

**January 13, 2020 UTILITY COMMISSION MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Candy Davis, Jim Kapellen, Rick Petersen, Lawanna Schieldt and Denise Langan.

Excused: Janelle Frey and Debbie Olson

Others Present: Utility Director Randy Oren, City Administrator Ramona Flanigan, Council Person David Esau and Jeffrey Mueller.

Flanigan confirmed the meeting agenda was properly posted on Friday, January 10, 2020 at the Post Office, Edgerton Library, City Hall and the website.

**APPROVAL OF MINUTES:** A Langan/Petersen motion to approve the December 9, 2019 Utility Commission meeting minutes passed, all voted in favor.

**APPROVE VOUCHERS PAYABLE:** A Kapellen/Davis motion to approve payment of the bills list in the amount of \$69,315.56 passed on a 5/0 roll call vote.

**LEAK CREDIT 241 W LAWTON ST:** Mr. Mueller, renter at 241 W Lawton St, stated there was a toilet that was leaking and it was fixed in September. Rick Peterson asked why the 4<sup>th</sup> quarter bill was so high if the toilet was fixed? Mueller stated the toilet could have been fixed in October he wasn't sure.

A Kapellen/Petersen motion to approve a sewer only credit for 241 W Lawton St in the amount of \$250 passed on a 5/0 roll call vote.

**BILLING ADJUSTMENTS:** In the 4<sup>th</sup> quarter the meter at 310 Dorow Ave was misread and then entered into the system incorrectly. The customer should have been billed for 9,000 gallons but was charged for 109,000 gallons in error.

A Schieldt/Davis motion to approve a billing credit for 310 Dorow Ave in the amount of \$1,062.91 passed on a 5/0 roll call vote.

601 Washington St submitted meter reading for a pool fill that did not get processed on the fourth quarter bill.

A Davis/Petersen motion to approve a billing credit for 601 Washington St in the amount of \$59.60 passed on a 5/0 roll call vote.

Being no other business before the Commission, a Davis/Kapellen motion to adjourn passed, all voted in favor.

Randy Oren/wjl  
Utility Director