

CITY OF EDGERTON
UTILITIES COMMISSION
EDGERTON CITY HALL
12 ALBION STREET

Monday, August 12, 2024 at 5:45 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to Order; Roll Call.
2. Confirmation of Meeting Notice on Friday, August 9, 2024.
3. Personal appearances for non-agenda items limited to 3 minutes.
4. Consider July 8, 2024 Utility Commission Minutes.
5. Consider Pay Request #2 from Miller Pipeline for the 2024 Lead Lateral Replacement Project.
6. Consider Vouchers Payable.
7. Consider Leak Credits.
 - a. 121 Whitney's Way
 - b. 506 Chamberlain Street
8. Discuss and Consider 2025 Water & Sewer Forecast.
9. Operator's Reports.
10. Director's Report.
11. Administrative Report.
12. Adjourn.

Cc:	All Commission Members Department Heads	All Council Members Newspapers
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NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 608-884-3341

Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision making responsibility. The only action to be taken at this meeting will be action by the Utilities Commission.

**JULY 8, 2024 UTILITY COMMISSION MEETING MINUTES
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:45 p.m.

Present: Paul Davis (arrived 5:47pm) Shawn Prebil, Jim Kapellen, Rick Petersen, Todd Wescott and Richard Sturm

Excused: Denise Langan

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Howard Moser, Mayor Christopher Lund and citizens.

Flanigan confirmed the meeting agenda was properly posted on Friday, July 5, 2024 at the Edgerton Library, City Hall and the City's website.

MINUTES: A Shawn Prebil/Rick Petersen motion to approve the June 10, 2024 Utility Commission meeting minutes passed, all voted in favor.

PAY REQUEST #1 FROM MILLER PIPELINE FOR THE 2024 LEAD LATERAL REPLACEMENT PROJECT: A Todd Wescott/Shawn Prebil motion to approve pay request #1 from Miller Pipeline for the 2024 Lead Lateral Replacement project in the amount of \$282,086.37 passed on a 5/0 roll call vote.

VOUCHERS PAYABLE: A Jim Kapellen/Rick Petersen motion to approve vouchers payable in the amount of \$383,099.64 passed on a 6/0 roll call vote.

BILLING ADJUSTMENT FOR 1191 HAIN RD: Due to a reading error, the account at 1191 Hain Rd was over-charged \$1,129.24.

A Shawn Prebil/ Paul Davis motion to pay 1191 Hain Rd the over-charged amount of \$1,129.24 passed on a 6/0 roll call vote.

UNCOLLECTABLE UTILITY BILLING WRITE-OFFS: A Jim Kapellen/Shawn Prebil motion to approve the uncollectable utility billing write-offs as listed in the packet passed on a 6/0 roll call vote.

Being no other business before the Commission, a Shawn Prebil/Rick Petersen motion to adjourn passed, all voted in favor.


Howard Moser/mjd
Municipal Services Director

Contractor's Application for Payment No. 2

Application Period:	06/27/24 thru 7/31/2024	Application Date:	8/5/2024
To (Owner):	City of Edgerton Albion Street Edgerton, WI 53534	From (Contractor):	Miller Pipeline, LLC
Project:	2024 Lead Service Lateral Replacement	Contract:	"24E-02"
Owner's Contract No:	"24E-02"	Contractor's Project No:	
		Engineer's Project No:	4894-0116

Application For Payment
Change Order Summary

Approved Change Orders	Number	Additions	Deductions
1. ORIGINAL CONTRACT PRICE.....			\$ 697,329.15
2. Net change by Change Orders.....			\$
3. Current Contract Price (Line 1 ± 2).....			\$ 697,329.15
4. TOTAL COMPLETED AND STORED TO DATE (Column 1 total on Progress Estimates).....			\$ 675,606.48
5. RETAINAGE:			
a. 5% X \$675,606.48 Work Completed.....			\$ 33,780.32
b. 5% X Stored Material.....			\$
c. Total Retainage (Line 5.a + Line 5.b).....			\$ 33,780.32
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....			\$ 641,826.16
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....			\$ 282,086.37
8. AMOUNT DUE THIS APPLICATION.....			\$ 359,739.79
TOTALS			
NET CHANGE BY			
CHANGE ORDERS			

Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the		Payment of: \$ 359,739.79 (Line 8 or other - attach explanation of the other amount)
is recommended by:  (Engineer) 8/7/2024 (Date)		
Payment of: \$ 359,739.79 (Line 8 or other - attach explanation of the other amount)		
is approved by: _____ (Owner)		(Date)
Approved by: _____		(Date)
Funding or Financing Entity (if applicable) _____		(Date)

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.Input Date = 08/09/2024
Invoice Detail.Voided = No

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
60136700							
3854 c	EWALD MOTORS	22364A	2024 RAM 2500 - SEWER DEPT	08/09/2024	37,868.00	37,868.00	07/26/2024
Total 60136700:					37,868.00	37,868.00	
60180821221							
21 ch	ALLIANT ENERGY	JUN 24 236416	JUN 24 236416 ELECTRIC CHARGES	08/09/2024	30.29	.00	
21 ch	ALLIANT ENERGY	JUN 24 422906	JUN 24 422906 ELECTRIC CHARGES	08/09/2024	4,990.77	.00	
21 ch	ALLIANT ENERGY	JUN 24 481500	JUN 24 481500 ELECTRIC CHARGES	08/09/2024	56.00	.00	
21 ch	ALLIANT ENERGY	JUN 24 881653	JUN 24 881653 ELECTRIC CHARGES	08/09/2024	1,499.02	.00	
Total 60180821221:					6,576.08	.00	
60180821224							
21 ch	ALLIANT ENERGY	JUN 24 422906	JUN 24 422906 GAS CHARGES	08/09/2024	28.79	.00	
21 ch	ALLIANT ENERGY	JUN 24 881653	JUN 24 881653 GAS CHARGES	08/09/2024	13.90	.00	
Total 60180821224:					42.69	.00	
60180825210							
4993 c	WALTER AND SON WASTE HAU	10182	TRANSFER SLUDGE, CLEAN DIGESTER, RE	08/09/2024	7,775.00	.00	
Total 60180825210:					7,775.00	.00	
60180827340							
521 ch	NORTH CENTRAL LABS OF WI I	506361	BUFFER SOLUTION, BRUSH, DIGITAL THER	08/09/2024	288.91	.00	
2023 c	USA BLUEBOOK	INV00412899	WWTP SUPPLIES	08/09/2024	109.07	.00	
3557 c	DAVE'S MILTON ACE HARDWAR	E53319	PENS	08/09/2024	2.99	.00	
5020 c	UNITED LABORATORIES	INV411547	FOG-AWAY, SPIGOT	08/09/2024	536.74	.00	
5020 c	UNITED LABORATORIES	INV413187	FOG-AWAY, BACTERIAL TREATMENT, SPIGO	08/09/2024	3,020.37	.00	
Total 60180827340:					3,958.08	.00	
60180828380							
541 ch	OUTPATIENT ENTRANCE GRAP	AUG 2024	SEWER DEPT TRUCK LETTERING	08/09/2024	300.00	.00	
Total 60180828380:					300.00	.00	
60180828385							
3404 c	BURNS FULL SERVICE LLC	JULY 2024A	JULY 2024 GAS/DIESEL CHARGES - WATER	08/09/2024	86.29	.00	
Total 60180828385:					86.29	.00	
60180831340							
2056 c	ROCK ROAD COMPANIES INC	321342	ASPHALT	08/09/2024	905.15	.00	
Total 60180831340:					905.15	.00	
60180832340							
3161 c	MENARDS	076467	PLUGS, SCREWS -WWTP	08/09/2024	25.96	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3161 c	MENARDS	076467	PLUG RETURN-WWTP	08/09/2024	11.49-	.00	
4661 c	HADY ELECTRIC, INC	40540	TROUBLE CALL WWTP - SCUM PUMP	08/09/2024	535.00	.00	
Total 60180832340:					549.47	.00	
60180833340							
4661 c	HADY ELECTRIC, INC	40501	TROUBLE CALL WWTP - INFLUENT FLOW FL	08/09/2024	842.25	.00	
Total 60180833340:					842.25	.00	
60180840311							
3557 c	DAVE'S MILTON ACE HARDWAR	E49730	SHIPMENT OF SAMPLES	08/09/2024	41.38	.00	
3557 c	DAVE'S MILTON ACE HARDWAR	E51692	SHIPMENT OF SAMPLES	08/09/2024	41.87	.00	
3557 c	DAVE'S MILTON ACE HARDWAR	E53319	SHIPMENT OF SAMPLES	08/09/2024	41.38	.00	
4880 c	BAYSIDE PRINTING, LLC	144660A	2ND QTR 24 BILLING - POSTAGE	08/09/2024	507.39	.00	
Total 60180840311:					632.02	.00	
60180840340							
575 ch	QUILL CORPORATION	111564992A	PAPER	08/09/2024	19.79	.00	
934 ch	STAPLES CREDIT PLAN	7637839329A	COLOR PAPER	08/09/2024	2.92	.00	
4880 c	BAYSIDE PRINTING, LLC	144660A	2ND QTR 24 BILLING - UTILITY BILL	08/09/2024	202.60	.00	
Total 60180840340:					225.31	.00	
60180850225							
130 ch	US CELLULAR	0667407519A	WWTP IPAD MONTHLY SERVICE COST & DA	08/09/2024	28.75	.00	
311 ch	FRONTIER COMMUNICATIONS	JULY 2024A	608-884-6531 TELEPHONE CHARGES	08/09/2024	277.27	277.27	07/16/2024
311 ch	FRONTIER COMMUNICATIONS	JULY 2024A	608-884-1968 TELEPHONE CHARGES	08/09/2024	71.80	71.80	07/16/2024
311 ch	FRONTIER COMMUNICATIONS	JULY 2024A	262-002-7247 TELEPHONE CHARGES	08/09/2024	30.60	30.60	07/16/2024
4659 c	CENTURYLINK	696274153A	JUL 2024 LONG DISTANCE CHARGES	08/09/2024	.46	.00	
4659 c	CENTURYLINK	700254928	AUG 2024 LONG DISTANCE CHARGES	08/09/2024	.27	.00	
5214 c	GRANITE TELECOMMUNICATIO	652696745A	WWTP LINE CHARGES	08/09/2024	173.38	173.38	07/16/2024
5214 c	GRANITE TELECOMMUNICATIO	652696745A	608-884-3341 SEWER	08/09/2024	143.10	143.10	07/16/2024
5214 c	GRANITE TELECOMMUNICATIO	655320070	WWTP LINE CHARGES	08/09/2024	173.38	.00	
5214 c	GRANITE TELECOMMUNICATIO	655320070	608-884-3341 SEWER	08/09/2024	144.76	.00	
Total 60180850225:					1,043.77	696.15	
60180850340							
118 ch	C & M PRINTING INC	74318A	DPW/UTILITY TIME CARDS	08/09/2024	79.50	.00	
Total 60180850340:					79.50	.00	
60180852210							
206 ch	DIGGERS HOTLINE INC	240 6 52801	JUN 2024 LOCATE TICKETS	08/09/2024	155.73	.00	
206 ch	DIGGERS HOTLINE INC	240 7 52801	JUL 2024 LOCATE TICKETS	08/09/2024	101.79	.00	
660 ch	WI STATE LABORATORY OF HY	783257	E COLI TESTING - WWTP	08/09/2024	180.00	.00	
812 ch	EUROFINS ENVIRONMENT TES	5000136577	WASTEWATER ANALYSIS	08/09/2024	572.00	.00	
3690 c	CEDAR CORPORATION	119899	UTILITY MAP CONVERSION TO GIS- SANIT	08/09/2024	375.00	.00	
3690 c	CEDAR CORPORATION	119906	WWTF - FOCUS ENERGY ASSESSMENT	08/09/2024	3,200.00	.00	
Total 60180852210:					4,584.52	.00	
60180854153							
2887 c	DELTA DENTAL OF WISCONSIN	2177021A	AUG 2024 DENTAL INSURANCE	08/09/2024	204.18	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60180854153:					204.18	.00	
60180854154							
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2024	SEPT 2024 HEALTH INSURNAGE	08/09/2024	4,494.89	.00	
Total 60180854154:					4,494.89	.00	
60180854155							
490 ch	SECURIAN FINANCIAL GROUP,	AUG 2024A	AUG 2024 LIFE INSURANCE	08/09/2024	30.21	30.21	07/16/2024
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2024	SEPT 2024 LIFE INSURANCE	08/09/2024	30.21	.00	
Total 60180854155:					60.42	30.21	
60180856340							
560 ch	PIGGLY WIGGLY STORE	003332/034642	SNACKS FOR L. SCHIEDT & J. REILLY FARE	08/09/2024	12.19	.00	
Total 60180856340:					12.19	.00	
60236700							
2936 c	MURPHY DESMOND LAWYERS	8190784A	SPECIAL LEGAL SERVICES	08/09/2024	490.25	.00	
3690 c	CEDAR CORPORATION	119901	DNR LOAN APPLICATIONS	08/09/2024	720.00	.00	
3690 c	CEDAR CORPORATION	119902	2024 LSL REPLACEMENT	08/09/2024	1,081.08	.00	
3690 c	CEDAR CORPORATION	119904	WATER UTILITY SCADA UPGRADES	08/09/2024	800.00	.00	
3690 c	CEDAR CORPORATION	120750	DNR LOAN APPLICATIONS	08/09/2024	720.00	.00	
3690 c	CEDAR CORPORATION	120751	2024 LSL REPLACEMENT	08/09/2024	2,576.54	.00	
5712 c	MILLER PIPELINE, LLC	PAY REQ #2 2	LEAD SERVICE LATERAL REPLACEMENT- P	08/09/2024	359,739.79	.00	
Total 60236700:					366,127.66	.00	
60280602340							
21 ch	ALLIANT ENERGY	JUN 24 370054	JUN 24 370054 ELECTRIC AND GAS CHARG	08/09/2024	77.18	.00	
Total 60280602340:					77.18	.00	
60280622221							
21 ch	ALLIANT ENERGY	JUN 24 213303	JUN 24 213303 ELECTRIC CHARGES	08/09/2024	38.07	.00	
21 ch	ALLIANT ENERGY	JUN 24 227005	JUN 24 227005 ELECTRIC CHARGES	08/09/2024	23.47	.00	
21 ch	ALLIANT ENERGY	JUN 24 357770	JUN 24 357770 ELECTRIC CHARGES	08/09/2024	1,763.80	.00	
21 ch	ALLIANT ENERGY	JUN 24 360963	JUN 24 360963 ELECTRIC CHARGES	08/09/2024	913.22	.00	
21 ch	ALLIANT ENERGY	JUN 24 715243	JUN 24 715243 ELECTRIC CHARGES	08/09/2024	919.95	.00	
Total 60280622221:					3,658.51	.00	
60280622224							
21 ch	ALLIANT ENERGY	JUN 24 227005	JUN 24 227005 GAS CHARGES	08/09/2024	13.27	.00	
21 ch	ALLIANT ENERGY	JUN 24 357770	JUN 24 357770 GAS CHARGES	08/09/2024	13.27	.00	
Total 60280622224:					26.54	.00	
60280630210							
660 ch	WI STATE LABORATORY OF HY	781693	FLUORIDE SAMPLE	08/09/2024	134.00	.00	
Total 60280630210:					134.00	.00	
60280631340							
5473 c	HAWKINS INC	6823379	PHOSPHATE	08/09/2024	1,681.48	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60280631340:					1,681.48	.00	
60280903311							
4880 c	BAYSIDE PRINTING, LLC	144660A	2ND QTR 24 BILLING - POSTAGE	08/09/2024	507.39	.00	
Total 60280903311:					507.39	.00	
60280903340							
575 ch	QUILL CORPORATION	111564992A	PAPER	08/09/2024	19.79	.00	
934 ch	STAPLES CREDIT PLAN	7637839329A	COLOR PAPER	08/09/2024	2.93	.00	
4880 c	BAYSIDE PRINTING, LLC	144660A	2ND QTR 24 BILLING - UTILITY BILL	08/09/2024	202.60	.00	
Total 60280903340:					225.32	.00	
60280904740							
5720 c	SELENE HOMES LLC	AUG 2024	OVERPAYMENT REFUND- 215 WEST MEADO	08/09/2024	103.19	.00	
5721 c	GARCZYNSKI, KEVIN & JULIA	AUG 2024	OVERPAYMENT REFUND- 1336 SAVANNAH	08/09/2024	293.52	.00	
Total 60280904740:					396.71	.00	
60280920225							
130 ch	US CELLULAR	0667407519A	WATER DEPARTMENT CELL PHONE & DATA	08/09/2024	19.11	.00	
311 ch	FRONTIER COMMUNICATIONS	JULY 2024A	262-002-7243 TELEPHONE CHARGES	08/09/2024	62.90	62.90	07/16/2024
311 ch	FRONTIER COMMUNICATIONS	JULY 2024A	608-884-8331 TELEPHONE CHARGES	08/09/2024	95.30	95.30	07/16/2024
3534 c	CHARTER COMMUNICATIONS	010138407192	WATER DEPT INTERNET	08/09/2024	45.00	.00	
4659 c	CENTURYLINK	696274153A	JUL 2024 LONG DISTANCE CHARGES	08/09/2024	.46	.00	
4659 c	CENTURYLINK	700254928	AUG 2024 LONG DISTANCE CHARGES	08/09/2024	.27	.00	
5214 c	GRANITE TELECOMMUNICATIO	652696745A	608-884-3341 WATER	08/09/2024	143.11	143.11	07/16/2024
5214 c	GRANITE TELECOMMUNICATIO	655320070	608-884-3341 WATER	08/09/2024	144.76	.00	
Total 60280920225:					510.91	301.31	
60280920320							
37 ch	AMERICAN WATER WORKS AS	7002237213	MEMBERSHIP RENEWAL	08/09/2024	430.00	.00	
Total 60280920320:					430.00	.00	
60280920330							
784 ch	WI DEPT OF NATURAL RESOUR	AUG 2024 OS	WATER CERTIFICATION EXAM- OSWALD	08/09/2024	50.00	.00	
Total 60280920330:					50.00	.00	
60280920340							
118 ch	C & M PRINTING INC	74318A	DPW/UTILITY TIME CARDS	08/09/2024	79.50	.00	
560 ch	PIGGLY WIGGLY STORE	003332/034642	SNACKS FOR L. SCHIEDT & J. REILLY FARE	08/09/2024	12.19	.00	
Total 60280920340:					91.69	.00	
60280923210							
206 ch	DIGGERS HOTLINE INC	240 6 52801	JUN 2024 LOCATE TICKETS	08/09/2024	155.73	.00	
206 ch	DIGGERS HOTLINE INC	240 7 52801	JUL 2024 LOCATE TICKETS	08/09/2024	101.79	.00	
Total 60280923210:					257.52	.00	
60280926153							
2887 c	DELTA DENTAL OF WISCONSIN	2177021A	AUG 2024 DENTAL INSURANCE	08/09/2024	367.46	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 60280926153:					367.46	.00	
60280926154							
779 ch	WI DEPT OF EMPLOYEE TRUST	SEPT 2024	SEPT 2024 HEALTH INSURNACE	08/09/2024	5,503.75	.00	
Total 60280926154:					5,503.75	.00	
60280926155							
490 ch	SECURIAN FINANCIAL GROUP,	AUG 2024A	AUG 2024 LIFE INSURANCE	08/09/2024	106.09	106.09	07/16/2024
490 ch	SECURIAN FINANCIAL GROUP,	SEPT 2024	SEPT 2024 LIFE INSURANCE	08/09/2024	106.09	.00	
Total 60280926155:					212.18	106.09	
60280933385							
3404 c	BURNS FULL SERVICE LLC	JULY 2024A	JULY 2024 GAS/DIESEL CHARGES - WATER	08/09/2024	235.16	.00	
Total 60280933385:					235.16	.00	
Grand Totals:					450,733.27	39,001.76	

GRAND TOTAL: \$450,733.27

August 12, 2024

Vouchers Payable submitted By: Maddie Deegan

James Kapellen (Chairperson)

Paul Davis (Aldersperson)

Shawn Prebil (Aldersperson)

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input Date = 08/09/2024

Invoice Detail.Voided = No

Memo

To: Utility Commission

From: Wendy Loveland

Date: 08/12/2024

Re: Leak Credit for 121 Whitneys Way

The owner of 121 Whitney's Way is requesting a credit for 44,000 gallons of additional usage. The owner has submitted a letter of explanation; however, she will not have an affidavit to submit. The appliance found leaking was a water softener. At this time the unit is unplugged and she does not intend to use the appliance. She will be replacing it at a later date, therefore there will be no affidavit of repair submitted.

The average usage for this property is 10,000 gallons. The 2nd quarter billing was for 54,000 gallons so the possible credit requested is on 44,000 gallons. The Commission is not obligated to award a credit at this time.

If the Commission agrees to award a credit, below is the maximum credit allowed:

Maximum water credit allowed: \$89.32

Maximum sewer credit allowed: \$253.00

①

7/24/24

Utility Commission -

I am writing to you in hopes you will consider approving me for a "leak" credit. I have an older water softener when I moved into this property almost 3 years ago. I am not sure how the water got turned on because I wasn't using it. Anyway my plans are to purchase a new unit once I have money saved. As of today, when the utility man ~~came~~ to investigate my leak, we unplugged the unit. I have no intentions of using it.

I would appreciate any credit you can approve. Because as a single mom I am just trying to cover my bills and save for

Service Address:

121 Whitney's
way

③

updates I know will be needed soon. I am already working 2 jobs and this bill is going to set me back several months or so. Any help will truly be appreciated.

Thanks

Laura Jacobson

ACCOUNT NO: 7.8530.05

	07/30/2024	07/20/2024	740.57
JACOBSON, LAURA			
121 WHITNEYS WAY			
EDGERTON WI 53534			762.78

JACOBSON, LAURA	07/30/2024	
SERVICE ADDRESS 121 WHITNEY'S WAY		
ACCOUNT NO: 7.8530.05	PREVIOUS BALANCE:	-8.23

WATER	03/06/2024	06/12/2024	165	111	54	243.00
SEWER					54	456.15

SIDEWALK UTILITY	.69
STORM WATER	4.00
PUBLIC FIRE PROTECTION	36.73

PENALTY-WATER	3.61
PENALTY-SEWER	4.48
PENALTY-STORM WATER	.12
PENALTY - SIDEWALK	.02
RECONNECT - WATER	
RECONNECT SEWER	

TOTAL CURRENT CHARGES:	748.80
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TOTAL AMOUNT DUE NOW:	740.57
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AFTER DUE DATE	762.78
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Memo

To: Utility Commission
From: Wendy Loveland
Date: 08/12/2024
Re: Leak Credit at 506 Chamberlain St

The renter of 506 Chamberlain St is requesting a credit for 30,000 gallons of additional usage. The owner has submitted the affidavit form and receipt of repair for your review.

The average usage for the last four quarters was 6,000 gallons. The 2nd quarter billing was for 36,000 gallons so the possible credit requested is on 30,000 gallons. The Commission is not obligated to award a credit at this time.

If the Commission agrees to award a credit, below is the maximum credit allowed:

Maximum water credit allowed: \$60.90

Maximum sewer credit allowed: \$172.50

To City Utility Commission

I reside at 506 Chamberlain St.
am requesting a credit for
my utility bill. The main floor
toilet was leaking. It has since
been repaired.

Helen Oelstad

LEAK CREDIT AFFIDAVIT

This form is required if your leak credit request is
20,000-50,000 gallons over your average usage

I, Helen Olstad, personally appeared before the undersigned
notary public to affirm that either I or my contractor have made repairs to the plumbing or
appliance that has caused the leak for which I seek a credit. I affirm the following statements:

Describe the location of the leak. Toilet on Main floor 506
Chamberlain - Edgerton, WI.

Describe the probable cause of the leak. Toilet continued to flush

***Attach all receipts for materials or repairs related to the leak.**

I understand that if a credit is approved, I may not apply for another leak credit for 3 years.

Helen Olstad Date: 7/17/2024
Signature of property owner/tenant
landlord

State of Wisconsin
County of Rock

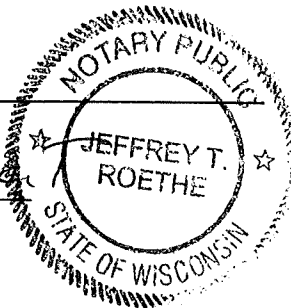
Signed and sworn to (or affirmed) before me on 7/17/2024
by Helen Olstad Date

Printed name(s) of individual(s) making statement

who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before
me.

Jeffrey T. Roethe
Notary Public

My commission expires on 10 September



PCI Plumbing Corp.

PO BOX 307
Milton, WI 53563

Invoice

Date	Invoice #
7/16/2024	5566

608-868-5825
Bill To
Jeff Roethe PO BOX 151 Edgerton, WI 53534

Ship To
Helen Olstad 506 Chamberlain St Edgerton, WI

P.O. Number	Terms	Due Date
	1% 10, NET 20	8/5/2024

Item Code	Description	Price Each	Amount
14 Plumbing	Labor & services to address the toilet running. Found that the toilet tank was losing water and refilling. We replaced the toilet flush valve gasket and fill valve to correct the issue.	140.00	140.00T
14 Plumbing	Materials used: Fluidmaster 400, Mansfield flush valve gasket	20.94	20.94T
	Rock County Sales Tax	5.50%	8.85

Thank you for your business. We appreciate your payment in full within 20 days.	Total	\$169.79
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City of Edgerton Utilities12 Albion St.
Edgerton, WI 53534

ACCOUNT NO: 4.3480.03



*****SCH 5-DIGIT 53545

965/4/1

OLSTAD, HELEN
506 CHAMBERLAIN ST
EDGERTON WI 53534-1510

BILLING DATE	DUE DATE	AMOUNT DUE ▼
06/20/2024	07/20/2024	540.17
AMOUNT DUE AFTER DUE DATE ►		556.37

MAKE CHECK PAYABLE TO CITY OF EDGERTON

PLEASE RETURN TOP PORTION WITH PAYMENT

OLSTAD, HELEN
SERVICE ADDRESS 506 CHAMBERLAIN ST
ACCOUNT NO: 4.3480.03

06/20/2024

PREVIOUS BALANCE:

TYPE OF SERVICE	READING DATES		METER READING		USAGE IN THOUSANDS	CHARGE PER THOUSANDS	AMOUNT
	FROM	TO	PRESENT	PREVIOUS			
WATER	03/06/2024	06/11/2024	437	401	36	-	172.60
SEWER					36		318.09

SIDEWALK UTILITY	2.75
STORM WATER	10.00
PUBLIC FIRE PROTECTION	36.73

PENALTY-WATER
PENALTY-SEWER
PENALTY-STORM WATER
PENALTY - SIDEWALK
RECONNECT - WATER
RECONNECT SEWER

TOTAL CURRENT CHARGES: 540.17

TOTAL AMOUNT DUE NOW: 540.17

AFTER DUE DATE 556.37

City of Edgerton Utilities12 Albion St.
Edgerton, WI 53534
Phone (608) 884-3341
www.cityofedgerton.com
www.facebook.com/cityofedgerton

Monday-Friday 7:30 AM - 4:00 PM

Memo

To: Utilities Commission

From: Staff

Date: 8/7/2024

Re: 2024 Forecast

Each year the Utility Commission reviews the five-year updated financial forecast for the utilities. This analysis provides a long-term view of the financial health of the utilities; it is used to make decisions about projects, staffing, and other operating expenses; and it provides the basis for determining if a rate increase or a borrowing are needed **for the next year**.

The forecast is largely driven by capital projects and equipment. The capital projects and equipment shown on the attached lists are included in the forecasts. The following is the summary of the forecast for each utility.

Water Utility

The Public Service Commission establishes eligibility criteria for the simplified rate increase process. According to PSC regulations, the water utility has reached a limit in inflationary (simplified) rate increases. The utility will not be able to increase rates using the simplified rate increase process until a full rate study is completed. The last full rate study was in 2001.

Capital and Operating Costs: The forecast includes almost \$1.7 million in capital projects over the next 4 years. Please recall the forecast is built on an assumption of a 4% increase in operating costs each year. The forecast includes the following increases in operating costs:

- As noted last year, the DNR has indicated we need to change out more water meters each year to stay in compliance with DNR regulations which will increase costs.
- Health insurance rates will increase by 11% and retirement costs will also increase next year.

Lead Lateral Project: The project is complete and the closing on the loan / grants is scheduled for September.

Scenarios: The attached water utility forecast summary tests several scenarios. Since the utility cannot consider a rate increase at this time, none of the scenarios include a rate increase.

Scenario 1: Having no rate increases over the next 5 years and no borrowing after 2024. This shows positive but quickly declining cash over the five years.

Scenario 2: Having no rate increases over the next 5 years, using \$100,000 each year of utility cash to pay for projects, and borrowing for all other project costs. This scenario results in a relatively stable cash position and no need for additional required rate increases in the next 5-year period.

Scenario 3: Having no rate increases over the next 5 years, using \$200,000 each year of utility cash to pay for projects, and borrowing for all other project costs. This scenario results in a relatively stable cash position and with no additional required rate increases in the next 5-year period.

Summary: The forecast indicates that the utility cannot complete the projects without borrowing for some portion of the capital projects. Scenarios that deplete cash over the 5-year period are not sustainable and would eliminate the Commission's ability to pay for any part of projects out of rates over time, thus requiring more borrowing. Delaying capital projects by one year would help the utility's cash position but delaying projects for several years is not sustainable.

Recommendation: Staff recommends the Utility Commission select Scenario 2 or 3 as the preferred alternative meaning there would be no rate increase next year and would use \$100,000 in cash for next year's project. Staff further recommends that when following the 2024 audit and before we borrow for Albion Street, the Commission consider paying up to \$200,000 in utility cash for each year of the Albion Street projects. Staff also recommends the Commission budget for a full rate study in either 2025 or 2026.

Sewer Utility

The sewer utility is not regulated by the PSC so the Commission and the City Council determine the rates. The last sewer rate increase was a 3% increase in 2021.

Scenarios: The attached sewer utility forecast summary tests three scenarios:

Scenario 1: Having no rate increase and no borrowing for any projects provides the utility with adequate but slightly declining cash over the 5-year period. This indicates that an adjustment to rates and/or expenses will be required in the future.

Scenario 2: Having no rate increase and no borrowing for any projects and paying an extra \$37,400 to reduce the loan term on the WWTP Rural Development loan by about 4.5 years. This shows positive but declining cash over the five years.

Scenario 3: Have a 3% rate increase in 2025, do not borrow for projects, and paying an extra \$37,400 to reduce the loan term on the WWTP Rural Development loan by about 4.5 years. The 3% rate increase provides a new revenue stream adequate to pay for the increased loan payments.

Recommendation: Staff recommends Scenario #1. Scenario #2 is not recommended because the utility is earning a higher interest rate on its investment than the interest charges on the loan, staff recommends the utility only make a prepayment of the WWTP loan in 2025 if there is a 3% rate increase to cover the prepayment amount (Scenario 3).

EDGERTON WATER UTILITY							
Capital Improvements							
	Actual	Actual	Forecasted				
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>
Capital Projects:							
S. Main St watermain	19,064						
wellhouse 4 improvements							
Wellhouse 3 improvements							
Wellhouse 2 improvements							
East Water Tower painting							
West Water Tower painting					225,000		
Stoughton Rd							
Rollin - N Main to Albion							
Rollin - Stoughton to Albion						-	280,800
Quigley St		263,780	50,160				
Maple Court							
Developer contributions							
Washington St					351,000		
Henry St main replacement	-						
Crescent and Ridgeway						215,280	
Public side lead laterals	642,649		425,334				
Private side lead laterals			342,328				
Albion St (Rollin to Ridgeway)				289,773			
Albion St (Rollin to Fulton)			234,955				
Scada system upgrade			140,000				
Leak Detector survey							
Corrosion Control Equip Install	18,038						
Miscellaneous							
Contributed assets to other funds							
Equipment:							
Hydrants	-	25,227	10,000	10,000	10,000	10,000	10,000
Meters	44,096	39,109	45,000	40,000	40,000	40,000	40,000
Loader	27,900						
Pickup truck	26,926						
Elevated Tank Inspections							
East Tank Control Enclosure							
Replace Van							
Miscellaneous	22,013	34,013	40,000	20,000	20,000	20,000	20,000
Change in CWIP	(15,423)						
Total	<u>\$ 785,264</u>	<u>\$ 362,129</u>	<u>\$ 1,287,777</u>	<u>\$ 359,773</u>	<u>\$ 646,000</u>	<u>\$ 285,280</u>	<u>\$ 350,800</u>
FINANCING SUMMARY:							
Utility	139,535	362,129	(427,475)	95,045	154,720	285,280	350,800
Debt		-	1,363,056	264,728		491,280	
General Fund	-	-	104,825	-	-	-	-
TIF Funded	-	-	-	-	-	-	-
Special Assessment	-	-	-	-	-	-	-
Trade-in vehicle	-	-	-	-	-	-	-
Grants	645,729	-	247,371	-	-	-	-
	<u>\$ 785,264</u>	<u>\$ 362,129</u>	<u>\$ 1,287,777</u>	<u>\$ 359,773</u>	<u>\$ 154,720</u>	<u>\$ 776,560</u>	<u>\$ 350,800</u>

EDGERTON WATER UTILITY
Summary of Forecast/Rate Increases

Alt	Scenario Description	2024 Ending Cash Available	2024 Rate Increase Needed	2025 Ending Cash Available	2025 Rate Increase Needed	2026 Ending Cash Available	2026 Rate Increase Needed	2027 Ending Cash Available	2027 Rate Increase Needed	2028 Ending Cash Available	2028 Rate Increase Needed
1	- No rate increase and no borrowing	617,961	0.00%	586,778	0.00%	240,778	0.00%	243,564	0.00%	190,894	0.00%
2	- No rate increase - Use \$100,000 cash for each capital project 2024-2028 and borrow for all other project costs	617,961	0.00%	1,031,865	0.00%	663,489	0.00%	1,322,202	0.00%	1,223,217	0.00%
3	-No rate increase - Use \$200,000 cash for each capital project 2024-2028 and borrow for all other project costs	617,961	0.00%	840,318	0.00%	481,571	0.00%	892,464	0.00%	812,546	0.00%

- 4% annual increase in operations and maintenance expenses
- Annual increase of 20 residential customers
- Includes all capital projects listed on attached project schedule
- Includes all projected debt payments for debt-funded projects
- Includes repayment of all advances from General Fund and Sewer Utility
- Cash available equals the ending cash balance less restricted cash less amount needed to cover 3 months of operation and maintenance expense

EDGERTON SEWER UTILITY							
Capital Improvements							
cash spent							
	Actual	Actual	Forecast				
	2022	2023	2024	2025	2026	2027	2028
Capital Projects:							
Downtown	-	-	-	-	-	-	-
Brailsford							
Gateway							
Blaine St							
- Swift to Randolph	-	-	-	-	-	-	-
- Randolph to Hemphill							
Highland							
E Lawton							
Chaucer St	-	-	-	-	-	-	-
Dickinson	-	-	-	-	-	-	-
S. Main St	27,897	-	-	-	-	-	-
Slip line Swift to Randolph							
Rollin St - Stoughton to Albion							185,000
Drilling monitoring wells	-	-	-	-	-	-	-
Sweeney	-	-	-	-	-	-	-
Stoughton Rd							
Quigley St		127,158					
Maple Ct	-		-	-	-	-	-
N Main/ Thronson main ext							
Washington St					185,000		
Henry St	-						
IKI Sewer Repair							
Crescent / Ridgeway			-			175,000	
Albion St (Rollin to Ridgeway)				198,866			
Albion St (W Fulton to Rollin)			167,351				
Equipment:							
Manhole replacement		-	10,000	10,000	10,000	10,000	10,000
Irrigation meters	-	-	1,500	1,500	1,500	1,500	1,500
WWTP Upgrades		-	-	-	-	-	-
Sludge Building							
Loader	21,473						
Vactor Truck				175,000			-
Pickup Truck							
Grinder for Bar Screen							
Miscellaneous	52,856	-	37,000	20,000	20,000	20,000	20,000
Total	\$ 102,226	\$ 127,158	\$ 215,851	\$ 405,366	\$ 216,500	\$ 206,500	\$ 216,500
FINANCING SUMMARY:							
Utility cash	(363,247)	(72,842)	211,851	210,366	196,500	186,500	196,500
Debt	405,000	-	-	-	-	-	-
Grant		-	-	-	-	-	-
Restricted Funds	21,473	23,027		175,000	-	-	-
Unrestricted cash used							
interest charged to construction							
TIF Funded		-	-	-	-	-	-
Connection Fee Fund	39,000	25,000	4,000	20,000	20,000	20,000	20,000
	\$ 102,226	\$ (24,815)	\$ 215,851	\$ 405,366	\$ 216,500	\$ 206,500	\$ 216,500

EDGERTON SEWER UTILITY Summary of Forecast/Rate Increases

Scenario	Scenario Description	2024		2025		2026		2027		2028	
		Ending Cash Available	Rate Increase Needed	Ending Cash Available	Rate Increase Needed	Ending Cash Available	Rate Increase Needed	Ending Cash Available	Rate Increase Needed	Ending Cash Available	Rate Increase Needed
Scenario 1	No increase and no borrowing	959,858	0.00%	863,521	0.00%	795,729	0.00%	737,502	0.00%	652,488	0.00%
Scenario 2	No increase and no borrow; prepay \$37,400 of WWTP loan annually starting 2023 (reduces loan by 4 years) currently 32 years left to pay off RD loan	922,458	0.00%	788,721	0.00%	683,529	0.00%	587,902	0.00%	465,488	0.00%
Scenario 3	3% increase in 2025; pay off \$37,400 annually starting 2024 (reduces loan by 4 years) currently 32 years left to pay off RD loan (3% rate increase produces \$37,000 in rev)	922,458	0.00%	826,614	0.00%	759,315	0.00%	701,580	0.00%	617,058	0.00%

Key Assumptions:

- 4% annual increase in operations and maintenance expenses
- Annual increase of 20 residential customers
- Includes all capital projects listed on attached project schedule
- Includes all projected debt payments for debt-funded projects
- Cash available equals the ending cash balance less restricted cash less amount needed to cover 3 months of operation and maintenance expense

EDGERTON W.W.T.P. REPORT

July 2024

1. Daily lab work.
2. D.N.R. reports.
3. Did sewer and lift station checks.
4. General-plant maintenance was done.
5. Did phosphorus and ammonia sampling for D.N.R. reports.
6. Did E Coli Sampling.
7. Walter and Sons pumped out digester 1 to replace a plug valve.
8. LW Allen replaced H2S sensor in St 20 gas monitor.
9. Milton WWTP gave us 2 samplers to use for parts on the samplers we have here. We were able to get the influent sampler back working correctly for now.
10. Mowed/trimmed easements, well houses, and treatment plant.
11. Ran lines with Vactor.
12. Did PFAs sampling of the sludge for the new permit.
13. New work truck was delivered to replace the 1997 Chevy.
14. Hady Electric was able to get the lift station mixer running. Installed back into the wet well.

Thank You, Zach Nelson

Edgerton WWTP

EDGERTON WATERWORKS

July Report 2024

1. Monthly water samples were taken to the State Lab of Hygiene. All samples were safe.
2. Miller Pipeline has completed the lead service line replacement project. It went well.
3. Nitrate samples were taken at all three wells. No nitrates were detected.
4. The bubbler was installed at the Winston St. dog park.
5. The chlorine pump and fluoride pump at #3 needed some maintenance.
6. Two leaks were fixed at the cemetery.
7. A Disinfection Byproducts sample was taken at the meter house on River Rd. Awaiting test results.
8. IKI is tearing down the house located next to their main entrance. We dug up and fixed the curb stop valve that goes to this house. This valve had been very difficult to find. It is now fixed and turned off. We will work with the demolition company to find and cap the sewer lateral as well. IKI wanted to keep the laterals in case of future expansion.
9. Locates were done.
10. Mowing and weed control.

Thomas A. Pennekamp/Operator in charge