

**CITY OF EDGERTON
CITY HALL
12 ALBION STREET
EDGERTON, WI**

PUBLIC WORKS COMMITTEE

Monday, July 17, 2023 at 5:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll Call.
2. Elect a Chair.
3. Confirmation of Appropriate Meeting Notice Posted on Friday, July 14, 2023.
4. Consider Approval of June 26, 2023 minutes.
5. Consider quotes for pollinator / native plants planting projects.
6. Consider sidewalk saw cutting/ grinding practices.
7. Consider installation of solar on municipal buildings.
8. Staff Report.
9. Adjourn.

cc: All Commission Members
Department Heads

City Administrator
City Engineer

All Council Members
Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**JUNE 26, 2023 PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 5:00 p.m.

Committee members present were Jim Burdick, Casey Langan and Shawn Prebil.

Also present were City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Alderperson Candy Davis and citizens.

Flanigan confirmed the agendas were properly posted on Friday, June 23, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

APPROVE MINUTES: A Burdick/Prebil motion to approve the March 20, 2023 Public Works Committee minutes passed, all voted in favor.

CONSIDER POLLINATOR/NATIVE PLANTS PLANTING PROJECTS: Staff is working with the Bee and Butterfly Fund to determine if the free pollinator/native plant seed will still be available if the soybean planting is bypassed and the current weeds are terminated twice from the City owned lot on Lord St previously discussed. Updates will be provided as they are received.

Municipal Services Director Moser met with Tallgrass Restoration, LLC to discuss native grass possibilities for several sites throughout the City. Staff will continue researching options and locations.

CONSIDER LARGE ITEM COLLECTION ORDINANCE: Chairperson Burdick stated there have been several instances of large item refuse being left at the curb for a significant amount of time before a scheduled collection day. The Committee discussed ways to enforce the ordinance regarding refuse at the curb before large item collection. Ideas included door hangers with a notice to remove items on the front and a pick-up schedule on the back; social media posts; and citations 24 hours after notice.

The current ordinance states that refuse other than brush and leaves should be placed on the curb not more than 12 hours before the day of collection and the committee agreed it should be changed to 24 hours before the day of collection.

CONSIDER LAWN MOWING ORDINANCE: Similar to the discussion around refuse being left at the curb too early, the Committee discussed the importance of enforcing the lawn mowing ordinance. Currently, if a citizen is cited for a mowing violation, they would have 5 days to mow before the Public Works Department will mow the lawn and invoice the property owner. The Committee agreed to change the current practice of waiting 5 days after the notice to 3 days after the notice to mow/invoice.

As stated in the ordinance, the Committee confirmed that the terrace is the homeowner's responsibility to mow and maintain.

CONSIDER NATURAL LAWN ORDINANCE ENFORCEMENT: Staff stated there is currently one natural lawn permit in the City. If a natural lawn has not been permitted and there are weeds over 6 inches, the homeowner will receive a violation notice.

CONSIDER SPECIAL ASSESSMENT ORDINANCE REGARDING CURB, SIDEWALK AND DRIVEWAY APPROACHES: City Administrator Flanigan presented the proposed amendments to the special assessments ordinance related to recent policy changes for sidewalk and curb. Flanigan also explained the proposed updates to the driveway aprons section. The current ordinance requires homeowners pay to replace aprons but in practice the City has paid to replace aprons if done during a street reconstruction.

A Burdick/Langan motion to accept the proposed ordinance changes for sidewalk, curb and driveway aprons passed on a 3/0 roll call vote.

CONSIDER E-WASTE COLLECTION BOX: A recycling company has reached out to the City regarding setting up an electronic waste collection box within the city limits. The collection box would not violate the City's current contract with Badgerland Disposal. With the Committee's support, staff will continue research the electronic waste collection box and bring additional information to the next meeting.

Being no other business before the Committee, a Langan/Prebil motion to adjourn passed, all voted in favor.

Howard Moser/mjd
Municipal Services Director

Memo

To: Public Works Committee

From: Staff

Date: 7/14/2023

Re: July 17, 2023 Meeting

Pollinator plantings: Included in your packet are quotes for planting of prairie plants in the following locations.

- Downtown: the area along the rail corridor behind Fulton Square.
- Fulton St: the area around the pond on the corner of W Fulton and Dallman Rd
- Swift St Park (Veterans Park): includes the ditch along the east side and a small section of the point on the north end.
- Hwy 59: this is the area around the welcome sign at Newville St.
- City Hall: plugs are small plants on two of the mounds in Pottery Plaza at city hall
- Pool: the sloped area between the two pools. Staff has asked for see mix that does not specifically attract bees given its proximity to the pool.

Staff recommends the following in priority order: Hwy 59, Swift St Park, City Hall, and Downtown. Staff further recommends we look for another solution for the pool area and not undertake the Fulton Street project. Funding sources include: City Hall project designated funds for Pottery Plaza, \$1,000 in designated funds, and capital surplus.

Solar: Attached is a summary of the solar evaluation prepared by our consultant working on the City's comprehensive energy plan. The plan evaluated solar on 5 facilities. The study includes several statistics including payback time of the investment, anticipated financial incentives, total savings over the 25-year life of the panels, and battery back-up for the PD since the PD does not have a generator.

There are options provided for the Wastewater Treatment Plant. The Municipal Services Director and the City Engineer are evaluating these options to see which is most advantageous based on Plant expansion and underground utilities.

Pages 7, 17 and 18 provide some detail about the possibility of adding battery storage to the PD instead of installing a natural gas generator.

Some of the buildings included may need to have roof work done before installation of the panels.

Staff is seeking direction from the committee regarding next steps. If the committee wishes to proceed with further analysis of some or all of these projects, staff will evaluate roof ages and develop a scope of work to obtain bids.



Tallgrass Restoration, LLC
Jordan Rowe
3219 E. County Road N
Milton WI 53563-9633

Phone: 608-531-1768
Fax: 608-531-2227
Mobile: 608-302-9530
JRowe@tallgrassrestoration.com

Proposal

Date	6/27/2023
Proposal #	16435

Our new office is open! Our Milton address has changed to: 3219 E County Road N

City of Edgerton
Howard Moser
12 Albion Street
Edgerton, WI 53534

608-84-3341
hmoser@edgerton.wi.gov

Unit 1 Downtown Prairie

Description	Qty	U/M	Rate	Total
2023 Growing Season Herbicide Application to Prepare Planting Area By Killing Off Existing Vegetation and Subsequent Regrowth. First Application in July & Second in early September	2	visit	265.00	530.00
Materials: .33 Ac Short Stature Economy Prairie Seed Mix w Annuals	0		225.00	0.00
Materials: .33 Ac Pollinator Prairie Seed Mix w Annuals	0		310.00	0.00
Materials: .33 Ac Short Stature Mesic Prairie Seed Mix w Annuals	0		455.00	0.00
Materials: .33 Ac Bird & Butterfly Prairie Seed Mix w Annuals	0		760.00	0.00
Fall 2023 Labor & Equipment to Install Selected Seed Mix	1	Visit	215.00	215.00
2024 Year 1 Growing Season Stewardship / Weed Control including Ecological Mowing, Spot Spraying and / or hand weeding. One visit early season, one visit mid season, and one visit late season as not every weed grows and blooms at the same time.	3	Visit	380.00	1,140.00
Pesticide labels are available upon request at no additional charge.				
Total				\$1,885.00

Sales/Project Manager, Tallgrass Restoration, LLC

Date

Acceptance of Proposal: The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. All deletions have been noted. I am familiar with and agree to the terms and conditions attached. To accept this proposal, please sign on the line below and return the signed original to Tallgrass Restoration, LLC.

Client Representative

Date

This proposal includes term and conditions attached and constitutes a binding contract agreement upon acceptance. Tallgrass Restoration, LLC is fully covered by insurance. Our employment practices are fully compliant with applicable State and Federal laws and regulations. TGR's warranty is conditioned upon timely payment of invoices, normal plant care by the client, and contracted and performed stewardship/maintenance activities for consecutive growing seasons following the installation of the plant material. All materials are at wholesale prices and include shipping and handling fees.



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JRowe@tallgrassrestoration.com

Proposal

Date 6/27/2023

Proposal # 16436

Our new office is open! Our Milton address has changed to: 3219 E County Road N

City of Edgerton
Howard Moser
12 Albion Street
Edgerton, WI 53534

608-84-3341
hmoser@edgerton.wi.gov

Unit 2 Fulton St Prairie

Description	Qty	U/M	Rate	Total
2023 Growing Season Herbicide Application to Prepare Planting Area By Killing Off Existing Vegetation and Subsequent Regrowth. First Application in July & Second in early September	2	visit	270.00	540.00
Materials: .7 Ac Short Stature Economy Prairie Seed Mix w Annuals	0		500.00	0.00
Materials: .7 Ac Pollinator Prairie Seed Mix w Annuals	0		685.00	0.00
Materials: .7 Ac Short Stature Mesic Prairie Seed Mix w Annuals	0		1,025.00	0.00
Materials: .7 Ac Bird & Butterfly Prairie Seed Mix w Annuals	0		1,720.00	0.00
Fall 2023 Labor & Equipment to Install Selected Seed Mix	1	Visit	265.00	265.00
2024 Year 1 Growing Season Stewardship / Weed Control including Ecological Mowing, Spot Spraying and / or hand weeding. One visit early season, one visit mid season, and one visit late season as not every weed grows and blooms at the same time.	3	Visit	510.00	1,530.00
Pesticide labels are available upon request at no additional charge.				
Total				\$2,335.00

Sales/Project Manager, Tallgrass Restoration, LLC

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JRowe@tallgrassrestoration.com

Proposal

Date 6/27/2023

Proposal # 16437

Our new office is open! Our Milton address has changed to: 3219 E County Road N

City of Edgerton
Howard Moser
12 Albion Street
Edgerton, WI 53534

608-84-3341
hmoser@edgerton.wi.gov

Unit 3 Swift St Park Prairie

Description	Qty	U/M	Rate	Total
2023 Growing Season Herbicide Application to Prepare Planting Area By Killing Off Existing Vegetation and Subsequent Regrowth. First Application in July & Second in early September	2	visit	270.00	540.00
Materials: .9 Ac Short Stature Economy Prairie Seed Mix w Annuals	0		900.00	0.00
Materials: .9 Ac Pollinator Prairie Seed Mix w Annuals	0		1,100.00	0.00
Materials: .9 Ac Short Stature Mesic Prairie Seed Mix w Annuals	0		1,425.00	0.00
Materials: .9 Ac Bird & Butterfly Prairie Seed Mix w Annuals	0		2,125.00	0.00
Fall 2023 Labor & Equipment to Install Selected Seed Mix	1	Visit	305.00	305.00
2024 Year 1 Growing Season Stewardship / Weed Control including Ecological Mowing, Spot Spraying and / or hand weeding. One visit early season, one visit mid season, and one visit late season as not every weed grows and blooms at the same time.	3	Visit	510.00	1,530.00
Pesticide labels are available upon request at no additional charge.				

Total

\$2,375.00

Sales/Project Manager, Tallgrass Restoration, LLC

Date

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JRowe@tallgrassrestoration.com

Proposal

Date 6/27/2023

Proposal # 16438

Our new office is open! Our Milton address has changed to: 3219 E County Road N

City of Edgerton
Howard Moser
12 Albion Street
Edgerton, WI 53534

608-84-3341
hmoser@edgerton.wi.gov

Unit 4 Hwy 59 Prairie

Description	Qty	U/M	Rate	Total
2023 Growing Season Herbicide Application to Prepare Planting Area By Killing Off Existing Vegetation and Subsequent Regrowth. First Application in July & Second in early September	2	visit	310.00	620.00
Materials: .65 Ac Short Stature Economy Prairie Seed Mix w Annuals	0		595.00	0.00
Materials: .65 Ac Pollinator Prairie Seed Mix w Annuals	0		760.00	0.00
Materials: .65 Ac Short Stature Mesic Prairie Seed Mix w Annuals	0		1,050.00	0.00
Materials: .65 Ac Bird & Butterfly Prairie Seed Mix w Annuals	0		1,670.00	0.00
Fall 2023 Labor & Equipment to Install Selected Seed Mix	1	Visit	310.00	310.00
2024 Year 1 Growing Season Stewardship / Weed Control including Ecological Mowing, Spot Spraying and / or hand weeding. One visit early season, one visit mid season, and one visit late season as not every weed grows and blooms at the same time.	3	Visit	500.00	1,500.00
Pesticide labels are available upon request at no additional charge.				
Total				\$2,430.00

Sales/Project Manager, Tallgrass Restoration, LLC

Date

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JRowe@tallgrassrestoration.com

Proposal

Date	6/27/2023
Proposal #	16440

Our new office is open! Our Milton address has changed to: 3219 E County Road N

City of Edgerton
Ramona Flanigan
12 Albion Street
Edgerton, WI 53534

608-84-3341
rflanigan@edgerton.wi.gov

City Hall Plug Install

Description	Qty	U/M	Rate	Total
Site Prep to Be Completed by City Staff - Tallgrass Restoration Can Assist if Needed	0	visit	150.00	0.00
Materials: 368 live 2.5"x2.5"x4" Prairie Plugs + 16 Little Bluestem	1		765.00	765.00
Fall 2023 Installation of Above Plant Material	1		1,040.00	1,040.00
2024 Growing Season Stewardship / Weed Control	3	Visit	360.00	1,080.00
Pesticide labels are available upon request at no additional charge.				
Total				\$2,885.00

Sales/Project Manager, Tallgrass Restoration, LLC

Date

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Proposal

Date 6/27/2023

Proposal # 16439

Our new office is open! Our Milton address has changed to: 3219 E County Road N

City of Edgerton
Howard Moser
12 Albion Street
Edgerton, WI 53534

608-84-3341
hmoser@edgerton.wi.gov

Pool Unit Prairie Plugs

Description	Qty	U/M	Rate	Total
2023 Growing Season Herbicide Application to Prepare Planting Area By Killing Off Existing Vegetation and Subsequent Regrowth. First Application in July & Second in early September	2	visit	265.00	530.00
Materials: 512 live 2.5"x2.5"x4" Prairie Plugs	1		995.00	995.00
Fall 2023 Labor & Equipment to Install Selected Plant Material	1	Visit	1,325.00	1,325.00
Optional Installation of Mulch	1		230.00	230.00
2024 Year 1 Growing Season Stewardship / Weed Control including Ecological Mowing, Spot Spraying and / or hand weeding. One visit early season, one visit mid season, and one visit late season as not every weed grows and blooms at the same time.	3	Visit	360.00	1,080.00
Pesticide labels are available upon request at no additional charge.				

Total

\$4,160.00

Sales/Project Manager, Tallgrass Restoration, LLC

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Considering a Sidewalk Program?



A well-designed proactive sidewalk program brings many benefits to your community, including:

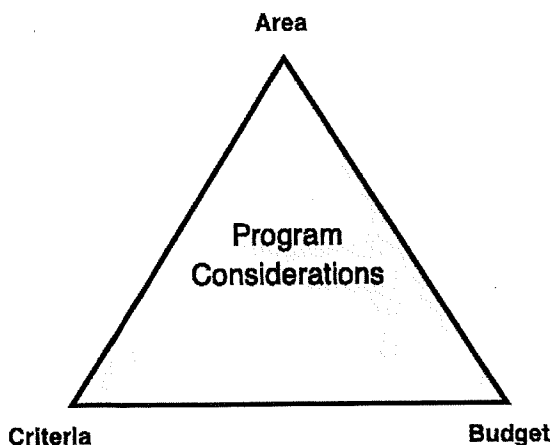
1. Increasing sidewalk safety and walkability
2. Decreasing legal liability
3. Reducing resident complaints
4. Enabling cost-effective decisions
5. Improving staff productivity
6. Extending the life of existing sidewalk infrastructure

A successful sidewalk program typically includes three primary components:

1. Sidewalk evaluation - a physical review of the current sidewalk conditions in a given area
2. Repair methods - the desired methods of repair for various sidewalk conditions, frequently including removal and replacement, saw-cutting, and sometimes lifting
3. Documentation - the record-keeping of the evaluation and repair data, including GIS files

A successful sidewalk program also requires consideration of the following:

1. **Budget** - often the largest constraint and primary driver of a sidewalk program
2. **Criteria** - the lens through which the sidewalk is evaluated and desired repair methods are applied to specific sidewalk defects
3. **Area** - the amount of sidewalk able to be repaired is frequently the result of the desired criteria and chosen budget



Public Support for Safe, Walkable Sidewalks

1. **85.9%** of adults think it's important to find a walkable community with safe sidewalks when looking for a new place to live
2. **87%** of Americans feel that it is important for local governments to achieve ADA compliance and for sidewalks to be accessible for those with disabilities
3. **84.7%** of adults believe it is important to use local tax dollars toward sidewalks

Results based on a nationwide survey conducted in April 2019 by Praeger Analytics