

**CITY OF EDGERTON
REGULAR COMMON COUNCIL MEETING
EDGERTON CITY HALL
12 ALBION STREET**

Tuesday, September 5, 2023 at 7:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll call
2. Pledge of Allegiance.
3. Confirmation of appropriate meeting notice posted on Friday, September 1, 2023.
4. Council acceptance of agenda.
5. Personal appearances for non-agenda items limited to 3 minutes.
6. Minutes:
 - A. Consider approval of minutes from August 21, 2023 Council meeting.
7. Committee Reports:
 - A. Finance Committee:
 1. Consider approval of pay request #1 from RT Fox for the Quigley St, Street and Utility Improvement project.
 2. Consider approval of bills and payroll voucher.
 3. Consider Event Packet for Edgerton FFA Alumni Pork Chop Dinner.
 4. Consider second reading and adoption of City of Edgerton Ordinance 23-21: Amend Chapter 200 Cemetery, Section 200-4 Cemetery Fund in the Code of Ordinances, City of Edgerton Rock & Dane Counties, Wisconsin.
 5. Consider quotes for solar installation planning assistance.
 - B. Fire District
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - C. Historic Commission
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - D. Plan Commission
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 2. Introduce and approve first reading of City of Edgerton Ordinance 23-22: Amend Chapter 450, Section 450-61A(3) Electronic Message Center of the Zoning Ordinances, City of Edgerton Rock and Dane Counties, Wisconsin.

3. Consider extraterritorial land division for Schultz on Cnty Hwy F in Section 16 of the Town of Fulton to combine lots.
 - E. Tree Board
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
 - F. Parks Committee
 1. Report on discussion and action taken at previous meeting, future agenda items and upcoming scheduled meeting.
8. Mayor, alderperson and staff reports.
 9. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

**AUGUST 21, 2023 COMMON COUNCIL MEETING MINUTES
CITY OF EDGERTON**

Mayor Christopher Lund called the meeting to order at 7:00 p.m.

Present: Shawn Prebil, Casey Langan, Candy Davis, Tim Shaw, Paul Davis and Jim Burdick.

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Library Director Beth Krebs-Smith, Police Chief Bob Kowalski (remote), City Attorney Bill Morgan and a few citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, August 18 2023 at the Post Office, Edgerton Library, City website, and City Hall.

ACCEPT THE AGENDA: A Tim Shaw/Paul Davis motion to approve the agenda passed, all voted in favor.

MINUTES: A Casey Langan/Shawn Prebil motion to approve the August 7, 2023 Council meeting minutes passed, all voted in favor.

A Candy Davis/Shawn Prebil motion to approve the August 8, 2023 Special Council meeting minutes passed. All voted in favor.

COMMITTEES:

Finance Committee: A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$462,829.43 passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to approve a Class "A" Combination Liquor/Beer License for Family Dollar Stores of WI agent Priscilla Santos passed on a 4/2 roll call vote. Shawn Prebil and Jim Burdick voted against the motion.

A Tim Shaw/Shawn Prebil motion to approve the transfer of 2022 General Fund surplus to the Capital Projects Fund in the amount of \$144,923 passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to introduce and approve the first reading of City of Edgerton Ordinance 23-21: Amend Chapter 200 Cemetery, Section 200-4 Cemetery Fund in the Code of Ordinances, City of Edgerton Rock and Dane Counties Wisconsin passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to approve City of Edgerton Resolution 24-23: Resolution Guaranteeing the Perpetual Care of the Fasset Cemetery and Cemetery Plots passed on a 6/0 roll call vote.

Edgerton Outreach is requesting an amendment to the purchase agreement to alter the process for the release of RIF funds during the project.

A Tim Shaw/Candy Davis motion to approve the amendment to the Edgerton Outreach Purchase agreement passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to approve the quote for seeding the athletic fields at RTP from Tim Clark in the amount of \$10,900 and use \$7,500 in designated funds and use developer fees for the \$3,400 balance passed on a 6/0 roll call vote.

A Candy Davis/Shawn Prebil motion to not seek bids for the lease of the farm land in the Business Park and to extend the lease with the current tenant with a proposed 20% increase passed on a 5/1 roll call vote. Tim Shaw voted against the motion.

A Tim Shaw/Candy Davis motion to adopt City of Edgerton Resolution 25-23: Authorizing a Signatory Municipality to Exceed the Levy Limit for the Lakeside Fire Rescue District passed on a 6/0 roll call vote.

A Tim Shaw/Shawn Prebil motion to approve the quote from CTW for the VFD installation at Well #3 in the amount of \$15,560 passed on a 6/0 roll call vote.

A Tim Shaw/Candy Davis motion to declare the 2016 ToolCat as surplus and set a minimum bid of \$11,000 passed on a 6/0 roll call vote.

A Candy Davis/Shawn Prebil motion to award the W Hubert St paving bid to Rock Road Companies in the amount of \$24,974 passed on a 6/0 roll call vote.

Plan Commission: A Jim Burdick/Paul Davis motion to approve an extraterritorial land division for Sayre on County Hwy N in Section 33 of the Town of Albion passed on a 6/0 roll call vote.

A Jim Burdick/Paul Davis motion to approve an extraterritorial land division for Backyard Properties on County Hwy F in Section 9 in the Town of Fulton passed on a 6/0 roll call vote.

Redevelopment Authority: A Casey Langan/Jim Burdick motion to approve a Façade Grant amendment for 15 N Main St for an additional \$1,358.56 passed on a 6/0 roll call vote.

TRANSFER OF LOT AT 5 ALBION ST TO THE EDGERTON OUTREACH: The city purchased the vacant lot across from city hall to provide parking for the development at 210 W Fulton St. The Edgerton Outreach is starting that project and needs to fence the site. The vacant lot will need to be fenced at this time.

A Casey Langan/Jim Burdick motion to approve the transfer of the vacant lot at 5 Albion St to the Edgerton Outreach passed on a 6/0 roll call vote.

CLOSED SESSION: Casey Langan/Shawn Prebil moved to go into closed session pursuant to Wis. Stat. 19.85(1)(c) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.” Discuss and consider land purchase. The motion passed on a 6/0 roll call vote.

Being no other business before the Council, a Casey Langan/Shawn Prebil motion to adjourn passed on a 6/0 roll call vote.

Wendy Loveland
City Clerk
Adopted September 5, 2023

Memo

To: Common Council

From: Staff

Date: 9/1/2023

Re: Sept 5, 2023 Meeting

Professional Services for Solar projects: Staff obtained two quotes for professional services related to the installation of solar infrastructure at five municipal facilities. The services are outlined in the attached proposal provided by Upper 90. The services do not include structural redesign if any buildings require that level of work. The Upper 90 proposal is the low quote in the amount of \$14,978. This work and the installation will be funded with ARPA funds.

**CITY OF EDGERTON
ORDINANCE No. 23-22**

AN ORDINANCE TO AMEND SECTION 450-61A(3) OF CHAPTER 450 "ZONING ORDINANCES" TO ALLOW MESSAGE CENTER SIGNS IN ALL NON-RESIDENTIAL DISTRICTS, IN THE CODE OF ZONING ORDINANCES, CITY OF EDGERTON ROCK AND DANE COUNTIES, WISCONSIN

Aldersperson introduced the following Ordinance and moved its adoption:

THE COMMON COUNCIL OF THE CITY OF EDGERTON, ROCK AND DANE COUNTIES, WISCONSIN, DO ORDAIN AS FOLLOWS:

Chapter 450 section 450-61A(3) shall be amended as follows:

450-61 A. Sign prohibitions and limitations

(3) No illuminated flashing signs or chasing lights shall be permitted. Flashing signs are those that change their appearance more than once every ~~30~~ 15 seconds. Electronic message center (EMC) including video screen signs are permitted in all non-residential districts except as follows: EMCs are allowed the B-1 Local Business District, B-2 Central Business District, and in any residential district for indoor institutional land uses with a conditional use permit, ~~and in the B-3 Large Scale Commercial District, the B-4 Suburban Commercial District, and the M-1 Light Industrial District as a special use~~ under the following conditions apply to all EMCs: the sign does not change its appearance more than once every 15~~30~~ or more seconds; the sign contains no chasing lights; the sign message does not advertise an off-premises business; when located in a residential zoning district or visible from a residential unit, the EMC shall not be illuminated between 10:00 p.m. and 5:00 a.m.; the EMC utilizes an auto-dimming feature to adjust the brightness of the display based on ambient outside light; the EMC is equipped with a manual and scheduled brightness control so that the brightness of the sign does not negatively impact adjoining properties; and the sign is not incandescent bulbs or rotating louvers. Electronic message center and video signs shall be considered part of the total sign area allowed (except in the case of a community information sign).

This Ordinance shall be in full force and effect after its passage and publication.

Seconded by Aldersperson:

Roll Call: Ayes: Noes: --

Public Hearing Date: August 29, 2023

1st Reading: September 5, 2023

2nd Reading:

Adopted:

Christopher W. Lund, Mayor

Published:

Dated:

Wendy Loveland, City Clerk

STATE OF WISCONSIN)

)ss.

COUNTY OF ROCK)

I, Wendy Loveland, City Clerk, City of Edgerton, Rock and Dane Counties, Wisconsin, do hereby certify that the foregoing is a true and correct copy of the ordinance adopted by the Common Council of the City of Edgerton at its regular meeting the day of , 2023.

Wendy Loveland, City Clerk

TO: Edgerton Plan Commission

FROM: Ramona Flanigan

MEETING DATE: August 29, 2023

GENERAL DESCRIPTION

Address: CTH F, Section 16, Town of Fulton.

Applicant: Schultz

Parcel Size: 3.1 acres

Description of Request: Approval of an extraterritorial certified survey map to combine existing lots.

STAFF REVIEW COMMENTS

Staff has reviewed the petition for planning issues in accordance with the Edgerton Master Plan and has the following comments:

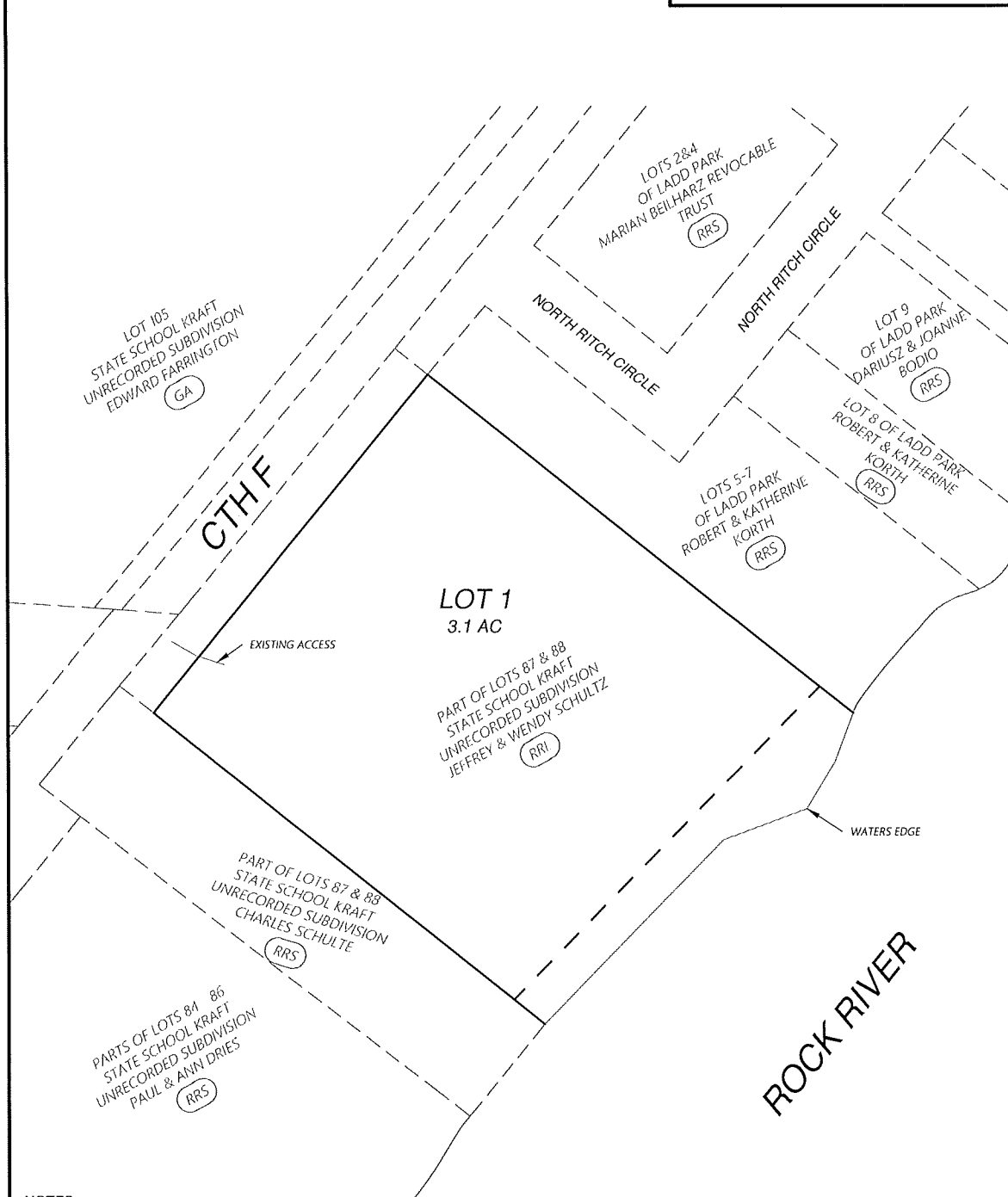
1. The proposed land division is within the City of Edgerton's extraterritorial zone. Therefore, the City has land division review authority.
2. The proposed land division combines lots and does not create any additional lots.

STAFF RECOMMENDATION

Because the petitioner does not propose to create any additional lots with this land division, staff recommends the Plan Commission recommend the City Council approve the proposed land division.

PRELIMINARY CERTIFIED SURVEY MAP

PART OF LOTS 87 AND 88 OF STATE SCHOOL KRAFT UNRECORDED SUBDIVISION SITUATED IN QUARTER SECTION 16, T.4N., R.12E., OF THE 4TH PM, TOWN OF FULTON, ROCK COUNTY, WISCONSIN.



NOTES:

CREATES LOT 1

THIS SURVEY IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

THE BASIS OF BEARINGS IS ASSUMED

Project No. 123-340 For: JEFFREY SCHULTZ



- LAND SURVEYING
- LAND PLANNING
- CIVIL ENGINEERING

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