 90 contract to include City of Evansville.
 5. Consider Vandewalle & Associates Agreement for TID #12 Creation Services.
 6. Consider funding for Funbrella shortfall.
 7. Consider declaring 1996 sewer pickup truck as surplus and set the minimum bid.
 8. Consider purchase of new pickup truck for DPW/Utility.
 9. Consider amendment to Cedar Corp contract for 2024 Lead Lateral Replacement Program.
 - B. Library Board:
 1. Report on discussion and action taken at previous meeting.
 - C. Utility Commission:
 1. Report on discussion and action taken at previous meeting.
 - D. Historic Commission:
 1. Report on discussion and action taken at previous meeting

8. Mayor, alderperson and staff reports.
9. Closed Session pursuant to Wis. Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider land sale.
10. Return to open session and consider taking action on items discussed in closed session.
11. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**JANUARY 2, 2024 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Shawn Prebil, Casey Langan, Candy Davis, and Jim Burdick.

Excused: Tim Shaw and Paul Davis

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Police Chief Bob Kowalski, City Attorney Bill Morgan and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Thursday, December 28, 2023 at the Post Office, Edgerton Library, City website, and City Hall.

ACCEPT THE AGENDA: A Casey Langan/Shawn Prebil motion to approve the agenda passed, all voted in favor.

MINUTES: A Candy Davis/Casey Langan motion to approve the December 18, 2023 Council meeting minutes passed, all voted in favor.

COMMITTEES:

Finance Committee: A Candy Davis/Shawn Prebil motion to approve the bills and payroll in the amount of \$251,114.67 passed on a 4/0 roll call vote.

A Candy Davis/Shawn Prebil motion to adopt City of Edgerton Resolution 01-24: 2024 Salary Resolution passed on a 4/0 roll call vote.

A Candy Davis/Shawn Prebil motion to approve the Parkitecture contract for the Vet's Shelter at Central Park in the amount of \$15,532 using Capital Surplus funds passed on a 4/0 roll call vote.

RESOLUTION 02-24: A Jim Burdick/Candy Davis motion to adopt City of Edgerton Resolution 02-24: Resolution Opposing 2023 Senate Bill 691 Regarding the Creation of Urban Towns passed on a 4/0 roll call vote.

ORDINANCE 23-23: A Casey Langan/Jim Burdick motion to approve the second reading and adopt City of Edgerton Ordinance 23-23: Ordinance to Amend Chapter 450 Zoning, Section 450-33E "Accessory and Land Use" in the Code of Ordinances passed on a 4/0 roll call vote.

CLOSED SESSION: Casey Langan/Shawn Prebil moved to go into closed session pursuant to Wis Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and consider land purchase and land sale. The motion passed on a 4/0 roll call vote.

Being no other business before the Council, a Shawn Prebil/Casey Langan motion to adjourn from closed session passed, all voted in favor.

Wendy Loveland
City Clerk
Adopted January 15, 2024

Memo

To: Common Council
From: Staff
Date: 1/11/2024
Re: Jan 15, 2024 Meeting

Energy Grant Application Amendment: Please recall the City approved a proposal from Upper90 to complete an "Investment Grade Audit" (IGA) as the next step in the implementation of the Energy Plan contingent upon the City being awarded a PSC grant. The approved contract amount was \$17,500. The City of Evansville has agreed to join in the application. The City of Edgerton will again be the lead agency in the joint application. The amended contract in your packet increases the Upper90 contract to \$35,000 to include the work that will be completed for Evansville.

Vandewalle contract for TIF #12 preparation: Davis Family Dentistry, the owner of the parcel on the SE corner of Hwy 59 and Sherman Road (across from the hospital), has petitioned the City for annexation in support of the construction of a new dental clinic. The extension of services to serve the clinic will be partially funded by TIF thus requiring the creation of a TIF District. The proposed contract with Vandewalle and Associates is in your packet. The costs are TIF eligible.

Funbrella shortfall: The costs for the budgeted 2024 Funbrella are \$533 more than budgeted. Should staff order the Funbrella? Should the shortfall come from a reduction in the number of deck chairs from 12 to 6 chairs (\$1000 savings) or should the city use contingency funds?

Purchase of Pick-up truck and declare pick-up truck surplus: The 2024 budget includes funding for the purchase of a new pick-up truck with plow (\$35,000 - sewer capital and \$15,000 - public works, machinery and equipment). This vehicle will replace the 1996 Chevy pick -up truck currently used by the sewer department which will be sold. The new truck will be shared by the sewer and public works departments. Staff contacted several vendors and received three quotes with the lowest responsible quote coming from Ewald Automotive Group. Staff requests authorization to purchase the truck from Ewald Automotive Group for the amount of \$52,868.00.

Staff recommends the Council declare the 1996 surplus and set the minimum bid of \$3,000.

Cedar Corp Contract for 2024 Lead Laterals: The City approved the design contract for the 2024 Lead Lateral work in June. The attached contract amends the original contract to provide for both design and engineering construction services.

