

**AUGUST 8, 2022 UTILITY COMMISSION MEETING MINUTES  
CITY OF EDGERTON**

Chairperson Kapellen called the meeting to order at 5:30 p.m.

Present: Candy Davis, Jim Kapellen, Todd Wescott, Lawanna Schieldt and Denise Langan

Excused: Paul Davis and Rick Petersen

Others Present: City Clerk Wendy Loveland

Loveland confirmed the meeting agenda was properly posted on Friday August 5, 2022 at the Post Office, Edgerton Library, City Hall and the City's website.

**MINUTES:** The July 11, 2022 minutes were amended to include Todd Wescott's excused absence. A Lawanna Schieldt/Candy Davis motion to approve the July 11, 2022 Utility Commission meeting minutes as amended passed, all voted in favor.

**PAY REQUEST #2 FROM KS ENERGY FOR THE 2022 PRIVATE LEAD LATERAL REPLACEMENT PROJECT:** A Candy Davis/Todd Wescott motion to approve pay request #2 for KS Energy for the 2022 private side lead lateral replacement project in the amount of \$88,094.70 passed on a 5/0 roll call vote.

**VOUCHERS PAYABLE:** A Jim Kapellen/Candy Davis motion to approve vouchers payable in the amount of \$131,805.58 passed on a 5/0 roll call vote.

**BILLING CREDITS:** A Candy Davis/Denise Langan motion to approve billing credits for 1171 Fieldcrest in the amount of \$23.37 and 205 E Lawton St in the amount of \$153.62 passed on a 5/0 roll call vote.

**REFUNDS OF OVERPAYMENTS ON ACTIVE UTILITY ACCOUNTS POLICY:** Staff presented a written policy for refunds of overpayments on active utility accounts. Clarification regarding the payment method was updated to state, "If the original payment(s) were made by credit or debit card and a refund is approved by the Utility Commission, the refund will only be made to the original credit or debit card."

A Candy Davis/Lawanna Schieldt motion to approve the refunds of overpayments on active utility accounts policy as amended to become effective immediately passed on a 5/0 roll call vote.

Being no other business before the Commission, a Lawanna Schieldt/Denise Langan motion to adjourn passed, all voted in favor.

Howard Moser/mjf  
Municipal Services Director