

CITY OF EDGERTON
UTILITIES COMMISSION
EDGERTON CITY HALL
12 ALBION STREET

Monday, March 11, 2024 at 5:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, March 8, 2024.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Consider February 12, 2024 Utility Commission Minutes.
5. Consider Vouchers Payable.
6. Operator's Reports.
7. Director's Report.
8. Administrative Report.
9. Adjourn.

Cc: All Commission Members All Council Members
 Department Heads Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 608-884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**FEBRUARY 12, 2024 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:45 p.m.

Present: Paul Davis (arrived 5:46 pm), Shawn Prebil, Jim Kapellen, Todd Wescott, and Denise Langan.

Excused: Lawanna Schieldt.

Absent: Rick Petersen.

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Flanigan confirmed the meeting agenda was properly posted on Friday, February 9, 2024 at the Post Office, Edgerton Library, City Hall and the City's website.

MINUTES: A Paul Davis/Shawn Prebil motion to approve the January 8, 2024 Utility Commission meeting minutes passed, all voted in favor.

A Shawn Prebil/Todd Wescott motion to approve the January 31, 2024 Utility Commission meeting minutes passed, all voted in favor.

VOUCHERS PAYABLE: A Jim Kapellen/Shawn Prebil motion to approve vouchers payable in the amount of \$49,299.71 passed on a 5/0 roll call vote.

LEAK CREDIT: A Jim Kapellen/Shawn Prebil motion to approve a leak credit at 1041 S Main St for sewer only in the amount of \$60.00 passed on a 5/0 roll call vote.

QUIGLEY STREET BORROWING: The most recent adopted water forecast assumed the water utility would pay about \$100,000 out of current funds for each street project in the next three years and borrow the remaining costs. Staff is recommending to instead borrow for all of the costs for the next two projects and then pay cash for the third project as long as the costs are about \$300,000. This proposed strategy would save on borrowing costs.

A Denise Langan/Todd Wescott motion to approve borrowing for all of the Quigley Street costs passed on a 5/0 roll call vote.

PURCHASE OF VFDS FOR WELLS #2 AND #4: A variable frequency drive (VFD) was recently installed in well #3 after a failed motor controller was discovered. Following the success of the VFD in well #3, staff is recommending the utility move forward with the installation of VFDS at wells #2 and #4. VFDS benefit a system electrically and mechanically, as well as provide significant energy savings. There are programs that give cash incentives for installing VFDS because of the associated energy savings. Considering the extra incentives that will cover 35-45% of the cost, the estimated costs after the rebates are \$9,340 for well #4 and \$8,920 for

well #2. The quoted installation costs before energy incentives came to \$16,840 for well #4 and \$13,920 for well #2.

A Denise Lagan/Todd Wescott motion to approve the purchase of VFDs for Well #4 in the amount of \$16,840 and for Well #2 in the amount of \$13,920 passed on a 5/0 roll call vote.

Being no other business before the Commission, a Shawn Prebil/Denise Langan motion to adjourn passed, all voted in favor.

Howard Moser/mjd
Municipal Services Director

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 03/08/2024
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
60146421							
5650 c	NORTHWARD DEVELOPMENT L	FEB 2024A	REFUND DUPLICATE BUILDING PERMIT FEE	03/08/2024	45.00	45.00	02/20/2024
Total 60146421:					45.00	45.00	
60146440							
5650 c	NORTHWARD DEVELOPMENT L	FEB 2024A	REFUND DUPLICATE BUILDING PERMIT FEE	03/08/2024	1,000.00	1,000.00	02/20/2024
Total 60146440:					1,000.00	1,000.00	
60180821221							
21 ch	ALLIANT ENERGY	FEB 24 881653	FEB 24 881653 ELECTRIC CHARGES	03/08/2024	1,094.01	.00	
Total 60180821221:					1,094.01	.00	
60180821224							
21 ch	ALLIANT ENERGY	FEB 24 881653	FEB 24 881653 GAS CHARGES	03/08/2024	22.55	.00	
Total 60180821224:					22.55	.00	
60180827340							
3569 c	AUTUMN SUPPLY	15853	LAB GLOVES- WWTP	03/08/2024	181.48	.00	
Total 60180827340:					181.48	.00	
60180828340							
2433 c	AMAZON.COM LLC	114-0614947-6	WWTP TRUCK TOOL BOX PART	03/08/2024	145.07	.00	
2433 c	AMAZON.COM LLC	114-6748542-9	WWTP TRUCK TOOL BOX PART	03/08/2024	179.97	.00	
Total 60180828340:					325.04	.00	
60180832340							
2115 c	JACOBUS ENERGY	2841935	MILDRED LIFT - FUEL	03/08/2024	222.27	.00	
Total 60180832340:					222.27	.00	
60180833340							
2115 c	JACOBUS ENERGY	2841933	WWTP - FUEL	03/08/2024	1,207.02	.00	
3458 c	MULCAHY SHAW WATER INC	325707	LAMPS, O-RINGS	03/08/2024	3,529.00	.00	
3518 c	BATTERIES PLUS LLC	P70205364	12V LEAD BATTERY	03/08/2024	42.30	.00	
5652 c	ENDUSTRA FILTER MANUFACT	V240887-3	REPLACEMENT FILTERS - WWTP	03/08/2024	559.00	.00	
Total 60180833340:					5,337.32	.00	
60180834340							
4946 c	PIEPER POWER	PJ99005780	PROVIDE AND REPLACE RECEPTACLE ON L	03/08/2024	225.00	.00	
5289 c	SUMMIT FIRE PROTECTION	191016225	FIRE EXTINGUISHER ANNUAL INSPECTION-	03/08/2024	1,365.70	.00	
Total 60180834340:					1,590.70	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
60180840311							
2890 c	PITNEY BOWES PURCHASE PO	FEB 2024A	POSTAGE - SEWER DEPT	03/08/2024	10.07	.00	
3557 c	DAVE'S MILTON ACE HARDWAR	E12964	SHIPMENT OF SAMPLES	03/08/2024	41.38	.00	
3557 c	DAVE'S MILTON ACE HARDWAR	E15069	SHIPMENT OF SAMPLES	03/08/2024	41.87	.00	
Total 60180840311:					93.32	.00	
60180840340							
561 ch	PITNEY BOWES GLOBAL FINAN	3318714246A	LEASE PERIOD 12/30/2023-03/29/2024	03/08/2024	7.74	.00	
575 ch	QUILL CORPORATION	109888359A	PAPER	03/08/2024	23.99	.00	
Total 60180840340:					31.73	.00	
60180850225							
130 ch	US CELLULAR	0636373861A	WWTP IPAD MONTHLY SERVICE COST & DA	03/08/2024	28.75	.00	
5214 c	GRANITE TELECOMMUNICATIO	638717192	WWTP LINE CHARGES	03/08/2024	163.27	.00	
5214 c	GRANITE TELECOMMUNICATIO	638717192	608-884-3341 SEWER	03/08/2024	142.91	.00	
Total 60180850225:					334.93	.00	
60180850330							
784 ch	WI DEPT OF NATURAL RESOUR	MAY 2024 OS	WASTEWATER EXAM - OSWALD	03/08/2024	50.00	.00	
3093 c	WASTEWATER TRAINING SOLU	APR 2024	BASIC WASTEWATER - OSWALD	03/08/2024	370.00	.00	
Total 60180850330:					420.00	.00	
60180852210							
206 ch	DIGGERS HOTLINE INC	240 2 52801	FEB 2024 LOCATE TICKETS	03/08/2024	50.46	.00	
731 ch	BAKER TILLY US, LLP	BT2702146	SERVICES THRU 2/29/24 FINANCIAL AUDIT U	03/08/2024	4,014.28	.00	
812 ch	EUROFINS ENVIRONMENT TES	5000130440	WASTEWAER ANALYSIS	03/08/2024	336.00	.00	
3690 c	CEDAR CORPORATION	118752	WWTF OPERATIONS ASSISTANCE	03/08/2024	820.10	.00	
Total 60180852210:					5,220.84	.00	
60180854153							
2887 c	DELTA DENTAL OF WISCONSIN	2095742A	MAR 2024 DENTAL INSURANCE	03/08/2024	204.18	.00	
Total 60180854153:					204.18	.00	
60180854154							
779 ch	WI DEPT OF EMPLOYEE TRUST	MAR 2024A	MAR 2024 HEALTH INSURNACE	03/08/2024	2,748.70	.00	
Total 60180854154:					2,748.70	.00	
60180854155							
490 ch	SECURIAN FINANCIAL GROUP,	APR 2024	APR 2024 LIFE INSURANCE	03/08/2024	28.97	.00	
Total 60180854155:					28.97	.00	
60236700							
2936 c	MURPHY DESMOND LAWYERS	8182064A	SPECIAL LEGAL SERVICES- 2024 LEAD LAT	03/08/2024	508.75	.00	
3690 c	CEDAR CORPORATION	118756	DNR LOAN APPLICATIONS	03/08/2024	400.00	.00	
3690 c	CEDAR CORPORATION	118757	2024 LSL REPLACEMENT	03/08/2024	787.50	.00	
3690 c	CEDAR CORPORATION	118759	WATER UTILITY SCADA UPGRADES	03/08/2024	1,050.00	.00	
Total 60236700:					2,746.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
60246421							
5650 c	NORTHWARD DEVELOPMENT L	FEB 2024A	REFUND DUPLICATE BUILDING PERMIT FEE	03/08/2024	45.00	45.00	02/20/2024
Total 60246421:					45.00	45.00	
60280602340							
21 ch	ALLIANT ENERGY	FEB 24 370054	FEB 24 370054 ELECTRIC AND GAS CHARG	03/08/2024	377.72	.00	
2115 c	JACOBUS ENERGY	2841934	WATER DEPT- FUEL	03/08/2024	142.98	.00	
Total 60280602340:					520.70	.00	
60280605340							
5289 c	SUMMIT FIRE PROTECTION	191016224	FIRE EXTINGUISHER ANNUAL INSPECTION-	03/08/2024	299.90	.00	
Total 60280605340:					299.90	.00	
60280622221							
21 ch	ALLIANT ENERGY	FEB 24 227005	FEB 24 227005 ELECTRIC CHARGES	03/08/2024	26.53	.00	
21 ch	ALLIANT ENERGY	FEB 24 360963	FEB 24 360963 ELECTRIC CHARGES	03/08/2024	1,038.16	.00	
21 ch	ALLIANT ENERGY	JAN 24 357770	JAN 24 357770 ELECTRIC CHARGES	03/08/2024	1,730.97	.00	
600 ch	ROCK ENERGY COOPERATIVE	FEB 24 903630	90363001 WATER TOWER LIGHT CHARGE	03/08/2024	31.87	31.87	02/20/2024
Total 60280622221:					2,827.53	31.87	
60280622224							
21 ch	ALLIANT ENERGY	FEB 24 227005	FEB 24 227005 GAS CHARGES	03/08/2024	47.42	.00	
21 ch	ALLIANT ENERGY	JAN 24 357770	JAN 24 357770 GAS CHARGES	03/08/2024	126.82	.00	
Total 60280622224:					174.24	.00	
60280623340							
2023 c	USA BLUEBOOK	INV00274641	HONEYWELL CHART PAPER	03/08/2024	87.11	.00	
Total 60280623340:					87.11	.00	
60280631340							
5473 c	HAWKINS INC	6687729	PHOSPHATE	03/08/2024	1,665.37	.00	
Total 60280631340:					1,665.37	.00	
60280903340							
561 ch	PITNEY BOWES GLOBAL FINAN	3318714246A	LEASE PERIOD 12/30/2023-03/29/2024	03/08/2024	7.74	.00	
575 ch	QUILL CORPORATION	109888359A	PAPER	03/08/2024	23.99	.00	
Total 60280903340:					31.73	.00	
60280904740							
5653 c	WIENKE, JEREMY	MAR 2024	OVERPAYMENT REFUND- 1107 BLAINE ST	03/08/2024	299.77	.00	
5654 c	JACKSON, DAVID	MAR 2024	OVERPAYMENT REFUND- 300 STOUGHTON	03/08/2024	256.43	.00	
Total 60280904740:					556.20	.00	
60280920225							
130 ch	US CELLULAR	0636373861A	WATER DEPARTMENT CELL PHONE & DATA	03/08/2024	16.58	.00	
3534 c	CHARTER COMMUNICATIONS	010138402192	WATER DEPARTMENT INTERNET CHARGE	03/08/2024	45.00	.00	
5214 c	GRANITE TELECOMMUNICATIO	638717192	608-884-3341 WATER	03/08/2024	142.91	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60280920225:					204.49	.00	
60280920311							
2890 c	PITNEY BOWES PURCHASE PO	FEB 2024A	POSTAGE - WATER DEPT	03/08/2024	10.07	.00	
Total 60280920311:					10.07	.00	
60280920320							
771 ch	WI RURAL WATER ASSOCIATIO	S6350	WRWA MEMBERSHIP RENEWAL	03/08/2024	480.00	.00	
Total 60280920320:					480.00	.00	
60280920330							
771 ch	WI RURAL WATER ASSOCIATIO	MAR 2024 MO	CONFERENCE - MOSER	03/08/2024	85.00	.00	
Total 60280920330:					85.00	.00	
60280923210							
206 ch	DIGGERS HOTLINE INC	240 2 52801	FEB 2024 LOCATE TICKETS	03/08/2024	50.46	.00	
731 ch	BAKER TILLY US, LLP	BT2702146	SERVICES THRU 2/29/24 FINANCIAL AUDIT U	03/08/2024	4,024.97	.00	
Total 60280923210:					4,075.43	.00	
60280926153							
2887 c	DELTA DENTAL OF WISCONSIN	2095742A	MAR 2024 DENTAL INSURANCE	03/08/2024	367.46	.00	
Total 60280926153:					367.46	.00	
60280926154							
779 ch	WI DEPT OF EMPLOYEE TRUST	MAR 2024A	MAR 2024 HEALTH INSURNACE	03/08/2024	4,946.59	.00	
Total 60280926154:					4,946.59	.00	
60280926155							
490 ch	SECURIAN FINANCIAL GROUP,	APR 2024	APR 2024 LIFE INSURANCE	03/08/2024	94.97	.00	
Total 60280926155:					94.97	.00	
60280933340							
5184 c	BUMPER TO BUMPER EDGERT	625-376077	OIL FILTERS	03/08/2024	189.84	.00	
Total 60280933340:					189.84	.00	
60280933380							
5184 c	BUMPER TO BUMPER EDGERT	625-375353	OIL AND OIL FILTERS	03/08/2024	41.87	.00	
5184 c	BUMPER TO BUMPER EDGERT	625-375355	OIL	03/08/2024	11.60	.00	
Total 60280933380:					53.47	.00	
60280933385							
3404 c	BURNS FULL SERVICE LLC	FEB 2024A	FEB 2024 GAS/DIESEL CHARGES - WATER	03/08/2024	269.00	.00	
Total 60280933385:					269.00	.00	
Grand Totals:					38,631.39	1,121.87	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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GRAND TOTAL: \$38,631.39

March 11, 2024

Vouchers Payable submitted By: Maddie Deegan

James Kapellen (Chairperson)

Paul Davis (Aldersperson)

Shawn Prebil (Aldersperson)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input Date = 03/08/2024

Invoice Detail.Voided = No

EDGERTON W.W.T.P. REPORT

February 2024

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Brad Oswald started at the WWTP. Working on getting him trained and up to speed.
7. Starting this year we will be required to do PFAs sampling of the sludge annually. This is just for monitoring.
8. Northland Equipment transferred the bumper crane from the Chevy truck to the Dodge. Also removed tool boxes from the Chevy and installed them on the Dodge.
9. Reprogrammed 2 of the alarm dialers, removed Jim's number and added Brad's.
10. Lift station mixer was picked up and taken to Flygt for service.
11. Ordered new UV intensity sensor for the UV disinfection system.
12. All the generators were filled with fuel.
13. Set up weekly E. coli testing with the State Lab of Hygiene for May 1 – Sep 30.
14. Walter and Sons will haul our sludge this year, waiting on approval from land owner for one of our DNR approved sites.

Thank You, Zach Nelson

Edgerton WWTP

EDGERTON WATERWORKS

February Report 2024

1. Monthly samples were taken to the State Lab of Hygiene. All samples were safe.
2. Customers with shallow water service lines were notified to stop running water.
3. Old meters were changed.
4. Painting of wellhouse piping was done.
5. Old meters were torn apart.
6. Street valves were exercised.
7. Jeff has been showing Brad how to operate the Vactor truck.
8. Locates were done.
9. Monthly DNR report was submitted.

Thomas A. Pennekamp/Operator-in-charge