

**OCTOBER 7, 2024 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Tim Shaw called the meeting to order at 6:30 p.m.

Present: Tim Shaw, Shawn Prebil, and Candy Davis

Others Present: City Administrator Ramona Flanigan, City Clerk Wendy Loveland, Municipal Services Director Howard Moser, Library Director Beth Krebs-Smith, Aquatics Director Anne Gohlke, Police Chief Bob Kowalski, Fire Chief Randy Pickering, Mayor Christopher Lund and many citizens.

Loveland confirmed the meeting agendas were properly posted on Friday, October 4, 2024 at the City Hall, Library, Post Office and the City's website.

**MINUTES:** A Shawn Prebil/Candy Davis motion to approve the minutes from the September 16, 2024 Finance meeting passed, all voted in favor.

**PAY REQUEST #1 FOR MADRELL EXCAVATING:** A Candy Davis/Shawn Prebil motion to approve pay request #1 for Madrell Excavating LLC for the Davis Family Dental Utilities Extension project in the amount of \$230,371.84 passed on a 3/0 roll call vote.

**CHANGE ORDER #1 FOR BKS EXCAVATING FOR ALBION ST:** A Tim Shaw/Shawn Prebil motion to approve change order #1 for BKS Excavating for the Albion Street Utility and Street Improvement project for an increase of \$7,014 passed on a 3/0 roll call vote.

**PAY REQUEST #4 FOR BKS EXCAVATING FOR ALBION ST:** A Tim Shaw/Shawn Prebil motion to approve pay request #4 for BKS Excavating for the Albion Street Utility and Street Improvement project in the amount of \$38,576.56 passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Tim Shaw/Candy Davis motion to approve the bills and payroll in the amount of \$610,720.58 passed on a 3/0 roll call vote.

**TEMPORARY CLASS "B" WINE LICENSE FOR TRI-COUNTY COMMUNITY CENTER:** A Candy Davis/Shawn Prebil motion to approve Temporary Class "B" Wine licenses for Tri-County Community Center for November 23<sup>rd</sup> passed on a 3/0 roll call vote.

**"CLASS C" WINE LICENSE FOR RUBBISH RESTYLED LLC:** A Tim Shaw/Candy Davis motion to approve a "Class C" Wine License for Rubbish Restyled, agent Kimberly Reiter contingent on the Wine License Ordinance being approved passed on a 3/0 roll call vote.

**"CLASS B" COMBINATION BEER & LIQUOR LICENSE FOR THE SWIFT STOP BAR & GRILL:** A Shawn Prebil/Tim Shaw motion to approve a "Class B" Combination Beer/Liquor License for The Swift Stop Bar & Grill LLC, agent Melissa Campbell contingent on the surrender of the Pit Stop license passed on a 3/0 roll call vote.

**DISALLOWANCE OF CLAIM FOR TRAVIS NILES:** A Tim Shaw/Shawn Prebil motion to approve the Disallowance of Claim for Travis Niles passed on a 3/0 roll call vote.

**INVESTMENT GRADE AUDIT BIDS:** An investment grade audit is a study that identifies and evaluates different ways for the city to lower the energy costs in city buildings. The city recently received a grant from the PSC's Office of Energy Innovations to complete this audit. The Council had previously approved a contract with Upper 90 to complete this work, however, the PSC's purchasing protocols required the city to solicit bids. The bid request was sent to four different vendors and one response was received. This response was from Upper 90.

A Tim Shaw/Shawn Prebil motion to approve the Investment Grade Audit bid from Upper 90 in the amount of \$17,500 passed on a 3/0 roll call vote.

**LAND LEASE FOR CEMETERY LAND:** The current lease for the 8-acre parcel next to the cemetery expires in early 2025. Currently the land is being leased to Tim Clark. Mr. Clark is interested in renewing the lease. The Council may bid out the lease or negotiate a new lease with Mr. Clark.

A Candy Davis/Shawn Prebil motion to approve negotiating a new lease with Tim Clark for Fassett Cemetery at \$150/acre passed on a 3/0 roll call vote.

**DECLARING CITY PROPERTY SURPLUS AND SETTING MINIMUM BID:** Tim Shaw/Candy Davis moved to declare the following items as surplus and set the minimum bids as follows:

- Angle broom attachment-\$200
- Portable fuel tank - \$200
- Mower with blower attachment - \$300
- Scoreboard - \$300.00

The motion passed on a 3/0 roll call vote.

**PURCHASE OF ANGLE BROOM ATTACHMENT:** A Tim Shaw/Candy Davis motion to approve the purchase of a new angle broom attachment from Bobcat of Janesville in the amount of \$6,298 using capital surplus funds passed on a 3/0 roll call vote.

**MILL AND OVERLAY BIDS FOR SPENCER ST:** A Tim Shaw/Shawn Prebil motion to approve the bid from Tri-County Paving for the Mill and Overlay of Spencer St in the amount of \$39,870 passed on a 3/0 roll call vote.

**HEAT LOAD CALCULATIONS FOR LIBRARY BOILER:** The boiler at the library is in need of replacement. The City Engineer, the vendor who services the current boiler, and the City's Energy Plan recommends an evaluation called a Heat Load Calculation. This study will determine the most energy efficient option for replacement. Cedar Corp can do this study for an amount not to exceed \$3,500.

A Candy Davis/Shawn Prebil motion to approve Cedar Corp to complete the heat load calculations for the library boiler in an amount not to exceed \$3,500 passed on a 3/0 roll call vote.

**RESOLUTION 24-24: AUTHORIZING A SIGNATORY MUNICIPALITY TO EXCEED THE LEVY LIMIT:** A Candy Davis/Shawn Prebil motion to approve City of Edgerton Resolution 24-24: Resolution Authorizing a Signatory Municipality to Exceed the Levy Limit for the Lakeside Fire-Rescue District passed on a 3/0 roll call vote.

Being no other business before the Committee, a Shawn Prebil/Candy Davis motion to adjourn passed, all voted in favor.

Wendy Loveland  
City Clerk  
Adopted October 21, 2024