

**CITY OF EDGERTON  
FINANCE COMMITTEE MEETING  
EDGERTON CITY HALL, COUNCIL CHAMBERS  
12 ALBION STREET**

**Monday, November 16, 2020 at 6:45 p.m.**

**NOTE: PER EMERGENCY ORDER FACE COVERINGS ARE REQUIRED**

**PUBLIC COMMENT:** If you wish to comment at this meeting, either email the City Clerk at [chegglund@cityofedgerton.com](mailto:chegglund@cityofedgerton.com) before 5:00 pm for comments to be read at the meeting or comments will be allowed for those in attendance.

**NOTE FOR PUBLIC VIEWING:** To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.cityofedgerton.com](http://www.cityofedgerton.com). Non committee members viewing virtually will not be allowed to comment during the meeting.

1. Call to order; Roll call
2. Confirmation of appropriate meeting notice posted on Friday, November 13, 2020
3. Consider Approval of November 2, 2020 minutes.
4. Consider approval of bills and payroll vouchers.
5. Consider approval of licenses.
  - a. New Class "A" Beer and Class "A" Cider Only License for Kwik Trip, Inc dba Stop-N-Go #1500 at 1 S. Main St; agent Alesha Imhoff.
6. Consider approval of public event packet for Home for the Holidays parade and waive the fees.
7. Consider addendum to Cedar Corp contract to include the design and construction of the water system booster station on the southwest side of the City.
8. Discuss and consider intent to award Shared Ride Taxi contract.
9. Finance Director's report.
10. Project updates.
11. Adjourn.

Notice: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: (608) 884-3341.

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Finance Committee.

**NOVEMBER 2, 2020 FINANCE COMMITTEE MEETING MINUTES  
CITY OF EDGERTON**

Candy Davis called the meeting to order at 6:00 p.m.

Present: Candy Davis, Robert Reynolds and Sarah Braun (remote call in).

Others Present: City Administrator Ramona Flanigan, Administrator Assistant Jenny Salvo, Clerk-Treasurer Cindy Hegglund, Police Chief Robert Kowalski, Municipal Services Director Howard Moser, Library Director Kirsten Almo and a few citizens.

City Administrator Flanigan confirmed the meeting agendas were properly posted on Friday, October 30, 2020 at the Post Office, Edgerton Library and City Hall.

**CLOSED SESSION:** Candy Davis/Robert Reynolds moved to go into closed session pursuant to Wis. Stat. 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session." Discuss and deliberate Shared Ride Taxi proposals. The motion passed on a 3/0 roll call vote.

**OPEN SESSION:** A Sarah Braun/Robert Reynolds motion to return to open session at approximately 6:30 pm passed on a 3/0 roll call vote.

**APPROVE MINUTES:** A Robert Reynolds/Sarah Braun motion to approve the minutes from the October 19, 2020 Finance Committee meeting passed on a 3/0 roll call vote.

**CHANGE ORDERS AND PAY REQUESTS:** A Candy Davis/Robert Reynolds motion to approve change order #1 from Nelson Excavating for an increase of \$1,649.28 to the Henderson St improvement project passed on a 3/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve pay request #1 from Nelson Excavating for the Henderson St improvement project in the amount of \$71,313.55 passed on a 3/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve change order #1 from R T Fox Contractors for an increase to the W Rollin St improvement project in the amount of \$172,124.76 passed on a 3/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve pay request #4 from R T Fox Contractors for the W Rollin St improvement project in the amount of \$58,044.19 passed on a 3/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve pay request #4 from R T Fox Contractors for the Marshview Court improvement project in the amount of \$22,907.61 passed on a 3/0 roll call vote.

A Candy Davis/Robert Reynolds motion to approve the final pay request from Nelson Excavating for the Marlboro Ave stormsewer project in the amount of \$21,375 and holding the check until the restoration work is complete passed on a 3/0 roll call vote.

**BILLS AND PAYROLL:** A Candy Davis/Robert Reynolds motion to approve bills and payroll in the amount of \$355,857.89 passed on a 3/0 roll call vote.

**RESOLUTION 17-20:** A Candy Davis/Robert Reynolds motion to recommend to Council adoption of City of Edgerton Resolution 17-20: Final resolution declaring the City Council's intentions for the Henderson Street cul-de-sac project to exercise special assessment police powers passed on a 3/0 roll call vote.

Being no other business before the Committee, a Robert Reynolds/Sarah Braun motion to adjourn passed, all voted in favor.

Cindy Hegglund, City Clerk-Treasurer

Adopted November 16, 2020

# Memo

To: Common Council  
From: Staff  
Date: 11/13/2020  
Re: November 16, 2020 Meeting

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**Community Sign on N Main Street:** The final bills for the community information sign installation on N Main Street, near the Piggly Wiggly, are on this bills list. The sign was funded by community donations. Other than landscaping to be done in the spring, the sign is complete. The City will pay for the power costs as part of our street lighting expenses and will maintain the landscaping. The sign committee is working out the details of who will upload messages to the sign.

Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice.Invoice Date = 11/13/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10012100</b>								
3700 c	PUBLIC HEALTH MADISON DAN	2020	DANE COUNTY SPECIAL ASSESSMENTS	11/13/2020	43.35	.00		
Total 10012100:					43.35	.00		
<b>10013100</b>								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	137.67	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	4,390.40	.00		
Total 10013100:					4,528.07	.00		
<b>10021520</b>								
789 ch	WI RETIREMENT SYSTEM	OCT 2020A	OCT 2020 RETIREMENT	11/13/2020	21,187.44	.00		
Total 10021520:					21,187.44	.00		
<b>10021532</b>								
13 ch	AFLAC	264378	MONTHLY AFLAC PREMIUM	11/13/2020	167.63	.00		
Total 10021532:					167.63	.00		
<b>10023100</b>								
18 ch	TOWN OF ALBION	OCT 2020	FINES COLLECTED-MINUS \$5 PER CITATION	11/13/2020	45.00	.00		
186 ch	DANE CO TREASURER	OCT 2020	JAIL ASSESSMENTS	11/13/2020	10.00	.00		
281 ch	TOWN OF FULTON	OCT 20	FINES COLLECTED-MINUS \$5 PER CITATION	11/13/2020	685.00	.00		
604 ch	ROCK CO TREASURER	OCTOBER 202	JAIL ASSESSMENTS, DRIVER IMPROVEMEN	11/13/2020	541.80	.00		
819 ch	STATE OF WI COURT FINES	OCT 2020	COSTS & SURCHARGES COLLECTED	11/13/2020	1,196.20	.00		
Total 10023100:					2,478.00	.00		
<b>10051200210</b>								
18 ch	TOWN OF ALBION	OCT 2020A	CLERK OF COURT	11/13/2020	712.16	.00		
Total 10051200210:					712.16	.00		
<b>10051410154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	691.23	.00		
Total 10051410154:					691.23	.00		
<b>10051410155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	21.07	.00		
Total 10051410155:					21.07	.00		
<b>10051430154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	1,354.18	.00		
Total 10051430154:					1,354.18	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>10051430155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	27.80	.00		
Total 10051430155:					27.80	.00		
<b>10051510154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	789.94	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	526.62	.00		
Total 10051510154:					1,316.56	.00		
<b>10051510155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	2.65	.00		
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	.49	.00		
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	1.32	.00		
Total 10051510155:					4.46	.00		
<b>10051600210</b>								
596 ch	ROBINSON'S MARKETING DIV I	26408	CLEANING THROUGH 10/30/20 - CITY HALL	11/13/2020	70.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26423	CLEANING THROUGH 11/6/2020 - CITY HALL	11/13/2020	70.00	.00		
Total 10051600210:					140.00	.00		
<b>10051600221</b>								
21 ch	ALLIANT ENERGY	OCT 20 47020	470202 ELECTRIC CHARGES	11/13/2020	139.20	.00		
Total 10051600221:					139.20	.00		
<b>10051600225</b>								
311 ch	FRONTIER COMMUNICATIONS	NOV 2020	608-884-3341 TELEPHONE CHARGES	11/13/2020	94.78	.00		
311 ch	FRONTIER COMMUNICATIONS	OCT 2020	608-884-3341 TELEPHONE CHARGES	11/13/2020	94.78	.00		
Total 10051600225:					189.56	.00		
<b>10051600340</b>								
194 ch	DEEGAN'S HARDWARE INC	A772457	WOOD STAIN - CITY HALL	11/13/2020	21.99	.00		
5054 c	ZOOM VIDEO COMMUNICATION	2020-2021	COUNCIL CHAMBER ANNUAL MEMBERSHIP	11/13/2020	421.16	.00		
Total 10051600340:					443.15	.00		
<b>10051930515</b>								
214 ch	DIVISION OF UNEMPLOYMENT	OCT 2020	BENEFIT CHARGES 10/1/2020 - 10/31/2020	11/13/2020	305.76	.00		
Total 10051930515:					305.76	.00		
<b>10052100154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	1,382.44	.00		
Total 10052100154:					1,382.44	.00		
<b>10052100155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	48.80	.00		
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	4.22	.00		
Total 10052100155:					53.02	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
10052100240								
4674 c	CIT	36552145	PHONE MAINTENANCE - POLICE DEPT	11/13/2020	153.35	.00		
	Total 10052100240:				153.35	.00		
10052120154								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	10,466.57	.00		
	Total 10052120154:				10,466.57	.00		
10052120155								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	101.62	.00		
	Total 10052120155:				101.62	.00		
10052120340								
284 ch	GALL'S INC	16529921	EQUIPMENT WHITNEY - REMAINING AMT D	11/13/2020	18.85	.00		
	Total 10052120340:				18.85	.00		
10052150210								
596 ch	ROBINSON'S MARKETING DIV I	26408	CLEANING THROUGH 10/30/20 - POLICE STA	11/13/2020	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26423	CLEANING THROUGH 11/6/2020 - POLICE ST	11/13/2020	119.00	.00		
596 ch	ROBINSON'S MARKETING DIV I	26424	HAIR/BODY WASH - POLICE DEPT	11/13/2020	57.00	.00		
	Total 10052150210:				295.00	.00		
10052150221								
21 ch	ALLIANT ENERGY	SEPT 20 5358	535891 ELECTRIC CHARGES	11/13/2020	364.74	.00		
	Total 10052150221:				364.74	.00		
10052150224								
21 ch	ALLIANT ENERGY	SEPT 20 9390	939021 GAS CHARGES	11/13/2020	22.85	.00		
	Total 10052150224:				22.85	.00		
10052150340								
1015 c	ABENDROTH WATER COND INC	112122	WATER - POLICE DEPARTMENT	11/13/2020	26.00	.00		
	Total 10052150340:				26.00	.00		
10053100154								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	1,504.64	.00		
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	978.02	.00		
	Total 10053100154:				2,482.66	.00		
10053100155								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	11.23	.00		
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	2.46	.00		
	Total 10053100155:				13.69	.00		
10053230154								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	4,116.06	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053230154:					4,116.06	.00		
<b>10053230155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	49.42	.00		
Total 10053230155:					49.42	.00		
<b>10053230221</b>								
21 ch	ALLIANT ENERGY	OCT 20 12937	129372 ELECTRIC CHARGES	11/13/2020	323.39	.00		
21 ch	ALLIANT ENERGY	SEPT 20 3700	370054 ELECTRIC CHARGES	11/13/2020	93.70	.00		
Total 10053230221:					417.09	.00		
<b>10053230224</b>								
21 ch	ALLIANT ENERGY	OCT 20 12937	129372 GAS CHARGES	11/13/2020	178.13	.00		
21 ch	ALLIANT ENERGY	SEPT 20 3700	370054 GAS CHARGES	11/13/2020	9.58	.00		
Total 10053230224:					187.71	.00		
<b>10053230225</b>								
311 ch	FRONTIER COMMUNICATIONS	NOV 2020	608-884-3341 TELEPHONE CHARGES	11/13/2020	94.77	.00		
311 ch	FRONTIER COMMUNICATIONS	NOV 2020	608-884-4037 TELEPHONE CHARGES	11/13/2020	76.32	.00		
311 ch	FRONTIER COMMUNICATIONS	NOV 2020	608-884-3809 TELEPHONE CHARGES	11/13/2020	37.62	.00		
311 ch	FRONTIER COMMUNICATIONS	OCT 2020	608-884-3341 TELEPHONE CHARGES	11/13/2020	94.78	.00		
311 ch	FRONTIER COMMUNICATIONS	OCT 2020	608-884-4037 TELEPHONE CHARGES	11/13/2020	78.03	.00		
311 ch	FRONTIER COMMUNICATIONS	OCT 2020	608-884-3809 TELEPHONE CHARGES	11/13/2020	37.62	.00		
4659 c	CENTURYLINK	170344298	LONG DISTANCE CHARGES	11/13/2020	.34	.00		
Total 10053230225:					419.48	.00		
<b>10053240340</b>								
2013 c	POMP'S TIRE SERVICE INC	80225249	BACKHOE TIRE(4)	11/13/2020	557.64	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-318516	HALOGEN BULB - LOADER	11/13/2020	26.06	.00		
Total 10053240340:					583.70	.00		
<b>10053310380</b>								
3175 c	MOTOR PARTS & EXHAUST LLC	1-318698	HOSES - VBOX TRUCK #10	11/13/2020	142.96	.00		
3175 c	MOTOR PARTS & EXHAUST LLC	1-318731	HOSES - VBOX TRUCK #10	11/13/2020	159.41	.00		
3404 c	BURNS FULL SERVICE LLC	NOV 2020	DEF FLUID - STREETS	11/13/2020	9.65	.00		
Total 10053310380:					312.02	.00		
<b>10053310385</b>								
3404 c	BURNS FULL SERVICE LLC	NOV 2020	OCT 2020 GAS/DIESEL CHARGES - STREET/	11/13/2020	1,471.38	.00		
Total 10053310385:					1,471.38	.00		
<b>10053310390</b>								
3586 c	MCGUIRE'S LANDSCAPE & GA	1082	DIRT - TREE PLANTINGS RACETRACK PARK	11/13/2020	980.00	.00		
Total 10053310390:					980.00	.00		
<b>10053400221</b>								
21 ch	ALLIANT ENERGY	SEPT 20 8620	862065 ELECTRIC CHARGES	11/13/2020	42.33	.00		
21 ch	ALLIANT ENERGY	SEPT 20 9309	930961 ELECTRIC CHARGES	11/13/2020	9.11	.00		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10053400221:					51.44	.00		
<b>10053400340</b>								
674 ch	TAPCO	1659977	TRAFFIC SIGNAL REPAIR MODULE	11/13/2020	3,760.80	.00		
Total 10053400340:					3,760.80	.00		
<b>10053400820</b>								
5019 c	JNB SIGNS, INC	10947	REMAINDER - COMMUNITY SIGN	11/13/2020	12,189.33	.00		
5126 c	FISCHER, MATT	173	MASONRY - COMMUNITY SIGN	11/13/2020	5,325.00	.00		
5127 c	TOP BLOCK AND BRICK	3246800	MASONRY CAP - COMMUNITY SIGN	11/13/2020	235.95	.00		
Total 10053400820:					17,750.28	.00		
<b>10053420221</b>								
21 ch	ALLIANT ENERGY	OCT 20 47020	470202 GAS CHARGES	11/13/2020	79.04	.00		
21 ch	ALLIANT ENERGY	SEPT 20 1067	106703 ELECTRIC CHARGES	11/13/2020	9.83	.00		
21 ch	ALLIANT ENERGY	SEPT 20 1925	192591 ELECTRIC CHARGES	11/13/2020	7.86	.00		
21 ch	ALLIANT ENERGY	SEPT 20 2099	209901 ELECTRIC CHARGES	11/13/2020	34.62	.00		
21 ch	ALLIANT ENERGY	SEPT 20 2788	278834 ELECTRIC CHARGES	11/13/2020	3.18	.00		
21 ch	ALLIANT ENERGY	SEPT 20 4408	440880 ELECTRIC CHARGES	11/13/2020	14.27	.00		
21 ch	ALLIANT ENERGY	SEPT 20 55521	555211 ELECTRIC CHARGES	11/13/2020	22.68	.00		
21 ch	ALLIANT ENERGY	SEPT 20 7604	760421 ELECTRIC CHARGES	11/13/2020	20.03	.00		
21 ch	ALLIANT ENERGY	SEPT 20 9518	9518562273 ELECTRIC CHARGES	11/13/2020	43.51	.00		
600 ch	ROCK ENERGY COOPERATIVE	OCT 20 91037	91037001 STREET LIGHT CHARGE	11/13/2020	75.84	.00		
600 ch	ROCK ENERGY COOPERATIVE	OCT 20 91237	91237000 STREET LIGHT CHARGE	11/13/2020	10.52	.00		
600 ch	ROCK ENERGY COOPERATIVE	OCT 20 91238	91238000 STREET LIGHT CHARGE	11/13/2020	10.52	.00		
600 ch	ROCK ENERGY COOPERATIVE	OCT 20 91240	9124000 STREET LIGHT CHARGE	11/13/2020	10.52	.00		
Total 10053420221:					342.42	.00		
<b>10054910221</b>								
21 ch	ALLIANT ENERGY	SEPT 20 1775	177564 ELECTRIC CHARGES	11/13/2020	18.99	.00		
Total 10054910221:					18.99	.00		
<b>10054910340</b>								
514 ch	NELSON-YOUNG LUMBER CO	86317	GRAVEL MIX/CONCRETE TUBE - CEMETERY	11/13/2020	302.00	.00		
3341 c	ROSENBAUM CRUSHING & EX	3940A	SHREDDED TOP SOIL - CEMETERY	11/13/2020	276.00	276.00	11/12/2020	
Total 10054910340:					578.00	276.00		
<b>10054910380</b>								
3404 c	BURNS FULL SERVICE LLC	NOV 2020	BATTERY - TRUCK #12	11/13/2020	178.95	.00		
Total 10054910380:					178.95	.00		
<b>10054910385</b>								
3404 c	BURNS FULL SERVICE LLC	NOV 2020	OCT 2020 GAS/DIESEL CHARGES - CEMETE	11/13/2020	240.33	.00		
Total 10054910385:					240.33	.00		
<b>10055110154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	1,928.85	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055110154:					1,928.85	.00		
<b>10055110155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	36.89	.00		
Total 10055110155:					36.89	.00		
<b>10055110210</b>								
596 ch	ROBINSON'S MARKETING DIV I	26306	CLEANING THROUGH 10/2/20 - LIBRARY	11/13/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	26325	CLEANING THROUGH 10/9/20 - LIBRARY	11/13/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	26347	CLEANING THROUGH 10/16/20 - LIBRARY	11/13/2020	278.50	.00		
596 ch	ROBINSON'S MARKETING DIV I	26368	CLEANING THROUGH 10/23/20 - LIBRARY	11/13/2020	278.50	.00		
Total 10055110210:					1,114.00	.00		
<b>10055110221</b>								
21 ch	ALLIANT ENERGY	AUG 20 82722	827226 ELECTRIC CHARGES	11/13/2020	1,520.03	.00		
Total 10055110221:					1,520.03	.00		
<b>10055110224</b>								
21 ch	ALLIANT ENERGY	AUG 20 82722	827226 GAS CHARGES	11/13/2020	207.90	.00		
Total 10055110224:					207.90	.00		
<b>10055110225</b>								
3534 c	CHARTER COMMUNICATIONS	005990510062	LIBRARY INTERNET/PHONE CHARGES	11/13/2020	307.88	.00		
Total 10055110225:					307.88	.00		
<b>10055110310</b>								
195 ch	DEMCO INC	6855188	DESK CALENDARS - LIBRARY	11/13/2020	50.97	.00		
2433 c	AMAZON.COM LLC	4041069	SCOTCH TAPE	11/13/2020	35.99	.00		
5070 c	TOSHIBA FINANCIAL SERVICES	27919656	COPIER - LIBRARY LEASE	11/13/2020	281.00	.00		
Total 10055110310:					367.96	.00		
<b>10055110320</b>								
231 ch	EDGERTON REPORTER CO INC	12230	FIRE PREVENTION WEEK AD - LIBRARY	11/13/2020	15.00	.00		
4451 c	ALMO, KIRSTEN	NOV 2020	REIMBURSEMENT - LIBRARY DIRECTOR LIC	11/13/2020	50.00	.00		
Total 10055110320:					65.00	.00		
<b>10055110321</b>								
70 ch	BAKER & TAYLOR INC	2035516934	BOOKS	11/13/2020	598.24	.00		
70 ch	BAKER & TAYLOR INC	2035532721	BOOKS	11/13/2020	232.95	.00		
70 ch	BAKER & TAYLOR INC	2035547850	BOOKS	11/13/2020	170.77	.00		
70 ch	BAKER & TAYLOR INC	2035557326	BOOKS	11/13/2020	196.42	.00		
70 ch	BAKER & TAYLOR INC	2035567834	BOOKS	11/13/2020	105.10	.00		
70 ch	BAKER & TAYLOR INC	2035580107	BOOKS	11/13/2020	251.07	.00		
2433 c	AMAZON.COM LLC	6543450	BOOKS	11/13/2020	29.93	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2155512	BOOKS	11/13/2020	100.10	.00		
2710 c	SOUTHERN WISCONSIN NEWS	2155758	BOOK	11/13/2020	11.05	.00		
3075 c	CENTER POINT INC	1799223	BOOKS	11/13/2020	399.06	.00		
3431 c	MIDAMERICA BOOKS	516207A	BOOKS	11/13/2020	75.80	.00		
3431 c	MIDAMERICA BOOKS	519012	BOOKS	11/13/2020	287.30	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055110321:					2,457.79	.00		
<b>10055110324</b>								
70 ch	BAKER & TAYLOR INC	2035516934	DVDS	11/13/2020	24.75	.00		
70 ch	BAKER & TAYLOR INC	2035557326	DVDS	11/13/2020	19.25	.00		
2504 c	MIDWEST TAPE LLC	99415573	DVDS	11/13/2020	29.98	.00		
2504 c	MIDWEST TAPE LLC	99415574	DVD	11/13/2020	29.99	.00		
2504 c	MIDWEST TAPE LLC	99440603	DVDS	11/13/2020	37.47	.00		
2504 c	MIDWEST TAPE LLC	99440604	DVD	11/13/2020	26.24	.00		
2504 c	MIDWEST TAPE LLC	99466479	DVD	11/13/2020	14.99	.00		
2504 c	MIDWEST TAPE LLC	99466650	DVD	11/13/2020	11.24	.00		
2504 c	MIDWEST TAPE LLC	99503416	DVD	11/13/2020	16.49	.00		
2504 c	MIDWEST TAPE LLC	99503417	DVD	11/13/2020	11.24	.00		
2504 c	MIDWEST TAPE LLC	99503418	DVDS	11/13/2020	29.98	.00		
2504 c	MIDWEST TAPE LLC	99532521	DVD	11/13/2020	26.99	.00		
2504 c	MIDWEST TAPE LLC	99532523	DVD	11/13/2020	17.24	.00		
2504 c	MIDWEST TAPE LLC	99546764	DVD	11/13/2020	11.24	.00		
3973 c	FINDAWAY WORLD	313504	PLAYAWAYS	11/13/2020	314.95	.00		
Total 10055110324:					622.04	.00		
<b>10055110340</b>								
195 ch	DEMCO INC	6855188	BAGS - LIBRARY	11/13/2020	16.84	.00		
560 ch	PIGGLY WIGGLY STORE	10/28/20	KEYBOARD/MOUSE COVERS - COVID	11/13/2020	38.72	.00		
1010 c	ARROWHEAD LIBRARY SYSTE	2902246EPL	MOVIE LICENSE	11/13/2020	341.34	.00		
Total 10055110340:					396.90	.00		
<b>10055110390</b>								
70 ch	BAKER & TAYLOR INC	2035516934	PROGRAMMING SUPPLIES - LIBRARY	11/13/2020	57.59	.00		
70 ch	BAKER & TAYLOR INC	2035532721	PROGRAMMING SUPPLIES - LIBRARY	11/13/2020	51.22	.00		
70 ch	BAKER & TAYLOR INC	2035547850	PROGRAMMING SUPPLIES - LIBRARY	11/13/2020	25.98	.00		
70 ch	BAKER & TAYLOR INC	2035557326	PROGRAMMING SUPPLIES - LIBRARY	11/13/2020	78.50	.00		
70 ch	BAKER & TAYLOR INC	2035567834	PROGRAMMING SUPPLIES - LIBRARY	11/13/2020	43.90	.00		
2433 c	AMAZON.COM LLC	0123404	PROGRAMMING SUPPLIES - LIBRARY	11/13/2020	67.90	.00		
2433 c	AMAZON.COM LLC	0312211	MOD PODGE - LIBRARY	11/13/2020	29.13	.00		
2433 c	AMAZON.COM LLC	1385827	SHEET PROTECTORS/CAKE TRAY- PROGRA	11/13/2020	63.73	.00		
2433 c	AMAZON.COM LLC	4041069	PROGRAMMING SUPPLIES - LIBRARY	11/13/2020	19.87	.00		
2433 c	AMAZON.COM LLC	8446607	PROGRAMMING SUPPLIES - LIBRARY	11/13/2020	44.43	.00		
3973 c	FINDAWAY WORLD	332413	PLAYAWAYS - LIBRARY	11/13/2020	222.45	.00		
Total 10055110390:					704.70	.00		
<b>10055200221</b>								
21 ch	ALLIANT ENERGY	SEPT 20 0693	069305 ELECTRIC CHARGES	11/13/2020	188.25	.00		
21 ch	ALLIANT ENERGY	SEPT 20 0784	078495 ELECTRIC CHARGES	11/13/2020	26.81	.00		
21 ch	ALLIANT ENERGY	SEPT 20 4134	413465 ELECTRIC CHARGES	11/13/2020	23.60	.00		
21 ch	ALLIANT ENERGY	SEPT 20 5631	563154 ELECTRIC CHARGES	11/13/2020	101.15	.00		
21 ch	ALLIANT ENERGY	SEPT 20 6465	646535 ELECTRIC CHARGES	11/13/2020	78.45	.00		
21 ch	ALLIANT ENERGY	SEPT 20 7937	793712 ELECTRIC CHARGES	11/13/2020	17.27	.00		
21 ch	ALLIANT ENERGY	SEPT 20 9213	9213591995 ELECTRIC CHARGES	11/13/2020	19.29	.00		
Total 10055200221:					454.82	.00		
<b>10055200340</b>								
4862 c	ACE PORTABLES	36826	PUMP OUT PORT-A-POTTY AT FISH POND	11/13/2020	40.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
Total 10055200340:					40.00	.00		
<b>10055200385</b>								
3404 c	BURNS FULL SERVICE LLC	NOV 2020	OCT 2020 GAS/DIESEL CHARGES - PARKS	11/13/2020	73.52	.00		
Total 10055200385:					73.52	.00		
<b>10055420221</b>								
21 ch	ALLIANT ENERGY	SEP 20 124223	124223 ELECTRIC CHARGES	11/13/2020	15.97	.00		
21 ch	ALLIANT ENERGY	SEPT 20 3549	354961 ELECTRIC CHARGES	11/13/2020	62.69	.00		
Total 10055420221:					78.66	.00		
<b>10055420224</b>								
21 ch	ALLIANT ENERGY	OCT 20 12422	124223 GAS CHARGES	11/13/2020	17.51	.00		
21 ch	ALLIANT ENERGY	SEPT 20 3549	354961 GAS CHARGES	11/13/2020	32.73	.00		
Total 10055420224:					50.24	.00		
<b>10055420225</b>								
311 ch	FRONTIER COMMUNICATIONS	NOV 2020	608-884-3232 TELEPHONE CHARGES	11/13/2020	30.56	.00		
311 ch	FRONTIER COMMUNICATIONS	OCT 2020	608-884-3232 TELEPHONE CHARGES	11/13/2020	30.56	.00		
4659 c	CENTURYLINK	170344298	LONG DISTANCE CHARGES	11/13/2020	.18	.00		
Total 10055420225:					61.30	.00		
<b>10056300154</b>								
779 ch	WI DEPT OF EMPLOYEE TRUST	DEC 2020A	DEC 20 HEALTH INSURANCE	11/13/2020	414.73	.00		
Total 10056300154:					414.73	.00		
<b>10056300155</b>								
490 ch	SECURIAN FINANCIAL GROUP,	DEC 2020A	DEC 2020 LIFE INSURANCE	11/13/2020	12.64	.00		
Total 10056300155:					12.64	.00		
<b>10056300210</b>								
723 ch	VANDEWALLE & ASSOCIATES I	202010030	SPLIT ZONING -PLANNING SERVICES	11/13/2020	58.50	.00		
Total 10056300210:					58.50	.00		
<b>20653630385</b>								
3404 c	BURNS FULL SERVICE LLC	NOV 2020	OCT 2020 GAS/DIESEL CHARGES - LEAF TR	11/13/2020	18.00	.00		
Total 20653630385:					18.00	.00		
<b>40057330820</b>								
3690 c	CEDAR CORPORATION	105346	HENDERSON STREET IMP	11/13/2020	1,702.97	.00		
Total 40057330820:					1,702.97	.00		
<b>40057332820</b>								
3690 c	CEDAR CORPORATION	105341	SOUTH MAIN ST IMPROVEMENTS	11/13/2020	7,565.61	.00		
Total 40057332820:					7,565.61	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
<b>40057334820</b>								
3690 c	CEDAR CORPORATION	105342	ROLLIN ST CONSTRUCTION	11/13/2020	2,675.00	.00		
3690 c	CEDAR CORPORATION	105345	ADMINISTRATION OF CDBG GRANT	11/13/2020	952.50	.00		
Total 40057334820:					3,627.50	.00		
<b>40057437820</b>								
3161 c	MENARDS	11/7/2020	CABLE TIES - LIGHTS OF CENTRAL PARK	11/13/2020	84.38	.00		
3161 c	MENARDS	11/7/2020	CABLE TIES - LIGHTS OF CENTRAL PARK	11/13/2020	79.98	.00		
3161 c	MENARDS	11/7/2020A	REFUND - CABLE TIES LIGHTS OF CENTRAL	11/13/2020	84.38-	.00		
Total 40057437820:					79.98	.00		
<b>40657121820</b>								
230 ch	EDGERTON POSTMASTER	6/26/20	POSTAGE - 2 BURDICK ST CERTIFIED LETT	11/13/2020	6.95	.00		
Total 40657121820:					6.95	.00		
<b>40657125820</b>								
3792 c	RINEHART PROPERTIES	2020	FACADE REIMB - 351 W FULTON ST MASON	11/13/2020	3,784.05	.00		
Total 40657125820:					3,784.05	.00		
<b>40657410820</b>								
3586 c	MCGUIRE'S LANDSCAPE & GA	1082	WASHED STONE - HENRY/ROLLIN ST PARKI	11/13/2020	240.00	.00		
Total 40657410820:					240.00	.00		
<b>40857330820</b>								
3690 c	CEDAR CORPORATION	105344	WEST SIDE INDUSTRIAL STREET EXTENSIO	11/13/2020	1,223.11	.00		
Total 40857330820:					1,223.11	.00		
<b>60380840340</b>								
1043 c	TRANSUNION LLC	OCT 2020	OCTOBER 2020 MEMBERSHIP DUES	11/13/2020	5.00	.00		
Total 60380840340:					5.00	.00		
<b>60380843740</b>								
5031 c	JOHNSON, ERIC	3RD REQ	REFUND OF OVERPAYMENT ON UTILITY AC	11/13/2020	10.27	10.27	11/10/2020	
Total 60380843740:					10.27	10.27		
Grand Totals:					109,826.27	286.27		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voi
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Total General Fund Vouchers: \$109,826.27

Total Payroll Check Date 11/6/20: \$71,733.74

GRAND TOTAL OF GENERAL FUND: \$181,560.01

Finance Committee Members Signatures of Approval:

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ROBERT REYNOLDS

---

CANDY DAVIS

---

SARAH BRAUN

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Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice.Invoice Date = 11/13/2020

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Event Name: Edgerton's Home for the Holiday  
Event Date: November 28, 2020

### Special Event Permit Application

Event Name: Edgerton's Home for the Holidays Parade  
Event Date(s): November 28, 2020

Advertised Time of Event: 6:00 PM Event Website: facebook.com/edgertonhomefortheholiday  
Requested Location: Downtown  
 New Event  Repeat Event  Parade

Organization Name: Edgerton's Home for the Holidays Committee  
 For Profit  Nonprofit (must provide proof of nonprofit standing)  Other  
Organization Address / City, State: 12 Albion St Edgerton, WI 53534  
Organization Phone: 608-884-3341  
Email: edgertonhomefortheholidays@yahoo.com Website:

Event Planner/Contact Person: Jenny Salvo or Wendy Loveland  
Address / City, State: 12 Albion St Edgerton, WI 53534  
Cell Phone: Email:  
Name of Contact On-Call during the Event: Wendy Loveland Cell Phone: 608-728-1519

What day will SET UP begin? 11/28/2020 What time will SET UP occur? 5:00 AM  
What day will CLEAN UP occur? 11/28/2020 What time will CLEAN UP be complete? 7:30 AM

Estimated Attendance for this Event: 100-200 Previous Attendance for this Event: 300-400  
How many event staff will be at the event: 10  
Divide Attendance by 3 to determine number of vehicles: N/A (Use this to develop your parking plan)

This form can be submitted one year in advance of your event. Submission of this form and payment of the application processing fee will put your event on the events calendar, but does not guarantee approval of your event. A complete application must be submitted NO LATER THAN 30 DAYS before your event. Your event is not approved until all required forms are submitted, all fees paid, and you have received notification of approval for your event. The event packet will be reviewed by the Finance Committee and Common Council. A representative should be in attendance at the meetings.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

Jenny Salvo  
Applicant Signature

11/12/2020  
Date

Event Name:

Event Date:

### Event Details & Summary

This form will help us understand the details of your event, and determine which approvals are needed. Answering the following questions will guide which forms and what supporting materials you will need to submit.

- Will your event require street closures?  No  Yes
- Will alcohol be served or sold?  No  Yes
- Will your event include food or retail sales?  No  Yes
- Will your event include a park or trail?  No  Yes
- Will your event include a parade?  No  Yes
- Will your event include a run, race or walk?  No  Yes
- Will your event use any structures, bleachers or stages?  No  Yes
- Will your event use tents or canopies?  No  Yes
- Will your event include fireworks?  No  Yes
- Will your event include food trucks or vendors with open cooking fires?  No  Yes
- Will your event benefit a Edgerton based organization or charity?  No  Yes  
If yes, which one: Edgerton's Home for the Holidays
- Will your event benefit an Edgerton area school?  No  Yes  
If yes, which one: \_\_\_\_\_
- Will your event require any services from the City of Edgerton?  No  Yes
- Will your event include amplified sound?  No  Yes
- Will your event require an exemption to any Noise Ordinance?  No  Yes

**Event Summary:** Please provide a brief summary of the Event. Include details about vendors, food or beer, parade, run or race component, live performances etc. This does not have to include specifics; just explain what a first time attendee might experience at the Event:

This year's event will only include a holiday parade starting at 6:00 PM. The route will be from the Edgerton High School parking lot down Albion St, W Fulton St, Henry & W Rollin St. Same route as home coming parade.

Event staff is encouraging all participants follow CDC guidelines including social distancing, maintain contact only with their household and wear masks.

No other activities are scheduled for 2020.

I, the undersigned, certify that the statements contained herein and attached hereto are true, accurate and complete to the best of my knowledge and belief.

Jenny  
Applicant Signature

11/12/2020  
Date



### SECURITY AGREEMENT

To ensure the public's safety for your event, please answer the following questions to determine if adequate provisions are being made for alcohol sales and security at your event. Events serving alcohol will need to apply for the Temporary Class B license.

Estimated Attendance: \_\_\_\_\_ Type of Event: \_\_\_\_\_

Wholesaler: \_\_\_\_\_ All liquor must be purchased from a Wisconsin wholesaler.

1. Describe arrangements for the method and distribution of alcohol. Please include provisions to ensure service only to legal consumers.

2. Identify the licensed operators in charge of selling and distributing alcohol for the event.

\_\_\_\_\_  
\_\_\_\_\_

N/A

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### TOBACCO USE

City of Edgerton Ordinance prohibits the use of tobacco products within 25 feet of any outdoor seating areas, service lines and/or other outdoor public gatherings.

1. As the event organizers, will the City's ordinance prohibiting the use of tobacco products be enforced during your event?

No

2. How will your event inform patrons of the prohibition?

N/A

3. If a designated smoking area will be provided, where will it be located and how will you inform attendees on these areas?

N/A

*City of Edgerton Use Only*  
Reviewed by: *[Signature]* Date: 11/12/2020  Approved  Denied  
Police Department Recommendations:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FACILITY & EQUIPMENT NEEDS & COSTS

RACETRACK PARK \_\_\_\_\_ CENTRAL PARK \_\_\_\_\_ OTHER LOCATION \_\_\_\_\_  
 ENTIRE PARK \_\_\_\_\_ BALL DIAMONDS \_\_\_\_\_ SHELTER RENTAL \_\_\_\_\_

EQUIPMENT

Picnic Tables \_\_\_\_\_ Barricades ✓ see below Striping \_\_\_\_\_  
 Trash Cans \_\_\_\_\_ Traffic Cones \_\_\_\_\_ Fencing \_\_\_\_\_  
 Signs No Parking Posts \_\_\_\_\_ Benches \_\_\_\_\_  
see below

Please provide details to ensure all equipment needed is requested.

No parking signs: Place on Wed Nov 25th - No Parking Nov 28th 4-8 pm  
 along Alden St and W Fulton St  
 Barricades: Place on Wed Nov 25th - 2 Albion Rollin by church, 2 Canal St,  
 6 Parking lot end of Henry & Rollin St

*City of Edgerton Use Only*  
 Reviewed by: [Signature] Date: 11/12/20  Approved  Denied  
 Municipal Services Recommendations: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

DEPOSIT AMOUNTS FOR CITY FACILITIES

Parking Lots	\$200.00
City Streets	\$200.00 (excluding neighborhood block parties)
Central Park	\$250.00
Racetrack Park	\$350.00

The Common Council has the discretion to charge a rental fee in addition to the deposit. Security deposit must be made at time of reservation application. The City reserves the right to assess the deposit fee to cover any cost of clean-up of any area within after the event. Deposits will not be refunded until all keys have been returned to City Hall and an inspection has been completed of the facilities, equipment and grounds. All equipment or supplies must be removed within 24 hours of the event such as tents, trucks, flatbeds, and etc.

Keys must be picked up at the City Hall before 4:00 PM on the day before the reservation facility or Friday (if a weekend reservation). Keys are to be returned on the following day by 8:00 AM in the office or behind the building in the drop box.

Project No: 4894-0097  
Addendum No. 50  
Date: 11/12/2020

## ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement shall be an addition to, and subject to the conditions contained in that Agreement for Services dated April 5, 2011, between Cedar Corporation (ENGINEER), and the City of Edgerton (OWNER).

WHEREAS the OWNER wishes to engage the ENGINEER to provide various services as described below, in accordance with ENGINEER procedures, standards, and normal billing practices; and

WHEREAS the project to which such services apply is referred to as the PROJECT and described generally as follows: Water Booster Station – Windfield Subdivision; and

WHEREAS the ENGINEER has agreed to perform such work.

NOW, THEREFORE, and in consideration of the above, the ENGINEER and the OWNER do hereby agree and covenant as follows:

### SECTION 1 – SERVICES

The PROJECT includes the following improvements:

Project: Water Booster Station – Windfield Subdivision

- The Water Booster Station is planned to serve a new residential subdivision referred to as the Windfield Subdivision along with another area currently located outside the City, all located in the southwest quadrant of the City. This area has land elevations at 900 elevation, or above which is too high to meet required water pressures with the current City water distribution system. The Water Booster Station will increase water pressures to meet required State of Wisconsin standards. The planned location for this Water Booster Station is the area of Hain Road and Menhall Street. The Water Booster Station will include water pumps with VFD drives, a building housing the equipment and have an automatic transfer switch and generator to operate when there are power outages. The Water Booster Station will be connected to the City's water distribution piping and the existing SCADA communication system.

## 1.1 DESIGN SERVICES

The ENGINEER agrees to provide the following Design Services for the PROJECT.

ENGINEER shall, under this paragraph, prepare computations, designs, drawings, specifications, and other documents for the ultimate purpose of the receiving of bids and/or construction of the PROJECT.

**Field Design Survey:** Field design surveys as used in this subparagraph are understood to be limited to those necessary to prepare the drawings and specifications. Property surveys, plats, detailed frontage assessment schedules, descriptions of needed land and easement rights, maps and plans and assistance in negotiating for land and easement rights, shall not be included under the services of this paragraph.

**Preparation of Contract Documents:** This generally includes Advertisement for Bids, Instructions to Bidders, General Conditions, Supplementary Conditions, Proposals, Agreements, Miscellaneous Forms, Specifications, Drawings, and Schedules.

**Cost Estimates:** Any opinion of the construction cost prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the OWNER. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee that bids or actual construction costs to the OWNER will not vary from ENGINEER's opinions of probable cost. If the OWNER desires greater assurance as to construction costs, OWNER shall employ an independent cost estimator.

**Approval of Contract Documents:** The ENGINEER shall submit sufficient copies of the Contract Documents to the various agencies which have final review authority on the design of the PROJECT and shall make such adjustments to these documents as are required to receive final approval.

The following Design approvals are anticipated:

- WDNR Wastewater NR 811 – Water Pressure Booster Station

**Construction Permits and Approvals:** It is understood that approval of the Contract Documents may not be sufficient to allow construction of the PROJECT. In many cases, the PROJECT requires permits and approvals that relate to the construction and not to the design (e.g., Corps of Engineers, Highway, Planning Agencies, etc.). The ENGINEER shall adopt any design requirements of these permits and approvals into the Contract Documents as a part of the work under this paragraph, however, permit and approval applications, surveys, and reports shall not be included under the services of this paragraph.

The following Construction permit submittals are included under this paragraph:

- WDNR Storm Water Notice of Intent, if required.

**Coordination:** Coordination of subcontractors, agents or employees of the OWNER in the compilation of data for the PROJECT. It is understood that if subsurface exploration such as borings, soil tests and the like are made to determine amounts of rock excavation or other subsurface conditions, the ENGINEER will furnish coordination of said exploration but the costs incident to such exploration shall be paid for by the OWNER.

## 1.2 ADDITIONAL ENGINEERING SERVICES

The ENGINEER shall under this paragraph provide *optional* Additional Professional Services which are often a part of the project, but which have not been included under previous paragraphs. These services shall be provided **AT ADDITIONAL COST** under the method indicated in Section 2.

Examples of these services include, but are not limited to:

- Providing services which are not in accordance with ENGINEER procedures, standards or normal billing practices, assistance to attorneys and appearances before courts or boards on matters of litigation or arbitration, redesign ordered by the OWNER after the original design concept has been reviewed and accepted by the OWNER, laboratory testing, tune up and testing of equipment, plant operation and maintenance manuals, training of operators, final computation of total eligible PROJECT cost including engineering, construction, administration, etc., for purposes of audit on projects involving grants, etc.

The ENGINEER agrees to provide the following Additional Engineering Services for the PROJECT:

- None requested at this time. However, services of the type listed above will be provided under this paragraph **AT ADDITIONAL COST** if authorized in writing by the OWNER.

## SECTION 2 - COMPENSATION

### 2.1 HOURLY RATE AND EXPENSES

Whereas the OWNER has elected to compensate the ENGINEER for services under paragraph(s) 1.1 and 1.2 on an "Hourly Rate and Expense" basis, such compensation shall include payment for labor, direct expenses, and other compensation as follows:

**Hourly Rate Schedule:** The hourly rates to be used for this item shall be determined by the hourly rate schedule incorporated into this agreement as shown below or attached schedule. The ENGINEER reserves the right to adjust the overhead rate, which is used in determining the above hourly rates, on a yearly basis.

**Direct Expenses:** Reimbursement of direct expenses incurred in connection with the PROJECT, including but not limited to the following:

- Reimbursable expenses (e.g., long distance telephone, subsistence and lodging, commercial transportation, postage and shipping, expense of purchased services, lease of specialized equipment, etc.).
- Mileage expenses per IRS regulations.
- Fees paid for securing approval of authorities having jurisdiction over the PROJECT.
- Printing and reproduction.
- Equipment costs (e.g., computers, automated survey instruments, CADD equipment, etc.).

The estimated cost follows:

Total Cost                    \$ 29,705.00

**Other Compensation:** It is understood that when requested by the OWNER, the ENGINEER shall procure the services of independent inspection bureaus, laboratories, soil exploration firms, etc. However, this is for the convenience of the OWNER and the ENGINEER shall provide coordination only of these services at the labor rates determined above.

### SECTION 3 - TIMETABLE

Estimated Project Schedule:

Project Design Start            As Directed by Owner  
Project Design Complete       60 Days Following Design Start

The ENGINEER is prepared to work within the above schedule, unless delays occur due to unforeseen circumstances beyond the control of the ENGINEER.

### SECTION 4 - SPECIAL CONDITIONS

None.

All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.

IN WITNESS WHEREOF the parties hereto set their hands and seals dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

For OWNER:

For ENGINEER:

CITY OF EDGERTON

CEDAR CORPORATION

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: William A. Betzig, P.E.

Title: \_\_\_\_\_

Title: Sr. Project Manager

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: David K. Sauer, P.E.

Title: \_\_\_\_\_

Title: Director

# 2020 Schedule of Hourly Rates

<u>TITLE</u>	<u>RATE</u>
Principal	\$150.00
Director / Senior Project Manager / Lead Project Manager	\$140.00
Senior Engineer / Senior Architect / Lead Senior Planner	\$140.00
Lead Engineer	\$135.00
Project Manager III / Senior Consultant	\$135.00
Senior Construction Manager	\$130.00
Project Manager II	\$125.00
Project Engineer III	\$120.00
Project Manager I / Landscape Architect / Environmental Specialist IV	\$115.00
Project Engineer II / Senior Planner / Technician V	\$110.00
Environmental Specialist III	\$105.00
Construction Manager / Project Engineer I / Architect I	\$100.00
Professional Land Surveyor II / Technical Specialist	\$100.00
Technician IV	\$ 98.00
Staff Engineer II / Professional Land Surveyor I	\$ 95.00
Environmental Specialist II / Planner II / Surveyor	\$ 90.00
Technician III	\$ 89.00
Staff Engineer I / Environmental Specialist I	\$ 85.00
Technician II	\$ 80.00
Planner I	\$ 75.00
Technician I / Administrative Assistant II	\$ 72.00
Administrative Assistant I	\$ 67.00
Intern	\$ 65.00

Reimbursable Expenses (in addition to compensation for professional services if not included in contract):

Vehicle Mileage	\$0.57/mile <sup>1</sup>
GPS/Robotic Survey Equipment	\$30/hour

<sup>1</sup> Mileage reimbursement is subject to adjustment during the calendar year based on the IRS standard mileage rate

Field supplies are charged to the project at cost. Review fees required by approving authorities shall be paid directly by the Owner.

***THIS RATE SCHEDULE, APPENDED TO ANY CONTRACT, IS SUBJECT TO ANNUAL ADJUSTMENT.***

